**Division of Natural Science**

**Division Meeting**

Thursday, Oct 1, 2015 Chem 134

**Minutes**

**Present: S. Potter, A. Tontcheva, I. Drew, R. Shibao, M. Abbani, R. Turner, NS Bonness, P. Doucette, M. Jimenez, L. Saldarriaga, A. Grant**

1. SLO status: R. Turner created an SLO website. A different molecule was chosen for analysis for each course. He will send a reminder in Week 10, with data due at the end of the semester.
2. Hiring: HR hasn’t released applicant files yet for the Technician or the FT Chemistry Instructor.
3. Hiring Qualifications vs. State Quals: BS Biochem + MS Biochem: P. Doucette will write up a new set a qualifications which allows BS Biochem + MS Biochem. This may attract more applicants in the future.
4. Chem 20 Course Review status (note—Div Curric mtg on 10/13): S. Potter and M. Jimenez made corrections and resubmitted.
5. Annual Planning (report due Dec): R. Shibao will begin working on the Annual Plan. He will include printers.
6. Student seeks AP credit for Chem 1A: Three general chemists will look over the lab packet and decide if the student is eligible for Chem 1A credit.
7. Webpage: P. Doucette will continue to maintain the webpage.
8. Announcements: The new Full Time instructor will be placed in the PT Computer room, and the computers will be moved to the part-timer office.

The faculty would like to know who is on the calendar committee, and when does it meet? A. Grant will find out and report to the chemists.