

EARTH SCIENCE DEPARTMENT MEETING

Meeting was held on May 6, 2009 from 1:00-1:50 pm in Nats 206

Attendees: Sim Yoe, Lynn Fielding, Sara Di Fiori, Jim Noyes, Gary Booher, Jean Shankweiler and Joe Holliday

Minutes were taken by Lynn Fielding

SLO's

Jim provided an update on assessing the data for the SLO's for oceanography. He had a handout with the data available for review. Since he has the spreadsheet and graphs all set up now, it will be easy to use the same approach for any other slo's after they are assessed.

Program Review

Sara provided a report concerning the Program Review committee meeting she attended. Here are some suggestions of items to be included in the Program Review. GIS will be offered in spring 2010 and any cost associated with the course will need to be included in the Program Review. There is a discussion of potentially having department chairs that would have release time. Developing an advisory committee for Earth Science was discussed. Oil companies, refineries and the South Bay Lapidary Society would need to be included. The need for a geography instructor was noted.

Spring 2010

Jean had the first rollover draft of Spring 2010 for the faculty to review. Geography 8 (GIS) and Geology 34 will be offered. July 27, 2009 is the deadline for the Spring 2010 schedule, so it needs to be finalized by the Earth Science department by the June meeting. Joe will be on sabbatical for spring 2010, so his classes will need to be staffed. Adjunct faculty may need to be hired. Jim suggested the History of Science class eventually be offered online.

Curriculum Review

Jim and Jerry have provided Jean with revisions for Oceanography and Geography 9. The 19th and 26th of May are the next division curriculum meetings. The division curriculum committee will be able to meet in the summer to review curriculum. There are still 13 courses in the Earth Science department that need to be reviewed. Assignments were made at the last meeting.

Foundation Grant

Jean reported that Katie Gleason says the kiosk/display case proposal has been funded. One document needs to be written with all the items that are needed so they can be ordered. Joe will take charge of generating the list. Jean suggested running this by John Wagstaff in ITS to see what he would recommend.

Lab Manual Revision

Jim asked for any Oceanography lab revisions to be written down and given to him as soon as possible, but by the end of the semester. Chuck will be revising the geology lab manual this summer.

NS Division Awards

Award winners have been notified. Amy needs the names by May 15 to add to the awards program.

Library Advisory Committee

Jean would like a volunteer for the committee. Sara will serve.

Syllabus Checklist

Jean sent out a copy of a checklist to serve as a guideline for syllabus preparation to all faculty members.

Printer

A printer that is not part of the Earth Science department is listed as available on the department computer. It will be deleted.

Department Meetings

Jerry requests a different time than Thursdays from 1-2pm for the department meetings in fall. Possibilities were discussed, but nothing satisfactory was determined.

Adjourned at 1:57pm.