Assessment: Course Four Column

Fall 2018



Action: Standardize policy on

El Camino: Course SLOs (BUS) - Accounting

ECC: BUS 1A:Financial Accounting

Course SLOs	Assessment Method Description	Results	Actions
SLO #2 Problem Solving - Solve a comprehensive accounting problem that involves preparation of 3 of the 4 basic financial statements, which include the balance sheet, the income statement, and the statement of retained earnings. Course SLO Status: Active Course SLO Assessment Cycle: 2015-16 (Fall 2015), 2018-19 (Fall 2018) Input Date: 11/12/2013	Project - The students are given a comprehensive problem where they must journalize transactions, post them to a ledger, and prepare multiple trial balances standard month-end accounting statements. Standard and Target for Success: It is expected that a minimum of 75% of the students will score at least satisfactorily (70% or higher) on this SLO. See below for rubric/definition of satisfactory. Excellent: >= 90% Good: >= 80% and < 90% Satisfactory: >= 70% and < 80%% Unsatisfactory: >= 60% and < 70%	Semester and Year Assessment Conducted: 2014-15 (Fall 2014) Standard Met?: Standard Met A sample was taken from five instructors with a total of 11 class sections. The results are as follows: Number of students who completed the comprehensive accounting cycle problem. (NOTE: If no comprehensive accounting problem is given, utilize the overall class final grades). 221 Number of students with a grade of 70% or above. 207 94% Number of students with a grade below 70%. 20 6% Mean grade. 81 Median grade. 88	Action: Standardize policy on comprehensive accounting problem amongst all classes. For example – individual vs. group activity, in-class vs. take-home, etc. (Faculty). (12/10/2015) Action Category: Teaching Strategies Follow-Up: The new common assessment exam removes the need for this action plan. The common assessment is now used to assess all SLOs. (03/21/2018) Action: Replace textbook with a modern, up to date text that
	Unsatisfactory: >= 60% and < 70% Failing: < 60%	(03/04/2015) Faculty Assessment Leader: K. Hull Faculty Contributing to Assessment: Norbert Maler, Phil Lau, Kurt Hull, Liz Jennison, Randy Harris, Arnold Blanshard	includes robust online resources. (Faculty) (08/26/2015) Action Category: Teaching Strategies Follow-Up: We replaced with textbook in 2016. The new Wild text has the abundant resources we were seeking. Action completed. (03/21/2018)

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Semester and Year Assessment Conducted: 2015-16 (Fall

Project - A project using Excel that

Course SLOs	Assessment Method Description	Results		Actions
	required students to complete all parts of the accounting cycle. Standard and Target for Success: It is expected that 70% of students completing the comprehensive problem will score 70% or above on this SLO.	Standard Met?: Standard Met The scores from three instructors and fitabulated, and the results are as follow # of students completing the project # of scores above 70% percent above 70% mean of means, all sections This data is clearly indicative of success be extrapolated to the larger population completing the project in Business 1A. Faculty Assessment Leader: K. Hull Faculty Contributing to Assessment: N. Jennison, P. Koch	177 144 81% 80% s, and we believe can on of students (01/27/2016)	comprehensive accounting problem amongst all classes. For example – all classes use the same problem, in-class vs. take-home, etc. (09/15/2016) Action Category: Teaching Strategies Follow-Up: Action no longer necessary, as all SLOs are now assessed using the common assessment test. (03/21/2018)
	Multiple Assessments - The instructors administered a common assessment test covering all chapters assigned during the semester. In addition, several instructors administered a comprehensive accounting problem as well. Standard and Target for Success: > 70% exam average indicates that SLO was achieved. < 70% exam average indicates that SLO was not achieved.	Semester and Year Assessment Conduction (Spring 2017) Standard Met?: Standard Met The instructors administered a commo covering all chapters assigned during the of 232 students were included in the safollowing table outlines the scores by a suggests that we need to work on topic questions 5, 6, and 17. Overall, however to be retaining the material. Question # Topic Average Standard Met Average Standard Met Topic Average Standard Met Average Standard Met The instructors administered a commo covering all chapters assigned during the safollowing table outlines the scores by a suggestion of the scores of t	Action: Develop and distribute accounting cycle project to all accounting faculty. (09/01/2017) Action Category: SLO/PLO Assessment Process Follow-Up: No longer necessary. All SLOs are assessed using the common assessment test. Instructors have the option to assign the comprehensive problem or not. (03/21/2018)	
		Accounting equation Calculate total liabilities Normal debit balance RE statement Prepaid insurance AJE Closing trial balance Financial statements Balance Sheet Net income	232 100% 96% 88% 97% 68% 51% 92% 92% 96%	

Double entry accounting

95%

10

Course SLOs	Assessment Method Description	Results	5				Actions	
		11	Commo	n attribut	e	81%		
		12	Gross pr			97%		
			FIFO CO	GS		91%		
			Interest		74%			
		15	Doubtfu	I account	S	71%		
		16	Plant as			90%		
		17	Depreci			62%		
		18		liabilities		94%		
		19	Bonds		94%			
		20	Commo	n stock		86%		
			Overall	average s	core		86%	
		combined students	ensive ac d results were inc	counting of that as luded in t	problem sessment he sampl	as well. Be . A total of e, and it is	elow are the f 128 clear that accounting	
		Accountir	ng Cycle	Project		Total T	est Takers	
		Accountil	3008	3011	3014	3022	Average	
		Score	5000	3011	3014	3022		
		# Test tak	ers 128	31	32	31	34	
		Section A		86%	96%	94%	95%	
		% > 70%		94%	97%	97%	92%	
		% < 70%		6%	3%	3%	8%	
		(06/14/20						
		Faculty A		nt Leader	: K. Hull			
		Faculty C	ontribut	ing to Ass	essment:	B.Khodda	am, S. Porter,	

Exam/Test/Quiz - A standard common assessment exam was administered in the Connect Homework Manager. There were 18 questions addressing the concepts covered in Business 1A. Question number 6-9 addressed SLO#2. We

Semester and Year Assessment Conducted: 2018-19 (Fall 2018)
Standard Met?: Standard Met

B. Giles, P. Koch, E. Dimaculangan, R. Knight, L. Huang

The results indicate that the students retained the material we wanted them to retain. On each question, the average scores were well above 70%. The overall average score was 82%, above the standard. The results by class differ greatly

Action: Continue to revise assessment test as needed especially after the department starts to use the new edition of the textbook as we are anticipating advances in the technology and programs

Course SLOs	Assessment Method Description	Results	Actions
	compiled a sample of 287 student results from 13 sections of Business 1A. Standard and Target for Success: It is expected that at least 70% of students will score 70% or better on the assessment test (overall average).	in some cases. This is an issue that has been discussed within our department for many semesters. We have initiated an outreach to all part-time faculty to ensure that they are teaching to the Course Outline of Record, and delivering the Common Assessment Test as required. Data follows: SEE RELATED DOCUMENT (02/25/2019) Faculty Assessment Leader: A. Milosevic-Nguyen	available for subject retention. (12/10/2019) Action Category: SLO/PLO Assessment Process
		Faculty Contributing to Assessment: K. Hull, S. Porter, B.	
		Giles, A. Margiotta, R. Knight, J.Kim	
		Related Documents:	
		BUS 1A - SLO 2- COMBINED ASSESSMENT - Fall 2018.DOC	

ECC: BUS 2A:Intermediate Accounting

Course SLOs

Assessment Method Description

Results **Actions**

SLO #2 Analyzing and Preparation -

Analyze transactions, prepare journal entries recording those transactions, and prepare Balance Sheets, Income Statements, Statements of Changes in those transactions, and prepare Stockholders' Equity.

Course SLO Status: Active Course SLO Assessment Cycle: 2015-16 (Fall 2015), 2018-19 (Fall 2018) **Input Date:** 11/12/2013

Exam/Test/Quiz - Course mid-term #2 exam – assesses the student's ability to analyze transactions. prepare journal entries recording Balance Sheets, Income Statements, Statements of Changes in Stockholders' Equity.

Standard and Target for Success: It is expected that 80% of students will score at least Satisfactory (70% or above) on this SLO. See below for rubric/ definition of Satisfaction.

> Above Average: 80-100% Satisfactory: 70-80% Below Average: <70%

Semester and Year Assessment Conducted: 2015-16 (Fall 2015)

Standard Met?: Standard Not Met Total Student Count: 32 (100%) Above Average – 14 (44%)

Satisfactory - 6 (19%)

Below Average – 12 (37%)

It was noted that 63% of the class completed the final (assessment method) with either satisfactory or above average results. Twelve (37%) of the students fell below average. The standard was not met.

The assessment results fell well below our expectations. The standard was not met due to the following reasons:

- No time restrictions between completion of Business 1A/1B series and Business 2A enrollment. Students who waited longer than 2 years after completion of 1A/1B to take 2A, had to work much harder in this class. Their basic accounting skills were 'rusty' and as a result, their ability to learn intermediate accounting skills suffered. The majority of the students who did not meet the standard waited many years after completion of 1A/1B to enroll in the intermediate course. This was noted during the prior year assessments (Fall 2013 and Fall 2014), although it was much more prevalent during the Fall 2014 semester. This has been an issue since I have started teaching this course, and I don't believe it will go away our prerequisite rules. Many of the students who enroll in this class are individuals who are return students after being in the job market for many years. Naturally, much time has passed since their Business 1A/1B completion. Changing our prerequisite rules (time restriction) would hurt enrollment and ultimately may result in class cancellation.
- B) Student Pool/ Mixed Institutions Every semester brings a different pool of students, this goes without say. This particular class appeared to be a group of students who were quite weak in the area of accounting basics. Many students expressed that the institutions at

Action: Enhance the current textbook interactive software technology and provide students with extra support in their studies through voluntary software technology reviews. (11/01/2016) Action Category: Teaching

Strategies

which they completed their Business 1A/ 1B equivalent did not introduce them to some basic accounting knowledge (financial statement completion/ comprehension). (12/21/2015)

Faculty Assessment Leader: A. Milosevic

Semester and Year Assessment Conducted: 2014-15 (Fall 2014)

Standard Met?: Standard Not Met Total Student Count: 40 (100%) Above Average – 19 (47.5%) Satisfactory – 5 (12.5%) Below Average – 16 (40%)

It was noted that 60% of the class completed the final (assessment method) with either satisfactory or above average results. Sixteen (40%) of the students fell below average. The standard was not met.

The assessment results fell well below our expectations. The standard was not met due to the following reasons:

- A) No time restrictions between completion of Business 1A/1B series and Business 2A enrollment. Students who waited longer than 2 years after completion of 1A/1B to take 2A, had to work much harder in this class. Their basic accounting skills were 'rusty' and as a result, their ability to learn intermediate accounting skills suffered. The majority of the students who did not meet the standard waited many years after completion of 1A/1B to enroll in the intermediate course. This was noted during the prior year assessment (Fall 2013), although it was much more prevalent during the Fall 2014 semester.
- B) Student Pool/ Mixed Institutions
 Every semester brings a different pool of students, this goes without say. This particular class appeared to be a group of students who were quite weak in the area of accounting basics. Many students expressed that the institutions at which they completed their Business 1A/ 1B equivalent did not introduce them to some basic accounting knowledge (financial statement completion/ comprehension).

(01/15/2015)

Faculty Assessment Leader: A. Milosevic

Action: New textbook with inclusion of interactive software technology (01/15/2015)
Action Category: Teaching
Strategies

Follow-Up: It was determined during the Fall 2013 assessment (class is only offered during the Fall semester), that curriculum and/ or program college support was necessary to improve student success in this class. Although the standard was met in Fall 2013. I concluded that a time prerequisite would be appropriate for this class. In order to improve success rates and the overall teaching approach, I was interested in implementing a requirement in which a student must have completed the Business 1A/1B series no longer than 2 academic years prior to enrollment in the Business 2A/2B series. This would eliminate information retention issues that we see in every Business 2A class. If the basic accounting skills are 'fresh' in their minds, success rates would improve in Business 2A. After much analysis and discussion with colleagues and division leaders, it was determined that this would

Actions

greatly hurt enrollment, and ultimately, might result in class cancellation. This is because many of the students who enroll in this class are individuals who are return students after being in the job market for many years. Naturally, much time has passed since their Business 1A/1B completion.

As such, we passed on last year's action plan and have decided to implement a new version of the current text. The new version will include new computer technologies that will be given to the student as part of the class assignments. It will function as a required homework assignment. This program is an interactive, student specific practice guide which will greatly improve and/ or refresh basic accounting skills. The publishers of this text/ program have demonstrated its success to me and I believe it will be an enormous help upon implementation.

This will be implemented as soon as this class is offered again (Fall 2015).

(02/05/2015)

Follow-Up: New textbook with inclusion of interactive software technology (02/05/2015)

Semester and Year Assessment Conducted: 2013-14 (Fall

2013)

Standard Met? : Standard Met Total Student Count: 43(100%)

Action: See above under Curriculum Changes (11/01/2014)

Action Category:

Program/College Support

Course SLOs

#2 & 3 – assesses the students' Understanding and abilities to analyze transactions, prepare journal entries recording those transactions, and balance sheets, Income statement, statement of changes in stockholders' Equity.

Standard and Target for Success: It is expected that 80% of students will score at least Satisfactory (70% or above) on this SLO. See below for rubric/ definition of Satisfaction.

> Above Average: 80-100% Satisfactory: 70-80% Below Average: <70%

2018)

Standard Met?: Standard Met Total Student Count: 35 (100%) Above Average – 20 (57%) Satisfactory – 8 (23%) Below Average - 7 (20%)

It was noted that 80% (28) of the class completed the final (assessment method) with either satisfactory or above average results. 20% (7) of the students fell below average. The standard was met. (01/31/2019)

Faculty Assessment Leader: A. Blanshard

and imprinted on the class syllabus information students the time commitment warranted to pass this class. (09/01/2019)

Action Category:

Program/College Support

Action: Set up a refresher crash course that will help the students in bring back the knowledge from Accountings 1A and 1B for the first two classes. (09/01/2019)

Action Category: Teaching

Strategies

ECC: BUS 3: QuickBooks

Course SLOs	Assessment Method Description	Results	Actions
SLO #2 Reports and Graphs - Prepare and use a variety of reports and graphs to analyze the results of business accounting operations. Course SLO Status: Active Course SLO Assessment Cycle: 2014-15 (Fall 2014), 2015-16 (Spring 2016), 2018-19 (Fall 2018) Input Date: 11/12/2013	Case Study - The students were assigned 9 case problems during the semester. The third one introduced them to the reporting process where business transactions previously journalized and posted were summarized and reported in both a profit and loss statement and a balance sheet. Standard and Target for Success: It is expected that at least 75% of the students will received a score of 70% or higher on this assignment. Additional Information: Students were given 2 and ½ hours in a lab as well as a subsequent week on their own to complete the case project. Because I assist them in rectifying any errors, I generally expect all of them to receive the maximum points upon completion (25).	Semester and Year Assessment Conducted: 2014-15 (Fall 2014) Standard Met?: Standard Met All 18 students completed the case project successfully. (03/13/2015) Faculty Assessment Leader: K. Hull Faculty Contributing to Assessment: J. Cowan	
	Case Study - Students were assigned 9 case studies for evaluating their ability to analyze the results of business accounting operations. Standard and Target for Success: It is expected that 75% of students will score at least 70% on the case studies.	Semester and Year Assessment Conducted: 2015-16 (Spring 2016) Standard Met?: Standard Met More than 80% of the students scored higher than 75% in the case studies. (05/20/2016) Faculty Assessment Leader: P. Nagpal	Action: Case study implementation. Case studies due date will be changed so that everyone completes case studies before the end of semester. (12/15/2016) Action Category: Teaching Strategies
	Multiple Assessments - Student are assessed on their ability to prepare reports and other analyses in QuickBooks. Assessment includes 12 in-class assignments, 12 homework assignments and 2 exams, all of which require that students submit reports and other analyses to	Semester and Year Assessment Conducted: 2018-19 (Fall 2018) Standard Met?: Standard Met Of the 14 students who completed the course, the following results were achieved: 10 students (71.4% of the class) scored 90% or greater	Action: Consider adding Recommended Preparation of Business 1A, Business 17, Business 25, or bookkeeping experience. (09/01/2020) Action Category: Curriculum Changes

Course SLOs	Assessment Method Description	Results	Actions
	support their work. Students' grades are based on successfully completion of these assignments and passing the exams. Standard and Target for Success: It is expected that 75% of the students will score 80% or higher on this SLO.		Action: Add more accounting concepts in the class to improve student understanding. (11/29/2019) Action Category: Teaching Strategies

ECC: BUS 5A:Income Tax Accounting

Course SLOs	Assessment Method Description	Results	Actions
SLO #2 Schedule C - Prepare a correct Schedule C including the necessary forms and schedules. Course SLO Status: Active Course SLO Assessment Cycle: 2013-14 (Fall 2013), 2015-16 (Fall 2015), 2016-17 (Fall 2016), 2018-19 (Fall 2018) Input Date: 11/12/2013	t Exam/Test/Quiz - Students were given a comprehensive problem that evaluates the students ability to complete form Schedule C Profit and Loss of Business.	Semester and Year Assessment Conducted: 2018-19 (Fall 2018) Standard Met?: Standard Met GRADE A B C D F CP. 1-12 15% 42% 19% 12% 12% C or Better 76% Students were able to meet the standard because I allowed the students to review their work with me in a progressive manner. Feedbacks are given to ascertain and identify the cause for their mistakes. (01/31/2019) Faculty Assessment Leader: A. Blanshard	total assessment. (12/18/2019)
		Semester and Year Assessment Conducted: 2016-17 (Fall 2016) Standard Met?: Standard Met GRADE A B C D F CP. 1-12 15% 74% 8% 2% 1% C or Better 97% 29 students out of 31 students scored 80% or better. I allowed the students to review their work with me in a progressive manner. Feedbacks are given to ascertain and identify the cause for their mistakes. (12/16/2016) Faculty Assessment Leader: A. Blanshard	Action: Implement in-class group project to account for 25% of the total assessment. (09/01/2017) Action Category: SLO/PLO Assessment Process Action: Use more Practice exercise and allow for gradual assessment. (09/01/2017) Action Category: Teaching Strategies
		Semester and Year Assessment Conducted: 2015-16 (Fall 2015) Standard Met?: Standard Met GRADE A B C D F	Action: Implement group project to account for 25% of the total assessment (12/01/2016) Action Category: SLO/PLO

and allow the for gradual

Course SLOs	Assessment Method Description	Results	Actions
		27 students out of 30 students scored 80% or better. I allowed the students to review their work with me in a progressive manner. Feedbacks are given to ascertain and identify the cause for their mistakes. (12/23/2015) Faculty Assessment Leader: A. Blanshard	assessment (12/01/2016) Action Category: Teaching Strategies
		Semester and Year Assessment Conducted: 2013-14 (Fall 2013) Standard Met?: Standard Met GRADE A B C D F CP. 1-12 28% 37% 21% 14% 0	Action: Implement group project to account for 25% of the total assessment (09/01/2014) Action Category: SLO Assessment Process
		C OR BETTER 86% 25 students out of 29 students scored 80% or better. I allowed the students to review their work with me in a progressive manner. Feedbacks are given to ascertain and identify the cause for their mistakes. (12/23/2013) Faculty Assessment Leader: Arnold J. Blanshard	Action: Use more Practice exercise and allow the for gradual assessment (09/01/2014) Action Category: Teaching Strategies

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