



EL CAMINO COMMUNITY COLLEGE DISTRICT

16007 Crenshaw Boulevard, Torrance, California 90506-0001

Telephone (310) 532-3670 or 1-866-ELCAMINO

www.elcamino.edu

May 11, 2011

Board of Trustees
El Camino Community
College District

Dear Members of the Board:

I trust you have recovered from your Mother's Day celebrations and are ready for the final month of the semester. Our Compton Center Commencement Ceremony will be Thursday June 9th and the El Camino College Commencement Ceremony will be Friday June 10th.

The May 16th Board agenda is relatively routine:

1. We start with the presentation of the El Camino College's Forensic National Championship Team. A second presentation highlights the new construction projects in our Facilities Master Plan (attachment 1).
2. The non-consent agenda is devoted to the Board selection of seven members of the Boundary Review Committee. The item provides voting instructions and Ms. Ann Garten's letter to me provides additional information on the process (attachment 2).
3. We have an extensive closed session agenda and will be joined by Mr. Spencer Covert our Chief Labor Negotiator.
4. In an effort to facilitate the conduct of the open session please be so kind to forward your questions comments or concerns about particular purchase orders prior to the Board meeting to facilitate research on your issues.

Your board packet includes an updated 2011 Year-End Activities listing. You are invited and encouraged to attend any or all events. But again please mark your calendars June 9th Compton Center Commencement and June 10th El Camino College Commencement.

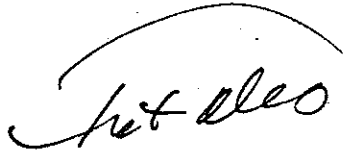
A number of additional items are included for your information.

1. 2011 Year-End Activities;
2. Memo from Ms. Ann Garten regarding Personal Service Agreement for Mary Ann Harmon;

3. Letter from Los Angeles Community College District Chancellor regarding a potential partnership for health careers near Martin Luther King Medical Center;
4. Letter from Allen Y. Murakoshi, President, Ellison S. Onizuka Memorial Board;
5. Letter from the Los Angeles County Registrar-Recorder/County Clerk regarding the governing board member election on November 8, 2011;
6. Memo from Dr. Jeanie Nishime regarding F-1 Visa student recruitment;
7. Letter from Scott Lay, President and Chief Executive Officer of the Community College League of California regarding the 2011 CCCT Board Election;
8. Letter from Scott Lay, President and Chief Executive Officer of the Community College League of California regarding the redistricting;
9. Letter from El Camino College student, Lew Western, regarding guidelines for individuals to take classes.

Should you have any questions, comments or concerns, please feel free to phone Kathy or me prior to the Board meeting or join me in my office at 3pm.

Sincerely,

A handwritten signature in cursive script, appearing to read "Tom Fallo", with a large, sweeping flourish above the name.

Thomas Fallo
Superintendent/President

EL CAMINO COLLEGE

Facilities Master Plan Report May 2011

PROJECTS IN DESIGN & PRE DESIGN

I. Science Technology Engineering and Math (STEM) Center – The scope of this project is to convert the lower level of the Natural Science Building to support the program requirements of STEM.

A. Budget - The estimated project cost is \$2,700,000. It is anticipated Measure E will fund the entire project cost. Currently \$446,000 is budgeted in Measure E. The balance is expected to be funded from excess budget in other Measure E projects, primarily the Social Sciences Modernization Project.

B. Schedule – The project’s architectural firm, HMC Architects met with users and is documenting existing conditions.

1. Design – 04/20/11 - 8/15/11
2. Division of the State Architect Review (DSA) 8/16/11 - 2/15/12
3. Bidding – 2/16/12 – 5/21/12
4. Construction – 6/01/12 – 12/31/12
5. Occupancy – Spring 2013

II. Shops Building Replacement – The scope of this project is to construct a new building to house the Air Conditioning/Refrigeration, Auto Collision/Painting, Automotive Technology and Welding Programs of the Industry and Technology Division. Site improvements to the adjacent area are also included. The August 2010 Facilities Master Plan report contains a photograph showing the project’s site boundaries.

A. Design – The project architectural firm, tBP, has completed the schematic design. Project participants have reviewed and signed to accept the drawings and associated materials.

Due to the relative proximity of an oil well (north of Manhattan Beach Blvd) a methane gas investigation was performed. The preliminary findings indicate methane gas is not present at or adjacent to the building site.

B. Budget – The total project budget is \$31.9 million.

C. Schedule –

1. Design - 9/1/10 - 12/16/11

2. DSA Review - 12/19/11 - 8/17/12
3. Bidding - 8/20/12 - 11/30/12
4. Construction - 12/3/12 - 3/7/14
5. Occupancy - Summer 2014

III. Industry & Technology Building Modernization (formerly Math & Computer Science) – The scope of this project is to perform a complete building systems modernization and reconfiguration of internal spaces to accommodate the needs of the Industry and Technology Division Programs designated to occupy the area. Some programs outside of this division will also occupy portions of the renovated building. Included in this group are the Cisco Lab and the Information Technology Division.

A. Design – HPI, the project architect, submitted schematic design documents. The submittal was reviewed by the Vice Presidents on April 27. Their comments and questions are being addressed.

B. Budget – The total project budget is \$36,942,427.

C. Schedule –

1. Design – 01/21/11 - 12/16/11
2. DSA Review – 01/02/12 - 09/01/12
3. Bidding – 09/02/12 – 12/17/12
4. Construction – 01/03/13 – 06/30/14
5. Occupancy - Fall 2014

D. Relocation of Building Occupants – During construction it is desirable to relocate building occupants, some permanently others temporarily. Permanent relocation is planned for the Deaf & Hard of Hearing Program, likely to the Communications Building. Temporary relocation is planned for (1) the Information Technology staff (the data center will remain), (2) the Observatory Program, and (3) the Machine Tool Technology Program. Additional planning will begin soon to determine specific needs and locations.

IV. Stadium & Track Replacement Project – The scope of this project is the construction of a new stadium incorporating a running track and field for both football and soccer. Various support facilities such as a field house will also be included in this venue. A separate practice field will also be constructed.

A. Design – The project architectural firm, LPA, has submitted a Pre-Design Program Sign-Off package of materials. The user group has signed off on the package.

Soil borings of the existing Stadium embankments indicate the soil is suitable for construction purposes.

B. Budget – The total project budget is \$42,223,638.

C. Schedule -

1. Design – 01/28/11 - 12/16/11
2. DSA Review – 01/03/12 - 08/31/12
3. Bidding – 09/01/12 - 12/16/12
4. Construction – 01/03/13 - 02/15/14

V. Parking Lot Lighting/Security Upgrade – The scope of this project consists of four elements; (1) upgrading of parking lot lighting to current lighting standards, (2) installation of additional pole mounted security cameras, (3) installation of new emergency phones, and (4) bulb replacement of existing walkway lighting.

A. Design – Reviewing of the construction documents revealed additional coordination is needed for the integration of the security cameras and emergency phones. Completion of design is delayed which will also delay bidding and construction. The extent of the delay is being discussed and once determined the project schedule will be revised. The staff availability of Lead Lease is also expected to negatively impact the schedule.

B. Budget – The total project budget is \$3,000,000.

C. Schedule – Under review

PROJECTS IN CONSTRUCTION

VI. Restroom Accessibility Renovations – This project will improve the accessibility, functionality, and appearance of selected restrooms on campus. At its January 2011 meeting, the Board of Trustees approved awarding the bid in the amount of \$1,247,000, to the low bidder, Pacwest Construction.

A. Budget – The budget for this project is \$2,000,000.

B. Schedule – The majority of this project’s work is being performed after school hours to reduce the disruption associated with the construction.

1. Construction – 02/14/11 - 11/30/11

VII. Electrical & Data Conversion – The scope of this project is to connect all the campus buildings to the new electrical substation and provide for an expanded

data network with redundant capacity. A recommendation to award the bid to the low bidder, HPS Mechanical, was approved at the October 18, 2010 Board of Trustees Meeting. The bid amount is \$7,289,053.

A. Budget - \$11,610,000

B. Schedule - Construction 11/18/10 - 03/30/12

VIII. Campus Signage and Wayfinding – The scope of this project is to install walkway directional signage, campus building directories and parking lot signage.

Schedule – Construction will be completed by May 31. A Notice of Completion will be recommended for the June 20, 2011 Board of Trustees meeting.

IX. Campus Paving – The scope of this project is to replace damaged asphalt and concrete roads and walkways at various locations on campus.

Construction is completed. A Notice of Completion will be recommended for the May 16, 2011 Board of Trustees meeting.

X. Bookstore Renovation – The scope of this project is to upgrade the building infrastructure, improve accessibility, and convert a portion of the Cafeteria to house Fiscal Services, Business Services, the Print and Copy Centers, and other components of the Public Information Office. Also included is the renovation of the Bookstore Office area.

A. Budget – The project budget is \$7,700,000. A detailed breakdown of the budget is shown in the June 2009 Facilities Master Plan.

B. Schedule - The project is substantially complete and the building is occupied. Final acceptance is pending verification of inspection test reports.

The project's contractor drilled into the building's pre-stressed concrete beams at locations prohibited in the construction documents. An investigation was conducted to determine if the drilling compromised the beams. Preliminary results indicate the beams structural integrity is not compromised. The contractor is responsible for the costs associated with the issue.

C. Phase 2 – Due to the need for DSA review of the plans for the additional elevator and the Buyback/Cashiering area, it is planned to bid and construct the work in a separate phase of construction.

Discussions with Flewelling and Moody (F&M) to determine exact Phase 2 scope and design fee are on hold. It is desirable to solicit a proposal from another firm for the Phase 2 work.

- XI. Infrastructure Phase 3 – The scope of this project extends hydronic piping, electric conduits, data conduits and water piping to the southern portion of the main campus.
 - A. Budget – The project budget is \$12,174,000. A detailed breakdown of the budget is shown in the June 2009 Facilities Master Plan.
 - B. Schedule – Construction is complete. A Notice of Completion will be included in the April 2011 Board of Trustees Agenda.

- XII. Math Business Allied Health Building (MBA) – The scope of this project is the construction of a new building at the site of the existing Business Building. The building will be a four-story structure, approximately 105,000 square feet in size. Also included are landscape and hardscape improvements to the area surrounding the new building. The Math and Business Divisions will occupy the new building along with the Nursing, Respiratory Therapy, and Radiological Technology Programs.
 - A. Budget – The previously estimated total project budget has been reduced to \$36,900,000 due to the bid award being substantially lower than estimated. A detailed budget for this project is shown in the December 2010 Facilities Master Plan Report.
 - B. Schedule – The construction period is 04/02/10 - 09/19/11. The building will be occupied beginning with the 2012 Spring Semester. The contractor is running 10 days behind the construction schedule
 - 1. The construction of some of the project’s landscape and hardscape improvements will soon require the closure of some Music Building entrances. Planning is underway to perform the work during summer to reduce the disruption.

- XIII. Social Sciences Building – The scope of this project is the renovation and modernization of the existing Social Sciences Building. Additional classroom space will be obtained by increasing the building’s efficiency ratio of assignable square feet to gross square feet.
 - A. Budget – Funding for this project is jointly provided by the State and Measure E, on an equal share basis. A slight possibility exists reimbursements will be delayed depending on the State’s cash flow.

The State has approved the release of its share of the equipment funding, \$135,000.

B. The previously estimated total project budget has been reduced to \$5,600,000 due to the bid award being substantially lower than estimated. A detailed budget for this project is shown in the December 2010 Facilities Master Plan Report.

C. Schedule - Construction 07/01/10 - 07/12/11

XIV. Other Issues

A. Baseball Field Improvements – The scope of this project is to make fencing, paving and bleacher improvements.

Budget - \$200,000, the work is funding from the Measure E equipment fund.

Schedule – It is planned to recommend a bid award at the June 2011 Board of Trustees meeting and perform construction during the construction during the summer.

B. Five Year Capital Construction Plan – This plan, a required annual submittal to the Chancellor’s Office, will be prepared for the June 2011 Board of Trustees meeting. It is planned to be an update of the prior year’s plan with minimal changes.

C. Fine Arts Precinct Planning – The 2010 Facilities Master Plan envisions replacement and repositioning of most of the facilities used by the Fine Arts Division. Additional detail and specificity is desirable to verify proposed project scopes, budgets and schedules. This information will be beneficial to the College’s efforts to obtain funding.

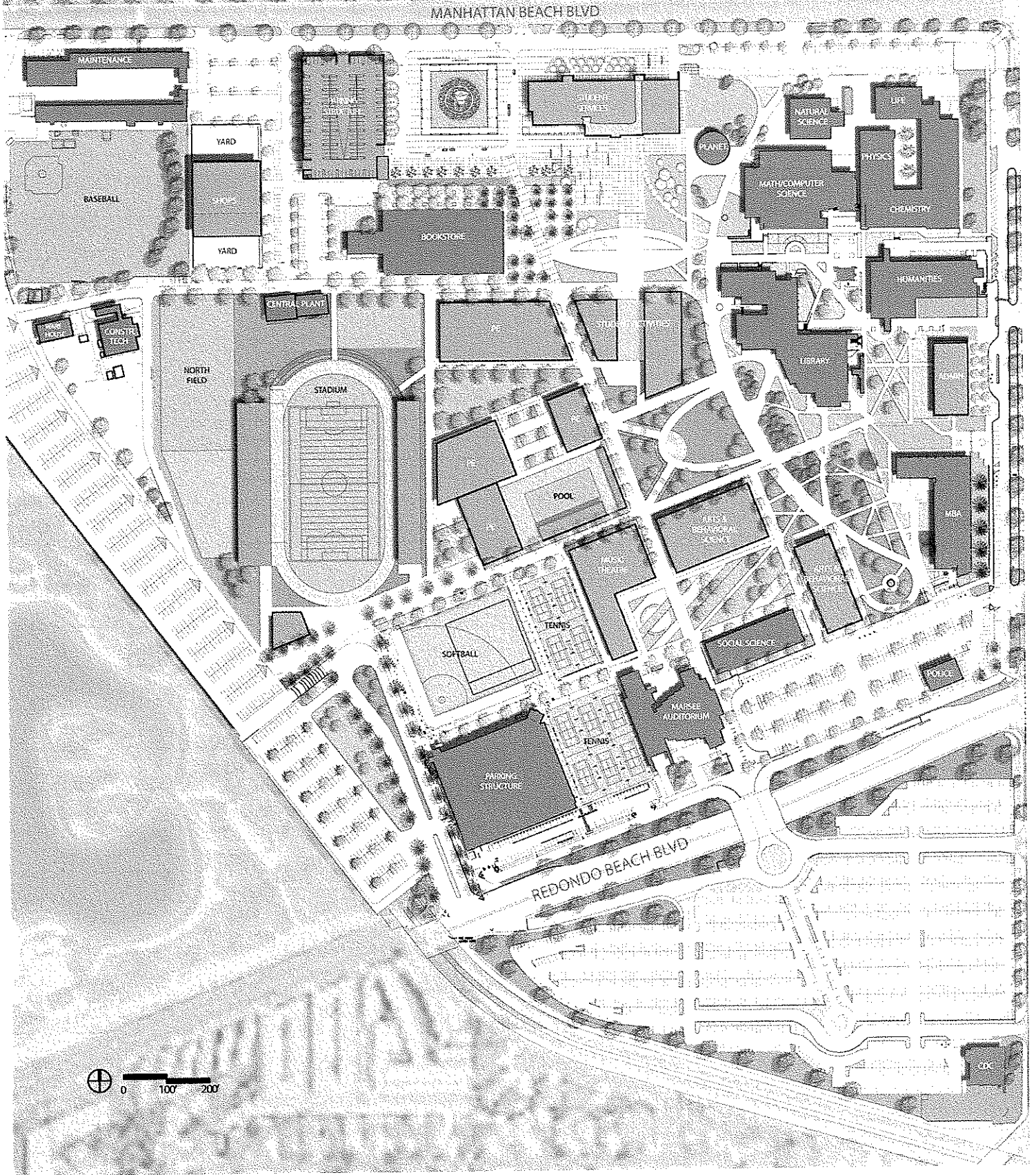
Consideration should be given to the timing of the effort.

D. Environmental Impact Report Update – Future facilities planning efforts should include reviewing and updating the College’s environmental impact report. Suggested timing is after the completion of the Fine Arts Precinct Planning.

E. Student Services Building Design – WWCOT, the architectural firm previously performing the design of the Student Services Center, is very interested to continue with the project. The firm developed a plan that adapts the previous design to the new location. A possible site plan is shown on attachment A.

- F. Parking Kiosks – The two structures, shown in attachment B, once served as shelter for Police Cadets assigned to control parking at Staff Lots C and J. They are no longer used and have become an eyesore due to their deteriorated condition.

It is recommended the structures demolished.







PUBLIC RELATIONS & MARKETING
MEMORANDUM

Ann M. Garten, Director, Community Relations
Extension: 3406

Date: May 11, 2011

To: President Fallo

From: Ann M. Garten
Community Relations Director

Re: May 16th Board Agenda – Boundary Review Committee

The Board agenda includes the item for the Board to vote and appoint the members for the Boundary Review Committee (BRC). On the advice of the L.A. County Office of Education and the mapping consultant, we have determined that a seven member committee will best serve the District in the boundary review process.

We will have ballots at the Board meeting for the Board to use for the voting process – examples of them are included in agenda item, Non-Consent Agenda, VII. B.

The recommended voting process is as follows: to ensure representation from each Trustee Area, each board member will cast one vote for a representative from each of the five Trustee Areas. Once the five Trustee Area representatives have been selected, a second vote will take place to determine the two additional members. A second ballot for the Board to write in the names of the two additional candidates, from the remaining list of names, will be distributed. If there is a tie, we will eliminate the candidates with the least amount of votes and continue voting until the final two candidates are selected.

Should the Board recommend an alternative process we will be prepared to adapt the ballots and voting process accordingly.



El Camino College
 Office of the Vice President – Student & Community Advancement
 Jeanie Nishime, Ed.D, Vice President

2011 YEAR-END ACTIVITIES

DATE	ACTIVITY	LOCATION	TIME
April 21, 2011	Black College Fair	Activities Center East Lounge	10:00 am
April 22, 2011	Fire Academy Graduation	Inglewood Center	10:00 am
April 27, 2011	Career Expo & Majors Fair	Library Lawn	10:00 am
May 5, 2011	24 th Annual Athletics Hall of Fame Banquet	Los Verdes GC	5:30 pm
May 12, 2011	Scholarship / VIP Reception Scholarship Awards Ceremony	Marsee Auditorium	5:00 pm 6:30 pm
May 13, 2011	EOPS/CARE Banquet	Double Tree Hotel, Torrance	6:00 pm
May 13, 2011	Athletics Annual Golf Tournament & Dinner	Los Verdes GC	1:00 pm
May 13, 2011	8 th Annual Anthropology Student Research Symposium	Haag Recital Hall	1:00 pm
May 18, 2011	Academic Awards and Presidential Scholars Presentation & Reception Ceremony	Marsee Auditorium	5:30 pm
May 19, 2011	Faculty and Staff Appreciation Day	Alondra Room	1:00 pm
May 19, 2011	Project Success Awards Luncheon	Student Activities Center East Lounge	12:45 pm
May 19, 2011	Honors Transfer Program Awards Reception	East Dining Room	4:00 pm
May 20, 2011	Classified Professional Development Day	Student Activities Center	1:00 pm
May 20, 2011	Art Department Open House	Art Classrooms, Art Gallery, Art Patio	6:00 pm
May 21, 2011	ASO & Corona del Camino Recognition Banquet	TBD	TBD (Evening)
May 22, 2011	Alpha Gamma Sigma Recognition Banquet	TBD	5:00 pm
May 24, 2011	First Year Experience Year-End Event	Alondra Room	1:00 pm

<u>DATE</u>	<u>ACTIVITY</u>	<u>LOCATION</u>	<u>TIME</u>
May 26, 2011	Anthropology Symposium Awards Potluck	Art B 334	1:00 pm
May 27, 2011	Mathematics & Natural Science Division Award	East Dining, Cafeteria	12:00 pm
May 27, 2011	InterClub Council Recognition Banquet	TBD	12:00 pm
May 27, 2011	UC/CSU Admit Reception	Marsee – South Patio	1:30 pm
June 1, 2011	Journalism Awards Luncheon	TBD	TBD
June 2, 2011	Psychology Symposium	Haag Recital Hall	12:00 pm
June 2, 2011	Myriad Reading	DE 166	1:00 pm
June 2, 2011	MESA Transfer Dinner	MESA Center	5:00 pm
June 2, 2011	Puente 25 th End-of-Year Celebration	Student Activities Center East Lounge	6:00 pm
June 6, 2011	Honors Transfer Program New Student Orientation	Alondra Room	5:00 pm
June 7, 2011	Woodfest	Construction Yard	6:00 pm
June 8, 2011	Respiratory Care Celebration Dinner	The Reef Long Beach	6:00 pm
June 10, 2011	Commencement Reception	Library Lawn/Stage	1:00 pm
June 10, 2011	Commencement Ceremony	Murdock Stadium	4:00 pm
June 10, 2011	Nursing Graduation	Marsee Auditorium	6:00 pm
June 17, 2011	Child Development Center "Crossing-the-Bridge" Ceremony	Student Activities Center	6:00 pm



PUBLIC RELATIONS & MARKETING
MEMORANDUM

Ann M. Garten, Director, Community Relations
Extension: 3406

Date: May 11, 2011

To: President Fallo

From: Ann M. Garten
Community Relations Director

Re: May 16th Board Agenda – PSA Contract, Mary Ann Harmon

The May Board agenda includes a PSA (Personal Service Agreement) for Mary Ann Harmon. The item is to increase her annual contract amount; this increase is to cover the remainder of this fiscal year for her writing and editing services.

The increase is necessary for the following reasons: ECC received several new grants which involve awareness and informational campaigns that require print and web materials that need to be written and/or edited; the expansion of our online social media (Facebook, Twitter) has increased the amount of writing to publicize events and activities; and, with the reduction of advertising this year, we are doing much more free media (news releases, PSAs, etc.).

All of this has caused an increase in the amount of written materials ECC is producing; therefore, we need the additional funds to get us through June 30, 2011. This increase will be covered by funds already allocated to the Public Relations and Marketing Department budget.



RECEIVED

APR 15 2011

LOS ANGELES COMMUNITY COLLEGE DISTRICT

EAST • CITY • HARBOR • MISSION • PIERCE • SOUTHWEST • TRADE-TECHNICAL • VALLEY • WEST
OFFICE OF THE CHANCELLOR

April 7, 2011

Board of Trustees
Compton Community College District
1111 E. Artesia Boulevard
Compton, CA 90221

Board of Trustees
El Camino Community College District
16007 Crenshaw Boulevard
Torrance, CA 90506

Dear Trustees:

The Los Angeles Community College District ("LACCD") would like to pursue a potential partnership for health careers education near Martin Luther King Medical Center.

In the interests of economical and efficient use of taxpayer dollars, we believe there is an opportunity to enhance educational opportunities in our shared communities. The LACCD would like to pursue acquisition or a 50-year lease of a site near the Medical Center to develop a location for offering health careers education. The proximity to the Medical Center would allow for ready access to clinical settings, as well as the opportunity to provide career-enhancing education for existing employees at the Medical Center. Our bond counsel has assured us that we may properly utilize bond funds for this purpose.

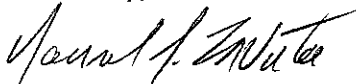
As you know, Title 5 provides for limitations on a district's ability to offer classes outside its borders, and the Medical Center is within the Compton District area. Therefore, we propose that your district and the LACCD enter into negotiations to develop a long-term, joint powers agreement that would allow both districts to offer classes in the proposed facility. Such an agreement would require extensive negotiations in order to address issues of construction design and implementation, liability, supervision, defense and indemnity, joint use arrangements, and so on. Each district will be responsible for bearing its own costs of negotiating and developing the agreement, including but not limited to any staff, programming and attorney time, and any agreement would be contingent upon final approval by the governing bodies.

April 7, 2011

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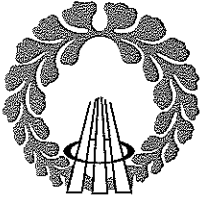
If you are amenable, we would welcome the opportunity for our team to meet with yours. This partnership represents an exciting chance to provide career education in a field that desperately needs up-and-coming, trained service providers. Dr. Jack Daniels, President of Los Angeles Southwest College, will communicate with Dr. Hudley-Hayes to follow up on this matter.

Sincerely,



Daniel J. LaVista, Ph.D.
Chancellor

c: Dr. Jack Daniels
Thomas Fallo
Genethia Hudley-Hayes



RECEIVED

MAY - 9 2011

Astronaut Ellison S. Onizuka Memorial

13423 Park Drive, Cerritos, California 90703
(562) 926-2530

May 5, 2011

Dr. Thomas M. Fallo
Superintendent/President
El Camino Community College
16007 Crenshaw Boulevard
Torrance, California 90506-0001

Dear Dr. Fallo,

The Ellison S. Onizuka Memorial Board would like to thank you and members of your staff for the success of Space Science Day 2011. This year's event was special with most of Ellison Onizuka's families in attendance in honor of the 25th anniversary of the Challenger's accident.

This year there were approximately 600 students, not including teachers, parents and other guests in attendance, to hear JAXA Astronaut Soichi Noguchi speak about his two space flights. Especially interesting was his flight on the Soyuz vehicle and his extended stay on the International Space Station.

Thank you for providing the facilities, instructors, and support personnel to make this event possible. The success of this event would not have been possible without the dedication and support provided by them.

The dinner at the Depot was well attended and served as a great forum to meet the presenters, Onizuka families and other special guests.

Special thanks to Dr. Jean Shankweiler and Dwight Ueda for their continued effort in the planning and preparation toward making this event an enjoyable and successful one. Dwight prepared the 25th Anniversary booklet which was a great memento for this occasion. Jean continues to be a tremendous asset in preparing El Camino to host this wonderful event. Much of the success of this event is due to her hard work.

The Ellison S. Onizuka Memorial Board looks forward to a continuing partnership with El Camino College to help perpetuate the legacy of Astronaut Ellison S. Onizuka.

Sincerely,

Allen Y. Murakoshi

President, Ellison S. Onizuka Memorial Board

cc. Dr. Jean Shankweiler
Dwight Ueda



Los Angeles County REGISTRAR-RECORDER/COUNTY CLERK

DEAN C. LOGAN
Registrar-Recorder/County Clerk

RECEIVED

April 19, 2011

APR 25 2011

Dr. Thomas M. Fallo, Superintendent/President
El Camino Community College District
16007 Crenshaw Blvd.
Torrance, California 90506

Dear Dr. Fallo:

A governing board member election is scheduled to be held in your district on November 8, 2011. To assist this office in conducting your election, we are requesting your cooperation in completing and returning the enclosed questionnaire.

Elections Code Section 13307 permits a local agency to require payment in **advance** of each candidate's pro rata share of the printing, handling, and mailing costs of their candidate statement as a condition of having it included in the voter's sample ballot. A district also has the option of increasing the word limit for these statements from 200 to 400. This decision may not be revoked or modified after July 11, 2011 for the upcoming November 8, 2011 Consolidated Elections.

If the district determines payment is required in advance, this office will estimate the cost and will collect the fee at the time the candidate statement is filed. If the actual cost exceeds the estimate, an invoice will be mailed to the district after the election for payment of the balance due.

Should the district elect not to have candidates pay in advance, cost of the statement will be considered an election cost and charged to the district pursuant to Section 5420, et seq. of the Education Code. The district may then, pursuant to the governing board's policy, collect from the candidate or bear the cost, if not reimbursed.

Please complete the enclosed form and mail to this office no later than May 20, 2011. You may contact the Election Planning and Coordination Section at (562) 462-2317, if you have any questions concerning this matter.

Sincerely,

DEAN C. LOGAN
Registrar-Recorder/County Clerk

FRANCIS GUIJARO, Head
Election Planning and Coordination Section

Enclosure

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NOVEMBER 8, 2011
CONSOLIDATED ELECTIONS

QUESTIONNAIRE

School District Name: **EL CAMINO COMMUNITY COLLEGE DISTRICT**

Numbers Of Offices To Be Elected: _____

Please Indicate How Governing Board Members Are Nominated Or Elected:

By District At Large Nominated by District and Elected at Large Other _____

OFFICES TO APPEAR ON BALLOT	INDICATE FULL OR UNEXPIRED TERM (If unexpired include date of expiration)	INCUMBENT'S NAME	DATE	
			Elected	Appointed
			_____	_____
			_____	_____
			_____	_____
			_____	_____
			_____	_____

Superintendent name: _____

Mailing address: _____

CANDIDATE STATEMENT INFORMATION

This is to inform you that the governing board of the above named district by resolution, dated _____ adopted the following policy regarding filing of Candidate Statements for district elections.

Number of words allowed: 200 or 400

Payment of the estimated cost must be made by the candidate at time of filing. School District will bear the cost for all statements.

School District will bill candidate after the election. Other _____

Please indicate number of school measures (if any) you anticipate placing on the ballot: _____

Last day for governing boards to adopt and file a resolution calling a special measure election is August 12, 2011.

SIGNATURE OF AUTHORIZED REPRESENTATIVE

DAYTIME PHONE NUMBER

TITLE

DATE

RETURN TO: REGISTRAR-RECORDER/COUNTY CLERK
Attn: Election Planning and Coordination Section
12400 Imperial Highway, 2nd Floor, Room 2015
Norwalk, California 90650

OR FAX TO: (562) 466-6025



El Camino College
Office of the Vice President – Student & Community Advancement
Dr. Jeanie Nishime, Vice President

May 10, 2011

TO: President Thomas M. Fallo

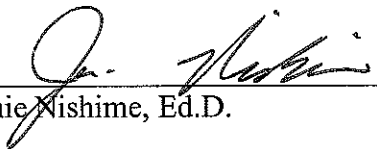
SUBJECT: F-1 VISA STUDENT RECRUITMENT

International (F-1 visa) student recruitment continues to provide students from various countries the opportunity to attend El Camino College. To assist in our efforts to recruit students, we have found that it is advantageous to use in-country, educational agents. The competition for foreign students has grown more and more intense each year. Therefore, it has been necessary to implement new recruiting strategies to increase El Camino's recruitment leverage in the F-1 visa arena.

The use of educational agents to recruit students for the credit program was implemented at El Camino College in 2007. Since that time, the program has grown steadily with the referral of students each semester. The following is information from the 2010 recruitment report:

- Out of 702 contacts, 213 new F-1 visa students enrolled for Spring 2010
- 58 students were referred to El Camino College by educational agents
- 21 F-1 visa students came as a result attendance at one of the college fairs
- Approximately five students attended the El Camino College Language Academy (ECLA) as a result of the college fairs

Unfortunately, the shortage of classes in Fall 2010 resulted in approximately 40 new students being turned away. Due to this class shortage, the application period was closed on August 1, 2010, whereas in the past, the application date was extended to September 1. Although the F-1 visa program is a source of income for the college, we plan to manage the growth with a goal of 1,000 F-1 students as our cap.



Jeanie Nishime, Ed.D.



DATE: May 4, 2011
TO: California Community College Trustees
FROM: Scott Lay, President and Chief Executive Officer
SUBJECT: 2011 CCCT BOARD ELECTION

Please join me, President Jeanette Mann, and the CCCT board in expressing our appreciation to Angela Acosta-Salazar, Rebecca Garcia, and Michele Jenkins, who were appointed by the president, served as tellers, and counted the ballots for the 2011 CCCT board election. The ballots were counted on Saturday, April 30 at the Annual Trustees Conference in Monterey and the following results posted:

- | | | |
|-----|---------------------|----|
| *1. | Laura Casas Frier | 56 |
| *2. | Mary Figueroa | 54 |
| *3. | Paul Gomez | 54 |
| *4. | Pauline Larwood | 45 |
| *5. | Nancy Chadwick | 38 |
| 6. | Robert Jones | 35 |
| 7. | Stephen Castellanos | 34 |
| *8. | Jim Moreno | 27 |
-
- | | | |
|------|-------------------|----|
| 9. | David Wheeler | 24 |
| *10. | Greg Bonaccorsi | 22 |
| 11. | Michael Davenport | 19 |
| *12. | Tina Park | 14 |

The top eight vote-getters will serve three-year terms. Congratulations to the winners and thanks to all of you for showing a strong interest in the work of your association.

The first meeting of the new CCCT board will be held June 17-18, 2011, in Sacramento. A meeting announcement will be mailed approximately one month prior to the meeting.

* El Camino Board voted for this candidate.

COMMUNITY COLLEGE LEAGUE OF CALIFORNIA



May 10, 2011

To: Trustees, CEOs, PIOs, CBOs

As I have written you about before, this year's redistricting is unlike no other, as community college districts need to consider compliance with the California Voting Rights Act. In summary, if you use an "at-large" (whether or not trustees represent a specific area) election procedure, CVRA requires you to evaluate whether a trustee-area election procedure ("wards") would enable minority voters to elect a candidate from their community. Current composition of elected trustees in an at-large system does not absolve a district from considering the need to change systems.

This issue recently cost the Modesto City Council \$3 million in legal fees, after which it had to switch to ward elections. We must take it seriously.

One problem that has arisen in the implementation of CVRA and the associated analysis being done by community college districts is the process for changing election procedures. Under current law, school and community college districts that wish to change procedures must seek permission of their local voters to do so. There is a process to avoid that through the State Board of Education, which is definitely available for K-12 districts and arguably available for community college districts. We would like to make this clearer and more legally sound.

The League has sponsored AB 684 by former San Diego trustee Assemblymember Marty Block. This bill provides a clear process for community college districts to enable them to comply with the California Voting Rights Act without an election. If the election or State Board of Education approval process is not changed, the CVRA will require many districts to pursue costly changes to their election systems that K-12 can clearly do in a more streamlined way.

Under AB 684, a community college district could, upon resolution by the district and approval of the Board of Governors:

- switch from an at-large to trustee-area election procedure; or
- switch the number of trustees between 5 and 9; or
- change to a primary/general election system.

AB 684 strikes the proper balance between local control and third-party oversight of our state Board of Governors, and could save community college districts millions of dollars at a difficult time. For that reason, it passed 6-0 on a bipartisan vote in the Assembly Elections Committee this week.

The bill next moves to the Assembly Appropriations Committee, and we urge you to send a letter of support. A [sample letter is available via Google Docs](#), and we encourage you to send copies to the author, the League, and the members of the committee.

Fax numbers are listed below:

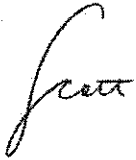
- Assemblymember Marty Block (916) 319-2178
- League Legislative Office (916) 441-0378

Assembly Appropriations Committee:

- Assembly Member Felipe Fuentes (Chair) (916) 319-2139
- Assembly Member Diane Harkey (Vice Chair) (916) 319-2173
- Assembly Member Robert Blumenfield (916) 319-2140
- Assembly Member Steve Bradford (916) 319-2151
- Assembly Member Charles Calderon (916) 319-2158
- Assembly Member Nora Capos (916) 319-2123
- Assembly Member Mike Davis (916) 319-2148
- Assembly Member Tim Donnelly (916) 319-2159
- Assembly Member Mike Gatto (916) 319-2143
- Assembly Member Isadore Hall (916) 319-2152
- Assembly Member Jerry Hill (916) 319-2119
- Assembly Member Ricardo Lara (916) 319-2150
- Assembly Member Holly Mitchell (916) 319-2147
- Assembly Member Jim Nielsen (916) 319-2102
- Assembly Member Chris Norby (916) 319-2172
- Assembly Member Jose Solorio (916) 319-2169
- Assembly Member Donald Wagner (916) 319-2170

Again, thank you for your continued advocacy. If you have any questions, please don't hesitate to contact me, Bonnie Slosson (bslosson@ccleague.org) or Kristine Schilpp (kschilpp@ccleague.org).

Thank you,



Scott Lay
President and Chief Executive Officer

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MAY - 9 2011

Bl.
9 May 2011
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Trustee Mtg
10 May 2011

Administration

What you do affects all of us. The financial constraints affects each of us.

How society, and the sub-sets their in, treat the weak, the poor, the infirm, any minority group reflects on us all...

My name is Lew Western, student. I came here with the hope of influencing your guidelines for individuals to take classes here at El Camino community college.

My lack of youthful vitality is obvious to observe. I walk with a gimp in my over weight, 5-feet 5-inch, 54-yr old frame with my greying hair.

About twelve years ago, I experienced a severe depression. It was actually so profound of a depression that I only recognized it as I was coming out of the depths of depression . As I was being to have hope again, I returned to my private pleasure of singing while doing household chores. Initially, the scratchy, crackly sounds had me in fright that something had happened to me to ruin my voice. It was suggested that I enrolled in the voice-1 class with Prof. Nosworthy [Spring 2002]. It was not long after that that my basic singing skills were restored to me.

Over the years, I have served veterans' and others with short volunteer programs for the purpose of providing entertainment and cheer. This would not have been possible without the practical skills provided me by the training of El Camino's Performing Arts program.

Although, not viable nor interested in a professional career, the education and training is being but to practical life experience now. Additionally, I am certain that my mental health and well-being have being positively effected by not having to attend full-time with the goal of transferring. As I lifelong learner. I desire to continue to broaden my mind and skills.

Contact Information:

Lew Western 0088596 310.379.3453