

Board Policy 4300

Field Trips and Excursions

The Superintendent/President shall establish procedures that regulate the use of District funds, transportation and planning for student travel and attendance at conferences and other activities that are performed as a class assignment or co-curricular activity.

The Superintendent/President, under authorization from the Board of Trustees, may authorize field trips and excursions for students in connection with courses of instruction or college-related social, educational, cultural, athletic, or performing arts activities to and from places in California, or any other state, U.S. territory, or foreign country. The Superintendent/President may delegate the authority to the appropriate Vice President.

The District may pay for expenses of students participating in a field trip or excursion with auxiliary, grant or categorical program funds if the funds are used consistently with the funding source. The expenses of instructors, chaperones, and other personnel traveling with students may also be paid from District funds. No student shall be prevented from making a field trip or excursion which is integral to the completion of the course because of lack of sufficient funds.

Students and staff shall at all times adhere to the standards of conduct applicable to conduct on campus.

Reference:

Title 5, Section 55220

El Camino College

Adopted: 3/10/03

Amended: 3/16/09, 5/17/21