



EL CAMINO COMMUNITY COLLEGE DISTRICT

16007 Crenshaw Boulevard Torrance, California 90506-0001
Telephone (310)532-3670 or 1-877-ECAMINO

January 13, 2010

Board of Trustees
El Camino Community
College District

Dear Members of the Board:

Happy New Year! I trust your holidays were relaxing and joyful, and maybe you've already accomplished your New Year's resolutions.

Although abbreviated the winter intersession is in full bloom and the campus is alive with construction (demolition) and activity.

The first meeting of 2010 is Tuesday, January 19, 2010 at 4pm. Our board agenda is relatively routine and brief; however we will have a relatively long Closed Session.

The agenda format is slightly changed. In an effort to highlight public speaking opportunities, we have created "V" Public Comment on Consent Agenda just as we have always had "VII" Public Comment on Non Agenda Items. Although this may not satisfy some requests, it clearly delineates the public's opportunity to speak to the Board of Trustees and conforms with our current Board Policy 2350 (Attachment 1). Dr. Nishime has provided her recommendations on Public Comments at Board meetings (Attachment 2).

The consent agenda is highlighted by relatively routine reports.

1. Academic Affairs report includes the first reading of Board Policy 4250 and Curriculum changes for the 2010-11 academic year. The report also recommends Sabbatical leaves for the 2010-11 year. We will soon post previous Sabbatical leave reports at a website location.
2. Student and Community Advancement report includes a number of grant applications and acceptances. It also recommends the deletion of Board Policy 5310 and information item for an Administrative Procedure 5530 which essentially replaces the board policy.
3. Administrative Services is highlighted by the Annual Financial Audit. The document is initiated on page two where the Auditors expressed an unqualified

opinion and a timely filing of the report. The management discussion and analysis section begins on page four and provides an overview of the Districts activities and fiscal operations. The financial reports begin on page 15 with the accompanying notes on page 22.

The audit findings begin on page 64 and primarily deal with Federal and State compliance issues. The auditors did not require any changes to the District General Fund Unrestricted ending balance. The audit report as noted in the action item is posted at: <http://elcamino.edu/administration/board/>.

4. Measure "E" Bond Fund report presents a number of change orders. As we continue our aggressive construction plan, we are naturally finding a number of unanticipated minor construction issues to resolve.
5. Human Resources report simply presents routine personnel actions.

As mentioned previously we have three times for closed session.

As you are all aware, Governor Schwarzenegger presented the States 2010-11 budget. A general overview is presented in the President's Newsletter (Attachment 3). An 18-month \$20 billion deficit is of great concern. The challenges are significant. We will keep you informed of future developments.

Trustees Gen, O'Donnell and Combs will be attending the CCLC Effective Trustee Workshop and Annual Legislative Conference Friday, January 22 through Monday, January 25 where we will be joined by the full Compton Community College District Board, its Special Trustee and its CEO. Thank you all for spending the time to reacquaint yourselves with the educational materials and work with your Compton colleagues.

The following documents regarding the Accrediting Commission for Community and Junior Colleges (ACCJC) can be found on the ECC website at: <http://www.elcamino.edu/administration/vpaa/accreditation.asp> under "Letter from Commission – Jan. 2010."

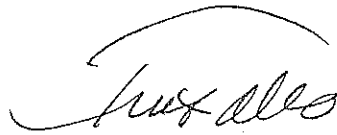
1. Correspondence from Barbara Beno, President; and Lurelean Gaines, Commission Chair of the ACCJC, regarding The ACCJC's Public Meeting today.
2. Correspondence from Scott Lay, regarding ACCJC Meeting Today
3. Correspondence from Scott Lay, regarding Recommendations to ACCJC

As a sign of progress, the ECC Business building is now completely demolished. The rock piles are removed (so are some trees), and we have moved from the Social Sciences

building. If the rain subsides we will be able to remove many of the fences and green curtains throughout the center of campus by the time of the start of spring semester in February.

Although Kathy Oswald is ill, Susan Pickens and I are available to respond to any questions, comments and concerns. I look forward to meeting you in my office at 3 p.m. prior to the Tuesday, January 19, 2010 meeting.

Sincerely,

A handwritten signature in cursive script, appearing to read "Tom Fallo", with a large, sweeping flourish above the name.

Thomas M. Fallo
Superintendent/President

TMF/sp

Cc: Vice Presidents, Provost, Director of Community Relations

Board Policy 2350 Speakers

Persons may speak to the Board either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board.

Oral presentations relating to a matter on the agenda, including those on the consent agenda, shall be heard before a vote is called on the item.

Persons wishing to speak to matters not on the agenda shall do so at the time designated at the meeting for public comment.

Those wishing to speak to the Board are subject to the following:

1. The President of the Board may rule members of the public out of order if their remarks do not pertain to matters that are within the subject matter jurisdiction of the Board or if their remarks are unduly repetitive.
2. Employees who are members of a bargaining unit represented by an exclusive bargaining agent may address the Board under this policy, but may not attempt to negotiate terms and conditions of their employment. This policy does not prohibit any employee from addressing a collective bargaining proposal pursuant to the public notice requirements of Government Code Section 3547 and the policies of this Board implementing that section.
3. No member of the public may speak without being recognized by the President of the Board.
4. Each speaker will be allowed a maximum of five minutes in the aggregate on all agenda items. Each speaker will be allowed at least five minutes on non-agenda items. Thirty minutes shall be the maximum time allotment for public speakers on any one agenda item regardless of the number of speakers. At the discretion of a majority of the Board, these time limits may be extended.
5. Each speaker coming before the Board is limited to one presentation on agenda items before the Board, and to one presentation per meeting on non-agenda matters.

Reference:

Government Code Sections 54950, *et seq.*;
Education Code Section 72121.5

El Camino College
Adopted: 6/11/01



El Camino College
Office of the Vice President – Student & Community Advancement
Jeanie M. Nishime, Vice President

January 11, 2010

TO: President Thomas M. Fallo

SUBJECT: Public Comment at Board Meetings

Background:

According to the Brown Act, Section 54954.3, the public must be given the opportunity to comment on agenda items before or during the Board's consideration of the item. This requirement applies to close sessions as well as to open meetings. The California Attorney General's Office recommends that the public have an opportunity to comment on closed-session items prior to the Board's adjournment into Closed session.

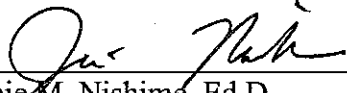
The Board has broad discretion in establishing reasonable time limitations for public comment on particular topics or for individual speakers. According to Board Policy 2350 Speakers, "Each speaker will be allowed a maximum of five minutes in the aggregate on all agenda items. Each speaker will be allowed at least five minutes on non-agenda items." It further states, "Each speaker coming before the Board is limited to one presentation on agenda items before the Board, and to one presentation per meeting on non-agenda matters."

Issues:

Our Board has been generous in its recognition of the public's right to comment during Board meetings. Several speakers have taken the opportunity to comment multiple times on both agenda and non-agenda items. As a result, public decorum during Board meetings has arisen as a concern.

Recommendations:

I recommend enforcing the existing policy which limits each speaker to a maximum of five minutes on all agenda items. The provision limiting each speaker to one presentation on agenda items and to one presentation on non-agenda items should be enforced as well. I would also recommend that Board Policy 2350 be revised so that speakers are limited to five minutes on non-agenda items. The current language allows each speaker "at least five minutes" on non-agenda items with no limitations specified. Since the Board has the discretion to extend time limits, the public should be limited to a maximum of five minutes on non-agenda items rather than "at least five minutes". In order to encourage public decorum, a speaker's card is also recommended. Should the Board President receive multiple requests from one speaker, he/she could then remind the public of the policy which limits each speaker to one presentation for agenda and one presentation for non-agenda items.



Jeanie M. Nishime, Ed.D.
Vice President, Student & Community Advancement



NEWSLETTER

Volume 22 • Special Edition

January 12, 2010

President's

"The mission of El Camino College is to meet the educational needs of our diverse community and ensure student success by offering quality, comprehensive educational opportunities."

Community College Budget Proposal 2010-11

Governor Schwarzenegger recently released his preliminary 2010-11 budget. Although the proposed budget continues to include reductions, deferrals and a shortage of backfill funds, community colleges have once again been treated better than many other entities in the state.

The governor proposes a 2.21 percent increase for enrollment growth – \$126 million to fund about 26,000 additional full-time community college students.

The Governor's Budget assumes local property taxes allocated to the community colleges in 2010-11 will decline by \$33.7 million from their 2009-10 levels. The Governor also identifies another \$5.6 billion in projected declines in other local revenues (student fees; oil and mineral revenues). The budget proposal makes a corresponding increase of \$39.3 million in general fund resources to protect colleges from these declines.

Among the cuts to community colleges, the plan calls for reduced funding of \$22.9 million for select categorical programs. The governor also proposes a reduction in funds for EOP&S and Part-Time Faculty Compensation by \$10 million each, and redirecting those funds to augment Career Technical Education funding by \$20 million.

All categorical program cuts and flexibility allowances implemented for 2009-10 will continue. The governor proposes adding EOP&S, Fund for Student Success

(MESA, Puente, and Early College High School), and Basic Skills to the list of programs subject to the flexibility provisions.

Additionally, the community college COLA is proposed at -0.38%. Due to declines in labor and fuel costs, the statutory formula for calculating the cost of living adjustment for colleges and K-12 schools produces a negative adjustment for 2009-10.

At this time, there are no plans to backfill the \$35 million in one-time federal funds provided this year.

Student fees would remain at \$26 per unit; the budget recognizes, but does not backfill, a student fee revenue shortfall of \$10 million in the current year.

The proposed budget also calls for the suspension of the competitive Cal Grant program, with no new awards provided to students beginning with fall 2010.

All existing deferrals for funds will continue into 2010-11 and 2011-12.

It is important to note that these are preliminary figures and the first leg of a long race. This budget provides a good starting point and we will continue to serve our students in the best possible way. The May Revise of the budget and the legislature's response will provide a better picture of what the 2010-11 budget will look like. With this budget, some are recognizing that the governor has taken steps to protect college access at a very difficult fiscal time for California.

Overall State Budget Implications

Governor Schwarzenegger's proposed state budget for 2010-11 projects, as expected, a bleak picture. The governor identifies an overall projected budget shortfall of \$19.9 billion covering the 2009-10 and 2010-11 fiscal years. Of this amount, \$6.6

billion is from 2009-10 and \$13.3 billion is from 2010-11. This budget shortfall will present a daunting challenge to state lawmakers who already have exhausted many of the available budget solutions when adopting the 2009-10 State Budget in July 2009.

At the same time, the recognized role of community colleges in our state and nation's economic future has never been higher. Our

state leaders are asking faculty and staff to step up to the challenge and deliver quality degrees, certificates and transfer programs to a record number of students enrolling in community colleges.

"Given the state's dire fiscal circumstance, the proposal for the California Community Colleges is as favorable as we could have hoped," said Jack Scott, Chancellor, California Community Colleges. "While this plan will not make up for the deep cuts the colleges experienced last year, it would help curb reductions in courses offered to our students. If students can't gain admission to the classes they need to graduate, then this becomes a back door denial of access to the California Community Colleges.

"As the state's largest provider of career technical education and workforce training, the community colleges serve as the state's economic recovery safety net. We are well positioned to re-train unemployed Californians and prepare them for work in growing health care and green technology industries. I understand the fiscal dilemma Governor Schwarzenegger is confronted with and I intend to work closely with him and the legislature to ensure community colleges can continue to aid in recovery efforts."

This budget proposal for community colleges shows the commitment to help underemployed and unemployed Californians get back on their feet and acknowledges the role of community colleges in the state's recovery.

Challenges for Community Colleges

As a whole, the budget proposal released by the governor is a welcome development, yet community colleges will continue to face challenges. Even with funding for 26,000 additional full-time students, enrollment will continue to exceed state support, and decisions will have to be made in prioritizing basic skills, transfer, and career technical enrollment.

The proposed elimination of the Cal Grant program is also troubling as it would hurt the neediest community college students at a time when California's citizens are concerned with college affordability. This program provides 44,000 community colleges students with grants of \$1,551 for textbooks, transportation and supplies. These are generally older students whose income averages \$14,000 and are

ineligible for the state's entitlement program because they worked between high school and college.

The decision to propose a negative cost-of-living adjustment is likewise disappointing; the negative COLA fails to recognize a deficit over the past two years as the state has failed to provide more than 10 percent in statutorily guided COLAs.

This budget document is a solid starting point in what will be a long budget process. We will continue to keep our college community updated as new information becomes available.

Spring Flex Day 2010

Remember to mark your calendar for Spring 2010 Flex Day, scheduled for February 10. Morning refreshments begin at 7:30 a.m. on the Marsee Auditorium South Patio. An informative keynote presentation on student generated content will follow.

After the presentation, division/department meetings will continue until lunch, with workshops rounding out the afternoon.

Our Spring Flex Day is a great opportunity to meet up with colleagues after the winter recess and get ready for the new semester.

CAMPUS CALENDAR

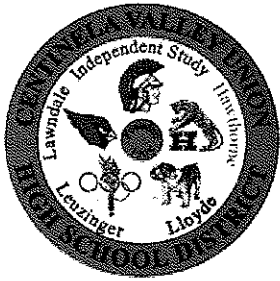
January

- 14 Last Day to Drop w/out Note on Permanent Record
- 18 Martin Luther King Jr. Holiday (Campus Closed)
- 19 Board of Trustees Meeting
- 20 Citizen's Bond Oversight Committee Meeting
- 29 Galaxy of the Stars Breakfast Banquet

February

- 9 Winter Session Ends
- 10 Spring Flex Day
- 12 President's Day Holiday (Campus Closed)
- 13 Spring Semester Begins
- 15 Washington's Day Holiday (Campus Closed)
- 26 Board of Trustees Meeting





Centinela Valley Union High School District

Office of the Superintendent

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JAN 12 2010

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Vice-President

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Dr. Mark Newell
Principal

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(310) 675-7017 fax

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Dr. Damon Dragos
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(310) 263-3120 fax

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Frances Kusumoto
Dan Wood
Associate Principals

(310) 263-3165
(310) 644-6142

January 6, 2010

Dr. Thomas M. Fallo, Superintendent/President
El Camino College
16007 Crenshaw Blvd.
Torrance, CA 90506


Dear Dr. Fallo:

For your information and for your information and for your records, the membership of the Centinela Valley Union High School District Board of Education is as follows, effective December 1, 2009:

Gloria A. Ramos	President
Sandra C. Suarez	Vice-President
Rocio C. Pizano	Clerk
Hugo M. Rojas II	Member
Maritza R. Molina	Member

The address of the Centinela Valley Union High School District is the official mailing address for the Board and the Superintendent of Schools: 14901 Inglewood Ave., Lawndale, CA 90260.

Sincerely,


Jose A. Fernandez
Superintendent

JAF:dgb

cc: Board.