



EL CAMINO COMMUNITY COLLEGE DISTRICT

16007 Crenshaw Boulevard, Torrance, California 90506-0001

Telephone (310) 532-3670 or 1-866-ELCAMINO

August 16, 2012

Board of Trustees
El Camino Community College District
El Camino College

Dear Members of the Board:

Congratulations on your gold medal performances as Board members. Oops, perhaps I'm still carried away with the Olympics as many of us lost sleep waiting for late night performances of special events.

Nevertheless, the August 20th Board meeting will be held in the Campus Theatre at 4 p.m. Prior to the Board meeting, please join me at the south end of the track for the Groundbreaking Ceremony for the Athletic Education and Fitness Complex project at 3:30 p.m. There should be ample parking in front of the Campus Theatre on Monday. We will arrange to have a cart available to take you to the Groundbreaking Ceremony.

The consent agenda is highlighted by the following items:

- A. Student and Community Advancement presents the Comprehensive Master Plan for final reading and adoption. Only minor changes were made since your first reading of the document in July. The agenda includes a link to the online version of the final plan. Hard copies of the document will be available on Monday. A couple of grant applications and acceptances are also presented.
- B. Administrative Services announces the public hearing for the 2012-13 Budget for September 4, 2012, at 4 p.m.; lists a number of contracts and personal services agreements to initiate the 2012-2013 academic year; proposes the adoption of the Five-Year Construction Plan 2012-2017 to be presented to the Chancellor's Office, and proposes declaration of surplus property.

If you have any questions on purchase orders and let us know early on Monday morning, we will have answers for you during the Board meeting.

- C. Measure E is highlighted by a contract for the IDS group for the Channel Parking Lot Structural Improvement Project and a couple of contract amendments and change orders.

- D. Human Resources announces employee and personnel changes. Naturally, I urge you to vote no on the retirement plans of Ms. Kathy Oswald who will complete thirty-seven years of service to El Camino College. A new job description is presented for the position of Assistant to Superintendent and for the Assistant Director, Financial Aid.
- E. The Superintendent/President and Board section includes a resolution to support a yet unnamed El Camino College Bond Measure for Excellence and Education. This section also includes three Board appointments to serve on the Citizens' Bond Oversight Committee.
- F. Closed Session will include updates on collective bargaining and one legal issue.

Your packet includes the Board Policy on Speakers. As you know, some campus constituents may approach the Board on salary negotiations issues. Collective bargaining agents will know before the Board meeting of the Superintendent/President's recommendation on salary decreases or furloughs.

The following are included for your perusal:

1. Board Policy 2350 Speakers;
2. Estimated cost for the November 6, 2012 General Election;
3. Letter from Judith L. Smith, Vice Provost for Undergraduate Education, July 19, 2012, regarding students who have transferred to UCLA;
4. Letter from Scott Lay, President and CEO, Community College League of California, July 12, 2012, announcing that Dr. Cinna Toy-Wohlmuth will receive a California Community College Distinguished Alumni Award for 2012;
5. Memo from Dr. Nishime, August 13, 2012, responding to Trustee O'Donnell's question regarding a faculty member's travel;
6. El Camino Community College District, General Obligation Bonds, Election 2002, Series 2012 C, Rating Agency presentation, August 2012;
7. The Process to Accreditation, July 10, 2012;
8. Enrollment by High School;
9. Schedule of Flex Day activities, August 23, 2012;

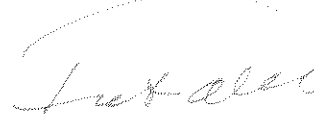
10. Community College League of California Fiscal Year 2013 Calendar;

11. *El Camino College Community News*, Summer 2012.

As you know, this is the Board meeting that proceeds the start of the 2012 Fall Semester. Please know you are invited to the Flex Day presentation on Thursday, August 23, at 9 a.m. in Marsee Auditorium with breakfast served at 7:30 a.m. on the south patio.

I will be in my office from 3 p.m. until the Groundbreaking Ceremony at 3:30 p.m. Also please mark your calendars for the Tuesday, September 4, 2012, Board meeting and final budget adoption. In the meantime, if you have any questions, comments or concerns, please contact Kathy or me. Enjoy the rest of summer.

Sincerely,

A handwritten signature in cursive script, appearing to read "Tom Fallo", with a large, sweeping flourish above it.

Thomas M. Fallo
Superintendent/President

TMF/kao

Cc: Vice Presidents, Director of Community Relations

Board Policy 2350 Speakers

Persons may speak to the Board either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board.

Oral presentations relating to a matter on the agenda, including those on the consent agenda, shall be heard before a vote is called on the item.

Persons wishing to speak to matters not on the agenda shall do so at the time designated at the meeting for public comment.

Those wishing to speak to the Board are subject to the following:

1. The President of the Board may rule members of the public out of order if their remarks do not pertain to matters that are within the subject matter jurisdiction of the Board or if their remarks are unduly repetitive.
2. Employees who are members of a bargaining unit represented by an exclusive bargaining agent may address the Board under this policy, but may not attempt to negotiate terms and conditions of their employment. This policy does not prohibit any employee from addressing a collective bargaining proposal pursuant to the public notice requirements of Government Code Section 3547 and the policies of this Board implementing that section.
3. No member of the public may speak without being recognized by the President of the Board.
4. Each speaker will be allowed a maximum of five minutes in the aggregate on all agenda items. Each speaker will be allowed at least five minutes on non-agenda items. Thirty minutes shall be the maximum time allotment for public speakers on any one agenda item regardless of the number of speakers. At the discretion of a majority of the Board, these time limits may be extended.
5. Each speaker coming before the Board is limited to one presentation on agenda items before the Board, and to one presentation per meeting on non-agenda matters.

Reference:

Government Code Sections 54950, *et seq.*;
Education Code Section 72121.5

El Camino College
Adopted: 6/11/01



Los Angeles County REGISTRAR-RECORDER/COUNTY CLERK

DEAN C. LOGAN
Registrar-Recorder/County Clerk

August 2, 2012

Dr. Thomas M. Fallo, Superintendent
El Camino Community College District
16007 Crenshaw Boulevard
Torrance, CA 90506

ESTIMATED COST FOR NOVEMBER 6, 2012 GENERAL ELECTION

Dear Dr. Fallo,

The estimated cost for the El Camino Community College District to consolidate with the November 6, 2012 General Election with one measure is \$458,000.

This estimate is based on the following factors which are known at this time: 292,377 registered voters, 73,490 permanent absent voters, 274 precincts, 8 pages per measure, and 4 to 7 other jurisdictions sharing the prorated costs with your District. **Changes in any of these factors and overall election statistics, as well as unanticipated increase in labor rates and/or material/supply costs, will have a significant impact on the final costs.**

If you have any questions or need additional information, please contact Bernice Liang of my staff at (562) 462-2690.

Sincerely,

DEAN C. LOGAN
Registrar-Recorder/County Clerk

ANN SMITH, Manager
Fiscal Operations



OFFICE OF THE DEANS
UCLA COLLEGE • LETTERS & SCIENCE
2300 MURPHY HALL
BOX 951438
LOS ANGELES, CALIFORNIA 90095-1438

July 19, 2012

Dr. Thomas M. Fallo, Superintendent/President
El Camino College
16007 Crenshaw Boulevard
Torrance, CA 90506-0002

Dear Dr. Fallo,

On behalf of UCLA College, I am pleased to inform you that Sheila Leigh Hudson Masters, Vito Mariano Iaia, Jade Elise Kobayashi, and Shahriar Shokouh Aghaei, who transferred to UCLA from El Camino College, are among the 84 outstanding students to receive a Transfer Alliance Program (TAP) Scholarship for the 2012–13 academic year.

Through a number of generous donors, UCLA College is able to provide annual scholarships for transfer students entering UCLA. Recipients must be certified as having completed the Honors/Scholars Program at their community college. The students are officially recognized as participants in the College's TAP Scholars Program.

Selection as a TAP Scholar entitles transfer students to an academic scholarship of at least \$5,000 per year. The scholarship is renewable for a second year if students have achieved a UCLA GPA of at least 3.0 (B average), completed 45 units (by Fall 2013), and have participated in or are committed to participating in undergraduate research or an off-campus internship. In addition, TAP Scholars maintain quarterly contact with Angela Deaver Campbell, Director, Scholarship Resource Center.

For your information I have enclosed a list of the 44 new awardees for 2012–13. I know that you will take great pride in the exceptional accomplishments of these students; their successes reflect well on the achievements of the Honors/Scholars Programs in preparing these students for transfer.

We look forward to a continued relationship with El Camino College and Joe Holliday and Darrell Thompson, Honors Transfer Program Co-Directors, as we continue our efforts to enhance the academic experience of UCLA transfer students.

Sincerely,

A handwritten signature in dark ink, appearing to read "Judith L. Smith".

Judith L. Smith
Vice Provost for Undergraduate Education

Cc: Joe Holliday, Honors Transfer Program Co-Director
Darrell Thompson, Honors Transfer Program Co-Director
Kelsey Iino, Honors Transfer Program Adjunct Counselor
René Lozano, Honors Transfer Program Counselor

Enclosure (1)

CC: VP's, Ann

UCLA TRANSFER ALLIANCE PROGRAM
2012–13 TAP SCHOLARS
Created July 17, 2012

TAP BENULIS SCHOLARS

April Ann Chaney.....Orange Coast College
Anna Maria SakzlyanIrvine Valley College

CAGAN TAP SCHOLARS

Mina Amin.....Pasadena City College

CLAY TAP SCHOLARS

Ly Chheng Choem.....Santa Ana College
Vito Mariano Iaia.....El Camino College
Sharareh Koufigar.....Irvine Valley College
Michael William TezyanGlendale Community College

GOODMAN TAP SCHOLARS

Nelly Askarinam.....Santa Monica College
Tamara Sade FloresMount San Antonio College
Jade Elise KobayashiEl Camino College

INGRAM TAP SCHOLARS

Lydia Moira FaitaliaSan Bernardino Valley College
Marco Alonso Perez-GuzmanSan Diego Mesa College
Nilu Jamuna ValerioSanta Monica College

KAPPLER TAP SCHOLARS

Nicholas Anthony Flores.....College of the Canyons

RICCIARDI TAP SCHOLARS

Sheila Leigh Hudson Masters.....El Camino College
Shinobu Andrea KajimotoLos Angeles Valley College
Aidan C O'Leary.....Cabrillo College
Robert PaulSacramento City College
Hazel Regina ReedMoreno Valley College
Joseph Earl Remlinger IV.....Los Angeles Valley College
Shayne Ray WigginsFullerton College

UCLA TRANSFER ALLIANCE PROGRAM
2012-13 TAP SCHOLARS
Created July 17, 2012

ROTH TAP SCHOLARS

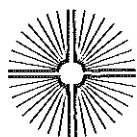
Moosa Nisar Ahmed	Santa Monica College
Anthony Flores II.....	East Los Angeles College
Pedro Valente Labrada	Irvine Valley College
Shahriar Shokouh Aghaei.....	El Camino College
Emma Louann Snuggs.....	Sacramento City College

SPARKS TAP SCHOLARS

Joseph Charles Orellana	Santa Monica College
Terrence Wayne Stokes II	Los Angeles Valley College
Babak Termechi.....	Los Angeles Pierce College

WASSERMAN TAP SCHOLARS

Mary Avril Gonzalez Aplasca	Irvine Valley College
Breeanna Kiku Bergeron-Matsumoto.....	Irvine Valley College
Bryon James Boyce	American River College
Sabrina Caldero	West Los Angeles College
Domenica Susana Castillo	Los Angeles Pierce College
Seol Hee Cho	Rio Hondo College
Raymond Joseph Delgado Jr	Mount San Jacinto College
Michelle Glenney D'Mello	Chaffey College
Maria J Duque	Fullerton College
Taylor Robert Charles Grove	San Diego City College
Angel Ka Hei Kong	Mount San Antonio College
Liya Maria Kunnathuparambil	Cerritos College
Ingrid Lobben	Santa Monica College
Joshua John McKinney.....	Santa Monica College
Julianna Mary Rose Ostro	Pasadena City College



COMMUNITY COLLEGE LEAGUE
OF CALIFORNIA

RECEIVED JUL 17 2012

July 12, 2012

Thomas M. Fallo
Superintendent/President
El Camino College
16007 Crenshaw Blvd.
Torrance, CA 90506

Dear Tom:

Congratulations! On behalf of the Board of Directors of the Community College League of California, I am pleased to inform you that El Camino College alumna, Dr. Cinna Toy-Wohlmuth, is one of those who will receive the prestigious California Community College Distinguished Alumni Award for 2012. Others named this year include:

Brad Daluiso, Financial Planning Specialist, Morgan Stanley Smith Barney, Grossmont College

*Ernest Mitchell, Jr., US Fire Administrator, Department of Homeland Security,
Long Beach City College*

*Eloise Gomez Reyes, Attorney, Administrative & Civil Litigation,
Law Offices of Eloise Gomez Reyes, San Bernardino Valley College*

*Cataleya Carlson, Captain, C-130 Aircraft Commander
United States Air Force, Sierra College*

We will write to Dr. Toy-Wohlmuth next week to congratulate her on her selection to receive this award. Distinguished Alumni will be honored at the League's Annual Convention, November 15-17, 2012, at the Los Angeles Millennium Biltmore. In the event that your alumna is unable to attend, no presentation will be made at the convention and the award will be mailed to you so that you may present it personally.

The distinguished alumni who attend the award presentation are asked to give a brief (five minute) acceptance speech relating their community college experience and how it helped them achieve their success. We ask that you, or a representative from your college, provide a three minute introduction of Dr. Toy-Wohlmuth.

We appreciate you making the travel arrangements for your distinguished alumna. The League does not cover travel expenses for attendance at the event, however, complimentary meal tickets will be provided for Dr. Toy-Wohlmuth and one guest and additional tickets may be purchased from the League.

Please complete the enclosed Distinguished Alumni Participation Form by Friday, September 7, and email it to csavage@ccleague.org to confirm your preferred date/time for the award, the number of people attending and any special arrangements you may need. Please note that we will schedule the awards presentation dates based on the order they are received in our office.

We look forward to seeing you at the convention and appreciate your support of the Distinguished Alumni Awards program.

Sincerely,

A handwritten signature in black ink, appearing to read 'Scott Lay', with a stylized, sweeping flourish extending to the right.

Scott Lay
President and CEO

cc: Ann Garten, Community Relations Director, El Camino College

Enclosure

DISTINGUISHED ALUMNI PARTICIPATION FORM

Please complete this form and email to csavage@ccleague.org no later than September 7, 2012

DR. CINNA TOY-WOHLMUTH

1. A letter of congratulations will be sent to your honoree from the League on July 13, 2012.
2. Indicate your honoree's 1st choice of dates to receive the award by checking the box below. (please note that dates will be scheduled based on the order they are requested.)
3. **Attending**
 - If your honoree is able to attend the convention to receive the award, we ask that you make the travel arrangements. The League does not cover the travel expenses for attendance at the ceremony.
 - Complimentary meal tickets will be provided for the honoree and a guest. Please indicate any additional ticket requests on the form below. Your college will be billed for the tickets. Tickets and badges may be picked up at the convention registration desk.

Friday Luncheon November 20, 2009, 12:30 – 2:30 p.m.	<input type="checkbox"/> First <input type="checkbox"/> Second
Saturday Closing Luncheon November 21, 2009, 11:00 a.m. – 1:00 p.m.	<input type="checkbox"/> First <input type="checkbox"/> Second
Additional Meal Tickets	Friday Luncheon \$60 x _____ Saturday Closing Luncheon \$60 x _____
Number of additional attendees (include all those attending from the college who will wish to sit with your honoree). Tables will be reserved for all in your party. If not already registered for the convention, please include names of additional guests for badges and meal tickets. Tables will seat 10 total.	Total number of seats reserved _____ Additional names for badges: _____ _____ _____ _____ _____ _____
Special Accommodations, vegetarian or vegan meals, food allergies, mobility issues, etc. Please let us know if any guests are children so that we can provide appropriate meals/beverages.	

4. **Acceptance Speech and Introduction of Honoree**
 - We ask that you or a representative from your college make a brief two or three minute introduction.
 - The honoree will have five minutes to make an acceptance speech. Past recipients have related the role their community college experiences played in their future success.
5. **Photograph**
 - Please send an electronic photograph of your honoree to csavage@ccleague.org no later than Friday, September 18. It will be published in the convention program and the Distinguished Alumni commemorative booklet whether or not your honoree attends.
6. **Not attending**
 - If your honoree is unable to attend, no presentation will be made at the convention and the award will be mailed to you so that you may present it personally.
7. **Additional Information**
 - Please contact Cherie Savage (916-444-8641 or csavage@ccleague.org) if you have any questions or need additional information.



El Camino College
Office of the Vice President -- Student & Community Advancement
Jeanie Nishime, Vice President

August 13, 2012

TO: President Thomas M. Fallo

SUBJECT: RESPONSE TO TRUSTEE O'DONNELL'S QUESTION
REGARDING A FACULTY MEMBER'S TRAVEL

Trustee O'Donnell asked a question regarding the travel method used by a faculty member to attend a conference of the American Society for Photogrammetry & Remote Sensing 2012 (ASPRS), March 19-23, 2012. The concerns came from the fact that the faculty member chose to rent a car for travel to Sacramento, rather than flying. There were a number of factors that went into the decision to allow the faculty member to drive to the Geospatial Conference in Sacramento. Because of a fear of flying and the resulting outcome of a physical illness, flying is avoided as much as possible. While in Sacramento, there was the need to rent a car to attend additional meetings with various stakeholders related to projects that are currently under development under the Center for Applied Competitive Technology (CACT) HUB grant. Lastly, a cost comparison was done regarding the various transportation options, and it was discovered there was very little cost difference between the rental of a car versus flying.

A handwritten signature in cursive script, appearing to read "Jeanie Nishime", written over a horizontal line.

Jeanie M. Nishime, Ed.D
Vice President
Student & Community Advancement

ENROLLMENT BY HIGH SCHOOL

The majority of enrolled students come from local high schools throughout the South Bay area. The top five high schools include three of the Torrance area high schools (North High, West High, and Torrance High), Leuzinger High and Redondo High. Due to reduction in sections offered during the 2010-11 academic year, enrollments from all local high schools decreased when compared to the previous year.

El Camino Feeder High Schools

High School	2006-07	2007-08	2008-09	2009-10	2010-11
Banning Senior High School*	178	184	167	181	159
Bishop Montgomery High School	265	219	220	286	220
Carson Senior High School*	477	507	530	553	501
El Segundo Senior High School	245	232	231	258	226
Gardena Senior High School*	611	628	633	636	541
Hawthorne High School	638	574	574	648	610
Inglewood High School	230	247	234	227	180
Lawndale High School	318	338	400	381	347
Leuzinger High School	593	670	673	699	615
Mira Costa High School	560	531	487	495	418
Morningside High School*	215	230	226	195	154
Narbonne Senior High School*	475	519	553	573	503
North High School	784	821	929	978	927
Palos Verdes High School*	64	73	101	144	111
Palos Verdes Peninsula High School*	452	493	532	522	403
Redondo High School	649	745	833	890	832
San Pedro Senior High School*	330	338	369	343	309
South High School	591	613	703	715	608
Torrance High School	707	701	757	824	769
Washington High School*	219	262	211	238	263
West High School	704	774	833	880	775

*High schools outside El Camino College district boundaries

Other Non-District High Schools

High School	2006-07	2007-08	2008-09	2009-10	2010-11
Non District High School	2498	2598	2726	3333	2742



EL CAMINO COLLEGE/COMPTON CENTER
Professional Development / Flex Day at a Glance
August 23, 2012



7:30 – 8:45 am	Morning Refreshments (Pancake Breakfast 7:30-8:30 am)	Marsee South Patio
9:00 – 9:50 am	General Session State of the College Address Introduction of New Faculty	Marsee Auditorium
10:00 – 10:50 am	Breakouts – Session 1	Social Sciences Bldg.
11:00 – 11:50 am	Breakouts – Session 2	Social Sciences Bldg.
12:00 – 1:00 pm	Campus Lunch	Library Lawn Area
1:00 – 4:00 pm	Division/Department Meetings Compton Center Faculty Meeting	Various Locations DE Conference Center

**A complete program with descriptions will be distributed via email prior to
Flex Day. Hard copies will be distributed at the General Session.**

Breakout Session Topics 10:00 - 10:50 am		Location
Critical, Analytical and Creative Thinking (Sessions 1-6)		
1. Skill A: Drawing Conclusions Based on Evidence or Information		SOCS 117
2. Skill B: Evaluating Quality and Credibility of a Source or Evidence		SOCS 118
3. Skill C: Creating a Work That Meets Defined Standards		SOCS 119
4. Skill D: Using Standards to Make Judgments		SOCS 120
5. Skill E: Applying Theory to Analyze Data or Solve a Problem		SOCS 121
6. Skill F: Creating a Solution or Approach to a Problem		SOCS 122
7. Encouraging Analytical Reading & Writing Through Narrative		HUM 101
8. Academic Senate 101		SOCS 127
9. Cambodia, Education & the South-East Asia Schools Project		SOCS 201
10. Jigsaw & Students-Teach-Students Approaches to Student Success		SOCS 202
11. Honors Transfer Faculty Workshop		SOCS 203
12. So, You've Been Asked to Evaluate Someone - What Now?		SOCS 204
13. Data a la Carte		Library W. Basement 10
14. Manage Your Traditional Course Using Etudes CMS – An Overview		DE Conference Center

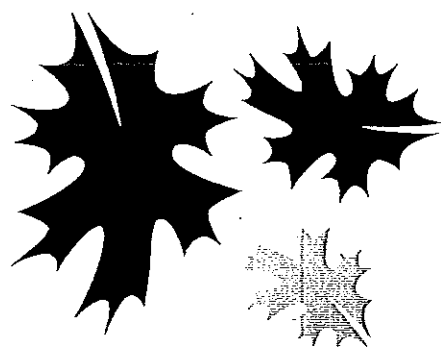
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EL CAMINO COLLEGE/COMPTON EDUCATION CENTER
Professional Development / Flex Day at a Glance (Continued)
August 23, 2012

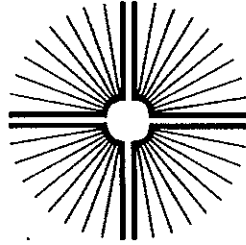
11:00 - 11:50 am

Critical, Analytical and Creative Thinking (Sessions 1-6)

- | | |
|---|---------------------------|
| 1. Skill A: Drawing Conclusions Based on Evidence or Information (Repeat) | SOCS 117 |
| 2. Skill B: Evaluating Quality and Credibility of a Source or Evidence (Repeat) | SOCS 118 |
| 3. Skill C: Creating a Work That Meets Defined Standards (Repeat) | SOCS 119 |
| 4. Skill D: Using Standards to Make Judgments (Repeat) | SOCS 120 |
| 5. Skill E: Applying Theory to Analyze Data or Solve a Problem (Repeat) | SOCS 121 |
| 6. Skill F: Creating a Solution or Approach to a Problem (Repeat) | SOCS 122 |
| 7. Encouraging Analytical Reading & Writing Through Narrative (Repeat) | HUM 101 |
| 8. Know Your Contract | SOCS 127 |
| 9. Cambodia, Education & the South-East Asia Schools Project (Repeat) | SOCS 201 |
| 10. Neuroscience and Teaching: A Not-So-Odd Couple | SOCS 212 |
| 11. Data a la Carte (Repeat) | Library W. Basement
10 |
| 12. Manage Your Traditional Course Using Etudes CMS – An Overview
(Repeat) | DE Conference Center |



*Have a good
Fall Semester!*



FY 2013 CALENDAR

**The Community College League
and
Other Organizations**

Community College League of California
2017 O Street, Sacramento, CA 95811
916.444-8641
www.ccleague.org

FY 2013 MEETING SCHEDULE

JULY 2012

4	Independence Day, League Offices Closed
9-10	Board of Governors, Sacramento
13	League Board, Sacramento, Sheraton
19	Consultation Council, Sacramento
22-26	ACCCA, Admin 101, Brandman University
29- Aug 6	Great Teachers Seminar, La Casa De Maria, Santa Barbara

AUGUST 2012

Jul 29-6	Great Teachers Seminar, La Casa De Maria, Santa Barbara
1-3	ACCT Trustees Governance Leadership Institute, Washington, DC
10-11	Student Trustees Workshop, Hyatt Regency SFO, Burlingame
16	Consultation Council, Sacramento
29	CCCAA Board, Conference Call

SEPTEMBER 2012

TBD	ACL Orientation, Sacramento
3	Labor Day, League Offices Closed
10-11	Board of Governors, San Diego
14	ACES, Location TBD
16-17	Rosh Hashanah
20	Consultation Council, Sacramento
21	CEOCCC Board, Sacramento, League Office
21	ACCCA Board Meeting, Videoconference
21-22	CCCT Board, Sacramento, Sheraton
25-26	Yom Kippur
30-Oct 2	AACC Advocacy Seminar, Washington, DC

OCTOBER 2012

Sept 30- 2	AACC Advocacy Seminar, Washington, DC
3	EDPAC, Sacramento
10-13	ACCT Leadership Congress, Boston MA
18	Consultation Council, Sacramento
19	CEOCCC Board, Sacramento, League Office
22-24	ACBO Fall Conference,
31- Nov 2	CCCAA Fall Conference, Hilton Orange County

NOVEMBER 2012

Oct 31 - 2	CCCAA Fall Conference, Hilton Orange County
2	CCCAA Board, CCCAA Fall Conference, Hilton Orange County
8-10	Academic Senate Fall Plenary Session, Irvine Marriott
12	Veterans' Day Observed, League Offices Closed
13-14	Board of Governors, Sacramento
15-17	League Convention, Biltmore Hotel, Los Angeles
15	Consultation Council, Sacramento OR League Convention
15	New CEO Seminar, League Convention, Los Angeles
15	Statewide CEOCCC Meeting, League Convention, Los Angeles
15	CCCT Board, League Convention, Los Angeles
16	CEOCCC Board, League Convention, Los Angeles
17	League Board, League Convention, Los Angeles
22-23	Thanksgiving Holiday, League Offices Closed
27-30	AACC Fall Meeting, Washington, DC

DECEMBER 2012

25	Christmas Holiday, League Offices Closed
24-Jan 1	Winter Holiday, League Offices Closed

JANUARY 2013		
	1	New Year's Day Holiday, League Offices Closed
	7-8	Board of Governors, Sacramento
	10	Governor's State Budget Release
	21	Martin Luther King Day Observed, League Offices Closed
	17	Consultation Council, Sacramento
	17	ACCCA Board/ACBO Meeting, Sacramento
	18	ACCCA/ACBO Budget Workshop, Sacramento
	25-27	Effective Trustees Workshop, Sheraton Grand, Sacramento
	25	ACES, Sacramento (Effective Trustees Workshop)
	26	ACL (Legislative Conference)
	26	CCCT Board (Effective Trustees Workshop)
	26	Board Chair Workshop (Effective Trustees Workshop)
	27-28	League Legislative Conference, Sheraton Grand, Sacramento
	27	CEOCCC Board (Legislative Conference)
	27	League Board, Sheraton Grand, Sacramento
FEBRUARY 2013		
	8, 11, or 15	Lincoln's Birthday Observed, League Offices Open
	11-14	ACCT Legislative Summit, Washington, DC
	13	Ash Wednesday
	*14	CCCAA Board (via conference call)
	18	Presidents' Day, League Offices Closed
	20-22	ACCCA Conference, Monterey Hyatt
	*21	Consultation Council, Sacramento
	22	CEOCCC Board ACCCA Conference, Monterey Hyatt
MARCH 2013		
	4-5	Board of Governors, Sacramento
	6	Phi Theta Kappa Academic Team Awards, Sacramento
	*8	ACL, Sacramento
	10-12	Northern CEO Conference, Yosemite
	19-22	Asilomar Leadership Skills Seminar, Pacific Grove
	*21	Consultation Council, Sacramento
	21-23	ACCT Trustees Governance Leadership Institute
	22	CEOCCC Board, Sacramento, League Office
	22	ACCCA Board/MDC Joint Meeting, Sacramento
	25-26	First two nights of Passover
	26-29	CCCAA Convention, San Mateo Marriott
	29	CCCAA Board Meeting, CCCAA Convention, San Mateo
	29	Good Friday
	31	Easter
APRIL 2013		
	1	César Chávez Day Observed, League Offices Closed
	7-9	Chris McCarthy Vineyard Symposium
	10-12	Southern CEO Conference, Temecula
	*18	Consultation Council, Sacramento
	18-20	Academic Senate Spring Plenary Session, Burlingame
	19	League Board, Sacramento, League Office
	20-23	AACC Annual Convention, San Francisco
	19	CEOCCC Board, Sacramento, League Office
	19-20	CCCT Board, Sacramento, League Office
	21-23	AGB National Conference on Trusteeship, San Francisco
	26	ACES, Location TBD
	*26	ACL, via conference call

MAY 2013		
	2-3	CEO/Board Assistants Workshop (Trustees Conference)
	3-5	Trustees Annual Conference, Lake Tahoe
	3	ACES, (Annual Trustees Conference)
	6-7	Board of Governors, Sacramento
	*16	Consultation Council, Sacramento
	17	CEOCCC Board, Sacramento, League Office
	27	Memorial Day Observed, League Offices Closed
JUNE 2013		
	*7	ACL, Sacramento, Sacramento
	*7	ACL, Sacramento, Sacramento
	TBD	Classified Leadership Institute, Sacramento
	*20	Consultation Council
	21	CEOCCC Board, Sacramento, League Office
	21-22	CCCT Board, Sacramento, Sheraton
	21	CCCAA Board, Sacramento
JULY 2013 (FY 2014)		
	4	Independence Day, League Office Closed
	8-9	Board of Governors, Sacramento
	12	League Board, Sacramento, League Office
	*18	Consultation Council, Sacramento



July 10, 2012

The Process to Accreditation

An Internal Planning Document

Overview

Both the El Camino Community College District and the Compton Community College District are fully committed to obtaining independent accreditation for El Camino College Compton Educational Center. The districts are moving forward in this endeavor in accordance with the goals set forth in A.B. 318 and through the Partnership Agreement between the two parties.

When the partnership began, a primary objective was to provide quality educational programs and services for student success. By initiating new student programs and expanding current offerings, student success has become a central focus at El Camino College Compton Community Educational Center. Academic programs initiated or expanded during the last five years include: supplemental instruction, First Year Experience, student-led tutoring, a nursing simulation lab, and the Alpha Gamma Sigma (AGS) Honor and Scholarship Society. Expanding Career Technical Education offerings in programs such as aerospace fastener manufacturing; heating, ventilation and air conditioning; and robotics has also increased opportunities for student success.

Additionally, student success is evident through the increase in the number of El Camino College Compton Center students earning degrees. Financial support for students has also expanded - 60 El Camino College Compton Center students received a total of \$46,100 in scholarships for 2011. A targeted financial aid awareness campaign resulted in 3,244 students submitting Free Application for Federal Student Aid (FAFSA) forms in 2011, a 12 percent increase from the prior year.

More than \$1.6 million in grant funds has been provided to El Camino College Compton Center since 2006. Grant monies have been used to initiate a variety of new academic offerings and to enhance existing programs, including robotics, HVAC, aerospace fastener and career advancement academies.

The Compton District Interim CEO, the ECC Vice President of Compton Center, and the ECC Compton Center Accreditation Liaison Officer (ALO), in consultation with the Accreditation Steering Committee (ASC), will facilitate training for all Compton Center participants in the accreditation process, through the Accrediting Commission for Community and Junior Colleges' online site.

Accomplishments Achieved for Accreditation Eligibility

The ASC established five subcommittees in the following eligibility categories: Organization (1,2,3,4,5,6), Instruction (7,8,9,10,11), Faculty (12,13), Student Services (14,15, 16), Financial Integrity (17,18), Planning and Evaluation (19), Public Information (20), and Relations with the Accrediting Commission (21). The 21 Eligibility Criteria were reviewed for objective assessment of tasks, and ECC Compton Center's readiness for eligibility.

The ASC and its five subcommittees have worked diligently since November 2010 to assess and respond to their sections of the Eligibility Criteria. Subcommittee members developed three levels of assessment for each eligibility criteria: criteria met, criteria not met or criteria partially met. Currently, 16 criteria have been met; one criterion will be met when the eligibility application is filed; the Student Learning and Achievement criterion is partially met; and the Financial Resources, Financial Accountability, and Institutional Planning and Evaluation criteria have not been met.

The ASC developed a draft document responding to the Eligibility Criteria; it is available online: www.compton.edu/campusinformation/accreditation/docs/Accreditation-Eligibility-Report-No-2-FINAL-10-26-2011.pdf, and on the El Camino College and El Camino College Compton Center websites.

Open forums were held to discuss the proposal and to answer questions and concerns. The ASC members reviewed and responded to comments and feedback from the forums. Training for participants in the accreditation eligibility process continues to ensure all are current with the accreditation standards.

A Communications Plan was developed featuring open forums to share progress updates, accreditation newsletters geared toward internal and external communities, and an accreditation Web page on the El Camino College and El Camino College Compton Center websites. To further advance outreach efforts to the community, a document titled "Five Years of Success: Report to the Community" was developed and widely distributed to the community. It is available online: www.compton.edu/campusinformation/accreditation/docs/Accreditation-Eligibility-Report-No-2-FINAL-10-26-2011.pdf. This document outlines the progress and student success stories El Camino College Compton Center has achieved since the beginning of the partnership.

Projected Timeline Going Forward To Eligibility Proposal Submittal

Estimating a timeline is a complex process, influenced by the fact there will be tasks that take longer than planned; others may not take as long as anticipated. The eligibility application process is based upon the ECC Compton Center having the appropriate documentation to meet the ACCJC standards. Once the documentation is ready, the application will be submitted by El Camino College. Therefore, any timeline must remain flexible.

Spring/Summer 2012

1. Continue expanded coordination of the assessment of SLO statements in the Student Services and Academic Affairs areas. Compile documentation showing revisions to courses and programs that improve student learning and which are based on SLO assessments.
2. Document evidence showing strong links between the budgeting and planning processes.
3. Implement fiscally sound policies and procedures in the Business Office.
4. Resolve any CCCD prior year audit findings.
5. Reconstitute the Fiscal Integrity Accreditation subcommittee.
6. Make progress toward transferring the functions performed by ECC on behalf of the Compton Center to Compton offices and personnel.
7. Schedule and host a collegial consultative Planning Summit.
8. Produce and distribute widely, an update to the "Process to Accreditation" document.

Fall 2012

1. Post 2nd draft of narrative document that describes the Compton Center's status in meeting the 21 eligibility criteria on the Portal and review document with the El Camino College Cabinet, Senior Management and other constituencies.
2. Hold open forum to discuss the 2nd draft of narrative document.
3. Publish information on El Camino College and ECC Compton Center websites.
4. Present a copy of the 2nd draft of narrative document to the ECCCD and CCCD Board of Trustees for review and comment.
5. Schedule and host a collegial consultative Accreditation Summit.

Spring 2013

1. Identify writing team and editor to revise narrative document.
2. Review the 2011-2012 fiscal year audit to determine if the CCCD meets the ACCJC fiscal eligibility requirements.
3. If yes: process continues below.
4. If no: the process for submitting Eligibility Application is postponed, for one year.

Fall 2013/Spring 2014

1. Process for writing Eligibility Application continues.
2. ECC Compton Center ALO initiates contact with the chair of the Accrediting Eligibility Committee to review the final draft and discuss areas that need to be rewritten and/or need additional documentation.
3. Determine if the Eligibility Proposal will be submitted to the Accrediting Commission Eligibility Committee for review at its June 2014 meeting, or if submission will be postponed for six months for review by the Committee at its January 2015 meeting.

Summer/Fall 2014

The Accrediting Commission informs the El Camino College President whether the Eligibility Proposal for the ECC Compton Center is approved.

1. If yes – the Compton Center prepares for the initial Self Study for candidacy.
2. If no – the ACCJC will determine the next steps for the ECC Compton Center.

Accreditation Candidacy

Once accreditation eligibility status is granted by the Accrediting Commission, El Camino College will prepare to apply for candidacy for the ECC Compton Center. The following steps must be completed:

1. The Accrediting Commission informs El Camino College of the timeframe for the Self Study for candidacy.
2. Candidacy includes a Self Study Report, which is a two- to four-year process to prepare for submission to the Accrediting Commission.
3. Once candidacy is granted, the ECC Compton Center must remain in compliance with the Standards of Accreditation throughout the entire candidacy period, which is granted for two years, but may not exceed four years.

Initial Accreditation Review

If candidacy is granted by the ACCJC, during the candidacy stage, El Camino College will apply for initial accreditation of its Center. This will include submitting another Self Study Report and an ACCJC team visit. The ACCJC will review the team report and recommendations and make a determination on whether to grant Initial Accreditation, defer action, deny Initial Accreditation or extend Candidacy.