



**EL CAMINO COMMUNITY COLLEGE DISTRICT**

16007 Crenshaw Boulevard, Torrance, California 90506-0001

Telephone (310) 532-3670 or 1-866-ELCAMINO

December 3, 2010

Board of Trustees  
El Camino Community  
College District

Dear Members of the Board:

I trust your Thanksgiving holidays were enjoyable and restful.

The attached agenda announces suggested processes for:

- A. Selection Process for Trustee Area 1;
- B. Candidate Selection for Trustee Area 1.

As both Board actions indicate, these are suggestions. You, the Board members, are free to establish any process.

As we are all aware, the Brown Act governs public notice, discussion and operation of all our Board meetings. All candidate information is included in this packet and is posted on the College website as of December 3, 2010.

The December 6<sup>th</sup> meeting will be held in the El Camino Community College District Board Room at 4 p.m. and our regularly scheduled December 13<sup>th</sup> Board meeting and selection of the provisional Board member will be held in the East Dining Room, second floor of the Bookstore Building.

Please feel free to join me in my office prior to the Board meeting. In the meantime, if you have questions, comments or concerns, please contact Kathy Oswald or me.

Sincerely,

Thomas M. Fallo  
Superintendent/President