

The District has a written agreement with local law enforcement agencies. The agreement clarifies operational responsibilities for investigations of Part I violent crimes, defined by law as willful homicide, forcible rape, robbery, and aggravated assault, occurring at each location.

The written agreement designates which law enforcement agency has operational responsibility for violent crimes and delineates the specific geographical boundaries of each agency's operational responsibility, including maps as necessary.

The written agreements required by the Board policy are public records and are made available for inspection by members of the public upon request to Chief of Campus Police.

The Campus Police Department maintains a close working relationship with the Los Angeles County Sheriff's Department and other surrounding Police agencies. The Campus Police Department occasionally works with other law enforcement agencies, including Federal Bureau of Investigation. Meetings may be held between the leaders of these agencies on both a formal and informal basis. The Campus Police Department and Los Angeles County Sheriff's Department communicate regularly on the scene of incidents that occur in and around the campus area. When incidents arise that require joint investigative efforts, resources, crime related reports and exchanges of information, the Campus Police Department will work closely with Los Angeles County Sheriff's Department. There is a written memorandum of understanding between the Campus Police Department and Los Angeles County Sheriff's Department and other surrounding Police agencies.

In response to a call, the Campus Police Department will take the required action, dispatching an officer or asking the victim to file an incident report. All incident reports received by the Campus Police Department are forwarded to the Chief of Campus Police for review and potential action. Incidents involving student misconduct are also referred to the Student Development Office. Incidents involving employees shall be reported to the Vice President of Human Resources. The Campus Police Department may investigate a report when it is deemed appropriate.

Crimes should be reported to the Campus Police Department to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the Campus Police Department in a timely manner. To report a crime or an emergency on the campus, call the Campus Police

Department at 310-660-3100. To report a non-emergency security or public safety related matter, call the Campus Police Department at 310-660-3100.

The Campus Police have complete police authority to apprehend and arrest anyone involved in illegal acts on-campus and areas immediately adjacent to the campus. If minor offenses involving District rules and regulations are committed by a student, the campus police may also refer the individual to the Student Development Office. Major offenses such as rape, murder, aggravated assault, robbery, and auto theft are reported to the local law enforcement and the Campus Police Department and local law enforcement work together to solve these serious felony crimes. Campus Police personnel work closely with local, state, and federal police agencies. The Campus Police Department is also a part of the local 911 Emergency System. Through coordination with local law enforcement agencies, any criminal activity engaged in by students at off-campus locations of student organizations, is monitored and recorded. This information is provided to the Student Development Office for any action or follow-up that may be required.

Campus Clinical Psychologist is not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged; if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

A Clinical Psychologist is an employee of a District whose official responsibilities include providing psychological counseling to members of the District's community and who is functioning within the scope of his or her license or certification.

**References:**

Education Code Section 67381.1;  
34 Code of Federal Regulations Part 668.46  
Clery Act

El Camino College  
05/21/18