

## **EARTH SCIENCE DEPARTMENT MEETING**

**October 7, 2014**

**1:00pm – 1:50pm**

**NATS 206**

**Attendees:** Jean Shankweiler, Chang Woo Cha, Joe Holliday, Julienne Gard, Chuck Herzig and Jim Noyes.

### **Computer Folder Update**

Jim reported the Nats Datashare folders were easy to use. However, with all the videos, the space allocated fills rapidly. Jean will contact Thurman Brown to see if more space can be allocated.

### **Summer 2015**

Sara will do Geology 1 online this summer. We reviewed the schedule from last summer. Everyone agreed the offerings are appropriate. Matt will not teach.

- Geography 20—Julienne will consider Geography 20 if she doesn't want it; Jean may consider making it a Geology 1 section.

### **Spring Geology lab**

Faculty are happy with the Spring offering of 3 labs. One is still unstaffed.

### **Workshops: October and November**

The Earth Science major's workshops are scheduled as follows:

- October 23—University Transfers—Chuck Herzig
- November 13—Field Notebooks—Sara Di Fiori
- December 4—TBD

### **Science Club Field Trip**

The trip is scheduled for October 17, Sequoia National Park. Chuck Herzig will be the faculty advisor for the trip. He is waiting for paperwork back from the Student Development Office.

### **Scholarships**

Wally Ford Scholarship deadline is December 5. The applications are through the Scholarship Office. The Geography award is also the Scholarship Office. The timeline was discussed; Matt and Julienne select the candidates. They will submit the check request as soon as the selection is made.

### **HTP**

HTP is having a membership drive in October. Letters will go out this week to faculty asking them to identify one or two students in the class and recommend them to HTP or submit names to Joe and he will contact them.

### **Earthquake Drill**

The “Great Shakeout” is October 16 at 10:16am. The announcements and directions will be sent out this week. The Natural Science 2<sup>nd</sup> floor will evacuate to the West. The Stem Center will evacuate to the East. This will alleviate crowds on the stairwell. Cha is the building captain. Jean suggested faculty set timers for 10:16 since it is difficult to hear the announcement. Chuck asked if the alarms would sound in a real earthquake emergency. Jean wasn’t sure and will contact the Safety Office.

### **Surplus Lab Equipment**

Cha has found old equipment that is in poor repair and smelly. He will send pictures and get approval before he submits them for surplus.

### **Curriculum**

Jean brought **C-ID** results for Geology 2. A bit more work needs to be done. Jean will notify Sara.

### **SLO**

Didn’t get to discuss

### **Recycle Bin**

Joe wants to put a recycle bin in the hallway. Cha requested it be kept outside because they don’t get emptied and people throw trash in them.

### **Other**

HVAC and roof—repaired and replaced over winter break. There may be no ventilation and for one or two days, no electricity. Cha may need to move to the division office if this is a working day.

- Equipment list was distributed for funded items. Cha will start preparing for requisitions to be ready when we get account codes.
- Annual Plan—need new items for plan. Chuck Herzig is in charge this year.