



Assessment of Learning Committee (ALC)

Monday, April 28, 2014

Admin 131 - 2:30pm to 4:00pm

SLO Coordinators: Chris Mello, Karen Whitney, Kaysa Moreno

Recorder: Isabelle Peña

Attendees:

Academic Affairs, ECC - Bob Klier

Institutional Research - Irene Graff

Health Sciences and Athletics - Russell Serr

Humanities - Kevin Degnan

Industry and Technology Associate Dean - Daniel Shrader

Industry and Technology - Pati Fairchild and SueEllen Warren

Mathematical Sciences - Susanne Bucher

Natural Sciences - Jim Noyes

MINUTES

I. Call to Order

Meeting was called to order at 2:40 p.m.

II. Approval of Minutes

A motion was made by Pati F. to approve the minutes for the 4/14/2014 ALC meeting; motion was seconded by Kevin D. Meeting minutes was approved.

III. Reports

A. ILO Senate Update – Information (*Chris Mello*)

1. Karen presented the redefined ILOs to the Academic Senate for the first read a week and a half earlier; the biggest issue for the senate is exclusion of content knowledge, which caused a little bit of debate.
2. Chris M. stated that they tried to give the Senate a little background on the process that the ALC went through, to show that they had extensive discussions, how we arrived at the redefined ILOs, and the long discussions the ALC had to not have Content Knowledge as a separate ILO; they were asked by the Senate to shoehorn *Content Knowledge* into *Critical Thinking*.
3. Jim N. and Bob K. stated that *Content Knowledge* is tied to not only *Critical Thinking*, but it is just as strongly aligned with the other three redefined ILOs as well.
4. Irene G. stated that the impression she got is a sense of "It devalues me and my profession if we don't include *Content Knowledge* somewhere."
5. Some members of the Senate didn't know where their PLOs would line up if *Content Knowledge* wasn't included as an ILO.
6. A lot of the members of the Senate liked the idea of coming down to 4 ILOs.
7. Senate liked the GEOs.

B. Flex Day FA14 Grid Alignment (*Karen Whitney*)

Over the summer Isabelle P. will be putting together the new alignment grids with the new SLOs, PLOs, and ILOs and get them ready for faculty to do the alignment on Flex Day; she will talk about this more during the next facilitator meeting and ask the facilitators to brainstorm and let her know if there is anything they might need to facilitate this whole process for Flex Day.

VI. SLO Reporting Norming Session, Part II (*Chris Mello, Kaysa Moreno*)

Handout: Course SLO Assessment 4-Column Report Examples for Art, Kinesiology, English, Earth Sciences, Fire and Emergency Technology, Math (Ge and Non-Science Major), Music, Auto Collision Repair and Painting, and Developmental Math

ALC members continued with the SLO Reporting Norming Session that was started at the last ALC meeting. Doing this norming session will help our faculty write better reports. Irene G.'s presentation on Data Analysis was well-received and had good responses from those who attended; it has already helped some of the faculty with their assessment results.

- A. To review, the four basic categories are being used for reviewing Assessment Reports.
 1. Completion
 - Is it finished?
 2. Target – Standard met (Percentages)
 - Is there some identification of what happened to the target—were the standards met or not met? Did they set a standard and did they follow through to see if that standard was met or not met? Is there some sort of percentage in the assessment results (e.g. 75% of the students scored good or excellent, etc.)?
 3. Data Analysis
 - Some sort of analysis of the data that was used in the assessment at any level.
 4. Action Plan
 - Something that looks like an actual action plan.
- B. Kaysa M. handed out “clickers” to the members in attendance and they continued reviewing each example of SLO Assessment 4-Column report and, for each category listed in IV.A. above, voted on each report as follows: A - Outstanding; B - Above Average; C - Average; D - Below Average; E - Poor
- C. The following were some of the comments made by ALC members during the Norming Session:
 1. Pati F.: She uses tables to document her assessment results and wanted to be able to attach these tables (or copy and paste) in the “Assessment Data & Analysis” in TracDat instead of typing the results.
 2. Kaysa M. and Susanne B.: Dilemma in Mathematics Division is that the faculty want to introduce new strategies the next time they are assessing their SLOs because they found that their previous assessment strategy did or did not improve an SLO. In the Math Division, the action is usually a Teaching Strategy. Another problem is that an instructor teaching one class this semester is not teaching that same class next semester.
 3. Pati F.: A norming session like this one would be good to have with faculty on the division level.
 4. Chris M. and Jim N.: Would like to see more details in the results (e.g. which questions did the students do well on and which ones they did not) and percentage breakdowns in results (e.g. instead of just writing 70% of students passed, include the number of students—70% of 40 students or 70% of 10 students—28 students vs. 7 students may be a big factor in the assessment)
 5. SueEllen W.: She always goes over tests with her class to find out why they got certain questions wrong; Jim N. thought this would be good data to gather and can use this information as part of the results analysis.
 6. Kaysa M.: Should break down results better to see what type of action is needed; or if they're doing great with an SLO, then write a new SLO.
 7. Kevin D.: What are we going to do to maintain that success if the SLO target is being met? Where can we improve? Bob K. pointed out: “How many times have you met the target?” Jim N. asked what the other key elements to the course are; the course may have more than 3 elements to it and you've identified the top 3, but if you're succeeding in one of them and you've demonstrated it more than a couple of times, then it's time to move on to another SLO.

- D. Karen W. stated they will finish the last two reports from the norming session at the Facilitator Meeting the following day.

VI. Next meeting – May 12, 2014

VII. Adjournment

Meeting was adjourned at 4:00 p.m.

SPRING 2014 ALC Meetings Mondays - 2:30 to 4:00 pm Admin 131	Facilitator Train-the-Trainer Sessions Tuesdays 1:00 to 2:00 pm DE 162 or Library West Basement, Rm. 19	Upcoming Deadlines
February 10, 2014 February 24, 2014 March 10, 2014 April 14, 2014 April 28, 2014 May 12, 2014	March 11, 2014 April 29, 2014 May 13, 2014 “Working” Workshop: Entering SLO Assessments into TracDat Library Basement West Thursday, May 8, 1-2pm Tuesday, May 13, 1-2pm Wednesday, May 14, 2:30-3:30	February 10, 2014 - Fall Assessments