



EL CAMINO COMMUNITY COLLEGE DISTRICT

16007 Crenshaw Boulevard, Torrance, California 90506-0001

Telephone (310) 532-3670 or 1-866-ELCAMINO

www.elcamino.edu

August 12, 2010

Board of Trustees
El Camino Community College District

Dear Members of the Board:

Welcome to the mid-summer, Thursday, August 19, 2010, 4 p.m. Board meeting packet. Those of you who have remained in town realize summer has yet to start. We can be assured the warm weather will start by Monday, August 30th—the first day of classes.

The Board agenda includes various items necessary for the start of the fall 2010 semester and is highlighted by the following:

1. Academic Affairs includes a request for Mathematics, Engineering, Science Achievement (MESA) students to attend the Society for Advancement of Chicanos and Native Americans in Science conference in Anaheim, California.
2. Student And Community Advancement includes an item requesting approval for two Student and Community Advancement employees to travel to Hong Kong, as part of the Green Export Enabler Program. According to the Green Export Enabler Program (GEEP) and Market Development Cooperator Program (MDCP) Grant, the Center for International Trade Development (CITD) is required specifically to participate in trade shows to China as part of the GEEP/MDCP Grant Application of June 2009. The Commerce Department selected the Eco Expo Asia show in Hong Kong this year for the CITD's participation. Bronwen Madden and Kerry Bonner will deliver GEEP promotional and matchmaking services during the Asia show.
3. Student and Community Advancement also presents a Timeline for Accreditation activities during 2010-2011 for your information.
4. Administrative Services presents the Quarterly Fiscal Status Report and Notice of Public Hearing for the 2010-2011 Budget and projected adoption of the Budget at our September 7, 2010 Board meeting.
5. Administrative Services, Measure E Bond Fund, includes a contract with tBP Architecture to design and construct the Shops building replacement. You will note several change orders as the Humanities Plaza, Phase 3 Infrastructure, and Bookstore projects are being completed. For more information regarding the Change Order presented in Item G, please see memo from Vice President Higdon to me.

6. Human Resources presents routine personnel changes including revised classified job descriptions.
7. The Superintendent President's section includes recommendation that the Board excuse Trustee Jackson from the July 19, 2010 Board meeting and an information item outlining steps to Accreditation.

There will be no closed session.

Unfortunately, the California State Budget has not been approved by the Legislature, therefore, our final budget will be based on educated guesses. On the date of our Board meeting, August 19th, I will join the Planning and Budgeting Committee in analyzing our September 7th Final Budget recommendation to you.

In response to a question raised at the last Board meeting, enclosed is a letter from Francisco Arce to Mr. Victor Coutin regarding Course Offering Reduction in the Fine Arts Division.

Memo from Claudia Lee to Francisco Arce dated August 11, 2010, gives an update on the Inglewood City Honors Program.

Also enclosed is a letter from Judith L. Smith, Vice Provost for Undergraduate Education, University of California, Los Angeles, dated July 20, 2010, regarding students transferring from El Camino College.

I look forward to greeting you on Thursday, August 19, 2010, and will be in my office at 3 p.m. if you would like to arrive early for the 4 p.m. meeting. In the meantime, please phone Kathy or me if you have questions, comments or concerns.

Sincerely,

A handwritten signature in cursive script, appearing to read "T. Fallo", with a large, sweeping flourish above the name.

Thomas Fallo
Superintendent/President

Cc: Vice Presidents, Director, Community Relations



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August 11, 2010

TO: President Thomas Fallo

From: Jo Ann Higdon, Vice President, Administrative Services

Subject: Change Order – Taisei Construction Corporation, Mathematics, Business and Health Sciences Building

The purpose of this document is to provide additional information related to the above change order.

The four-level Math Business Health Sciences building is under construction on the site of the old Business building. The design of the foundation system was based in part on a soils report prepared by Koury Engineering. Soil borings were made around the perimeter of the old building which was in place at that time. One of the factors evaluated was the expansiveness of the soil, which is the amount the soil would expand or contract in volume depending upon moisture content.

One of the necessary steps to prepare for placement of the foundation system is the excavation and compacting of the existing soil in an area five feet outside the building footprint and five feet below the lowest point of the foundation. During this process it was discovered the existing soil was substantially more expansive than previously known. Three alternatives were available to address this problem; modification of the foundation system, mixing sand with and drying the existing soil or removing the existing soil and replacing with less expansive.

Modifying the foundation system would have required resubmission of the design to the Division of the State Architect delaying construction indefinitely. Three major negatives would be associated with choosing this alternative. One, the District would have been exposed to an expensive delay claim by the contractor. Two, the cost of modifying the foundation system would still need to be negotiated through the change order process. And finally the occupancy of the building would be postponed.

The alternative of amending and drying the existing soil also has notable negatives associated with it also. Due to the large volume of soil that would require treatment, an

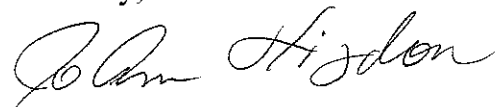
area larger than the construction site would be needed, the results would have be difficult to predict and an extended time would be required to perform the treatment. Again the District would be exposed to a delay claim and the cost would be subject to the change order process.

Due to the drawbacks of the other two alternatives, removing and replacing the existing soil was judged to be the less costly alternative and in terms of schedule the most expeditious.

Accomplishing the chosen alternative required removing and importing 2,897 truckloads of soil, totaling 40,390 cubic yards of soil (a cubic yard is 3' feet in width, 3' feet in length and 3' in height).

The cost for this added work was negotiated to be \$410,801 and it was agreed to add ten days to the construction schedule.

Sincerely,

A handwritten signature in cursive script that reads "Jo Ann Higdon".

Jo Ann Higdon

Vice President, Administrative Services



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August 5, 2010

Mr. Victor Coutin
PO Box 929
Hermosa Beach, CA 90254

Dear Mr. Coutin:

Subject: Course Offering Reduction

In response to your inquiry regarding El Camino College's music course reductions in Fall 2010, the course offerings were reduced by 14 sections in fall 2010 compared to what was offered in fall 2009. The percentage of reductions to the music program was appropriate and will continue until such time when the State budget is increased to fund enrollment growth. Overall, the fall 2010 schedule was reduced by 297 course sections. The class schedule was reduced overall in response to State budget cuts and ECC's unfunded above cap enrollment.

It is unfortunate that State budget cuts are negatively impacting students and making it more difficult for them to complete their educational plans. While the situation is not unique to El Camino College, it can be difficult for students and community members to understand the necessary reductions, especially when they have been accustomed to plentiful course offerings in the past.

Please be assured that careful consideration is given when building a class schedule, including the efficiency and cost of the schedule. The El Camino College class schedule is first and foremost designed to meet students' educational needs.

Attached for your information, is a list of the music courses offered in fall 2008, fall 2009 and fall 2010.

Regards,

Francisco M. Arce, Ed.D.
Vice President – Academic Affairs

Attachments

cc/President Fallo

EL CAMINO COLLEGE
3-YEAR MUSIC DEPARTMENT SECTION COUNT
FALL 2008 - FALL 2010

Term	Division	Section Name	Term	Division	Section Name	Percent Difference from Previous Fall Term	Term	Division	Section Name	Percent Difference from Previous Fall Term
2008/FA	MUSI-1	3	2009/FA	MUSI-1	3	0%	2010/FA	MUSI-1	2	-33%
2008/FA	MUSI-2A	1	2009/FA	MUSI-2A	1	0%	2010/FA	MUSI-2A	1	0%
2008/FA	MUSI-3A	1	2009/FA	MUSI-3A	1	0%	2010/FA	MUSI-3A	1	0%
2008/FA	MUSI-3B	1	2009/FA	MUSI-3B	1	0%	2010/FA	MUSI-3B	1	0%
2008/FA	MUSI-3C	1	2009/FA	MUSI-3C	1	0%	2010/FA	MUSI-3C	1	0%
2008/FA	MUSI-5	1	2009/FA	MUSI-5	1	0%				
2008/FA	MUSI-7	1	2009/FA	MUSI-7	1	0%				
2008/FA	MUSI-8A	1	2009/FA	MUSI-8A	1	0%				
2008/FA	MUSI-11	15	2009/FA	MUSI-11	13	-13%	2010/FA	MUSI-11	11	-15%
2008/FA	MUSI-12	1	2009/FA	MUSI-12	1	0%	2010/FA	MUSI-12	1	0%
2008/FA	MUSI-13	1	2009/FA	MUSI-13	1	0%	2010/FA	MUSI-13	1	0%
2008/FA	MUSI-15A	1	2009/FA	MUSI-15A	1	0%	2010/FA	MUSI-15A	1	0%
							2010/FA	MUSI-17	1	100%
2008/FA	MUSI-18AB	9	2009/FA	MUSI-18AB	7	-22%	2010/FA	MUSI-18AB	7	0%
2008/FA	MUSI-19ABCD	6	2009/FA	MUSI-19ABCD	6	0%	2010/FA	MUSI-19ABCD	6	0%
2008/FA	MUSI-23ABCD	3	2009/FA	MUSI-23ABCD	3	0%	2010/FA	MUSI-23ABCD	3	0%
							2010/FA	MUSI-30AB	1	100%
2008/FA	MUSI-31A	8	2009/FA	MUSI-31A	9	13%	2010/FA	MUSI-31A	8	-11%

EL CAMINO COLLEGE
3-YEAR MUSIC DEPARTMENT SECTION COUNT
FALL 2008 - FALL 2010

Term	Division	Section Name	Term	Division	Section Name	Term	Division	Section Name	Percent Difference from Previous Fall Term	Term	Division	Section Name	Percent Difference from Previous Fall Term
2008/FA	MUSI-31B	2	2009/FA	MUSI-31B	2	2010/FA	MUSI-31B	2	0%	2010/FA	MUSI-31B	2	0%
2008/FA	MUSI-31C	2	2009/FA	MUSI-31C	1	2010/FA	MUSI-31C	1	-50%	2010/FA	MUSI-31C	1	0%
2008/FA	MUSI-31D	2	2009/FA	MUSI-31D	1	2010/FA	MUSI-31D	1	-50%	2010/FA	MUSI-31D	1	0%
2008/FA	MUSI-32ABCD	2	2009/FA	MUSI-32ABCD	1	2010/FA	MUSI-32ABCD	1	-50%	2010/FA	MUSI-32ABCD	1	0%
2008/FA	MUSI-41ABCD	1	2009/FA	MUSI-41ABCD	1	2010/FA	MUSI-41ABCD	1	0%	2010/FA	MUSI-41ABCD	1	0%
2008/FA	MUSI-43ABCD	1	2009/FA	MUSI-43ABCD	1								
2008/FA	MUSI-44ABCD	1	2009/FA	MUSI-44ABCD	1								
2008/FA	MUSI-46ABCD	1	2009/FA	MUSI-46ABCD	1								
2008/FA	MUSI-47AB	3	2009/FA	MUSI-47AB	4	2010/FA	MUSI-47AB	3	33%	2010/FA	MUSI-47AB	3	-25%
			2009/FA	MUSI-48ABCD	1	2010/FA	MUSI-48ABCD	1	100%	2010/FA	MUSI-48ABCD	1	0%
2008/FA	MUSI-52ABCD	2	2009/FA	MUSI-52ABCD	2	2010/FA	MUSI-52ABCD	2	0%	2010/FA	MUSI-52ABCD	2	0%
2008/FA	MUSI-53ABCD	1	2009/FA	MUSI-53ABCD	1	2010/FA	MUSI-53ABCD	1	0%	2010/FA	MUSI-53ABCD	1	0%
2008/FA	MUSI-55ABCD	4	2009/FA	MUSI-55ABCD	1	2010/FA	MUSI-55ABCD	1	-75%	2010/FA	MUSI-55ABCD	1	0%
2008/FA	MUSI-57ABCD	1	2009/FA	MUSI-57ABCD	1	2010/FA	MUSI-57ABCD	1	0%	2010/FA	MUSI-57ABCD	1	0%
2008/FA	MUSI-60ABCD	1	2009/FA	MUSI-60ABCD	1	2010/FA	MUSI-60ABCD	1	0%	2010/FA	MUSI-60ABCD	1	0%
2008/FA	MUSI-61ABCD	1	2009/FA	MUSI-61ABCD	1	2010/FA	MUSI-61ABCD	1	0%	2010/FA	MUSI-61ABCD	1	0%
2008/FA	MUSI-62ABCD	1	2009/FA	MUSI-62ABCD	1	2010/FA	MUSI-62ABCD	1	0%	2010/FA	MUSI-62ABCD	1	0%

EL CAMINO COLLEGE
 3-YEAR MUSIC DEPARTMENT SECTION COUNT
 FALL 2008 - FALL 2010

Term	Division	Section Name	Term	Division	Section Name	Percent Difference from Previous Fall Term	Term	Division	Section Name	Percent Difference from Previous Fall Term
			2009/FA	MUSI-565	1	100%	2010/FA	MUSI-565	1	0%
			2009/FA	MUSI-567	1	100%	2010/FA	MUSI-567	1	0%
			2009/FA	MUSI-570	1	100%	2010/FA	MUSI-570	1	0%
2008/FA	TOTALS	113	2009/FA	TOTALS	97	-14%	2010/FA	TOTALS	83	-14%



EL CAMINO COLLEGE
ENROLLMENT SERVICES DIVISION

(310) 660-3484

Student Services Center, 200

Fax: (310) 808-1112

From: Claudia Lee

Date: August 11, 2010

To: Francisco Arce

Subject: City Honors Update

On Monday, August 2, 2010, I spoke with Superintendent McHenry via telephone. He received the letter I sent in July and will place the MOU on the board agenda for August 25, 2010. We talked about the importance of the MOU and the need to fill the eight courses we will be offering at City Honors for Fall 2010. McHenry then referred me to the Associate Superintendent, Alan Young, who will now be the point person in working with El Camino.

I spoke with Alan Young on Thursday, August 5, 2010 and again on Monday, August 9, 2010. We confirmed our meeting scheduled for noon on Monday, August 16, 2010. The participants will be Alan Young, Thelma Brown, Keith Curry, and Claudia Lee. The agenda items for this meeting include the MOU, creating an educational plan, Spring 2011 requests, and minimum enrollment numbers for Fall 2010 courses.

Please contact me with further questions or concerns,

Claudia Lee

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UNIVERSITY OF CALIFORNIA, LOS ANGELES

JUL 28 2010 UCLA

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SANTA BARBARA • SANTA CRUZ

OFFICE OF THE DEANS
UCLA COLLEGE • LETTERS & SCIENCE
2300 MURPHY HALL
BOX 951438
LOS ANGELES, CALIFORNIA 90095-1438

July 20, 2010

Dr. Thomas M. Fallo, Superintendent/President
El Camino College
16007 Crenshaw Boulevard
Torrance, CA 90506-0002

Dear Dr. Fallo,

On behalf of UCLA College, I am pleased to inform you that Danielle Marie Cipriano, and Celia Yadhira Vasquez, who transferred to UCLA from El Camino College, are among the 67 outstanding students to receive a Transfer Alliance Program (TAP) Scholarship for the 2010–11 academic year.

Through a number of generous donors, UCLA College is able to provide annual scholarships for transfer students entering UCLA. Recipients must be certified as having completed the Honors/ Scholars Program at their community college. The students are officially recognized as participants in the College's TAP Scholars Program.

Selection as a TAP Scholar entitles transfer students to an academic scholarship of at least \$5,000 per year. The scholarship is renewable for a second year if students have achieved a UCLA GPA of at least 3.0 (B average), completed 45 units (by Fall 2011), and have participated in or are committed to participating in undergraduate research or an off-campus internship. In addition, TAP Scholars maintain quarterly contact with Angela Deaver Campbell, Director, Scholarship Resource Center.

For your information I have enclosed a list of the 40 new awardees for 2010–11. I know that you will take great pride in the exceptional accomplishments of these students; their successes reflect well on the achievements of the Honors/Scholars Programs in preparing these students for transfer.

We look forward to a continued relationship with El Camino College and Joe Holliday and Darrell Thompson, Honors Transfer Program Co-Directors, as we continue our efforts to enhance the academic experience of UCLA transfer students.

Sincerely,

A handwritten signature in black ink, appearing to read "Judith L. Smith".

Judith L. Smith
Vice Provost for Undergraduate Education

Cc: Joe Holliday, Honors Transfer Program Co-Director
Darrell Thompson, Honors Transfer Program Co-Director
René Lozano, Honors Transfer Program Counselor

Enclosure (1)

cc: Board, VP's + Ann Gerten

UCLA TRANSFER ALLIANCE PROGRAM
2010–11 TAP SCHOLARS
As of July 20, 2010

CAGAN TAP SCHOLARS

Danielle Marie CiprianoEl Camino College

GILBERT TAP SCHOLARS

Melisa Julianne Gokkes-Vining.....Saddleback College

GOODMAN TAP SCHOLARS

Debra D ArndorferLos Angeles Harbor College

Hillel Avidan Dodge Cogan.....Santa Monica College

Vasily RozenbaumLos Angeles Pierce College

INGRAM TAP SCHOLARS

Jessica Jean Carroll.....Cerritos College

Jose Paul JacobSanta Monica College

Linda SalginLos Angeles Pierce College

JOHNSON TAP SCHOLARS

Sergey Shnitkind.....Los Angeles Valley College

KAPPLER TAP SCHOLARS

Quyen Phuong Dao.....Cypress College

RICCIARDI TAP SCHOLARS

Christian Moreno AlvezLos Angeles Valley College

Valentina Babuchyan.....Los Angeles City College

Ariel Solomon CohenLos Angeles Pierce College

Julia Teresa Garcia.....San Bernardino Valley College

Gladys Gonzalez.....Cerritos College

Robert Nicholas Olivar, Jr.Mount San Antonio College

Brian Pangilinan Santa MariaMount San Antonio College

ROTH TAP SCHOLARS

Pauline Vivian Do.....Orange Coast College

Daniel James FilippiSaddleback College

Isaiah Yuan Lan.....Skyline College

Deepika Mohan.....Antelope Valley College

Robert Brennan Park.....Los Angeles Pierce College

UCLA TRANSFER ALLIANCE PROGRAM
2010–11 TAP SCHOLARS
As of July 20, 2010

SPARKS TAP SCHOLARS

Jared Joseph LodicoRio Hondo College
Lindsey Paige Moir.....Moorpark College
James Matthew Ryan.....Riverside Community College

WASSERMAN TAP SCHOLARS

Melanie Lago CuestaSkyline College
Richard Gabriel Flores.....Fullerton College
Desiree Leanne Gahr.....Cypress College
Talisa Doame HayesCollege of the Canyons
Ryan William KrebsMoorpark College
Wenshan LiCity College of San Francisco
Daniel Andres MontealegreSanta Ana College
Saisruthi Solomon PaspulatiFoothill College
Steven Elijah Perales.....Mount San Antonio College
Jane T RovnerOrange Coast College
Elias Solano, Jr.....Pasadena City College
Elizabeth Noel Stebe.....Citrus College
Andrew Joseph TorresLos Angeles City College
Celia Yadhira VasquezEl Camino College
Christina YounanLos Angeles Valley College