



## **EL CAMINO COMMUNITY COLLEGE DISTRICT**

**16007 Crenshaw Boulevard, Torrance, California 90506-0001**

**Telephone (310) 532-3670 or 1-866-ELCAMINO**

August 11, 2011

Board of Trustees  
El Camino Community  
College District

Dear Members of the Board:

Well, fortunate students are registered in classes; paying fees and expressing dismay over book prices.

Welcome to the last few weeks of summer; the anticipation of flex day on August 25<sup>th</sup> and the first full Monday of classes on August 29, 2011. For the third year in a row, we have had delightfully mild summer weather.

The Monday, August 15, 2011, Board meeting agenda and Board letter packet are included in this communication. Please note you are all invited to the grand opening of the newly remodeled Social Sciences building at 3:30 p.m. for a quick walk through before the start of our 4 p.m. Board meeting. As you can imagine, the campus is still being readied for the start of the fall semester so please park in the slots which will be held for you in the Marsee Auditorium parking lot. A shuttle will be available before and after the Board meeting. Parking is dear this time of year.

The Board agenda is relatively routine. We do have a brief budget presentation to start the meeting in anticipation of our Thursday, September 8, Final Budget adoption Board meeting.

Other agenda highlights include:

- A. Academic Affairs. In addition to routine actions, you will see a list of full-time equivalent student accounting for the last five years for both El Camino College and the Compton Center—quite impressive growth at the Compton Center.
- B. Student and Community Advancement. In addition to relatively routine items, the agenda includes a number of successful grant awards to El Camino College.
- C. The Administrative Services action includes the establishment of the Post Retirement Benefits (OPEB) Irrevocable Trust. Please note this establishes the

fund and does not provide any money at this time. Additionally, we announce the Final Budget adoption at our next Board meeting on Thursday, September 8, 2011. The agenda also includes a number of equipment surplus activities. Of note are computers with out-of-date software. You will also see a number of blanket purchase orders established for the 2011-2012 operating year. If you have questions, comments or concerns about these, please contact us prior to the Board meeting which will enable us to research answers to your questions.

- D. Human Resources includes routine start-of-the-year assignments and the Superintendent/President's section includes draft minutes of the initial Boundary Review Committee's activities and the announcement of its next meeting on Wednesday, August 17, 2011.

The following items are included for your information:

1. Letter inviting you to the Social Sciences building opening.
2. Board election information. Please note that we will have information regarding any contests for Board seats available for you at Monday's Board meeting.
3. Letter placing El Camino College on warning by the National League for Nursing Accrediting Commission (NLNAC). This was not a surprise. Both locations will come together to respond to the Commission's warning.
4. You might be interested in reviewing Jo Ann's Higdon's Compton Community College District Board presentation on the Learning Resource Center. It highlights the continuing saga of a troubled construction project.

Additional items include:

1. E-mail from Saul Panski, President, Compton Community College District Academic Senate, August 10, 2011, regarding the August 9, 2011, Compton Community College District Board meeting;
2. Packet of information from the Office of Institutional Research "El Camino College Facts and Figures – Fall 2010," for inclusion in your Fact notebooks;
3. Letter from Judith Smith, Vice Provost for Undergraduate Education, University of California, Los Angeles, July 18, 2011, regarding recipients of three Transfer Alliance Program scholarships;
4. Background Information: Chancellor's Office and HBCU Transfer Numbers, July 18, 2011.

I am looking forward to seeing you in my office after 3 p.m. or I will meet you at the opening of the Social Sciences building.

Sincerely,

A handwritten signature in cursive script that reads "Thomas M. Fallo". The signature is written in dark ink and is positioned above the printed name and title.

Thomas M. Fallo  
Superintendent/President

TMF/kao

Cc: Vice Presidents, Director, Community Relations



## EL CAMINO COMMUNITY COLLEGE DISTRICT

16007 Crenshaw Boulevard, Torrance, California 90506-0001

Telephone (310) 532-3670 or 1-866-ELCAMINO

August 9, 2011

Board of Trustees  
El Camino Community College District

Dear Members of the Board:

Please join us for the official opening and ribbon cutting at the newly remodeled Social Sciences Building. This event will take place prior to the regularly scheduled Board of Trustees meeting on Monday, August 15, 2011 at 3:30 p.m., at the south entrance to the building adjacent to the parking lot.

The \$5.6 million remodel and modernization completely replaced the plumbing, electrical, air-conditioning, fire alarm and data/communication programs. The elevator was also upgraded.

The building features state-of-the-art services such as WiFi and computer labs. It was also designed for energy efficiency using recycled and eco-friendly materials wherever possible. The floor plan increases classroom space. Each of the 21 classrooms is outfitted with the latest "smart classroom" technology, WiFi, and document image cameras that can project pages from books, photos, illustration and text on a large screen.

Sincerely,

Thomas M. Fallo  
Superintendent/President



Los Angeles County **REGISTRAR-RECORDER/COUNTY CLERK**

DEAN C. LOGAN  
Registrar-Recorder/County Clerk

RECEIVED

JUL 21 2011

July 19, 2011

Dr. Thomas M. Fallo, Superintendent/President  
El Camino Community College District  
16007 Crenshaw Boulevard  
Torrance California 90506

Dear Dr. Fallo:

Enclosed is a chart indicating the estimated cost for the translation, printing and mailing of a candidate statement for jurisdictions participating in the upcoming election. The chart includes the word limitation and whether the candidate is required to pay a deposit in advance. A copy of the Candidate Handbook and Resource Guide for the November 8, 2011 Consolidated Elections is available on our website at [www.lavote.net](http://www.lavote.net).

All of the information necessary to determine the actual cost of the statements is not available at the time the estimates are developed. After the election, you will receive an invoice. If the actual cost exceeds the estimate, it will be necessary that you bill the candidate for the difference. If the actual cost is less than the estimate, a refund for the excess amount will be made to each candidate by this office.

Please call the Financial Services Section at (562) 462-2645, if you have any questions regarding the estimated costs.

Sincerely,

DEAN C. LOGAN  
Registrar-Recorder/County Clerk

FRANCIS GUIJARO, Head  
Election Planning and Coordination Section

Enclosures

J:\Win76\CalEventSchl.Nov2011



**ESTIMATED COST OF CANDIDATE STATEMENTS**  
**CONSOLIDATED ELECTIONS – NOVEMBER 8, 2011**  
**(SCHOOL DISTRICT ELECTIONS)**

JURISDICTIONS	APPROXIMATE REGISTRATION^	ESTIMATED COST				WORD LIMIT	WHO PAYS?
		ENGLISH ONLY		ENGLISH & SPANISH			
		1 PAGE	2 PAGES	2 PAGES	4 PAGES		
ELEMENTARY, UNIFIED, HIGH & COMMUNITY COLLEGE DISTRICTS							
ABC Unified	53,055	\$1,200.00	\$2,400.00	\$2,400.00	\$4,800.00	200	Candidate – Advance
Acton-Agua Dulce Unified	7,985	\$300.00	\$600.00	\$600.00	\$1,200.00	200	District will bear the cost
Antelope Valley Community College (Shared with Kern County)	165,822	\$3,400.00	\$6,800.00	\$6,800.00	\$13,600.00	200	Candidate – Advance
Antelope Valley Joint Union High (Shared with Kern County)	157,826	\$3,300.00	\$6,600.00	\$6,600.00	\$13,200.00	400	Candidate – Advance
Azusa Unified	25,016	\$600.00	\$1,200.00	\$1,200.00	\$2,400.00	200	Candidate – Advance
Baldwin Park Unified	26,938	\$700.00	\$1,400.00	\$1,400.00	\$2,800.00	200	Candidate – Advance
Bassett Unified	10,681	\$300.00	\$600.00	\$600.00	\$1,200.00	200	Candidate – Advance
Bellflower Unified	36,894	\$900.00	\$1,800.00	\$1,800.00	\$3,600.00	200	Candidate – Advance
Beverly Hills Unified	21,633	\$600.00	\$1,200.00	\$1,200.00	\$2,400.00	200	Candidate – Advance
Bonita Unified	38,030	\$900.00	\$1,800.00	\$1,800.00	\$3,600.00	400	Candidate – Advance
Castaic Union	12,206	\$400.00	\$800.00	\$800.00	\$1,600.00	400	Candidate – Advance

<sup>^</sup> As of 01/27/11

Consolidated Elections – School Districts (Continued)

JURISDICTIONS	APPROXIMATE REGISTRATION^	ESTIMATED COST				WORD LIMIT	WHO PAYS?
		ENGLISH ONLY		ENGLISH & SPANISH			
		1 PAGE	2 PAGES	2 PAGES	4 PAGES		
ELEMENTARY, UNIFIED, HIGH & COMMUNITY COLLEGE DISTRICTS							
Centinela Valley Union High * Trustee Areas 3 & 4	59,102	\$1,300.00	\$2,600.00	\$2,600.00	\$5,200.00	200	Candidate – Advance
Charter Oak Unified	20,210	\$500.00	\$1,000.00	\$1,000.00	\$2,000.00	200	Candidate – Advance
Citrus Community College Trustee Area 2 Trustee Area 4 Trustee Area 5	27,328 25,738 22,682	\$700.00 \$600.00 \$600.00	\$1,400.00 \$1,200.00 \$1,200.00	\$1,400.00 \$1,200.00 \$1,200.00	\$2,800.00 \$2,400.00 \$2,400.00	400 400 400	Candidate – Advance Candidate – Advance Candidate – Advance
Claremont Unified	24,894	\$600.00	\$1,200.00	\$1,200.00	\$2,400.00	200	Candidate – Advance
Compton Unified	63,067	\$1,400.00	\$2,800.00	\$2,800.00	\$5,600.00	200	Candidate – Advance
Covina-Valley Unified	37,520	\$900.00	\$1,800.00	\$1,800.00	\$3,600.00	200	Candidate – Advance
Culver City Unified	25,283	\$600.00	\$1,200.00	\$1,200.00	\$2,400.00	200	Candidate – Advance
Downey Unified* Trustee Areas 2, 3, 4 & 6	55,101	\$1,200.00	\$2,400.00	\$2,400.00	\$4,800.00	200	Candidate – Advance
Duarte Unified	14,036	\$400.00	\$800.00	\$800.00	\$1,600.00	400	Candidate – Advance
East Whittier City	38,733	\$900.00	\$1,800.00	\$1,800.00	\$3,600.00	200	Candidate – Advance
Eastside Union	9,508	\$300.00	\$600.00	\$600.00	\$1,200.00	200	Candidate – Advance

<sup>^</sup> As of 01/27/11

\* Nominated by Trustee Area – Elected at Large

## Consolidated Elections – School Districts (Continued)

JURISDICTIONS	APPROXIMATE REGISTRATION^	ESTIMATED COST				WORD LIMIT	WHO PAYS?
		ENGLISH ONLY		ENGLISH & SPANISH			
		1 PAGE	2 PAGES	2 PAGES	4 PAGES		
ELEMENTARY, UNIFIED, HIGH & COMMUNITY COLLEGE DISTRICTS							
El Camino Community College * Trustee Areas 1, 2 & 3	283,658	\$5,700.00	\$11,400.00	\$11,400.00	\$22,800.00	200	Candidate – Advance
El Monte City	28,651	\$700.00	\$1,400.00	\$1,400.00	\$2,800.00	400	Candidate – Advance
El Monte Union High	56,728	\$1,300.00	\$2,600.00	\$2,600.00	\$5,200.00	200	Candidate – Advance
El Rancho Unified	29,494	\$700.00	\$1,400.00	\$1,400.00	\$2,800.00	400	Candidate – Advance
El Segundo Unified	10,988	\$300.00	\$600.00	\$600.00	\$1,200.00	200	Candidate – Advance
Garvey	18,199	\$500.00	\$1,000.00	\$1,000.00	\$2,000.00	400	Candidate – Advance
Glendora Unified	23,625	\$600.00	\$1,200.00	\$1,200.00	\$2,400.00	200	Candidate – Advance
Gorman Joint (Shared with Kern County)	58	\$100.00	\$200.00	\$200.00	\$400.00	200	Candidate – Advance
Hacienda La Puente Unified	53,359	\$1,200.00	\$2,400.00	\$2,400.00	\$4,800.00	200	Candidate – Advance
Hawthorne	25,579	\$600.00	\$1,200.00	\$1,200.00	\$2,400.00	200	Candidate – Advance
Hermosa Beach City	13,311	\$400.00	\$800.00	\$800.00	\$1,600.00	400	Candidate – Advance
Hughes-Elizabeth Lakes Union	2,113	\$200.00	\$400.00	\$400.00	\$800.00	200	Candidate – Advance
Keppel Union	8,857	\$300.00	\$600.00	\$600.00	\$1,200.00	400	Candidate – Advance
La Canada Unified	12,685	\$400.00	\$800.00	\$800.00	\$1,600.00	200	Candidate – Advance
Lancaster	48,519	\$1,100.00	\$2,200.00	\$2,200.00	\$4,400.00	400	Candidate – Advance

<sup>^</sup> As of 01/27/11

\* Nominated by Trustee Area – Elected at Large



Consolidated Elections – School Districts (Continued)

JURISDICTIONS	APPROXIMATE REGISTRATION^	ESTIMATED COST				WORD LIMIT	WHO PAYS?
		ENGLISH ONLY		ENGLISH & SPANISH			
		1 PAGE	2 PAGES	2 PAGES	4 PAGES		
ELEMENTARY, UNIFIED, HIGH & COMMUNITY COLLEGE DISTRICTS							
Las Virgenes Unified (Shared with Ventura County)	40,489	\$900.00	\$1,800.00	\$1,800.00	\$3,600.00	200	Candidate – Advance
Lawndale	18,583	\$500.00	\$1,000.00	\$1,000.00	\$2,000.00	200	Candidate – Advance
Lennox	7,587	\$300.00	\$600.00	\$600.00	\$1,200.00	200	Candidate – Advance
Little Lake City	17,219	\$500.00	\$1,000.00	\$1,000.00	\$2,000.00	200	Candidate – Advance
Los Nietos	7,129	\$300.00	\$600.00	\$600.00	\$1,200.00	200	District will bear the cost
Lynwood Unified	22,114	\$600.00	\$1,200.00	\$1,200.00	\$2,400.00	200	Candidate – Advance
Manhattan Beach Unified	24,330	\$600.00	\$1,200.00	\$1,200.00	\$2,400.00	400	District will bear the cost
Monrovia Unified	23,200	\$600.00	\$1,200.00	\$1,200.00	\$2,400.00	200	Candidate – Advance
Montebello Unified	64,536	\$1,400.00	\$2,800.00	\$2,800.00	\$5,600.00	400	Candidate – Advance
Mountain View	14,588	\$400.00	\$800.00	\$800.00	\$1,600.00	200	Candidate – Advance
Mt. San Antonio Community College (Shared with Orange County)	354,573	\$7,100.00	\$14,200.00	\$14,200.00	\$28,400.00	200	Candidate – Advance
Newhall	37,592	\$900.00	\$1,800.00	\$1,800.00	\$3,600.00	200	Candidate – Advance
Norwalk-La Mirada Unified	56,625	\$1,200.00	\$2,400.00	\$2,400.00	\$4,800.00	200	Candidate – Advance

<sup>^</sup> As of 01/27/11

## Consolidated Elections – School Districts (Continued)

JURISDICTIONS	APPROXIMATE REGISTRATION^	ESTIMATED COST				WORD LIMIT	WHO PAYS?
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		1 PAGE	2 PAGES	2 PAGES	4 PAGES		
ELEMENTARY, UNIFIED, HIGH & COMMUNITY COLLEGE DISTRICTS							
Palmdale	48,864	\$1,100.00	\$2,200.00	\$2,200.00	\$4,400.00	200	Candidate – Advance
Palos Verdes Peninsula Unified	42,068	\$1,000.00	\$2,000.00	\$2,000.00	\$4,000.00	200	Candidate – Advance
Paramount Unified	27,967	\$700.00	\$1,400.00	\$1,400.00	\$2,800.00	200	Candidate – Advance
Pasadena Area Community College							
Trustee Area 2	37,492	\$900.00	\$1,800.00	\$1,800.00	\$3,600.00	200	Candidate – Advance
Trustee Area 4	30,910	\$700.00	\$1,400.00	\$1,400.00	\$2,800.00	200	Candidate – Advance
Trustee Area 5 U/T	34,182	\$800.00	\$1,600.00	\$1,600.00	\$3,200.00	200	Candidate – Advance
Trustee Area 6	23,128	\$600.00	\$1,200.00	\$1,200.00	\$2,400.00	200	Candidate – Advance
Pomona Unified	63,535	\$1,400.00	\$2,800.00	\$2,800.00	\$5,600.00	200	Candidate – Advance
Rio Hondo Community College							
Trustee Area 2	39,761	\$900.00	\$1,800.00	\$1,800.00	\$3,600.00	200	District will bear the cost
Trustee Area 4	36,487	\$900.00	\$1,800.00	\$1,800.00	\$3,600.00	200	District will bear the cost
Rosemead	10,484	\$300.00	\$600.00	\$600.00	\$1,200.00	200	Candidate – Advance
Rowland Unified (Shared with Orange County)	43,990	\$1,000.00	\$2,000.00	\$2,000.00	\$4,000.00	200	Candidate – Advance
San Gabriel Unified	17,724	\$500.00	\$1,000.00	\$1,000.00	\$2,000.00	200	Candidate – Advance
San Marino Unified	9,859	\$300.00	\$600.00	\$600.00	\$1,200.00	200	Candidate – Advance
Santa Clarita Community College ** Office Nos. 2, 4 & 5	132,521	\$2,800.00	\$5,600.00	\$5,600.00	\$11,200.00	200	Candidate – Advance
Saugus Union	53,966	\$1,200.00	\$2,400.00	\$2,400.00	\$4,800.00	200	Candidate – Advance

<sup>^</sup> As of 01/27/11

<sup>\*\*</sup> Nominated By Office – Elected at Large

Consolidated Elections – School Districts (Continued)

JURISDICTIONS	APPROXIMATE REGISTRATION^	ESTIMATED COST				WORD LIMIT	WHO PAYS?
		ENGLISH ONLY		ENGLISH & SPANISH			
		1 PAGE	2 PAGES	2 PAGES	4 PAGES		
ELEMENTARY, UNIFIED, HIGH & COMMUNITY COLLEGE DISTRICTS							
South Pasadena Unified	15,525	\$400.00	\$800.00	\$800.00	\$1,600.00	200	Candidate – Advance
South Whittier	11,093	\$300.00	\$600.00	\$600.00	\$1,200.00	200	Candidate – Advance
Sulphur Springs Union	28,780	\$700.00	\$1,400.00	\$1,400.00	\$2,800.00	200	District will bill the candidate
Temple City Unified	16,483	\$500.00	\$1,000.00	\$1,000.00	\$2,000.00	200	Candidate – Advance
Torrance Unified	79,694	\$1,700.00	\$3,400.00	\$3,400.00	\$6,800.00	200	Candidate – Advance
Valle Lindo	3,005	\$200.00	\$400.00	\$400.00	\$800.00	200	Candidate – Advance
Walnut Valley Unified	32,187	\$800.00	\$1,600.00	\$1,600.00	\$3,200.00	200	Candidate – Advance
West Covina Unified	28,576	\$700.00	\$1,400.00	\$1,400.00	\$2,800.00	200	Candidate – Advance
Westside Union	36,016	\$800.00	\$1,600.00	\$1,600.00	\$3,200.00	200	Candidate – Advance
Whittier City	32,182	\$800.00	\$1,600.00	\$1,600.00	\$3,200.00	200	Candidate – Advance
Whittier Union High	106,356	\$2,200.00	\$4,400.00	\$4,400.00	\$8,800.00	200	Candidate – Advance
William S. Hart Union High	132,544	\$2,800.00	\$5,600.00	\$5,600.00	\$11,200.00	200	Candidate – Advance
Wilsona	3,891	\$200.00	\$400.00	\$400.00	\$800.00	200	Candidate – Advance
Wiseburn	7,353	\$300.00	\$600.00	\$600.00	\$1,200.00	200	Candidate – Advance

<sup>^</sup> As of 01/27/11

# NLNAC

National League for Nursing Accrediting Commission, Inc.

## BOARD OF COMMISSIONERS

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Retired Attorney  
Dublin, Ohio

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JUL 26 2011

July 22, 2011

Tom Fallo, EdD, MBA, BA  
Superintendent/President  
El Camino Community College  
16007 Crenshaw Boulevard  
Torrance, CA 90506

Dear Dr. Fallo:

This letter is formal notification of the action taken by the National League for Nursing Accrediting Commission (NLNAC) at its meeting on June 29-30, 2011. The Board of Commissioners granted the associate nursing program continuing accreditation, placed the program on warning, and scheduled the next evaluation visit for Fall 2013. The details of the accreditation visit and the decision put forth by the Board of Commissioners have been sent to the program's nurse administrator.

Being placed on warning means that problems were identified during the accreditation process requiring immediate attention. When a program has been placed on warning, a new Self-Study Report is required, and a revisit is scheduled in two (2) years. If the areas of non-compliance are not resolved, the nursing program will be denied continuing accreditation and removed from the list of accredited programs.

If you have questions about this action or about Commission policies and procedures, please contact me.

Sincerely,



Sharon J. Tanner, EdD, RN  
Chief Executive Officer

cc: VP's & Bd.

## Fallo, Thomas

---

**From:** Panski, Saul  
**Sent:** Wednesday, August 10, 2011 12:55 AM  
**To:** Fallo, Thomas  
**Cc:** Curry, Keith  
**Subject:** TONIGHT'S COMPTON BOARD OF TRUSTEES MEETING

Dr. Fallo:

I am compelled to write to you after sitting through this evening's Compton Board meeting, to let you know that the Compton faculty leadership is distressed about the demeanor of two of our Board members, both in their apparent lack of comprehension relative to the partnership and accreditation, and in their comments about the role of several key El Camino administrators. There is no way you can censor elected officials (though one is often tempted) but that does not stop us from cringing when the two loose cannons continue to fire (or perhaps misfire is more appropriate). We can at least take solace in the fact that the majority of our Governing Board members do understand the importance of the partnership and what their role should be.

Having said this I want to commend Jo Ann for a truly outstanding presentation on the issues related to the LRC this evening. We also know how hard she has been working to reconcile our budget and help us in a myriad of ways. I told her this evening that her presentation was one of the best I have ever heard and I was very sincere in so stating.

It also must be said that Barbara continues to do an outstanding job as Vice President and both she and David continue to strengthen our institution in immeasurable ways. Any questions about her compensation were totally out of line.

As for questions about the \$500,000 fee related to the partnership, one has to wonder if those who seem unclear about its purpose have ever even read AB 318. Rest assured that the faculty leadership fully understands the nature of this allocation and its intrinsic connection to the partnership.

I know that at times you may be inclined to throw up your hands or just yell "Good grief!" but please stay resolute. The faculty, staff, community, and above all students of our District immeasurably benefit from the partnership. Despite some foolish voices, we are doing great things. We have kept the doors open for five years because of El Camino and your personal commitment, and we count on your leadership to continue to sustain us.

I can at least take solace in the fact that our Board only meets once a month!

Thanks for taking the time to read this message.



OFFICE OF THE DEANS  
UCLA COLLEGE • LETTERS & SCIENCE  
2300 MURPHY HALL  
BOX 951438  
LOS ANGELES, CALIFORNIA 90095-1438

July 18, 2011

Dr. Thomas M. Fallo, Superintendent/President  
El Camino College  
16007 Crenshaw Boulevard  
Torrance, CA 90506-0002

Dear Dr. Fallo,

On behalf of UCLA College, I am pleased to inform you that Veronica Vilas Calkins, Autumn Mary Emerson, and Sahar Tashakor, who transferred to UCLA from El Camino College, are among the 80 outstanding students to receive a Transfer Alliance Program (TAP) Scholarship for the 2011–12 academic year.

Through a number of generous donors, UCLA College is able to provide annual scholarships for transfer students entering UCLA. Recipients must be certified as having completed the Honors/Scholars Program at their community college. The students are officially recognized as participants in the College's TAP Scholars Program.

Selection as a TAP Scholar entitles transfer students to an academic scholarship of at least \$5,000 per year. The scholarship is renewable for a second year if students have achieved a UCLA GPA of at least 3.0 (B average), completed 45 units (by Fall 2012), and have participated in or are committed to participating in undergraduate research or an off-campus internship. In addition, TAP Scholars maintain quarterly contact with Angela Deaver Campbell, Director, Scholarship Resource Center.

For your information I have enclosed a list of the 40 new awardees for 2011–12. I know that you will take great pride in the exceptional accomplishments of these students; their successes reflect well on the achievements of the Honors/Scholars Programs in preparing these students for transfer.

We look forward to a continued relationship with El Camino College and Joe Holliday and Darrell Thompson, Honors Transfer Program Co-Directors, as we continue our efforts to enhance the academic experience of UCLA transfer students.

Sincerely,



Judith L. Smith

Vice Provost for Undergraduate Education

Cc: Joe Holliday, Honors Transfer Program Co-Director  
Darrell Thompson, Honors Transfer Program Co-Director  
René Lozano, Honors Transfer Program Counselor

Enclosure (1)

CC: Bd, VP's, Ann Garten

**UCLA TRANSFER ALLIANCE PROGRAM**  
**2011-12 TAP SCHOLARS**  
*As of July 14, 2011*

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***TAP ACHIEVEMENT SCHOLARS***

Hoda Ahmed .....	Pasadena City College
Shukki Chan.....	City College of San Francisco
Sasha Cecilia Davila .....	San Diego Mesa College
Lorena Gauthier .....	College of the Canyons
Cassandra Lynn Green.....	West Los Angeles College
David Allen Hein .....	Cabrillo College
Miguel Antonio Liera .....	San Diego Mesa College
Matthew Robert Mendoza.....	Sacramento City College
Stephen James Milburn.....	Antelope Valley College
Scott Anthony Milton .....	Cypress College
Kourosh Rakhshani .....	Saddleback College
Alison Tsai .....	Pasadena City College
Maria Patricia Tuche .....	Los Angeles Harbor College

***BERKMAN TAP SCHOLARS***

Mary Milagro Garcia .....	East Los Angeles College
Hanna Shin.....	Santa Monica College
Sergio Arturo Sorza .....	Orange Coast College

***CAGAN TAP SCHOLARS***

Veronica Vilas Calkins .....	El Camino College
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***CLAY TAP SCHOLARS***

Elitzander Alegria-Leal.....	Mount San Jacinto College
Mari Ashley Yukiko Andrews.....	Los Angeles Harbor College
Autumn Mary Emerson.....	El Camino College
Weisong Lin.....	Skyline College

***DUNLAP TAP SCHOLARS***

Bryan Scott Davis .....	Antelope Valley College
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***GOODMAN TAP SCHOLARS***

Miguel Alberto Alvarez .....	Fullerton College
Sahar Tashakor.....	El Camino College
Alice Yun Wang .....	Norco College

***INGRAM TAP SCHOLARS***

Jessica Paola Montoro.....	Cerritos College
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***KAPPLER TAP SCHOLARS***

Alejandra Muro .....Los Angeles Pierce College

***ROTH TAP SCHOLARS***

Patricia Adriana Arteaga.....Pasadena City College

Rula Ahmad Othman .....Moorpark College

***WANG TAP SCHOLARS***

Traci Nicole Kenmuir .....Mount San Antonio College

***WASSERMAN TAP SCHOLARS***

Derek Alton Bolin.....Los Angeles City College

Avriel Carinne Epps.....College of the Canyons

Gioconda A Matto.....Santa Monica College

Sarah Nabelsi .....Santiago Canyon College

Daniel Simon Porat.....Foothill College

Eleanor Karen Ryngler .....Los Angeles Valley College

Eric Joe Sandouk.....Santa Monica College

Brandi Diane Shawn .....East Los Angeles College

Palita Thamparipatra.....Mount San Jacinto College

Zuzanna Izabela Witczak.....MiraCosta College



## Background Information: Chancellor's Office and HBCU Transfer Numbers

Each year, the Chancellor's Office creates a report that outlines the number of students who transfer to in-state private and out-of-state 4-year universities, including Historically Black Colleges and Universities (HBCUs). To generate this report, the Chancellor's Office partners with the National Student Clearinghouse (NSC), an organization that verifies student enrollment. Through NSC, the Chancellor's Office gains access to a robust set of student data that is more detailed than what individual institutions have access to. Consequently, the Office of Institutional Research reports the numbers obtained by the Chancellor's Office, as outlined below.

**Table 1. Transfers to Historically Black Colleges and Universities (HBCUs)**

<i>Destination Institution</i>	Count of Students		
	<i>06-07</i>	<i>07-08</i>	<i>08-09</i>
BETHUNE COOKMAN COLLEGE			1
CLARK ATLANTA UNIVERSITY			1
FLORIDA A & M UNIVERSITY	1		
HOWARD UNIVERSITY			1
MOREHOUSE COLLEGE			1
TEXAS SOUTHERN UNIVERSITY	1	1	
VIRGINIA UNION UNIVERSITY		1	
<i>Total Transfers</i>	<b>2</b>	<b>2</b>	<b>4</b>

The Chancellor's Office follows a stringent methodology to obtain these transfer numbers. First, only first-time students at ECC are counted. In other words, students who previously enrolled in courses at another community college are not reported. Second, students must have completed a minimum of 12 units at ECC and have a social security number. Last, the report reflects only the first 4-year institution students transferred to. If an ECC student transferred to a 4-year institution and subsequently an HBCU, that student is also not counted toward HBCU.

An additional consideration includes students' right to privacy. According to the Family Education Rights and Privacy Act (FERPA), if a student requests privacy, the institution must honor the student's request and therefore cannot send his/her data to NSC. Also, NSC matches data using students' social security numbers. If the Chancellor's Office has missing or incorrect student identifiers, NSC will not be able to match students and they are consequently excluded from the count. Furthermore, NSC relies on each institution's reports. Because some institutions are not members of NSC, the system's student data matching capabilities are limited.

Aside from using data from NSC, the best method of collecting the count of transfer students is by hand. Although not always practical, contacting each institution directly is the most accurate way to obtain transfer numbers since institutions have privileged access to student data, such as transcripts. Table 2 outlines the number of students currently enrolled at Clark Atlanta University and the number of students who accepted their offers to Howard

University. The number of students currently enrolled at Howard University is unclear given the possibility that not all students who accepted their offers enrolled in courses.

**Table 2. Count of Currently Enrolled and Accepted Students**

<i>Destination Institution</i>	<b>Count of Students</b>							<i>Currently Enrolled</i>
	<i>05-06</i>	<i>06-07</i>	<i>07-08</i>	<i>08-09</i>	<i>09-10</i>	<i>10-11</i>	<i>11-12</i>	
CLARK ATLANTA UNIVERSITY								15
HOWARD UNIVERSITY*	3	2	4	8	6	3	3	*

\*Note: The count of students who are currently enrolled at Howard University is currently unavailable.

Careful review of the list of Clark Atlanta University students revealed that it was not generated using a methodology similar to that of the Chancellor's Office. The 15 students on the list are *currently* enrolled students who transferred from El Camino College over multiple years. The exact time during which these students transferred, however, is unknown. Some students are newly enrolled students while others are returning students. The Chancellor's Office report, however, examines only students who transferred for a specific year. Additionally, without greater details about how the list was generated, it is unclear whether these students transferred directly from ECC or transferred to Clark Atlanta from another 4-year institution. Given the inconsistent methodology, the list of Clark Atlanta students cannot be compared with the specified numbers obtained by NSC.

Dissimilar from Clark Atlanta's list of currently enrolled ECC transfers, the list from Howard University is comprised of ECC students who were accepted for admittance between 2005 and 2011. Of these 42 students, only 29 students accepted the offer. Dividing these 29 students by the 7-year span, an average of 4-5 students accepted their offer to attend Howard each year. This approximate number is greater than those reported by the Chancellor's Office for a number of reasons previously mentioned. First, although they accepted the offer, one cannot assume that all of these students enrolled. Second, ECC might not be the first community college that these students attended. Last, Howard may not be the first 4-year institution that students transferred to. As a result, it is likely that the number of transfer students mirror those reported by the Chancellor's Office when following a similar methodology.

Taking these confounding factors into consideration, the discrepancy in transfer numbers provided by HBCUs and NSC is minimal. Because of the strict methodology, the transfer numbers represent a very specific population—students who enrolled at a community college for the first time at ECC and transferred to their first 4-year university at a HBCU—per year. Therefore, unless comparing trends, NSC data should not be compared with other data sources. Although it has some limitations, since NSC data is reported by institutions, it is the best source aside from hand-checking with each institution.