

**NATURAL SCIENCES  
DIVISION COUNCIL MEETING  
October 13, 2009**

**Present:**

*Faculty and Staff*

J. Bellemin, L. Clark, S. Di Fiori, P. Doucette, L. Fielding, C. Herzig, S. Leonelli, B. Letvin,  
T. Palos, M. Santiago, J. Shankweiler, R. Shibus, D. Vakil, S. Yoe

**The Great Shake Out**

- The Great shake out will be on Thursday, October 15, 2009. Signs have been posted. It will begin at 10:15 a.m. and end approximately at 10:40 a.m.
- When the sirens are heard, announce to your students “This is a drill, we are experiencing an earthquake – stay calm and duck, cover, and hold on until further notice”
- The evacuation plan was handed out and then discussed.
- The floor leaders are:
  - Vincent Lloyd, Planetarium
  - Cynthia Hoover, 2<sup>nd</sup> floor of the 3-story Natural Science building
  - Sim Yoe, 3<sup>rd</sup> floor of the 3-story Natural Science building
  - Perfecto Micu, Chemistry building
  - Dan Wright, Physics building
  - Christie Killduff, Life Science buildingThe floor leaders will be wearing vests and they will have walkie talkies to communicate with everyone.

**Academic Senate Report**

- Chuck reported that the “Violation of Standards of Student Conduct” form is in the process of being revised.

**Area Council – T. Bui**

- No Report

**SLO Report**

- SLO Awareness week will be November 3 – 5, 2009
- Assessment of Student Learning Week – The mini conference will be held on Thursday, November 6, 2009. Activities will also be held during the week.

**Curriculum Report**

- The Natural Sciences course outlines are all in compliance.
- Three courses have been created; Biology 104, Molecular Biology Laboratory, which will be presented to the College Curriculum Committee (CCC) this afternoon in today’s meeting and Biotechnology 1, Basic Techniques of Biological Technology and Biotechnology 2, Advanced Techniques of Biological Technology, which will be presented to the CCC in 2 weeks.
- The course outlines for Anatomy 32, Astronomy 13abc, Astronomy 20, Astronomy 25, and Biology 16 will be reviewed during the Fall, 2009 semester and the proposals will be submitted to the College Curriculum Committee in Spring, 2010.

### **Summer/Winter Bumping Rights Part 2**

- Faculty voted whether bumping rights during the Summer/Winter sessions should be allowed and the majority voted yes. Chas, Sara, and Jean will work on the rules. Suggestions are welcomed and a second proposition will be sent to faculty.

### **Winter/Spring Reductions**

- Winter, 2010 – 3 classes were cut
- Spring, 2010 – 20 classes were cut

### **Other**

- There are two meetings scheduled to discuss the Facilities Master Plan:  
Tuesday, October 20<sup>th</sup> – 1:00 p.m. to 2:00 p.m. in the Board Room  
Thursday, October 22<sup>nd</sup> – 1:00 p.m. to 2:00 p.m. in the Distance Education Conference Room (west end of the new Learning Resource Center Building)
- The faculty hiring procedure is due on November 3, 2009; an Anatomy faculty member is needed for the committee. The meeting will be held on November 15, 2009. A request will be submitted to replace Leigh St. John.
- There will be a STEM (Science, Technology, Engineering, and Mathematics) conference for students on November 20, 2009. Key note speaker from JPL will be at the conference. Lunch will be provided. Jean will send out flyers. There is a \$20,000 stipend for students that are interested in teaching High School through a program with California State University, Dominguez Hills (CSUDH).