



EL CAMINO COMMUNITY COLLEGE DISTRICT

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March 14, 2013

Board of Trustees
El Camino Community College District

Dear members of the Board:

The March 18, 2013, Board meeting will open with a presentation on Accreditation by Dr. Jeanie Nishime, Vice President, Student and Community Advancement, followed by a public hearing on the Federation's Proposal regarding negotiations between the Federation of Teachers, Local 1388, AFT, AFL-CIO and the El Camino Community College District. The public hearing provides an opportunity for the community to comment on the proposal presented to the Board at its February meeting.

- A. The Academic Affairs section includes an informational item reporting on the current status of Student Learning Outcomes.

Your attention is also called to Item C, Proposed Curriculum changes for the 2013-2014 Academic Year, which outlines the College's response to recent changes in Title 5 Regulations limiting the abcd repetition in certain courses.

- B. The Student and Community Advancement section requests approval for students to attend the Journalism Association of Community Colleges Annual Convention. You will also note Item B requests an out-of-country tuition fee exemption and Items C, D and E present policies for a first reading. These policies have all been reviewed through the College's collegial consultation process.
- C. Administrative Services presents various contracts and purchase orders necessary for College operations.
- D. Measure E requests bid approval for the Shops and Industry and Technology modernization projects.
- E. The Human Resources section includes various personnel actions and a recommendation that a public hearing be scheduled for the April 15, 2013, Board meeting to reopen negotiations between the El Camino Community College District and the Federation.

- F. The Superintendent/President's section recommends adoption of a resolution approving amended and restated bylaws for the El Camino Community College District Citizens' Bond Oversight Committee.

Dr. George Mannon, Superintendent, Torrance Unified School District, met with President Fallo on February 20, 2013, to discuss the Governor's Adult Education puzzle. Both have read School Services advisories but agree they don't have enough information at this time to make definitive plans. They talked about a number of supplemental services to K-12 responsibilities which included Torrance's outsourcing of its Child Development Center which was losing about \$198,000 a year.

In response to a question about full-time faculty obligation (FON) compliance, El Camino College has a FON of 68.43%. In comparison, other districts have differing FONs. A good example is Santa Monica College which has a much lower FON requirement of 48.44%. When FONs were created in the late 1980's, each district's base was established dependent on their full-time/part-time ratio as of that year. This disparity results in differing financial demands from district to district. Using Santa Monica College as an example, if El Camino College were allowed to lower its state-mandated FON compliance to Santa Monica's rate of 48.44%, El Camino College would reduce its full-time faculty by 98. This would result in an approximate savings of \$4.9 million to El Camino college.

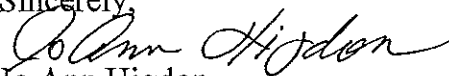
At its last meeting, the Board took action to deny President Fallo's recommendation to close the Child Development Center effective June 30, 2013. It is our understanding that a group is making proposal regarding the Child Development Center but we do not know the group's plans nor the Board's plan regarding this relationship. See memo from Dr. Arce dated March 11, 2013.

The following are enclosed for your perusal:

1. Joint Letter Regarding Accreditation Warning sent to faculty on March 11, 2013 by Dr. Arce, Mr. Donnell, Dr. Gold, Mr. Odanaka, Ms. Perez and Dr. Wasserberger;
2. Year-end activity calendar.

As always, if you have questions prior to Monday's Board meeting, please contact President Fallo or me.

Sincerely,


Jo Ann Higdon

Vice President, Administrative Services



EL CAMINO COLLEGE

Office of the Vice President-Academic Affairs

March 11, 2013

TO: President Thomas M. Fallo

FROM: Francisco M. Arce *FMA*

SUBJECT: Child Development Center Update

Since the last Board meeting when the decision was made to continue the operation of the Child Development Center, the recruitment for a one-year Interim Child Development Center Director was started. The search is coordinated through Human Resources and under the direction of Dr. Miranda, Dean of Behavioral and Social Sciences. It is anticipated that a new person will be hired to start on July 1, 2013.

The Center will start accepting enrollment applications for the State preschool program on April 22, 2013 (this is the earliest date permissible for 2013-2014). It is possible that the State could reduce the State preschool budget yet again. It was brought to our attention that the Federal sequestration may result in over \$12 million in budget cuts to child development programs which may negatively affect funding of the State preschool program. The Center started its advertisement to recruit children and is using several mediums, including the campus electronic billboard, mailers and better coordination with the Public Relations and Marketing office.

Dr. Miranda has discussed the faculty proposal with the Child Development faculty but to date they have not formalized a proposal to operate the Child Development Center. There is an outline of a proposal which was handed out at the February Board meeting, and to date that is all we have.

March 11, 2013

To: ECC and CEC Faculty

From: Francisco Arce, Vice President of Academic Affairs
Sean Donnell, President of ECC Federation of Teachers
Christina Gold, President of ECC Academic Senate
Michael Odanaka, President of CEC Academic Senate
Barbara Perez, Vice President of Compton Educational Center
Toni Wasserberger, President of CCC Federation

Subject: Joint Letter Regarding Accreditation Warning

Dear Faculty,

As you know, our college is on accreditation warning for deficiencies in the quantity and quality of our SLO assessments. ECC's past struggles with accreditation have involved a variety of issues; this time the warning clearly targets only SLOs and assessment. To maintain our accreditation, we must conduct on-going assessments and use the assessment results to thoughtfully develop and implement strategies to improve student learning.

Our faculty has done a remarkable amount of work in learning about and conducting assessments in our courses and programs. We've come a long way. But, we must step it up even more so that we are "sustainable" by October 2013. A college that is "sustainable" continually assesses each of its courses and programs. Instructors use those ongoing assessments to determine how successfully students are learning in the classroom. Most importantly, those assessment results inspire improvements in instruction, curriculum, and programs. To be sustainable, we must build assessments into the way we teach our students and run our college. Only when we do this will the accreditation warning be removed.

At the Torrance campus, our faculty-led Assessment of Learning Committee (ALC) will soon be providing a full list of courses that have not been assessed. Those courses must be assessed this semester. Our accreditation will be in jeopardy if any Instructors continue to refuse conducting assessments in these particular courses. If you teach a course you know has not been assessed, start planning now to conduct assessment and be ready to think about how you can implement changes to improve student learning.

At the CEC campus, the accreditation SLO work that needs to be completed was discussed at a recent faculty meeting, and was followed on March 7th by a presentation on the SLO-PLO-ILO alignment process to the Faculty Council. The SLO coordinators and facilitators will be providing support to individual faculty members and departments to assist Instructors in completing their work on course and program assessments, but as Instructors we should not wait to hear from them. Please start or complete your assessments, and if you need assistance, talk to your colleagues who are more familiar with SLO assessments and / or your SLO leadership team.

Please follow the instructions of our SLO Facilitators and Deans. We must all work together to get ECC off accreditation warning and back in good standing with the ACCJC.



El Camino College
 Office of the Vice President – Student & Community Advancement
 Jeanie Nishime, Ed.D, Vice President

2012/2013 YEAR-END ACTIVITIES

<u>DATE</u>	<u>ACTIVITY</u>	<u>LOCATION</u>	<u>TIME</u>
April 18, 2013	Scholarship Awards Ceremony	Marsee Parking Lot	5:00 pm
May 9, 2013	Project Success Awards Luncheon	E. Dining Room	12:00 pm
May 21, 2013	First Year Experience Year-End Event	East Dining Room	1:00 pm
May 22, 2013	UC/CSU Admit Reception	E. Dining Room	TBD
May 23, 2013	Honors Transfer Program Awards Reception	East Dining Room	4:30 pm
May 30, 2013	MESA/SSS-STEM Award Dinner	Alondra Room	4:00 pm
May 31, 2013	Mathematics & Natural Science Division Award	East Dining Room	12:00 pm
June 7	Commencement Reception	Library Lawn	1:00 pm
June 7	Commencement Ceremony	Murdock Stadium	4:00 pm
June 7, 2013	Nursing Graduation	Marsee	TBD
August 22, 2013	Honors Transfer Program New Student Orientation	East Dining Room	4:30 pm
October, 2013	Retiree Luncheon		11:00 am
TBD	Puente End-of-Year Celebration		
TBD	InterClub Council Recognition Banquet		
TBD	Distinguished Alumni		
TBD	Spring Scholar Baller Night		
TBD	Fire Academy Graduation		

<u>DATE</u>	<u>ACTIVITY</u>	<u>LOCATION</u>	<u>TIME</u>
May 6	Athletics Annual Golf Tournament & Dinner	Los Verdes GC	
TBD	Academic Awards and Presidential Scholars Presentation & Reception Ceremony		
TBD	Annual Athletics Hall of Fame Banquet		
TBD	EOPS/CalWORKs/CARE Recognition Awards Ceremony		
TBD	Art Department Open House		
TBD	9 th Annual Anthropology Student Research Symposium		
May 13 – 17, 2013	Classified Professional Development Week	Various	Various
May 28, 2013	Faculty and Staff Appreciation Day	Alondra Room	1:00 pm
TBD	ASO & Corona del Camino Recognition Banquet		
TBD	Journalism Awards Luncheon		
TBD	Myriad 50 th Anniversary Celebration & Reading		
TBD	Anthropology Symposium Awards Potluck		
TBD	Alpha Gamma Sigma Recognition Banquet		
TBD	Psychology Symposium		
TBD	Woodfest		
TBD	Respiratory Care Celebration Dinner		
TBD	Alpha Gamma Stole Ceremony		
TBD	Child Development Center "Crossing-the-Bridge" Ceremony		

COMPTON CENTER

<u>DATE</u>	<u>ACTIVITY</u>	<u>LOCATION</u>	<u>TIME</u>
TBD	Athletics Awards Banquet		
TBD	Athletic Hall of Fame		
May 19, 2013	Academic Awards Tea	Student Lounge	3:00 pm
May 21, 2013	First Year Experience End-of-Year Celebration	Student Lounge	1:00 pm
May 24, 2013	Transfer Center Admit Celebration Reception	Student Lounge	12:00 pm
May 30, 2013	EOPS/CARE Spring Banquet	Student Lounge	12:00 pm
June 4, 2013	Nursing Pinning Ceremony	Gymnasium	5:00 pm
June 6, 2013	Commencement Ceremony	Compton Center Stadium	5:30pm
June 19, 2013	ASB Awards Banquet	Student Lounge	6:00 pm