

## **EARTH SCIENCE DEPARTMENT MEETING**

September 20, 2012

1:00pm – 1:50pm

NS 205

**Attendees:** Rebecca Donegan, Lynn Fielding, Jean Shankweiler, Chang Woo Cha, Joe Holliday, Julienne Gard, Sara Di Fiori, Jim Noyes and Matt Ebner.

Minutes were taken by: Lynn Fielding

### **Agenda**

**1. SLO'S**

Jim gave an overview of assessments submitted.

**2. Program Plan**

Training sessions are being held this semester. The whole department should review the plan. Joe will take charge of the updates for the program plan. Julienne will also help.

**3. Curriculum**

Geog 2 and 5 have been submitted. Sara suggested that Geology 1 be recommended prep for Geology 2 and 4 and 2 and 4 be one course including lecture and lab.

**4. Benches**

Have been requested but the display cases have not yet been approved.

**5. Tutor's**

Students need to be aware of what classes will have tutors available.

**6. Geology Workshops**

Workshops will be planned for each month.

**7. Kiosk**

Jim will check to see if he has a copy of the password.

**8. Senate**

Sara discussed repeatable course being converted to families of classes and program cuts at other colleges. Repeatability was also discussed. Geography 20 will lose repeatability status, Geog 20abcd converted to Geog 20.

**9. Geology AS Degree**

This degree is being finalized.

**10. Old Lab Manuals**

Put in the syllabus that old lab manuals cannot be used.