

**Earth Science Department Meeting**  
**Minutes 11/11/10**

**Attendance**

Sara Di Fiori, Jean Shankweiler, Jim Noyes, Gary Booher, Lynn Fielding, Joe Holliday, Robin Bouse, Patti Neumann, Stephan Koletty, Chuck Herzig, Matt Ebiner, Changwoo Cha

**Natural Disaster Course for Fall 2011**

S. Di Fiori proposed offering the Natural Disaster Course, Geology 15, in place of one of the Geology 1 classes. She would also like to change the MWF class to just MW. There was some discussion of the number of Geology 1 sections and also the ratio of MW to TTh classes. Sara will meet with Joe and Chuck to work something out.

**Instructional Equipment Funding/Planning**

The department needs to plan for the future equipment needs. There will be no money for any other items from the Program Plan. Chuck, Joe and Lynn will form a sub-committee to make changes to the Program Plan. Chuck will be the Plan Manager and Lynn and Joe will be editors. Everyone else will need to review the document before it is submitted. Jean will put the word document on the portal so it can be worked on. (Note – include lab computers in the equipment requests).

**U.S.G.S. Open House**

Sara announced Lucy Jones will be presenting “The ARK Storm: Atmospheric Rivers in California” on November 19, 2010 at 6:00pm at Pasadena City College. It is free to the public.

**Hiring Update**

Jean sent the request for a new geography in today. Matt agreed to serve on the Position ID committee, which meets to rank faculty requests. The announcement for the position will have a place for desired qualifications and will run in January if approved. Jean will find an old announcement so the department can review the minimum qualifications, which we cannot change, and the desired qualifications.

**Van Rental Procedure**

Cha suggested having a list of names for the campus police when the Science Club or an Earth Science member rents a van. The list will tell campus police who is allowed to have the keys to the rental vans. This follows an incident this past weekend when the campus police officer gave the Science Club van keys to another field trip.

**Summer Schedule**

Jean provided a list of earth science courses for the summer 2011 session.

**SLOs**

Jim gave an update on SLOs and what assessments will be given in the coming semester. Every SLO for every course is to be assessed over a 4-year period. This is to align the SLO assessments with Program Review, so that every course and the program will be assessed at least once between program review. A 4-year plan must be submitted by the end of May 2011.

Meeting adjourned at 1:50pm.

Notes by LF 11/11/10