

## CHEMISTRY DEPARTMENT MEETING

Meeting was held on October 1, 2009 at 1:00pm.

**Attendees:** Jean Shankweiler, Chas Cowell, Amy Grant, Miguel Jimenez, Robert McLeod, Rob Shibao, Ana Tontcheva, Peter Doucette, Shanna Potter, Tom Stewart

### **Technician's Report**

No technician attended the meeting

### **SLO Update – A. Grant**

Each class has an SLO and the program assessment is scheduled for next semester. J. Shankweiler reported we should be working on a plan for a 6-year cycle and maybe there should be another SLO statement developed for each class.

### **Curriculum**

All chemistry curriculum is up to date.

### **Facilities**

Chem 133 has been too cold. A work order is in place. Chem 164 lab is making lots of noise. The sound seems to have moved. Another work order will be placed.

### **Spring 2010 Schedule**

The Spring schedule needs to be cut 10% from last spring. After much discussion, it was decided to cut one section of Chem 21A, Chem 20 and Chem 4.

### **Summer 2010 Schedule**

Summer offerings will need to be at least as low as Summer 2004. There was only 1 Chemistry 1B and no Chemistry 1A classes at that time. After some discussion about the late 8-week start, lack of time between summer and fall, it was decided that no 1A or 1B would be offered and a second 21A would be offered to help replace what was cut in spring. Also, a suggestion was made to teach one of the Chemistry 4 classes in 6 weeks. It has been done in the past and is hard on the students, but will give everyone a week rest before fall starts. The consensus was to offer one section at 8-weeks and one at 6-weeks.

### **Chemistry 1A Manual**

T. Stewart presented several ideas for the Chemistry 1A lab manual, including a way to extend the BaSO<sub>4</sub> experiment to determine the molar mass of a heavy metal. He also had several other suggestions. He will bring copies of what he has to the next department meeting.

### **Senate Request – Department Chairs**

D. Vakil asked each department to be polled – Do you support a department chair model and what are the duties of a department chair. The response was to read the program review. The department supports the department chair model and the duties would be schedules, budget, lab techs and communication.

### **Other**

J. Shankweiler communicated that starting next semester, students will be dropped before classes begin for non-payment of fees.

Adjourned at 1:45pm