



## EL CAMINO COMMUNITY COLLEGE DISTRICT

16007 Crenshaw Boulevard, Torrance, California 90506-0001

Telephone (310) 532-3670 or 1-866-ELCAMINO

August 30, 2012

Board of Trustees  
El Camino Community College District

Dear Members of the Board:

Welcome to the 2012-2013 fall semester.

What an uplifting feeling! The joy comes from standing in the center of campus the first day of school and asking students if they knew where they were going or if they needed any help. Every one responded by looking me in the eye, smiling and saying "yes" or "no thank you." In discussions, students expressed appreciation for a chance to get a class. I wish you all could have experienced the joy of hope and opportunity.

In support of student success, our Board meeting is scheduled for Tuesday, September 4, 2012, at 4 p.m., in the Board room. The major highlight of the agenda is a public hearing and recommended adoption of the 2012-2013 El Camino Community College District budget. The budget is posted on our website and included in your packets. A few extra budget books will be available at the meeting.

The presentation prior to the public hearing is a Program Review update. Additional information is included in the Academic Affairs section of the agenda.

The remaining consent agenda is highlighted by:

- A. Student and Community Advancement presents two important reports. Item C is an information report on Student Learning Outcomes and Assessments. It should be noted that we are at 100% in College Courses with student learning outcomes; at 100% for Programs with student learning outcomes, and 100% Student Learning and Support Services student learning outcomes. While all of our Student Learning Support Activities have not been completely assessed, we are getting very close. This is a major accomplishment of our faculty and staff.

Student Services also presents the Accrediting Commission for Community and Junior Colleges (ACCJC) Follow-Up Accreditation Report for your acceptance.

- B. Administrative Services presents a number of important items including Item C, the Interfund Transfer, which funds the established irrevocable employee benefits fund. The new fund will consist of \$15 million of the recommended \$22 million goal. Attachment A.

Administrative Services, Item E, presents relatively routine recommendations along with \$300,000 construction award for the Bookstore Buyback project.

If you have questions on purchase orders and let us know early on Monday morning, we will have answers for you during the Board meeting.

- C. Human Resources presents relatively routine start-of-the-year personnel actions.
- D. The President and Board of Trustees section includes information extracted from the Accrediting Commission of Community and Junior College's recent publication advising on Governing Board Roles and Responsibilities.
- E. The Public Agenda Request section presents Trustee Gen's requested sample resolution in support of the Governor's November ballot initiative, Proposition 30. Links in the Board action provide information on Propositions 30 and 38.
- F. Closed session includes a brief existing litigation update.

Enclosed reading materials are important for your review:

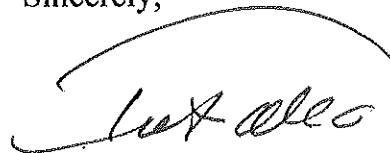
1. "Survey Offers Dire Picture of California's Two-Year Colleges," *Los Angeles Times*, August 29, 2012;
2. Letter from Jonathan Lee, Staff Council, California Community Colleges Chancellor's Office, May 21, 2012, along with a resolution approving By-Trustee Area Elections for the El Camino Community College District Board Members;
3. Letter from Sachi A. Hamai, Executive Officer, County of Los Angeles Board of Supervisors, August 15, 2012, regarding the November 6, 2012, election;
4. Letter from Dean C. Logan, Registrar-Recorder/County Clerk, August 17, 2012, Designating Measure E for the November 6, 2012, General Election ballot;
5. Letter from Mr. G. Jack Pond, Vice President, Accrediting Commission for Community and Junior Colleges, August 17, 2012, to Mr. Emmanuel E. Villaroman, concerning recent complaint along with a letter to me on the same date regarding the same topic;

6. Letter from the Los Angeles County Office of Education, August 15, 2012, regarding Nominations for Membership on the Los Angeles County Committee on School District Organization;
7. Letter from Vice President Arce, August 24, 2012, responding to Trustee Brown's questions regarding Project Lead the Way;
8. Memo from Vice President Nishime, August 29, 2012, regarding ED2Go online classes offered through Community Education.

I can assure you that flex day and the start of the school year were very positive events for faculty, staff and students. The state of California may have restricted access as a result of its on-going fiscal crisis but enthusiasm and hope abound.

Parking will be available for you in front of the MBA building and I will be in my office at 3 p.m. if you wish to visit prior to the meeting. In the meantime, if you have any questions, comments or concerns, please contact Kathy or me.

Sincerely,

A handwritten signature in black ink, appearing to read "Tom Fallo", with a large, sweeping arch over the name.

Thomas M. Fallo  
Superintendent/President

TMF/kao

Cc: Vice Presidents, Director of Community Relations



## EL CAMINO COMMUNITY COLLEGE DISTRICT

16007 Crenshaw Boulevard, Torrance, California 90506-0001

Telephone (310) 532-3670 or 1-866-ELCAMINO

August 28, 2012

Dr. Thomas M. Fallo  
Superintendent/President  
El Camino College

Dear Dr. Fallo

At our Retirement Board of Authority meeting on Aug 23, 2012, the board voted unanimously to recommend to the President to transfer of \$11,206,057 from the Post Employment Benefits Fund (Fund 17) and a transfer of \$3,860,384 from the Southern California Consortium of Community College Districts (SCCCCD) to the Internal Services Post Employment Benefits-Irrevocable Trust Fund – (Fund 69).

A handwritten signature in black ink that reads "Jo Ann Higdon".

Jo Ann Higdon, Board Chair  
El Camino Community College District  
Retirement Board of Authority

## Survey offers dire picture of California's two-year colleges

By Carla Rivera, Los Angeles Times

August 28, 2012, 10:39 p.m.

As demand increases but funding is cut, 470,000 students find themselves on waiting lists for needed classes. Things will get worse if further cuts become necessary.

More than 470,000 community college students are beginning the fall semester on waiting lists, unable to get into the courses they need, according to a survey of California's two-year colleges that captures a system struggling amid severe budget cuts.

The survey, to be released Wednesday, quantified the myriad problems affecting the system, many of which have been anecdotally reported by students on many campuses. The colleges expect steep declines in enrollment and class offerings compared with last fall.

California's community college system, the nation's largest, has suffered about \$809 million in state funding cuts since 2008. It faces another \$338-million hit midyear if voters reject a tax measure on the November ballot supported by Gov. Jerry Brown.

The system has a dual role: It educates students who intend to transfer to four-year schools and it offers job training for others. College officials have been grappling with how to best continue its mission with lower funding but increased demand.

Although they hope for the best, many campuses are planning for the worst. They are taking steps, for example, to negotiate union contracts that include reductions in compensation and employee working hours pending further spending cuts.

"There is no question that the system is shrinking in terms of the number of students we're serving but not shrinking in terms of demand," Chancellor Jack Scott said in an interview Tuesday. "The real problem is we don't have the financial resources to offer the courses that we could fill. In the long run, it's going to be hurtful to the economy. These are the individuals who are going to make up the future workforce of California."

These students also tend to be among the neediest: They typically require remedial classes, financial aid, tutoring and counseling. And many are juggling school with jobs.

Yet 70% of colleges in the survey report having reduced hours for such support services, and 87% have reduced staff. In addition, 82% said they planned to offer no winter session this year.

Of California's 112 two-year colleges, 78 responded to the survey from the chancellor's office. The colleges represent a cross section of the system, including Yuba College in Marysville, San Joaquin Delta College in Stockton and Santa Monica College.

The colleges predicted a grim year if further cuts are required in January. Administrators said they would need to further reduce class offerings, lay off full-time faculty, postpone building and classroom maintenance, and borrow to manage cash-flow needs.

Already, budget cuts have had a deep effect. Overall enrollment dropped about 17%, from about 2.9 million in the 2008-09 academic year to 2.4 million in 2011-12, and officials have estimated a further decline this year. The number of class sections decreased 24% from 522,727 in 2008-09 to 399,540 in 2011-12.

The colleges say they are being forced to cut into vital services that for many students can mean the difference between success and failure. Nearly 67% of colleges reported that students have had to wait longer for financial aid, counseling and other appointments since 2009-10, with an average wait time of 12 days. West Los Angeles College reported that it had eliminated tutoring and field trips to four-year universities and stopped publishing a student handbook.

El Camino College in Torrance is offering about 1,922 class sections this fall, down from 2,027 last year. Nearly every class has a waiting list, said spokeswoman Ann Garten.

"We have all of these students who want to take courses — high school graduates, then a whole group who had planned to go to the University of California or Cal State but can't afford to, and with the economy, all of these people coming back to college because they need skills," Garten said. But, she said, "we're all being forced by the state to offer fewer courses for students."

Nearly 85% of the colleges reported having waiting lists for classes this fall. In all, about 55,000 classes have such lists, the schools reported. The number of students on those rosters averaged 7,157 per campus.

Pasadena City College will offer about 500 fewer sections this fall compared with last year after taking a \$6.7-million funding cut, said President Mark Rocha. The campus has been forced to prioritize registration so that students close to graduating or to transferring can get the classes they need. Local high school graduates who are full-time students also have priority.

"It's the most difficult funding situation I have ever seen for community colleges," Rocha said. But he said students should not give up hope.

"I see the lines of students, but it's not impossible," Rocha said. "No student is being turned away. Can you come and take any course you want any time you want the way you used to? No. But I try to tell students not to be discouraged."

It's a tough message to spread. With community colleges having started Monday, students across the system are reporting feeling frustrated and discouraged.

Rogelio Cervantes Jr., for example, said he arrived for a math class this week at East Los Angeles College and found more than 40 students lined up trying to add the already full class.

"You walk through the hallways and it takes five minutes to get from point to point because there are so many students trying to get classes; it's chaotic," said Cervantes, 20. He couldn't get the class times he wanted and was forced to put together a schedule that runs from 8:20 a.m. to 10 p.m. He plans to remain on campus and nap in his car so he doesn't lose his parking space.

"I'm shooting to graduate next summer," Cervantes said. "But that's if I'm able to get all the classes in time."

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

1102 Q STREET  
SACRAMENTO, CA 95811-6549  
(916) 445-8752  
<http://www.cccco.edu>



May 21, 2012

Ann M. Garten  
Director, Community Relations  
El Camino Community College District  
16007 Crenshaw Blvd.  
Torrance, CA 90506

Dear Ms. Garten:

On May 7, 2012, the Board of Governors approved your election waiver request pursuant to Education Code section 72036. Enclosed is a signed copy of the resolution endorsing this action.

If you have any further questions or concerns, contact me at [jlee@cccco.edu](mailto:jlee@cccco.edu).

Sincerely,

A handwritten signature in dark ink, appearing to read 'Jonathan Lee', is written over a light blue horizontal line.

Jonathan Lee  
Staff counsel

JL/II

Enc.

**RECEIVED**

MAY 24 2012

PUBLIC RELATIONS & M/



RESOLUTION NO. 2012-09  
A RESOLUTION OF THE BOARD OF GOVERNORS  
OF THE CALIFORNIA COMMUNITY COLLEGES  
TO APPROVE BY-TRUSTEE AREA ELECTIONS  
FOR EL CAMINO COMMUNITY COLLEGE DISTRICT BOARD MEMBERS

- Whereas,* members of the Board of Trustees of the El Camino Community College District ("El Camino CCD" or "District") are currently elected in "at-large" elections, *i.e.*, elections in which "each member of the governing board [is] elected by the registered voters of the entire district" (Cal. Ed. Code § 5030, subd (a)); and
- Whereas,* at-large electoral systems are subject to challenges under the California Voting Rights Act of 2001 ("CVRA"), codified at sections 14025-14032 of the California Elections Code; and
- Whereas,* by-trustee area electoral systems, *i.e.*, elections in which "one or more members residing in each trustee area [is] elected by the registered voters of that particular trustee area" (Cal. Ed. Code § 5030, subd (b)), are not vulnerable to challenge under the CVRA; and
- Whereas,* it is considered the view of the Board of Trustees of the District that the public interest would be better served by election of its governing board members in "by-trustee area" elections; and
- Whereas,* Assembly Bill No. 684 (Stats. 2011, ch. 614), signed by the Governor in October 2011, added sections 72036 and 72036.5 to the Education Code authorizing community college districts to adopt trustee area elections with the approval of the Board of Governors of the California Community Colleges (BOG); and
- Whereas,* El Camino CCD has submitted all necessary materials to the BOG; and
- Whereas,* the BOG finds that trustee area elections are in the best interest of El Camino CCD;

**NOW, THEREFORE THE BOARD OF GOVERNORS OF THE CALIFORNIA COMMUNITY COLLEGES DOES HEREBY RESOLVE AS FOLLOWS:**

1. The change from at-large to trustee area elections for El Camino CCD is approved.
2. The Chancellor shall provide a copy of this resolution to the El Camino CCD.

5/17/12  
Date

Jack Scott  
Chancellor

RECEIVED AUG 17 2012



SACHI A. HAMAI  
EXECUTIVE OFFICER

## COUNTY OF LOS ANGELES BOARD OF SUPERVISORS

KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 383  
LOS ANGELES, CALIFORNIA 90012  
(213) 974-1411 • FAX (213) 620-0636

MEMBERS OF THE BOARD

GLORIA MOLINA

MARK RIDLEY-THOMAS

ZEV YAROSLAVSKY

DON KNABE

MICHAEL D. ANTONOVICH

August 15, 2012

Mr. Thomas M. Fallo, Superintendent/President  
El Camino Community College District  
16007 Crenshaw Boulevard  
Torrance, CA 90506-0001

Dear Mr. Fallo:

At its meeting held August 14, 2012, the Los Angeles County Board of Supervisors approved the El Camino Community College District's request to render specified services relating to the conduct of a Special Bond Measure Election and to consolidate the Special Election with the Statewide General Election to be held November 6, 2012.

In addition, the Registrar-Recorder/County Clerk was instructed to comply with the District's request, provided that the District pays all related costs.

Sincerely,

  
Sachi A. Hamai  
Executive Officer

SAH:ws

c: Registrar-Recorder/County Clerk

06081412\_46ltr



## Los Angeles County REGISTRAR-RECORDER/COUNTY CLERK

DEAN C. LOGAN  
Registrar-Recorder/County Clerk

August 17, 2012

VIA E-MAIL

Dr. Thomas M. Fallo, Superintendent-President  
El Camino Community College District  
16007 Crenshaw Boulevard  
Torrance, California 90506

Dear Dr. Fallo:

In accordance with Section 13116 of the Elections Code, the following letter designation has been assigned to your jurisdiction's measure which will appear on the November 6, 2012 General Election ballot.

**EL CAMINO COMMUNITY COLLEGE DISTRICT – MEASURE E**

If you have any further questions, please call the Election Planning Section at (562) 462-2317.

Sincerely,

DEAN C. LOGAN  
Registrar-Recorder/County Clerk

*Francis Gubaro*  
FRANCIS GUBARO, Head  
Election Planning Section



**ACCREDITING  
COMMISSION  
for COMMUNITY and  
JUNIOR COLLEGES**

*Western Association  
of Schools and Colleges*

10 COMMERCIAL BOULEVARD  
SUITE 204  
NOVATO, CA 94949  
TELEPHONE: (415) 506-0234  
FAX: (415) 506-0238  
E-MAIL: [accjc@accjc.org](mailto:accjc@accjc.org)  
[www.accjc.org](http://www.accjc.org)

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SHERRILL L. AMADOR  
Public Member

Vice Chairperson  
STEVEN KINSELLA  
Administration

President  
BARBARA A. BENO

Vice President  
SUSAN B. CLIFFORD

Vice President  
KRISTA JOHNS

Vice President  
GARMAN JACK POND

Associate Vice President  
JOHN NIXON

Associate Vice President  
NORVAL WELLSFRY

RECEIVED AUG 23 2012

August 17, 2012

Mr. Emmanuel E. Villaroman  
13607 Cordary Avenue, #226  
Hawthorne, CA 90250

Dear Mr. Villaroman:

We have received a response from El Camino College concerning your complaint. It is evident that the institution employed a thorough and comprehensive procedure in filling an emergency hire on short notice in the fall of 2011. Specifically, the College followed procedures and guidelines as set forth in contract in filling the position in question, and your allegations of non-qualification of other faculty members is found to be without merit.

Therefore, it appears that the El Camino College has investigated the issues raised in your complaint and operated in a manner consistent with its policies and procedures and within the standards of the Accrediting Commission for Community and Junior Colleges. Accordingly, there will be no further action by the Accrediting Commission. Your complaint to this office has been resolved, and we consider the case to be closed.

Sincerely,

A handwritten signature in black ink, appearing to read "G. Jack Pond", written over a horizontal line.

Mr. G. Jack Pond  
Vice President

GJP/tl

Cc: Dr. Thomas Fallo, Superintendent/President, El Camino College



**ACCREDITING  
COMMISSION  
for COMMUNITY and  
JUNIOR COLLEGES**

*Western Association  
of Schools and Colleges*

10 COMMERCIAL BOULEVARD  
SUITE 204  
NOVATO, CA 94949  
TELEPHONE: (415) 506-0234  
FAX: (415) 506-0238  
E-MAIL: [accjc@accjc.org](mailto:accjc@accjc.org)  
[www.accjc.org](http://www.accjc.org)

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Administration

President  
BARBARA A. BENO

Vice President  
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Vice President  
GARMAN JACK POND

Associate Vice President  
JOHN NIXON

Associate Vice President  
NORVAL WELLSFRY

RECEIVED AUG 22 2012

August 17, 2012

Dr. Thomas Fallo  
Superintendent/President  
El Camino College  
16007 Crenshaw Boulevard  
Torrance CA 90506

Dear President Fallo:

We have received your correspondence concerning the complaint from Mr. Emmanuel E. Villaroman. It appears that the questions raised have been answered, and the matters have been appropriately addressed.

There will be no further action by the Accrediting Commission. The complaint to this office has been settled, and we consider this case to be closed.

Sincerely,

A handwritten signature in black ink, appearing to read "G. Jack Pond", written over a horizontal line.

Mr. G. Jack Pond  
Vice President

GJP/tl



**Los Angeles County  
Office of Education**

**INFORMATIONAL  
BULLETIN # 3349**

9300 Imperial Highway, Downey, California 90242-2890 • (562) 922-6111

Arturo Delgado, Ed.D., *Superintendent*

August 15, 2012

**TO:** Superintendents and Presidents  
Governing Board Members  
Los Angeles County School and Community College Districts

**FROM:** Keith D. Crafton, Secretary  
Los Angeles County Committee on School District Organization  
-and-  
Assistant Director  
Regionalized Business Services  
Division of Business Advisory Services

**SUBJECT:** Nominations for Membership on the Los Angeles County Committee on School District Organization

The Los Angeles County Committee on School District Organization (County Committee) is an 11 member body charged by the legislature with responsibilities in the area of school district organization, unification, formation, boundary changes, the manner in which governing board members are elected, and the establishment and abolition of trustee areas. The County Committee is comprised of two members representing each of the five Supervisorial districts, plus one member elected at-large.

**VACANCIES ON THE COUNTY COMMITTEE**

In October 2012, the following four-year terms of office on the County Committee will be filled by election, and the candidates will serve through October 2016:

- Mr. John Nunez (**First Supervisorial District**);
- Mr. Frank Bostrom (**Fourth Supervisorial District**); and
- Mr. Maurice Kunkel (**Fifth Supervisorial District**).

Per Education Code (EC) provisions, these seats will be filled by an election. Therefore, the County Committee is requesting that the governing board of **each** school and community college district submit nominations for membership on the County Committee to fill these three seats.

Please follow the guidelines under “Nominee Requirements” and “Nomination Process” as outlined below for the above vacancies.

## **Nominee Requirements**

- Any nominee must be available to serve the term of office, which will begin on the date of election on October 29, 2012, and expire on the date of election in October 2016.
- All nominees for the seats in the First, Fourth and Fifth Supervisorial Districts must reside in those districts. Attached are maps of the First, Fourth and Fifth Supervisorial Districts.
- All nominees must be registered voters.
- **Employees of school and community college districts, and county offices of education, are excluded from membership on the County Committee.**
- A member of a school or community college district governing board, who is otherwise eligible, may **simultaneously** serve as a member of the County Committee.
- To ensure representation that is balanced and diverse, the County Committee encourages school and community college districts to additionally consider nominating **non-school district** community leaders/individuals to serve on the County Committee.
- The County Committee members whose terms are expiring this year **are** eligible to be nominated to serve **another** term of office, as there is no limit on the number of terms a County Committee member may serve.

## **Nomination Process**

- A governing board may submit more than one nomination.
- A governing board may nominate an individual who resides outside their district.
- A governing board wishing to submit a nomination(s) must send the name(s) of the nominee(s), accompanied by a biographical sketch **not to exceed 200 words**, to the attention of Ms. Anna Heredia, by **September 14, 2012**, at the following address:

Los Angeles County Office of Education  
Division of Business Advisory Services  
9300 Imperial Highway  
Downey, CA 90242-2890

- Nominations may also be made from the floor during the annual meeting where the election of members will take place. Residency requirements and the nominee's willingness to serve must first be validated before these candidates can be seated.

### **Election Process**

- The election of members to the County Committee will take place at an annual meeting of the voting representatives of the governing boards of school and community college districts called for that purpose.
- The annual meeting will be held in conjunction with the fall meeting of the Los Angeles County School Trustees Association on **October 29, 2012**. Information concerning the time and location of this meeting will be distributed when available.
- **The election is an at-large election.** The voting representative from **each** district governing board will cast a vote for **each** vacant position. It is **not** necessary for a district to fall within the boundaries of a Supervisorial district where a vacancy exists in order to make a nomination or to cast a vote.
- The person from your district entitled to vote at the annual meeting is the person selected by your board pursuant to EC §35023 (K-12 school districts), or EC §72403 (community college districts).
- The voting representative may opt to vote by using an absentee ballot in lieu of casting a vote at the annual meeting. **The use of an absentee ballot is the preferred method.**
- Your district's voting representative will receive biographical information on the candidates and voting instructions approximately one month prior to the meeting. An absentee ballot will also be provided at that time to districts desiring to utilize this method of voting in lieu of attending the annual meeting to cast a vote.

**This bulletin and its attachments are posted on the Los Angeles County Office of Education's (LACOE) Web site at:**

**[www.lacoe.edu/bulletins](http://www.lacoe.edu/bulletins)**

Use the "Find" function to locate a specific bulletin by number or keyword.



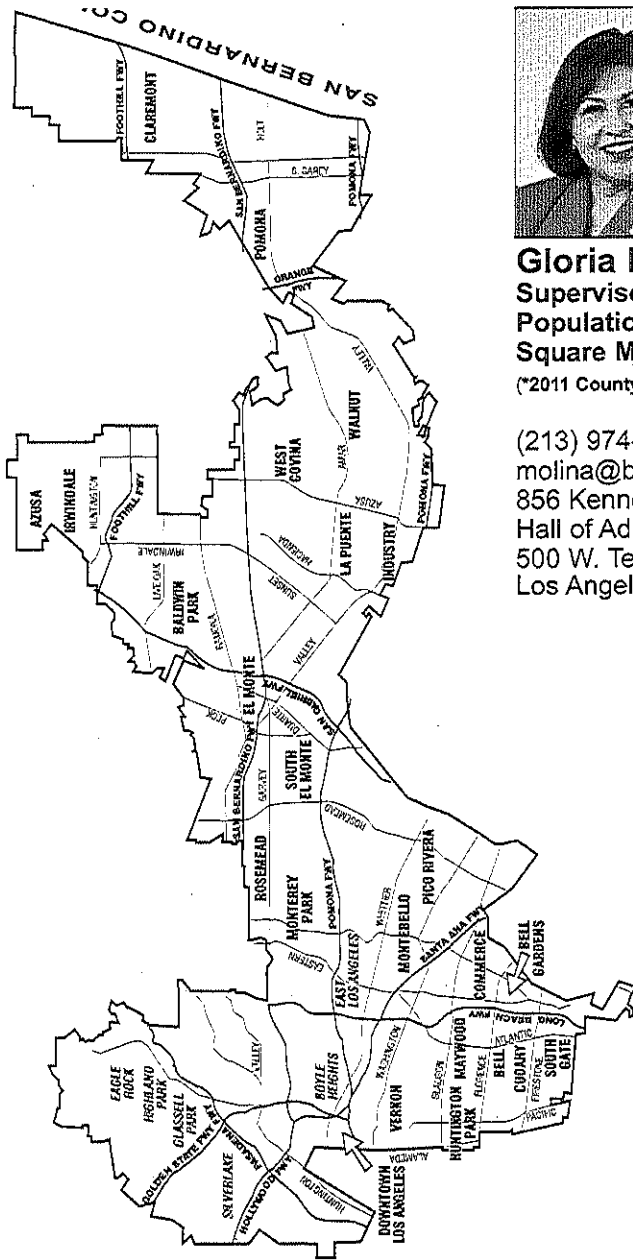
If you or a nominee desire additional information relative to the County Committee's functions or activities, please contact me at (562) 922-6144.

Approved:  
Marlene P. Dunn, Director  
Division of Business Advisory Services

KDC/AD:ah  
Attachments

Informational Bulletin No. 3349  
BAS-024-2012-13

## First Supervisorial District Map



**Gloria Molina**  
Supervisor, First District  
Population: 1,967,029\*  
Square Miles: 246  
(\*2011 County Estimate)

(213) 974-4111  
molina@bos.lacounty.gov  
856 Kenneth Hahn  
Hall of Administration  
500 W. Temple Street  
Los Angeles, CA 90012

## Cities and Communities Within The First District

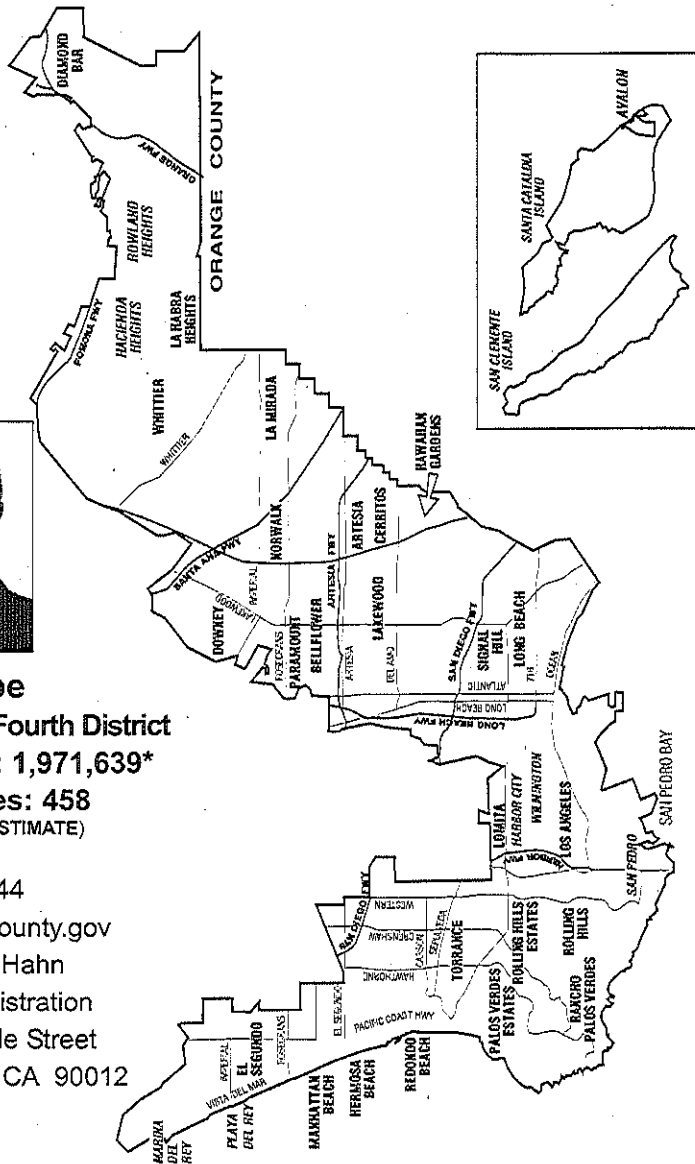
Cities	Unincorporated Areas	Los Angeles City
Azusa	Avocado Heights /	Atwater Village
Baldwin Park	Bassett /	(portion)
Bell	North Whittier	Boyle Heights
Bell Gardens	Azusa	Downtown L.A.
Claremont	Claremont (portion)	(portion)
Commerce	Covina Islands	Eagle Rock
Cudahy	(portion)	El Sereno
El Monte	East Los Angeles	Highland Park
Huntington Park	East Valinda / South	Lincoln Heights
Industry	San Jose Hills	Los Feliz (portion)
Irwindale	El Monte (portion)	Silverlake
La Puente	Industry Islands	South Park (portion)
Maywood	Pellissier	West Adams /
Montebello	South El Monte	Exposition Park
Monterey Park	South San Gabriel	(portion)
Pico Rivera	Valinda	Westlake (portion)
Pomona	Walnut Park	Wholesale District
Rosemead	West Valinda	
South El Monte	West Valinda / West	
South Gate	Puente Valley	
Vernon	Whittier (portion)	
Walnut	Whittier Narrows	
West Covina	Whittier/Sunrise	

## Fourth Supervisorial District Map



**Don Knabe**  
**Supervisor, Fourth District**  
**Population: 1,971,639\***  
**Square Miles: 458**  
 (\*2011 COUNTY ESTIMATE)

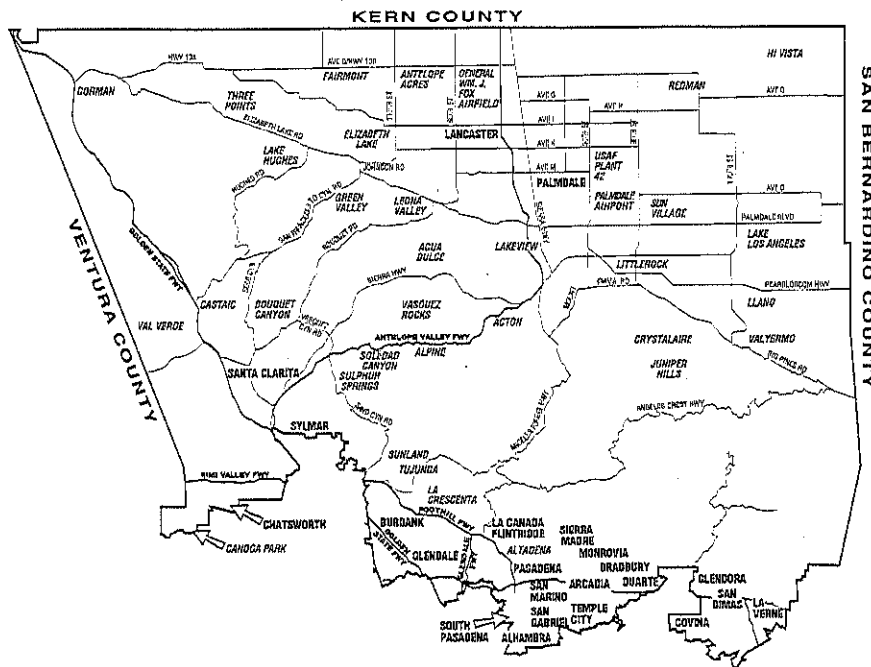
(213) 974-4444  
 don@bos.lacounty.gov  
 822 Kenneth Hahn  
 Hall of Administration  
 500 W. Temple Street  
 Los Angeles, CA 90012



## Cities and Communities Within The Fourth District

Cities	Unincorporated Areas	Los Angeles City Areas
Artesia	Cerritos Islands	Harbor City
Avalon	East La Mirada	Playa del Rey
Bellflower	East Whittier	San Pedro
Cerritos	Hacienda Heights	Wilmington
Diamond Bar	La Habra Heights	
Downey	La Rambla	
El Segundo	Long Beach	
Hawaiian Gardens	Los Nietos	
Hermosa Beach	Marina del Rey	
La Habra Heights	Northwest Whittier	
La Mirada	Rowland Heights	
Lakewood	San Clemente Island	
Lomita	Santa Catalina Island	
Long Beach	South Whittier	
Los Angeles (portion)	West Whittier	
Manhattan Beach	Westfield	
Norwalk		
Palos Verdes Estates		
Paramount		
Rancho Palos Verdes		
Redondo Beach		
Rolling Hills		
Rolling Hills Estates		
Santa Fe Springs		
Signal Hill		
Torrance		
Whittier		

## Fifth Supervisorial District Map



**Michael D. Antonovich**  
**Supervisor, Fifth District**  
**Population: 1,946,135\***  
**Square Miles: 2,807**  
 (\*2011 COUNTY ESTIMATE)

(213) 974-5555  
 FifthDistrict@lacos.org  
 869 Kenneth Hahn  
 Hall of Administration  
 500 W. Temple Street  
 Los Angeles, CA 90012

## Cities and Communities Within The Fifth District

### Cities

Alhambra  
 Arcadia  
 Bradbury  
 Burbank  
 Covina  
 Duarte  
 Glendale  
 Glendora  
 La Canada-Flintridge  
 La Verne  
 Lancaster  
 Monrovia  
 Palmdale  
 Pasadena  
 San Dimas  
 San Gabriel  
 San Marino  
 Santa Clarita  
 Sierra Madre  
 South Pasadena  
 Temple City

### Los Angeles City

Canoga Park (portion)  
 Chatsworth (portion)  
 Chatsworth Village  
 Granada Hills (portion)  
 Hansen Dam (portion)  
 Lake View Terrace  
 (portion)  
 Mission Hills (portion)  
 Northridge (portion)  
 Olive View Hospital  
 (in Sylmar)  
 Porter Ranch  
 Shadow Hills  
 Sun Valley (portion)  
 Sunland  
 Sylmar (portion)  
 Tujunga  
 West Hills (portion)

### Unincorporated Areas

Acton

Agua Dulce  
 Alpine  
 Altadena  
 Angeles National  
 Forest  
 Antelope Acres  
 Arcadia  
 Big Pines  
 Bouquet Canyon  
 Bradbury  
 Canoga Park  
 Canyon Country  
 Castaic  
 Castaic Lake  
 Charter Oak Islands  
 Chatsworth  
 Chatsworth Lake  
 Manor  
 Chiquita Canyon  
 Citrus (Covina islands)  
 Crystalaire  
 Deer Lake Highlands  
 Del Sur  
 East Pasadena  
 East San Gabriel  
 El Dorado  
 El Monte (portion)  
 Elizabeth Lake  
 Fairmont  
 Forrest Park  
 Glendora  
 Gorman  
 Green Valley  
 Hasley Canyon  
 Hi Vista  
 Hungry Valley  
 Indian Falls / Indian  
 Springs  
 Juniper Hills  
 Kagel Canyon  
 Kinneola Mesa  
 La Crescenta /  
 Montrose  
 La Verne  
 Lake Hughes  
 Lake Los Angeles  
 Lakeview  
 Leona Valley

Littlerock  
 Llano  
 Lopez Canyon  
 Longview  
 Mint Canyon  
 Monrovia/Arcadia/  
 Duarte (islands)  
 Neenach  
 Newhall (portion)  
 North East San Gabriel  
 North Lancaster  
 Oat Mountain  
 Placerita Canyon  
 Pyramid Lake  
 Redman  
 Romero Canyon  
 Sand Canyon  
 San Francisquito  
 Canyon  
 Roosevelt  
 Saugus (portion)  
 Soledad Canyon  
 Southern Oaks  
 Stevenson Ranch  
 Sulphur Springs  
 Sunland/Sylmar/  
 Tujunga (adjacent)  
 Sun Village  
 Texas Canyon  
 Three Points  
 Tick Point  
 Twin Lakes  
 Val Verde  
 Valencia (portion)  
 Valyermo  
 Vasquez Rocks  
 West Arcadia (islands)  
 West Chatsworth  
 (portion)  
 West Pomona (islands)  
 Westridge  
 White Fence Farms  
 Whitney Canyon  
 Wilsona Gardens  
 Woodlands State Park  
 Wrightwood



## EL CAMINO COMMUNITY COLLEGE DISTRICT

16007 Crenshaw Boulevard, Torrance, California 90506-0001

Telephone (310) 532-3670 or 1-866-ELCAMINO

[www.elcamino.edu](http://www.elcamino.edu)

August 24, 2012

TO: President Tom Fallo

FROM: Francisco M. Arce *FMA*

SUBJECT: Project Lead the Way

Attached is a memo from Jose Anaya describing the El Camino College Project Lead the Way (PLTW) program including a list of partners currently involved.

The funding for this program comes from the Senate Bill 70 (2005 Governor's Initiative on Improving and Strengthening Career Technical Education) to support applied science and mathematics education. The information regarding student outcomes based on my reading and research appears to be more of a qualitative nature and the College does not have any significant quantitative outcomes data about this program. However, there is an abundance of qualitative information and studies that suggest the program benefits students and engages them in applied technology and science-oriented programs. The program is offered in low income target schools, and at the minimum, it is an opportunity to connect these children with the College and the programs we offer for students from diverse backgrounds.

The website for anyone interested in learning more about PLTW is [www.pltw.org](http://www.pltw.org). I scanned the website for outcomes data or studies and did not find it. The focus is more on programs and qualitative overviews. Per Kathy Latuner, Director of School Engagement for PLTW, end-of-course assessment data is currently being compiled into national and state specific reports by an assessment team. When this becomes available, I will forward it to you.

Attach.



**EL CAMINO COLLEGE**

Office of the Vice President – Academic Affairs

August 23, 2012

TO: Dr. Francisco M. Arce

FROM: Jose Anaya

SUBJECT: Project Lead the Way Partnership with ECC

Below is information regarding the Project Lead the Way (PLTW) Partnership with El Camino College.

South Bay Schools in PLTW

Currently ten high schools plus SoCalROC offer PLTW: Torrance High School, Redondo Union High School, El Segundo High School, California Academy for Math and Science, Lennox Academy, Hawthorne High School, DaVinci High School, Palos Verdes High School, Palos Verdes Peninsula Union High School and St. Mary's Academy in Inglewood. Four of the high schools concurrently enroll students for college credit: Torrance, Palos Verdes Peninsula High School, Lennox Academy and DaVinci. The remaining high schools have or are developing articulation agreements with El Camino. There are also 8 middle schools offering the Gateway to Technology program to prepare for STEM and PLTW courses in high school. Gateway to Technology is the PLTW component designed for middle school.

High School School/Teacher Selection

Local high schools decide if they want to become a PLTW school. PLTW has criteria including a supportive administration and a champion teacher.

The teachers are already working at the high school. They are trained and certified by PLTW. Schools determine which teachers they want to train. We determine how much funding is available through the SB 70 Community Collaborative grant to train teachers and approach schools to offer the training. New schools with no trained PLTW teachers are the first priority, schools who wish to expand their offerings are a second priority and so on. We work closely with Chevron, who often funds equipment purchases for local PLTW schools, to leverage our funds most efficiently, enabling new PLTW schools to have both trained teachers and equipment for a strong start.

The rigorous two-week training is conducted at PLTW affiliate universities Cal Poly Pomona and California State University San Diego. Only teachers who meet the El Camino College minimum qualifications are allowed to teach ECC courses on a high school campus. PLTW courses on high school campuses are often co-taught by industry mentors. In some cases, the industry mentors are the instructor of record.

### ECC Instructor Selection

ECC instructors volunteer for the opportunity and are paid for by SB 70 Community Collaborative funding or through the Chevron Foundation. Dean Rodriguez helps in this selection. Thus far we have been able to train all of our instructors who are both interested and qualified to teach PLTW courses.

### Research/Outcomes

There is quite a lot of national data measuring success and persistence of PLTW students, and the data is impressive. PLTW students are much more likely to succeed in university engineering programs and are accepted to those programs at higher rates. At this time, the data available for our students includes success, retention, performance on national PLTW assessments and we are beginning to track students once they transfer from high school to El Camino.

The Career Pathways team at ECC recently met with Bill Mulroony and are working on a procedure for streamlining and tracking incoming PLTW students who want articulated credit. This fall we expect 24 students from Hawthorne High School and 16 from the first graduating class of DaVinci. This will procedure will allow us to better track these students.



**EL CAMINO COLLEGE**  
**Office of the Vice President-Student & Community Advancement**  
**Jeanie Nishime – Vice President**

August 29, 2012


TO: President Thomas M. Fallo

SUBJECT: ED2Go

For ED2Go/Cengage/Gatlin (all one company/one contract) online classes, students choose classes from an online catalog consisting of hundreds of choices. El Camino College pays a fee(s) contingent upon the specific class selected. See below sample of classes and average fee schedule. For the complete list of ED2Go/Cengage/Gatlin catalog of online classes, please visit <http://www.ed2go.com/CourseCatalog.aspx>

Course Name	Instructor	ECC Fee	Tuition Fee
Solving Classroom Discipline Problems	ED2GO/ Cengage	\$60/\$65* per student	\$89.00
Survival Kit for New Teachers	ED2GO/ Cengage	\$60/\$65* per student	\$89.00
Ready, Set, Read!	ED2GO/ Cengage	\$60/\$65* per student	\$89.00
Microsoft Excel 2003 in the Classroom	ED2GO/ Cengage	\$60/\$65* per student	\$89.00
Microsoft PowerPoint 2003 in the Classroom	ED2GO/ Cengage	\$60/\$65* per student	\$89.00
Wow, What a Great Event!	ED2GO/ Cengage	\$60/\$65* per student	\$89.00
Start Your Own Consulting Practice	ED2GO/ Cengage	\$60/\$65* per student	\$89.00
Start Your Own eBay Drop Off Store	ED2GO/ Cengage	\$60/\$65* per student	\$89.00

\*\$65.00 reflects January 1, 2013 fee increase.

  
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Jeanie M. Nishime, Ed.D.  
Vice President  
Student & Community Advancement