



EL CAMINO COMMUNITY COLLEGE DISTRICT

16007 Crenshaw Boulevard Torrance, California 90506-0001
Telephone (310)532-3670 or 1-877-ECAMINO

May 14, 2009

Board of Trustees
El Camino College

Dear Members of the Board:

Congratulations! This is the last Board meeting prior to academic final exams. I trust you will join our students in preparing for final exams and Commencement prior to the June Board meeting.

While this Board agenda is fairly routine, I would like to draw some issues to your attention.

1. We will have two brief presentations. One recognizing the first-place awardees in a computer programming contest at California State University, Los Angeles and, at Board President Jackson's request, meeting the El Camino College Forensics Team.
2. Academic Affairs and Student and Community Advancement provide routine transactions. Please note the significant grant activity in Student and Community Advancement.
3. Administrative Services is highlighted by the enclosed 2009-2010 Tentative Budget. As you are aware the world, national and state fiscal conditions are troubling. Nevertheless, El Camino College presents a first reading of a very tentative, appropriately named, budget for 2009-2010 which will be recommended for your next meeting on June 15, 2009.
4. Measure E, Bond fund, includes a number of routine contract approvals and change orders. We are excited to note that our parking structure will be open for Commencement and for a Trustee visit at the June 15th Board meeting.
5. Human Resources includes a number of routine personnel actions.
6. The Superintendent/President's section presents the first reading of amendments to Board Policy 2715. The updates are required to comply with Accreditation Standards.
7. Under Other Items, Trustee Gen proposes that the Board adopt a Resolution in support of Propositions 1A through 1F on the May 19, 2009, statewide ballot.

May 14, 2009

8. Closed Session includes a relatively brief personnel matter.

Enclosed is a revised calendar of end-of-year activities. Again, we encourage you to attend any and all events. If you would be so kind to let Kathy Oswald know of your participation, we will be sure to recognize you. This is a wonderful time of year and I trust you enjoy the joy our community shares throughout all these recognitions.

Also enclosed is a brief reminder of the provisions included in the Brown Act and a response to a Trustee inquiry.

Please note that El Camino College Trustees will receive a personnel evaluation form for Provost Cox within the next few days.

I look forward to greeting you on Monday, May 18, 2009. If you have any questions, comments or concerns prior to the Board meeting, please phone Kathy or me.

Sincerely,



Thomas M. Fallo
Superintendent/President

TMF/kao

Cc: Vice Presidents, Director of Community Relations



End of Year Events
 2009

Division	Event	Date/Location/Time
Behavioral & Social Sciences	Anthropology Symposium	May 15; Haag Recital Hall, 1-4 pm
Business	- none -	
Fine Arts	- none -	
Health Sciences & Athletics	*Nursing Pinning Ceremony	June 12; Marsee Auditorium 6:30 pm
Humanities	<i>Myriad</i> Reading	June 4; East Dining Room, 1-2 pm
Industry & Technology	Administration of Justice Explore Academy Graduation	April 18; Location TBD 10 am
	Paramedic Training Graduation	April 22, Campus Theater 3 pm
	Fashion Show	June 5, Marsee Auditorium 7:30 pm
	Fire Academy Part-Time Graduation	June 6; Fire Academy-Inglewood 10 am
	Woodfest	June 3; Construction Bldg 6 pm
	Administration of Justice Reserve Graduation	June 20; Location TBD 10 am
	Open House: Machine Tool Technology, Manufacturing Technology, Engineering Technology	May 30; MCS 1A 9-1 pm
Learning Resources	- none -	
Mathematics	Mathematical & Science Academic Award Ceremony	June 5; East Dining Room 12-2 pm
	MESA Transfer Dinner	June 3; MCS 100E 4:30-6:30 pm
Natural Sciences	Mathematical & Science Academic Award Ceremony	June 5; East Dining Room 12-2 pm
Miscellaneous	*Academic Awards & Presidential Scholar	May 20; Marsee Auditorium 5:30 pm
	CAHSEE Ceremony of Completion	May 19; Alondra Room 6:30 pm
	Faculty & Staff Appreciation Day	May 21; East Dining Room 1-2 pm
	*Commencement	June 12 Reception –Library Lawn 1 pm Ceremony – Murdock Stadium 4 pm

Division	Event	Date/Location/Time
Counseling & Student Services	Project Success Awards Luncheon	May 15; East Dining Room 11:30 am
	*HTP Awards Reception	May 21; East Dining Room 4:30-6:30 pm
	EOPS/CalWORKs/CARE Recognition Banquet	May 29; Doubletree Hotel 5:30 pm
	Puente End of the Year Recognition	June 4; Activities Center 6-9 pm
	UC/CSU Admit Reception	June 2; Student Activities Center 5:30-8 pm
Enrollment Services	Space Science Day	April 25; ECC Campus (various) 8:30 am-1 pm
	Financial Aid Fair	April 28; East Lounge 11 am-2 pm
	High School Senior Day	May 15; Marsee Auditorium 9 am-1 pm
	First Year Experience End of Year Event	May 19; Marsee Patio 12-2 pm
	InterClub Council Year-End Banquet and Club Advisor Recognition	May 29; Shade Hotel (MB) 1 pm
	Associated Student Organization Year-End Banquet	Date/Location/Time TBD
	ASO Corona del Camino Dinner and Induction Ceremony	Date/Location/Time TBD
	Alpha Gamma Sigma Honor and Scholarship Society Permanent Membership Pinning & Certificate	June 12; Activities Center Time TBD
Foundation	Hall of Fame Banquet	April 30; Los Verdes Country Club 6 pm
	ECC Golf Classic	May 1; Los Verdes Golf Course 7 am
	Scholarship Reception	May 14; Marsee Auditorium 5:30 pm
Compton Educational Center	Academic Awards Tea	May 17; Student Center 3-5 pm
	Athletics Academic Awards Ceremony	May 27; CC Gymnasium 6 pm
	EOPS/CARE Spring Banquet	June 4; Student Lounge 12 Noon
	Nursing Pinning Ceremony	June 9; CC Gymnasium 6 pm
	*Commencement Ceremony	June 11; Tartar Stadium 5:30 pm
	Athletics Department "Golf Open"	June 12; Victoria Golf Course Time TBD

* Academic Regalia Required

Brown Act

California Government Code Sections 54950 – 54963 encompasses the Brown Act which governs all meetings of a legislative body of a local agency. While most of the board's business must be held in an open meeting that allows the public to comment, Government Code Sections 54956 and 54957 outline the criteria for what business can be conducted in closed session. This includes but is not limited to:

1. Pending litigation – the ability to confer with or receive advice from legal counsel
2. Personnel matters – complaints or charges against employees, performance evaluations, compensation/salary setting, matters involving probationary or specific employees not involving complaints
3. Labor Negotiations/relations
4. Real Property Transactions
5. Student Discipline
6. Security Threats/Public Safety Reasons
7. Reviewing license applications of an individual with a criminal record

Oswald, Kathy

From: Higdon, Jo Ann
Sent: Friday, April 24, 2009 1:06 PM
To: Fallo, Thomas
Cc: Oswald, Kathy
Subject: Board Write Up

After the Board meeting, a Board member indicated to Mrs. Higdon that an elected official had reported to her that: (1) the College was telling the Radium that we didn't want to accommodate them any more, and (2) that the Radium was considering moving its entire operations elsewhere. Mrs. Higdon responded that the meetings with the designated representative of the Radium were on-going and collegial. The Trustee inquired whether we would be getting a higher fee from the Radium. Mrs. Higdon replied that the Radium had been requested to sharpen their pencil at every negotiating session.