



EL CAMINO COMMUNITY COLLEGE DISTRICT
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August 29, 2018
Board of Trustees
El Camino College

Dear Members of the Board:

I am pleased to present to you the agenda for the Tuesday, September 4, 2018 meeting of the El Camino Community College District Board of Trustees. A Board of Trustees *Budget Workshop* will precede the Board meeting. The Workshop will begin at 3:00 pm in the Alondra Room and is a public meeting of the Board. The Regular Meeting of the Board will begin at 4:00 pm in the Alondra room. We will open the meeting with the Roll Call and then adjourn to Closed Session. Following Closed session, we will reconvene in Open Session at 5:00 pm.

During the *Budget Workshop*, Vice President Brian Fahnestock will provide a presentation on 2017-18 accomplishments and the 2018-19 Final Budget proposal. There will be time for discussion and questions after the presentation.

At the Regular Board meeting, we will hold a public hearing on the 2018-19 Budget before recommending approval by the Board of Trustees.

The consent agenda includes the following:

A. Academic Affairs presents five recommendations. There is a recommendation to ratify an Instructional Service Agreement with Inglewood Unified School District to provide a non-credit English as a Second Language class at Inglewood Community Adult School. There is also a recommendation to approve an agreement between the City of Los Angeles and El Camino College for the provision of California Peace Officer Standards and Training (CA POST) courses to students that are employees of the city agency. The City of Los Angeles will pay the tuition and fees for these students. The CCAP agreement between El Camino Community College District and Redondo Beach Unified School District is presented for a second reading and adoption. There is also a recommendation to approve a routine agreement with Gerald Swiney to clean, adjust and maintain laboratory equipment in the Construction Technology Woodworking Department. Last, there is a recommendation to approve travel for the El Camino College Forensics Team to participate in the 2018 Aztec

Invitational tournament in San Diego California on October 5-17, 2018. Up to 24 students may participate in this tournament.

B. Student Services presents four agenda items. There is a recommendation to approve an agreement with the Los Angeles Regional Food Bank for support of the El Camino College Warrior Panty. There is also a recommendation to ratify an agreement with Fulcrum Learning Systems, Inc. for leadership training provided to the Associated Students Organization (ASO). Last, there are two recommendations relating to the reclassification of records (A&R) and destruction of records (A&R) in accordance with Board Policy and Administrative Procedure 3110 Records Retention and Destruction.

C. Administrative Services presents three agenda items. There is a recommendation to approve the declaration of surplus property in accordance with Education Code Sections 81450 through 81460 and Board Policy 6550. There is also a recommendation to approve a contract with Kardent Design to provide design services for the Baseball Netting Project. The contract will not exceed \$31,975. The last item is a recommendation to ratify Purchase Orders and Blanket Purchase Orders.

D. Measure E includes two agenda items. There is a recommendation to approve the Measure E Category Budget and Balances report, and the recommendation to ratify the Measure E Purchase Orders and Blanket Purchase Orders

E. Human Resources section of the consent agenda includes four items. There is a recommendation to approve an agreement with Mitch Rosenberg to conduct Session 1 of the ECC PRIDE Leadership Program on September 21, 2018. The Human Resources consent agenda also includes a recommendation to approve personnel actions as follows:

- Classified Personnel Actions
- Temporary Non-Classified Personnel Actions
- Academic Personnel Actions

F. Compton College has one item for the consent agenda. This is a Memorandum of Understanding between Compton Community College District and the Compton Unified School District, to facilitate the sharing of student data to track performance and student success, in support of Assembly Bill 705.

G. Community Advancement includes seven agenda items. There are three items relating to the acceptance of grants. There are four routine items relating to agreements for ETP funded training.

H. President/Board – No Items

The Action Agenda includes the following:

A. Academic Affairs – No Items

B. Student Services – No Items

C. Administrative Services has two items. There is a recommendation to ratify an agreement to purchase 100 computers for the MBAH building through cooperative agreement NASPO VP PC Agreement # 7-15-70-34-001. These computers are at the top of the list of the equipment replacement cycle due to their age. The cost of replacement is \$155,217.00. There is also a recommendation to ratify an agreement to purchase 100 computers for the new Student Services Building through the same cooperative agreement NASPO VP PC Agreement # 7-15-70-34-001 in the amount of \$141,691.50.

D. Measure E has a recommendation to approve an agreement with HGA Architects for \$194,384 to provide feasibility, programming, and schematic design as well as design development, construction documents, DSA submittal and plan check for the Bookstore Café project. This project will provide café services inside the Bookstore and transform the patio area outside the bookstore as a student gathering space.

E. Human Resources - No Items

F. Compton College - No Items

G. Community Advancement has one agenda item recommending ratification of an agreement with Standard Homeopathic Company for ETP-funded training in shop measurement. The agreement provides up to \$125,000 in ETP funded training to Standard Homeopathic Company.

H. Superintendent-President/Board has one item recommending approval of a contract with Regroup, a software system for sending emergency alerts and mass notifications. The system interfaces with Colleague to download contact information. Regroup also interfaces with social media and email to support consistent messaging on all platforms. This agreement supports bringing our text, email, and social media posting in-house. The annual cost of this agreement is \$35,460 for a total three-year cost of \$106,380.

I. Future Action Items/General Information has three items. Presented for first reading is an AB288 CCAP Agreement between El Camino College District and Lennox Math, Science and Technology Academy. There is also a recommendation for the first reading of an AB288 CCAP Agreement between El Camino Community College District and Da Vinci Schools. Last, there is a recommendation that the Board discuss a future resolution of the Board

regarding the successful completion of the partnership between El Camino Community College District and the Compton Community College District.

J. Policies and Procedures has one information item for Administrative Procedure 4237 – Credit for Military Service. This procedure has gone through the consultation process. The only change is to update the numbering of the administrative procedure.

I am looking forward to seeing you on September 4, 2018 at 3:00 pm in the Alondra Room for the Board of Trustees Budget Workshop. The Regular Board Meeting will begin at 4:00 pm. As always, if you have any questions regarding the agenda, please feel free to call or email me prior to the Board meeting.

Sincerely,

A handwritten signature in cursive script that reads "Dena P. Maloney".

Dena P. Maloney, Ed.D.
Superintendent/President