### EL CAMINO COMMUNITY COLLEGE DISTRICT



16007 Crenshaw Boulevard, Torrance, California 90506-0001 Telephone (310) 532-3670 or 1-866-ELCAMINO

June 15, 2010

Board of Trustees El Camino Community College District

Dear Board Members:

Congratulations on the successful completion of another academic year! Witnessing last week's commencement with 582 students at Torrance Campus and 141 at Compton Center reminds us of our continued commitment to quality education.

As is typical with a June Board agenda, it is lengthy. Highlighted agenda items include:

- A. Oath of Office for new Student Trustee, Johanna Zamora.
- B. Academic Affairs: Two Board Policies are presented for a first reading. Performances for the Center for the Arts 2010/2011 Season are recommended.
- C. Student and Community Advancement: The Strategic Initiatives for 2011-2014 are presented for adoption. These initiatives were developed at our Planning Summit and will serve as our foundation for the development of annual plans at both locations. All consultative groups have had the opportunity for further input and review.
- D. Administrative Services presents the Tentative Budget for adoption by the Board. The June budget contains three changes from the May draft: 1) a finalized workers' compensation budget, additional (\$50,000) back fill of a categorical program and an update of our annual Retiree Health Benefit contribution (increased from \$900,000 to \$1.4 million) to reflect our current actuarial study. This section of the agenda also includes recommended bid awards for small roofing projects and a paper stock bid.
- E. Measure E contains two bid items: 1) additional roofing and 2) our Social Science Modernization Project. The Social Science bid award is contingent upon approval from the California Community College Chancellor's Office which provides 50% of the funding for this modernization project.
- F. Human Resources includes a number of new hires. Please be assured that the parttime classified and certificated recommendations will be closely monitored and aligned with our budget as actual assignments are authorized.

- G. The Superintendent/President's section includes a proposed, revised, Facilities Master Plan (FMP). Our last update was in 2007, prior to the most recent changes in building codes. The College began the review and updating in 2009 with college staff input to determine our future needs. From those meeting evolved a preferred option for a 2010 FMP. That option has been the focus of campus-wide forums. Further, all consultative groups have been provided the opportunity for review and input. A campus map showing the selected option is provided along with projected budgets.
- H. Closed Session includes litigation and the Superintendent/President's evaluation.

A number of additional items are included for your information:

- 1. County Assessor's Office forecasts of decreases for secured and unsecured properties;
- 2. Summary notes on Indoor Air Quality and Fire Safety Investigation;
- 3. Recommendation to close Student Job Placement Office;
- 4. Memo from Lynn Solomita, Interim Vice President, Human Resources, regarding Human Resources agenda items;
- 5. Memo from Jo Ann Higdon, Vice President, Administrative Services, regarding Informational Picketing.

We were also pleased to receive notice that Mrs. Elaine Moore has been selected as one of two John Rice Diversity and Equity Award recipients.

Should you have any questions, comments or concerns, please feel free to phone Kathy or me prior to the Board meeting.

Sincerely,

Thomas Fallo

Superintendent/President

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### OFFICE OF THE ASSESSOR

500 WEST TEMPLE STREET LOS ANGELES, CALIFORNIA 90012-2770 assessor.lacounty.gov 1.888.807.2111



May 14, 2010

RECEIVED

MAY 2 1 2010

TO:

All Requesting Agencies

SUBJECT:

ASSESSED VALUE ESTIMATE FOR THE 2010-2011 LOS ANGELES

COUNTY PROPERTY TAX ROLL

This letter complies with a notification as referenced in Section 27421 of the Government Code.

A decrease of -2.28% is forecast for the Los Angeles County Combined Local Roll after institutional exemptions. A decrease of -2.29% is forecast for the Los Angeles County Net Local Roll after all exemptions.

| Local Roll          | Percent Change |  |
|---------------------|----------------|--|
| Secured             | -2.20%         |  |
| Unsecured           | -3.92%         |  |
| Combined Local Roll | -2.28%         |  |
| Net Local Roll      | -2.29%         |  |

To determine a forecast of actual assessed values, apply the percentage above to last year's valuation reports.

The estimate of growth or decline supplied by this Office is derived on a countywide basis and is released as a single factor for use by all agencies. The estimate is expressed as a percentage of change from the 2009-2010 Los Angeles County Local Roll.

If you have any questions regarding this forecast, please call Lori Simms at (213) 893-2446.

Very truly yours,

Robert Quon

RQ:ls

CC: Board.

### COUNTY OF LOS ANGELES 2010 FINAL ROLL FORECAST LOCAL ROLL (VALUE IN BILLIONS)

|                              | 2009        | 2010          | PERCENT       |
|------------------------------|-------------|---------------|---------------|
| SECURED VALUATION            | ACTUAL ROLL | ROLL FORECAST | <u>CHANGE</u> |
| Land                         | \$557.587   | \$547.413     |               |
| Improvements                 | \$488.423   | \$479.435     |               |
| Personal Property            | \$8.852     | \$8.587       |               |
| TOTAL SECURED (GROSS)        | \$1,054.862 | \$1,035.435   |               |
| Less: Exemptions             | -\$33.832   | -\$36.843     |               |
| TOTAL SECURED VALUATION      | \$1,021.030 | \$998.592     | -2.20%        |
|                              |             |               |               |
| UNSECURED VALUATION          |             |               |               |
| Land                         | \$0.        | \$0.          |               |
| Improvements                 | \$16.016    | \$15.536      |               |
| Personal Property            | \$37.178    | \$36.064      |               |
| TOTAL UNSECURED (GROSS)      | \$53.194    | \$51.600      |               |
| Less: Exemptions             | -\$3.816    | -\$4.157      | ·             |
| TOTAL UNSECURED VALUATION    | \$49.378    | \$47.443      | -3.92%        |
|                              |             |               |               |
| TOTAL VALUATION              |             |               | ·             |
| TOTAL SEC & UNSEC (GROSS)    | \$1,108.056 | \$1,087.035   | -1.90%        |
| Less: Sec & Unsec Exemptions | -\$37.648   | -\$41.000     |               |
| TOTAL LOCAL ROLL             | \$1,070.408 | \$1,046.035   | -2.28%        |
| Homeowners' Exemptions       | -\$8.233    | -\$8.220      |               |
| NET LOCAL ROLL               | \$1,062.175 | \$1,037.815   | -2.29%        |

SIMMS/PARISI 5/14/2010 2010 ROLL FORECAST



# Business Services Division Office of Safety and Health

Inter-Office Memorandum

Date: June 10, 2010

To:

Jo Ann Higdon

From:

Rocky Bonura

Subject:

Meeting with Arthur Verge on Tuesday, 6/9/10

The following is a brief summary of a meeting on the above subject date with Arthur Verge, Bob Gann and me.

As a matter of professional courtesy, I invited Arthur to meet with me to discuss the findings of the Indoor Air Quality and Fire Safety Investigation contained in my memorandum dated June 4, 2010.

For the most part, I believe Arthur was satisfied with the results and was appreciative our efforts, however, he maintains his thoughts of the buildings/rooms as unsafe. Arthur did state that he felt "vindicated" due to the finding of mold; regardless of trace amounts or the fact that the levels of airborne mold inside the classrooms is equal to or lower than levels outside. However, to assure our accuracy in the interpretation of the findings, particularly in regard to SSC 207, I consulted with the industrial hygienist from Coffey Environments about the finding of Stachybotrys inside the classroom. As the air sampling revealed, one stray Stachybotrys spore does not necessarily mean mold growth. This is a very small amount detected and is an indication of water damage, and this small amount may have very well resulted in a wet paper towel in a trash can or a number of different sources. To base a health assessment on a stray spore is problematic.

After a discussion of room capacity in SSC 207, it was concluded that in an attempt to relocate Arthur from the previous rooms he was assigned, this room was not adequate for the number of students in Arthur's class. The number of students enrolled was 45 and this particular room should maintain a maximum student capacity of 30. I have spoken to Dean Gloria Miranda and another room will be located for this size of class.

With regard to the modulars, although the air quality findings are consistent with the other buildings observed and tested, Arthur maintains that modulars with an additional door, and modular re-positioning, would allow for better ventilation.

Arthur stated that he did share the investigative findings with a personal friend, Barry Nugent of the County of Los Angeles Fire Department, and was told that indeed, the fire inspection reported that the modulars were in compliance with code.

I explained to Arthur that although the final investigative report was not released until June 4<sup>th</sup> due to having to wait for the fire inspection report, after meetings with Bob Gann, corrective action on the maintenance items recommended in the preliminary report began immediately in late April. Unfortunately, this information was not conveyed to Arthur as perhaps it should have been to keep him informed of our progress. It was explained to Arthur that all maintenance items were corrected with the exception of the roof repairs which will begin during the summer.

In conclusion, I thanked Arthur for his inquiry and concern and that I appreciated his complaints as this was the first complaint or concern expressed since the modulars first appeared on our campus in 2002. I explained that the investigative conclusions assert that the modulars, and other rooms/buildings evaluated are safe, as any other building on campus.

It should be noted that throughout the years, similar indoor air quality studies have been initiated for similar employee complaints and each study resulted in the same conclusion; all buildings had no significant types of airborne contaminants detected. Listed below are the years and buildings where indoor air quality studies were performed:

- 1990 Science/Math Building and Natural Science Building
- 1992 Technical Arts Building, Library, Learning Assistance Center, Communications Building and the Bookstore
- 1993 Admissions and Records, Student Service Center
- 1995 Communications Buildings
- 1996 Special Resource Center
- 1997 Music and Communications Building
- 1998 Business Building
- 2000 Music Library
- 2000 Technical Arts Bldg., Cosmetology
- 2002 Student Service Center
- 2003 Library
- 2004 Music Library
- 2005 Business Training Center (Hawthorne site)
- 2007 Natural Sciences, Special Resource Center, Copy Center and Print Shop



El Camino College Office of the Vice President – Student & Community Advancement Jeanie M. Nishime, Vice President

June 4, 2010

TO:

President Thomas M. Fallo

SUBJECT:

Recommendation to close Student Job Placement Office

Background: In April, a program review was completed for the Student Job Placement Center (SJPC). The main function of the SJPC is to provide students with an array of job opportunities and a direct link with employers to help the jobseeker find employment. Throughout the year SJPC, in conjunction with the Career Center, also coordinates job fairs and invites employers needing workers to meet and talk with prospective employees. Although the number of students receiving assistance has remained consistent over the past four years, the number of employers posting jobs has fallen 88% and employer participation in Job Fairs has dramatically declined from 304 in 2007 to 56 in 2010.

At its peak in 2002, SJPC (then the Job Placement Center) had seven full-time employees and four casual/paraprofessional employees. Today, all that remains are two full-time Student Services Technicians and one hourly Student Services Advisor. A larger staff was required in 2002 because the Center used to process all paperwork for the hiring of casual and student workers for the College. The Center also handled nearly all aspects of the Financial Aid Office Federal Work Study program. Since that time, Federal Work Study has moved completely out of the Center and back into the Financial Aid office, and all processing of casual and student employment for the College has moved to Human Resources.

Recommendation: In light of the current economic situation and the likelihood that job growth over the next several years will be minimal, it is my recommendation to close the SJPC office and to relocate the two Student Services Technicians to other departments within Student Services. The main function of providing students with job opportunities is being moved to the Portal which enables students to search for jobs online. The Enrollment Services Division Office will assume the task of receiving and posting job openings. Students will contact employers directly for questions or submission of applications.

The two Student Services Technicians were apprised of the decision and were given the opportunity to provide input into their placement options. One employee will be moved to the Student Development Office and the other will move to Admissions & Records. Placement recommendations were made based upon staffing needs identified through the planning process, the best fit for the office, and employee preferences. The classified union was also consulted and assisted with the placement process.

Jeanie M. Nishime

Cc: Board.

Merkin

page 41

Memo to: President Tom Fallo

From: Lynn Solomita, Interim Vice President, Human Resources

June 15, 2010

Most of the recommendations from Human Resources mirror (names and salaries are, of course different) the board Agenda items you are used to seeing in June. There are, however, several items that need to be clarified:

Item C. Stipend for Compton Educational Center

This item is in three parts – academic administrators; classified managers, supervisors and confidential; and classified employees.

The certificated administrator rates and employees have been slightly adjusted based on new and replaced administrators and some minor changes in the amount of work being done for Compton Educational Center. The stipend recommendation for Barbara Perez is based on her continuing responsibilities at the El Camino campus, including but not limited to, negotiations, lawsuits and Datatel.

The stipend recommendations for classified managers, supervisors and confidential have remained fairly stable with only a couple of minor adjustments to the level of stipend.

The stipend recommendations for classified staff are new and were determined after a survey conducted initially by Luukia Smith and a thorough review by managers and the Vice Presidents. This work by the classified staff has been ongoing and therefore the recommendation to cabinet was to approve those stipend payments retroactive to July1, 2009.

CC: Board

Item D. Classification Specifications for New Administrator Position Page 43, 45-46

The classification specifications for Associate Dean – Academic Affairs reflect the emphasis on accreditation, program review, curriculum development duties which are significant responsibilities for the associate Deans assigned to the VP Academic Affairs offices, both at ECC and at the Compton Educational Center. These positions are significantly different than those in the Division offices.

These positions will be filled on a temporary basis from within our ECC and Compton Center applicants.

Item E. Revised Classification Specifications for Administrator Position Page 43, 47-53

The change from Assistant Director, Human Resources to Director, Human Resources is a change in title only. There are no changes to the duties or to the salary of the position. This change is necessary to reflect the position as reporting to the Vice President not to the old Director position. Allene Quarles is retiring from this position and we would like to have an appropriate title for the recruitment to replace her.

Item F. Temporarily Revised Classification Specifications for Administrator Position Page 43, 54-58

The Director of Community Relations job description has been temporarily amended to increase the range and salary and to include significant responsibilities at the Compton Community College District in the areas of marketing, community relations and assisting the Special Trustee, CEO and Compton CCD Board of Trustees in issues and events and predicting potential consequences. This position will revert to its original level upon the termination

of the Agreement between ECCCD and CCCD or at such time as the CCCD assumes these responsibilities.

Item G. Revised Administrator Salary Schedule Page 43, 59-61

The revised administrator salary schedule reflects the changes made to the above described administrator positions. The former Director, Human Resources position has been deleted and the Director of Community Relations has been temporarily raised.



### EL CAMINO COMMUNITY COLLEGE DISTRICT

16007 Crenshaw Boulevard Torrance, California 90506-0001 Telephone (310)532-3670 or 1-877-ECAMINO

June 16, 2010

TO:

President Thomas Fallo

RE:

Informational Picketing

Carpenters Local 1506 is picketing on the frontage road parallel to Crenshaw Blvd., between the Humanities and the Administration Building. The picket is directly related to our MBAH project and is "informational". A copy of their handout and a photo of the banner are attached.

Some background: In March we received a letter from Local 1506 outlining their disputes with a company named NU Enterprises and demanding that the College not do business with this company. The letter threatened an "ongoing aggressive public information campaign" at the project site if NU Enterprises participates in the Project.

NU was not a bidder on the MBAH project—but was a listed subcontractor on several of the bids, including the successful bid.

The College turned the matter over to legal for further review. Upon review by our construction attorney, it was confirmed that the college has no authority to direct contractors on what subcontractors can not be used (assuming all are appropriately licensed, are not debarred, and are paying prevailing wages, etc.).

Our attorney then corresponded with the Carpenters Union, explaining that we had no authority to direct the contractor to not use NU. We did assure the Carpenters Union that we enforce the payment of prevailing wages on all of our construction contracts. We invited the Carpenters Union to provide us with any information on pending debarments of NU (to date, nothing forthcoming). Letter attached.

We have just learned that a near-by community college is having similar experiences with Local 1506. That college has responded to Local 1506 with a letter from their attorney which delivers a message similar to ours.

Thus, the current "informational" banner and handouts appear to be a follow up of their earlier threats. Our present direction is to allow the picketing as long as it does not become disruptive for the students, faculty or staff.

Jó Ann Higdon, M.P.A.

Vice President, Administrative Services

CC: Board.

Attachments

## UNITED BROTHERHOOD OF CARPENTERS

AND JOINERS OF AMERICA

PRESIDENT
MIKE McCARRON

LOCAL UNION NO. 1506

FINANCIAL SECRETARY
STEVE PASKO

March 4, 2010

Attn:

Mr. Robert Gann, Director Facilities Planning & Services

El Camino College

bgann@elcamino.edu 16007 Crenshaw Blvd. Torrance, CA 90506 VIA EMAIL & CERTIFIED U.S. MAIL

RE:

NOTICE OF LABOR DISPUTE - ANCCA, dba - NU ENTERPRISE

Math/Business/Health Bldg. - El Camino Community College

Dear Robert Gann:

It has come to our attention that **NU** Enterprise may be currently bidding or contracting as a sub-contractor through <Name of General Contractor> on one or more of your projects. Please be informed that Carpenters Local Union 1506 has a labor dispute with **NU** Enterprise and companies that we believe operate as its alter-ego such as **Pacific Shores Inc.** and **NKC Group. NU** Enterprise owner **William Hunt**, does not comply with state and federal laws. **NU** Enterprise does not meet area labor standards, i.e., it does not pay prevailing wages to all of its employees, including fully paying for health benefits and pension.

Recently, the California Attorney General forced William Hunt and his defendant companies to pay over \$1.6 million for workers they cheated. The court has also ordered a permanent injunction in an attempt to curb the pattern and practice of unlawful and fraudulent behavior by William Hunt.

If NU Enterprise is used on your project you may be accused of aiding and abetting a repeat offender. In addition, we want you to be aware that our ongoing aggressive public information campaign against NU Enterprise will impact all parties associated with projects where the above referenced are employed. That campaign will include highly visible lawful banner displays and distribution of handbills at the jobsites and premises of property owners, developers, tenants and other firms involved with projects where NU Enterprise is employed. We certainly prefer to work cooperatively with all involved parties rather than to have an adversarial relationship with them.

It will also include lawful primary picketing and demonstration activity.

Local 1506 has made a solid commitment of personnel and resources to protect and preserve area standard wages, including providing or making payments for family health care and a dignified retirement for all area carpentry craft workers. Therefore, we are asking that you use your managerial discretion to not allow **NU Enterprise**, whose owner does not adhere to state/federal laws or provide area labor standards to all of its workers, to perform any work on any of your projects until such compliance is met.

If you should choose to disregard the request we have made in this letter, please be advised that your information will be forwarded to the Attorney General's office for further investigation. If you agree to comply with our request or if our information about NU Enterprise being involved with any of your projects is incorrect, please call the undersigned at (323) 660-1506. Doing so will provide the greatest protection against your firm becoming publicly involved in this dispute through misunderstanding or error.

Sincerel

Daniel L Macdonald Recording Secretary Carpenters Local 1506

ACOUSTICAL DRYWALL **San Diego** 8595 Miralani Dr., Suite A San Diego, CA 92126 (858) 621-2670 (858) 621-2673 Fax Los Angeles 5164 Santa Monica Blvd. Los Angeles, CA 90029 (323) 660-1506 (323) 660-0382 Fax Arizona 4547 W. McDowell Rd., #2 Phoenix, AZ 85035 (602) 643-1506 (602) 643-1507 Fax SCAFFOLDING INSULATION



### Public Agency Law Group

222 NORTH SEPULVEDA BLVD., SUTTE 1690 EL SEOUNDO, CALIFORNIA 90245-5648 TEL 310-640-0800 – FAX 310-640-0818 swong@palg.net

March 11, 2010

VIA FACSIMILE (323) 660-0382 AND U.S. MAIL

Daniel L. Macdonald Recording Secretary, Carpenters Local 1506 United Brotherhood of Carpenters and Joiners of America 5164 Santa Monica Blvd. Los Angeles, CA 90029

Re: El Camino Community College District ("District")

Math, Business, Allied Health Building ("Project")

Dear Mr. Macdonald:

Our office is legal counsel for the District in connection with the above-referenced Project. This letter acknowledges the District's receipt of your letter dated March 4, 2010 and constitutes the response of the District to your March 4 letter.

The essence of your March 4 letter provides the District with information regarding the pending labor disputes between NU Enterprises and Local 1506. Please be advised that NU-Enterprises is not a bidder to the District for the Project; NU Enterprises is a listed Subcontractor for several prime contractor bidders, including the apparent low bidder, Taisei Construction.

Your March 4 letter notifies the District of failures of NU Enterprises to: (i) "comply with state and federal laws;" (ii) "meet area labor standards;" and (iii) "pay prevailing wages." Your letter also describes an action resulting in a monetary judgment and injunctive relief against the NU Enterprises and its principal. Finally, your letter threatens an "ongoing aggressive public information campaign" at the Project Site if NU Enterprises participates in the Project.

In light of the information provided by your March 4 letter, the District considered and independently investigated the existence of legal limitations on NU Enterprises' participation on the Project. The District's independent review of available public records did not reveal any pending debarment orders prohibiting NU Enterprises participation on public works projects. Your letter of March 4 does not disclose any pending legal limitations on NU Enterprises' participation in public works projects. If you are aware of any such pending debarment orders, please advise the undersigned.

The District shares the concerns of Local 1506 that all contractors and subcontractors on the District's public works projects comply with all applicable legal requirements including those relating to the employment of labor and the payment of prevailing wages. The Contract Documents issued by the District for the Project incorporate affirmative obligations of the Contractor and its Subcontractors to comply with laws and regulations relating to the employment of labor, including the payment of prevailing wage rates. These provisions of the Contract Documents establish enforcement mechanisms consistent with those prescribed in the California Labor Code. It is the practice and policy of the District that Contractors and their Subcontractors comply with labor laws and regulations; the District intends to implement this practice and policy during construction of the Project.

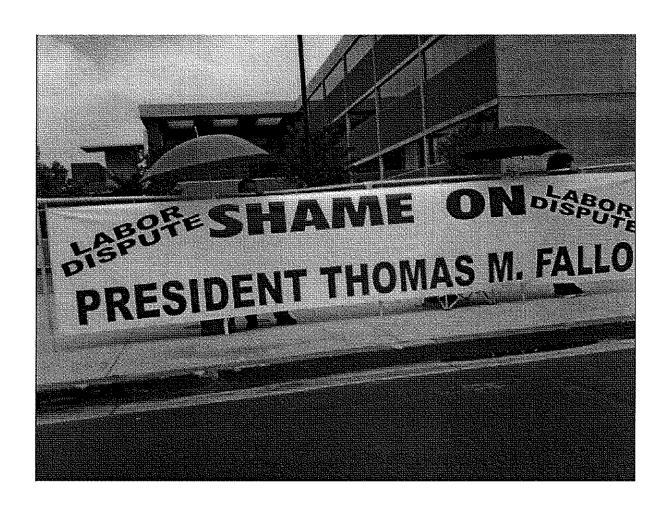
Daniel L. Macdonald Page 2 March 11, 2010

As reflected by the foregoing discussion, NU Enterprises is a potential Subcontractor for the Project, as it is a listed Subcontractor for several bidders, including the apparent low bidder. There is no direct bid from NU Enterprises to the District for any portion of the Project. Absent a pending debarment order or a pending judicial order/judgment prohibiting NU Enterprises from participating in public works projects, the District cannot compel prime bidders to refrain from using or listing a Subcontractor. Your March 4 letter does not describe or disclose any such debarment orders or judicial orders/judgments precluding NU Enterprises from public works projects. The District is without legal authority to compel any bidder to not use NU Enterprises or to otherwise preclude Nu Enterprises from participating in the Project.

Very truly yours, Illun & U.J

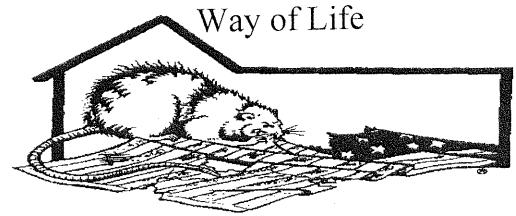
Sherman S.M. Wong

cc: El Camino Community College District



# SHAME ON President Thomas M. Fallo

For Desecration of the American



# NU UNLAWFUL, UNFAIR, & FRAUDULENT

N-U Enterprise's owner William Hunt employed a sophisticated and heartless scheme to cheat workers and reduce costs to illegally underbid their competition!

The California Attorney General forced William Hunt through his defendant companies to pay over \$1.6 Million for cheating workers out of wages & benefits! (Entry of Judgment and Order, 9/3/08).

By using N-U or allowing N-U to be used, *EL CAMINO COMMUNITY COLLEGE* is aiding & abetting William Hunt - A REPEAT OFFENDER!

Shame on Superintendent Thomas M. Fallo & El Camino Community College District for contributing to the erosion of area standards for carpenter craft workers. NU Enterprises is performing work for general contractor Taisei Construction on its Math, Business, Allied Health project. NU Enterprises does not meet the Carpenters Union's area labor standards, including providing or paying for health care and pension, for all of its employees on all projects (i.e., "Rats").

Carpenters Local 1506 believes that **Superintendent Thomas M. Fallo** has an obligation to the community to see that the Carpenters Union's area labor standards are met for all construction work, including any future work. They should not be allowed to insulate themselves behind "independent" entities. For this reason Local 1506 has a labor dispute with all these companies.

PLEASE CALL SUPERINTENDENT THOMAS FALLO, AT (310) 660-3111 AND TELL HIM THAT YOU WANT HIM TO DO ALL HE CAN TO CHANGE THIS SITUATION AND SEE THAT ALL CARPENTERS UNION'S AREA LABOR STANDARDS ARE MET FOR ALL DISTRICT CONSTRUCTION PROJECTS.

The members and families of Carpenters Local 1506 thank you for your support. Call (323) 660-1506 for further information.

WE ARE NOT URGING ANY WORKER TO REFUSE TO WORK NOR ARE WE URGING ANY SUPPLIER TO REFUSE TO DELIVER GOODS.