



EL CAMINO COMMUNITY COLLEGE DISTRICT

16007 Crenshaw Boulevard, Torrance, California 90506-0001

Telephone (310) 532-3670 or 1-866-ELCAMINO

www.elcamino.edu

May 15, 2013

Board of Trustees
El Camino Community College District

Dear Members of the Board:

Congratulations. You are in the final stretch of the Spring semester with less than a month to go. Commencement is in sight and the weather is warming. Good luck and best wishes.

The May Board meeting is relatively routine; however, there are a few highlights. The El Camino College State Championship – Forensics Team will be presented and our 2012 Accountability Report for Community Colleges (ARCC) will also be presented. Immediately thereafter, we will have a public hearing on Reopener Negotiations between the District and the El Camino College Classified Employees. The remaining consent agenda is highlighted as follows:

- A. Academic Affairs presents a First Reading on two Board policies, one for Course Repetition and one for Prerequisites and Co-requisites. Both policies are presented with administrative procedures for information purpose only. Curriculum changes are also included.
- B. Student and Community Advancement offers the Community Education Program for Summer 2013 and a Grant Acceptance for Economic and Workforce Development for the Advanced Manufacturing Sector.
- C. Administrative Services report includes a new state requirement in Item A, the Adoption of an Education Protection Account Funding and Expenditures. The remainder of the report is routine.
- D. Measure E for the 2002 Bond Fund is highlighted by numerous contractual recommendations.
- E. Human Resources recommends personnel actions and the official adoption of the Notification for Reopener Negotiations on page 83, and the yearly recommendation to declare salaries indefinite for the 2013-14 fiscal year. (See Attachment A)

F. The Superintendent/President's report provides an information item on the Trustee Elections for November 2013 and most likely the most important issue on the May Board agenda is the Second Reading and Adoption of the Master Agreement between the El Camino Community College District and Compton Community College District. This agreement was originally presented for First Reading at our February Board meeting.

A brief closed session will follow.

As previously mentioned in this letter, the exciting year-end activities began over a month ago with our Scholarship Awards Ceremony. Attachment B provides additional ceremonies at both the Compton Education Center and El Camino College. Please let Cindy Constantino know which events you will be attending and most important, if you will attend the El Camino College Commencement Ceremony on June 7 and/or the Compton Center Commencement Ceremony on June 6. As you know, you are all invited to any and all events.

Given our construction program, we naturally have another groundbreaking ceremony on the May 20 Board meeting date at 3:30 p.m. for the Industry and Technology Building and the Science, Technology, Engineering and Mathematics Center. (See Attachment C) Please feel free to meet in my office at 3:00 p.m. and we will have cars available for transportation.

Attachment D is confidential (not included for Student Trustee) on a grade appeal request that you received electronically.

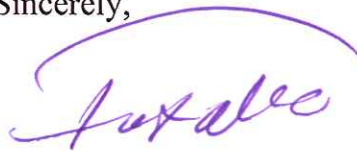
The following items are also presented for your information:

1. Daily Breeze Article, April 23, 2013 – Torrance Councilwoman Susan Rhilinger to Resign
2. Cliff Numark Announces Candidacy for ECC Trustee
3. Correspondence from Ms. Ann Garten regarding Bernard Elias
4. Correspondence from Dr. Jeanie Nishime regarding UCLA Extension (UNEX) Proposal
5. Correspondence from James A. Wall, Executive Director of National Institute for Metalworking Skills

6. Correspondence from Ms. Heather Parnock regarding Student Success: El Camino College Names Spring 2013 Scholar-Athletes
7. Correspondence from Ms. Jo Ann Higdon regarding the process used to arrive at the recommendation of the Selection Committee for Construction Manager
8. CDC Open House Promotion – April 2013
9. Correspondence from Ms. Ann Garten regarding Alternative Fuel Training Program for First Responders
10. Correspondence from Ms. Jo Ann Higdon regarding Existing Board Policy on Surplus Property
11. Correspondence from Ms. Ann Garten regarding Emergency Notifications
12. Correspondence from Ms. Erica LeBlanc, President of Association of Community and Continuing Education, regarding award for Best Practice & Community Partnership
13. Correspondence from Dr. Jeanie Nishime regarding Recommendation to withdraw from participation in the D. Ford Federal Direct Loan Program effective the 2013-2014 Award Year
14. Correspondence from Ms. Marsha Knight, Vice President Nominations and Elections, American College Dance Festival Association

Look forward to seeing you for the groundbreaking ceremony at 3:30 p.m. on May 20. If you have any questions, comments or concerns on the agenda or any other items, please do not hesitate to call Cindy Constantino or me.

Sincerely,



Thomas M. Fallo
Superintendent/President

**EL CAMINO COLLEGE
HUMAN RESOURCES OFFICE**

DATE: May 15, 2013
To: Thomas M. Fallo, Superintendent/President
FROM: Linda Beam, Vice President of Human Resources

SUBJECT: Declaration of Indefinite Salaries for Retroactive Pay

Per the Los Angeles County Office of Education, every district within its jurisdiction is required to adopt a "*Declaration of Indefinite Salaries for Retroactive Pay*" action in accordance with California Constitution, Article 11, Section 10, prior to June 30th of every fiscal year. The Constitution prohibits public officers or employees from receiving additional compensation for services already rendered. Courts have generally allowed retroactive pay within the constitution, if salaries were legally "indefinite."

This recommended Board of Trustees action provides authorization and flexibility regarding retroactive salary increases for bargaining unit represented employees and unrepresented, management, and confidential employees. This Board item appears annually.



El Camino College
Office of the Vice President – Student & Community Advancement
Jeanie Nishime, Ed.D, Vice President

2012/2013 YEAR-END ACTIVITIES

| <u>DATE</u> | <u>ACTIVITY</u> | <u>LOCATION</u> | <u>TIME</u> |
|----------------------|--|---------------------------------|----------------|
| April 18, 2013 | Scholarship Awards Ceremony | Marsee Parking Lot | 5:00 pm |
| April 26, 2013 | Fire Academy Graduation | ECC Fire Academy, Inglewood | 10:00 am |
| May 9, 2013 | Project Success 26 th Awards Luncheon | East Dining Room | 12:00 pm |
| May 10, 2013 | Athletics Annual Golf Tournament & Dinner | Los Verdes Golf Course | 1:00 pm |
| May 13 – 17, 2013 | Classified Professional Development Week | ECC Campus Various Locations | Various |
| May 15, 2013 | Academic Awards and Presidential Scholars Presentation & Reception Ceremony | East Dining Room | 5:30 pm |
| May 17, 2013 | EOPS/CalWORKs/CARE Recognition Awards Ceremony | Marriott Hotel, Torrance | 6:00 pm |
| <i>May 17, 2013</i> | <i>Annual Art Department Open House</i> | <i>Art Department</i> | <i>6:00 pm</i> |
| May 21, 2013 | First Year Experience Year-End Event | East Dining Room | 1:00 pm |
| May 22, 2013 | UC/CSU Admit Reception | East Dining Room | 5:00 pm |
| May 23, 2013 | Honors Transfer Program Awards Reception | East Dining Room | 4:30 pm |
| May 28, 2013 | Faculty and Staff Appreciation Day | Alondra Room | 1:00 pm |
| May 29, 2013 | Puente End-of-Year Celebration | East Dining Room | 6:00 pm |
| May 30, 2013 | MESA/SSS-STEM Award Dinner | Alondra Room | 4:00 pm |
| May 31, 2013 | Mathematics & Natural Science Division Award | Student Activities Center | 12:00 pm |
| June 7, 2013 | Commencement Reception | Library Lawn | 1:00 pm |
| June 7, 2013 | Commencement Ceremony | Murdock Stadium | 4:00 pm |
| June 7, 2013 | Nursing Graduation | Marsee | 6:00 pm |

2012/2013 YEAR-END ACTIVITIES

COMPTON CENTER

| <u>DATE</u> | <u>ACTIVITY</u> | <u>LOCATION</u> | <u>TIME</u> |
|---------------|---|-----------------|-------------|
| May 19, 2013 | Academic Awards Tea | Student Lounge | 3:00 pm |
| May 23, 2013 | First Year Experience End-of-Year Celebration | Student Lounge | 1:00 pm |
| May 24, 2013 | Transfer Center Admit Celebration Reception | Student Lounge | 12:00 pm |
| May 30, 2013 | EOPS/CARE Spring Banquet | Student Lounge | 12:00 pm |
| June 4, 2013 | Nursing Pinning Ceremony | Gymnasium | 5:00 pm |
| June 6, 2013 | Commencement Ceremony | Stadium | 5:30 pm |
| June 19, 2013 | ASB Awards Banquet | Student Lounge | 6:00 pm |



New Event dates added to calendar



EL CAMINO COLLEGE

| BUILDING / LOCATION | ABBREVIATION | BUILDING / LOCATION | ABBREVIATION |
|-------------------------------|--------------|--------------------------------|--------------|
| ADMINISTRATION | ADM | NATURAL SCIENCE | NATS |
| ART AND BEHAVIORAL SCIENCE | ARTB | NORTH GYM | NGYM |
| ART BUILDING - NORTH | ARTN | PHYS ED & ATHLETICS INST FIELD | PEFD |
| BASEBALL FIELD | BBFL | PHYSICAL EDUCATION NORTH | PE-N |
| BOOKSTORE | BKST | PHYSICAL EDUCATION SOUTH | PE-S |
| CAMPUS THEATRE | TH | PHYSICS | PHYS |
| CHEMISTRY | CHEM | PLANETARIUM | PLAN |
| CHERRY TREE OFFICES | CTO | POLICE DEPARTMENT | ECPD |
| CHILD DEVELOPMENT CENTER | CHIL | POOL | POOL |
| COMMUNICATIONS | COMM | SAND COURTS | SAND |
| COMMUNITY ADVANCEMENT OFFICE | CADV | SCHAUERMAN LIBRARY | LIB |
| CONSTRUCTION TECHNOLOGY | CNST | SHOPS | SHOP |
| DISTANCE EDUCATION CENTER | DE | SOFTBALL FIELD | SBFL |
| FIELDHOUSE | FLDH | SOCIAL SCIENCE | SOCS |
| HUMANITIES | H | SOUTH GYM | SGYM |
| LEARNING RESOURCES CENTER | LRC | SPECIAL RESOURCE CENTER | SRC |
| LIFE SCIENCE | LS | STUDENT ACTIVITIES CENTER | ACTC |
| MANHATTAN BEACH BLVD. MODULES | MBBM | STUDENT SERVICES CENTER | SSVC |
| MARSEE AUDITORIUM | AUD | TECHNICAL ARTS | TECH |
| MATH BUSINESS ALLIED HEALTH | MBA | TENNIS COURTS | TENN |
| MURDOCK STADIUM | STAD | YARD | YARD |
| MUSIC | MUSI | | |

| CONFERENCE ROOMS: | |
|-------------------|---|
| BOOKSTORE: | |
| ALONDRA | 1 |
| DECATHLON | 2 |
| EAST DINING | 3 |
| STADIUM | 4 |
| LIBRARY/LRC: | |
| DISTANCE ED | 5 |
| ARCHIVES | 6 |
| LIBRARY 202 | 7 |

THE DAILY BREEZE, April 23, 2013

Torrance Councilwoman Susan Rhilinger to resign

[Torrance Councilwoman Susan Rhilinger to resign](#)



Torrance Councilwoman Susan Rhilinger

Torrance Councilwoman Susan Rhilinger, who continues to battle medical problems, announced Tuesday that she intends to resign June 30 and move to Cape Cod in search of a slower pace of life.

During the same City Council meeting where Rhilinger revealed her plans, Councilman Cliff Numark also announced he will run this November for a spot on the five-member El Camino College District Board of Trustees, meaning he, too, would step down if he wins election.

Rhilinger and Numark both have three years left on their terms.

Rhilinger, a former Torrance Police Department captain, was seen as a potential successor to Mayor Frank Scotto when his term ends next year. Three City Council seats are also up for grabs in June 2014.

In October 2011, Rhilinger announced she would not seek re-election to the City Council the following year because of ill health. She later rescinded her announcement and won a second term by acclamation after the 2012 election was canceled when the incumbents faced no challengers.

This time, however, it appears Rhilinger will not rethink her resignation.

"I am heeding medical advice to reduce the level of stress in my life," she said in a prepared statement. "I will be relocating, at least for the next year, to a small town on Cape Cod, Massachusetts, where I spent many restorative vacations during my police career.

"I am hoping that the slower pace of life there will help me focus more on my personal needs and allow me to bring my life back into balance."

Rhilinger added that leaving at the end of the fiscal year will allow her to see the budget process for 2013-14 to its conclusion.

"So shocked to find out that my colleague Susan Rhilinger will be resigning her seat on the City Council," tweeted Councilman Pat Furey, who also was elected in 2008. "She has truly been like a sister to me, and Torrance will surely miss her leadership in the coming years."

Rhilinger was the top vote-getter in the 2008 election. Only Councilman Bill Sutherland has formally announced his candidacy for the mayoral post.

Numark, who works for the American Red Cross, was similarly first elected in 2008.

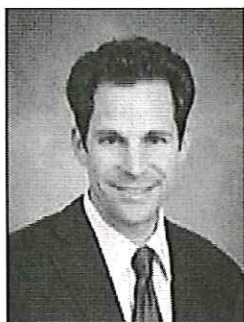
The El Camino trustee election this fall will be the first where voters will cast ballots for candidates in their geographic area rather than at large.

The redrawn boundaries will affect Trustee Maureen O'Donnell, a former Torrance councilwoman who will be effectively pushed out of office by the move unless she moves to another part of town.

The new boundaries were approved by the board last year.

Cliff Numark (Clifford Ira Numark)

1. **Cliff Announces Candidacy for ECC Trustee** <http://cliffnumark.com/?p=45>
2. ***Chief Executive Officer of the American Red Cross Southern California Blood Services Region***



www.redcrossblood.org/socal/leadership

Cliff Numark is the CEO for the American Red Cross Blood Services Southern California Region, where he is responsible for distributing more than 420,000 units of blood to Southern California hospitals, the largest distributor of blood products in the Red Cross system. The region, with more than 1,000 team members, under Numark's leadership became the second largest collector of blood and platelets in the Red Cross system and was named Red Cross "Region of the Year" for fiscal year 2012.

Prior to becoming CEO, Numark served as the Donor Recruitment Director, overhauling blood donor marketing and outreach efforts. In particular, he initiated integrated direct marketing to reach donors through direct mail, loyalty programs, telerecruitment, texting, online communications and offline contacts. He oversaw development of numerous large scale programs that collect more than 4,000 units annually, including the "Battle of the Badges" competition drive, the County of Los Angeles program, and the KLOS media blood drive, which collects more than 10,000 blood and platelet products. He spearheaded numerous corporate partnerships for donor appreciation gifts, valued at more than \$7 million annually.

Previously, Cliff served as founder and Principal of CustomerIntellect, a market research consulting firm and as managing director at O'Melveny Consulting, a subsidiary of the law firm of O'Melveny & Myers. Prior to his work at O'Melveny, Cliff provided consulting services to technology companies as CEO of the San Diego Regional Technology Alliance, where he tripled revenues, established the entrepreneurial training program, oversaw seed investments, and developed the region's largest technology networking event.

Cliff studied economics and holds a Master in Public Affairs from Princeton University, a law degree from the University of California at Berkeley, a Master of Science in Energy and the Environment from the University of Sussex

Engineering School, and a B.A. magna cum laude from Pomona College in Chemistry and Public Policy. He is a member of Phi Beta Kappa.

3. **Bio: June 2002,**

Managing Director, Operations
O'Melveny Consulting LLC

Prior to joining O'Melveny Consulting www.consultOMC.com Mr. Numark assisted numerous technology startups as president and chief executive officer of the San Diego Regional Technology Alliance where he instituted its seminar program, oversaw the seed funding program, initiated the consulting practice and remains a board member. He wrote the first study of San Diego's wireless community. While chief operating officer of Los Angeles Regional Technology Alliance, Mr. Numark instituted the entrepreneur education program and spearheaded the California investment program (Cal TIP) providing seed capital to early stage technology companies. He also authored the first study on venture capital in southern California and the first edition of the Federal Technology Funding Guide.

Mr. Numark was a staff aide in California government in Sacramento, a policy analyst in Washington, D.C. and a journalist in Arizona, southern California and a stringer for The New York Times. He holds a Master's in Public Affairs from Princeton, a law degree from University of California at Berkeley, a Master's from the University of Sussex Engineering School, and a B.A. from Pomona College in Chemistry and Public Policy.

4. **Board Member – Go For Broke National Education Center – (with George Nakano)**

www.goforbroke.org/about_us/about_us_educational_board.asp

5. **CSUDH College of Business Administration and Public Policy Advisory Board**

www.csudh.edu/univadv/uce/CBAPPawards/advisoryboard.shtml

6. **Candidate Bio, June 2008:**

www.smartvoter.org/2008/06/03/ca/la/vote/numark_c/bio.html

As a Torrance area native and homeowner with his wife Diane, Cliff brings to our shared vision of Torrance + a balanced residential, commercial and industrial community + a new approach: smart planning to protect neighborhoods and create jobs.

Cliff is dedicated to service. A South Bay native with a graduate education and business experience, Numark has launched programs for disadvantaged students, catalyzed a curbside recycling initiative, advised small companies, and now works full-time for the American Red Cross, responsible for recruiting nearly 400,000 Southern Californians to give blood.

As a Torrance City Councilman, Numark will bring his education, experience and passion for service to continue to make Torrance a great city.

The son of teachers, Numark grew up in the South Bay, graduating from the Narbonne High School Math/Science Magnet at the top of the class. As a teen, he would often marvel at Torrance's vibrant community - its performing arts center, its library, its parks, its exceptional public safety, and its strong business center.

This community - and marriage to Diane Korman, his childhood friend and Torrance native - drew him to Torrance as an adult, where he continues his passion for service. He serves as a City Commissioner for Parks and Recreation, where he has improved outreach for the annual community grants program and updated the usage policy for the Plunge.

Cliff previously served on the Community Services Commission and the Cable Television Advisory Board in 1999, where he initiated "Open Mic Night" to better connect citizens to the electoral process. He currently serves as Vice President of the Torrance Symphony, Vice President of the Torrance Historical Society, and Secretary of the Madrona Marsh Foundation. He also is the Executive Director for Leadership Torrance, the leadership program of the Torrance Area Chamber of Commerce.

This Torrance civic contribution builds on his professional accomplishments. Numark is an experienced business professional: he started his own market research business, served as CEO and COO of two technology companies, and worked as the managing director of O'Melveny Consulting, a management consulting firm affiliated with the law firm of O'Melveny & Myers.

Numark has experience in government and media relations: a college stringer for the New York Times, Cliff worked as a professional reporter and for a variety of government agencies. He was selected for the prestigious Senate Fellows program in the State Capitol and served as the first Fellow for the California Institute for Federal Policy Research, a think tank in Washington, DC. He is a graduate of the CORO program, Leadership Southern California, and Leadership Torrance.

Numark has the educational background to understand issues quickly. Numark studied economics and received a Master in Public Affairs degree from Princeton University, a law degree from the University of California at Berkeley (Boalt Hall), a Master of Science in Energy and the Environment from the University of Sussex Engineering School, and a B.A. magna cum laude from Pomona College in Chemistry and Public Policy. He is a member of Phi Beta Kappa.

Numark owns a home in West Torrance with his wife Diane, who is the senior producer for ABC's Extreme Makeover: Home Edition and leads media relations for shows, including the Christina Ripatti episode in Redondo Beach. Diane and Cliff love living in Torrance because it's a great city! Plus, they are just a few miles from Numark's mother, Wendy Wengrow, who is a retired teacher living in

Torrance and his sister, Tracy Numark, who teaches at Jefferson Middle School. They are also just a few miles from Diane's parents, Howard and Dale Korman, who live in Torrance, and grandmother, Harriet Apsel who lives in New Horizons in Torrance.

Dedicated to service, Numark will leverage his unique mix of education and experience to be the New Voice, the New Choice, and the New Mark for Torrance. On election day, please make your mark for Numark!

7. **Red Cross CEO scores in Torrance.**

http://losangeles.blockshopper.com/news/story/2400118960-Red_Cross_CEO_scores_in_Torrance

Clifford Ira Numark and his wife, Diane, bought a three-bedroom, 2.5-bath at 116 Camino De Colinas in Torrance from Marc Eric Spivey for \$875,000 on Feb. 2.

Spivey paid \$1.175 million for the property in March 2005. The 2,176-square-foot house in South Torrance was built in 1952.

Mr. Numark is the CEO and director of donor recruitment at the American Red Cross Southern California Blood Services Region. He previously served as a market research and business consultant for a number of high-tech start-up companies.

He earned his undergraduate degree from Pomona College, his M.S. in energy and the environment from University of Sussex, his master's in public affairs from Princeton University and his J.D. from University of California at Berkeley.

The Numarks sold their home at 6461 Wynkoop St. in Westchester/LAX for \$675,000 in Nov. 2004.

8. **Clifford Numark has a law practice in Pomona (CA)**

Lawyer Clifford Numark has experience representing clients in various areas of Law.

Clifford I. Numark, Attorney at Law

100 Red Cross Circle

Pomona, CA 91768

909-859-7096



EL CAMINO COMMUNITY COLLEGE DISTRICT

16007 Crenshaw Boulevard, Torrance, California 90506-0001

Telephone (310) 532-3670 or 1-866-ELCAMINO

www.elcamino.edu

M-E-M-O-R-A-N-D-U-M

Date: May 6, 2013
To: President Fallo
From: Ann M. Garten
Re: Bernard Elias

Several weeks ago the Student Development Office referred a phone call from a concerned citizen, Bernard Elias, to the Community Relations Office. Mr. Elias was upset about the Board of Trustees "rehiring the President" and increasing the salary. He said he is an El Camino College student and a taxpayer in the District and demanded that I explain why the Board voted as they did. I advised him that I could not answer why the Board voted one way or another; and that he would be best served by asking the Board that question. He continued expressing his displeasure and stated that since I am the "PR office", I should be able to explain the Board's actions. I explained that the Board has one employee in the District - the Superintendent/President - and the contract between the Board and Superintendent is their purview, not PR's. He then requested a face to face meeting with me, which we scheduled for May 1, 2013.

On May 1 Mr. Elias came to my office accompanied by Martha Madison. He reiterated the same comments and questions he had during our phone conversation - again demanding that I explain the Board's vote. He constantly interrupted when I tried to address his questions - he threatened to go to the media if I did not tell him why the Board voted the way they did. I told him he could review the Board minutes online, but I was not in a position to speak for the Board on this issue. I also advised him that the media had already covered this issue at the time, when it was relevant to them.

He and Martha then both began talking about the "vote of no confidence the teachers took" after the Board approved the new contract with the Superintendent/President. They wanted to know what the District's position on this vote of no confidence is. I told them I was not aware of any vote related to the Board's decision to offer the President a new contract. Martha then said she would speak with the teachers who told her they took the vote.

Both then asked when and where the next Board of Trustees meeting would be and I provided the information. I expect one or both of them will attend the Board meeting on May 20.



EL CAMINO COLLEGE

Office of the Vice President-Student & Community Advancement

Jeanie Nishime – Vice President

April 5, 2013

TO: President Thomas Fallo

SUBJECT: UCLA Extension (UNEX) Proposal


Dr. Arce and I met with representatives from UNEX to discuss the possibility of offering degree credit courses at lower and upper division levels and UNEX certificate programs at the College. UNEX is eager to have a presence in the South Bay and will offer any certificate program we think will meet the needs of our community. The credit courses will be offered primarily to our continuing students and we will select the courses from a listing of courses provided by UNEX.

Degree credit courses are offered on UCLA's quarter system (12 weeks) and can be offered at a discounted cost of \$149 per quarter unit. All registration is handled through UNEX's Course Management System. The courses generate a UCLA transcript but the grade is not calculated into the UCLA GPA and students may have to petition to have the courses fulfill particular requirements at UCLA. Transferability is likely, but not guaranteed, to other institutions.

Typical certificates are 8-10 courses and students would pay the full UCLA extension price for the certificate program. Credits from certificate programs are typically not applicable to accredited degree programs but enhance an individual's career opportunities. Dr. Arce and I have requested the UNEX catalog so we can determine which certificate programs may have the biggest draw for our community.

If we enter into an agreement with UNEX, ECC would provide classroom space, AV and support for a remuneration of \$1000 per class. Once all expenses are covered (an enrollment of 15 students covers expenses), profits are shared 50/50.

We will continue to explore the opportunities that contracting with UNEX may have for our students and our community and provide you with a recommendation.



Jeanie Nishime, Ed.D.
Vice President



National Institute for Metalworking Skills®

RECEIVED APR 10 2013

April 4, 2013

Mr. Thomas M. Fallo
Superintendent / President
El Camino College
16007 Crenshaw Boulevard
Torrance, California 90506

Dear Mr. Fallo:

This is to officially convey accreditation renewal of your Machine Tool Technology Program at the Torrance and Compton Center campuses by the National Institute for Metalworking Skills. The renewed accreditation is effective March 25, 2013 through March 25, 2018.

This accreditation renewal is the result of a rigorous examination determining that your program meets the quality standards as established by the National Institute for Metalworking Skills on behalf of the nation's precision manufacturing industry.

You may continue to use our name and logo in your publications in communications, including your website. Discounted testing fees for your instructors and students will remain in place at our online testing center.

We do recommend an appropriate celebration to commemorate this event. Where possible, one of our Board members or I may be available to personally present the award. An official accreditation plaque is being mailed under separate cover.

I join with the entire NIMS community in conveying our congratulations.

Sincerely,

James A. Wall
Executive Director

JAW/cr

Mr. Thomas M. Fallo
April 4, 2013

Page Two

CC: Hon. Edmund G. Brown Jr., Governor of California
Dr. Brice W. Harris, Chancellor, California Community Colleges

Brenda Baker, Executive Director, LA Chapter of the National Tooling & Machining Association
John Belzer, President, TCI Precision Metals // NIMS Board of Directors
Eric Carlson, Machine Tool Technology Instructor, El Camino College
Virginia Hamilton, Regional Administrator, U.S. Department of Labor/ETA
Ed Hoffmann, Machine Tool Technology Instructor, El Camino College
Mike Kartsonis, Trustee, LA Chapter of the National Tooling & Machining Association
Mark Lashinske, NIMS Evaluator // NIMS Board of Directors // Modern Industries
John Martinez, President, LA Chapter of the National Tooling & Machining Association
Don McKenzie, Advisory Committee Chair // Manufacturing Manager, Northrop Grumman
Stephanie Rodriguez, Dean of Industry & Technology Division, El Camino College
Ron Way, Manufacturing Advisor, El Camino College
Phillip Yaghmai, Machine Tool Technology Instructor, El Camino College

From: Parnock, Heather
Sent: Friday, May 10, 2013 3:27 PM
To: Pickens, Susan
Subject: RE: Press Release

Student Success: El Camino College Names Spring 2013 Scholar-Athletes

Eighty El Camino College scholar-athletes were recently honored as members of the Scholar-Baller organization. Scholar-Baller recognizes academic success and those athletes who excel in the classroom by achieving a 3.0 GPA or higher.

Scholar-Baller stresses the importance of a lifelong commitment to learning, and promotes willingness for students to accept the challenge of balancing academics and athletics. Spring scholar-athletes from baseball, softball, track, tennis, volleyball swim, golf and badminton were recognized:

- Baseball: Chris Aldape, Rex Calkins, Jack Canady, Dylan Hatch, John Lauro, Justin McCullough, Ted Naranjo, Colin Nelson, and Daniel Timmeran
- Softball: Zariah Marquez, Erika Pliska, and Olufunmike "Aisha" Salami
- Women's Track: Rosa Castro, Araya Dixon, Lourdes Gonzalez, Kiera Griffin, Brittany Householder, Liliana Lopez, and Anique Villegas
- Men's Track: Tyler Caracoza, Javier Cota, Danny Escalante, Charles Goodridge, Andrew Griffie, Christopher Guido, Alexander Guzman, Garrett Lopez, Reo Miranda-Lavertu, Ray Nunez, Eric Rodriquez, Tomas Snur, Daniel Torres, Austin Van Biezen, and Phillip Zavala
- Men's Tennis: Christopher Fisher and Sergio Guerra
- Women's Tennis: Jessica Castile, Sarah Choi, Karin Endo, Ka Ng, Shenae Shampine, and Chun Shin
- Men's Volleyball: Trevor Butler, Nicholas DiMatteo, Frank Flanagan, Steven Lammon, Tien Nguyen, Matthew Pimblett, Samusu Semo, and Matthew Tsao
- Women's Swim: Lynsey Alabab, Veronica Morgan, Brunnymaria Smith-Prado, Alexis Solaro, Julie Takigawa, Tamara Thebodeau, and Christy Villasor
- Men's Swim: Ashton DeRojas, Mario Espinosa, Matthew Fink, Patrick Fink, Andrew Goldenson, Filip Kostic, Adam Moine, Alec Ortiz, Nico Pietrantonio, Christian Relleve, Andrew Rodriguez, Devin Sanchez, Skyler Ulrich, and Gregorio Uretta

Golf: Kyle Alexander, James Harper, Erwyn Lam, and Rohit Verma

Badminton: Corinne Belandres, Kelsey Brandin, Bryar Cochran, and Callie Rodella

El Camino College State Championship Debate Team to Stage Demonstration

El Camino College's state championship debate team will demonstrate its award-winning skills in parliamentary debate and other debate styles this week.

A parliamentary debate demonstration will run from 1:30-2:30 p.m. April 3 in the Campus Theater, followed by individual events at 7-8 p.m. April 4 in the Marsee Auditorium.

The individual events on April 4 will feature informative speaking, persuasive speaking, and speech-to-entertain. All include 10-minute, fully memorized speeches. A prose oral interpretation performance, impromptu speaking (a speech with only two minutes of prep on a philosophical topic given right there on the stage), and extemporaneous speaking (a speech with 30 minutes prep that has 8-10 sources on a current event) are also included.

Both events are fundraisers for the team; tickets are available at the door for \$10 each. Proceeds will go toward the team's trip to the national competition in Woodland Hills on April 16.

The powerhouse El Camino College debate team recently swept the state championship title at a tournament in Woodland Hills, with ECC student Jonny Deatherage named best speaker in the state. The team crushed the competition, with second place many points behind.

This win marks the first state tournament championship in ECC history.



EL CAMINO COMMUNITY COLLEGE DISTRICT

16007 Crenshaw Boulevard, Torrance, California 90506-0001

Telephone (310) 532-3670 or 1-866-ELCAMINO

www.elcamino.edu

May 15, 2013

TO: President Thomas Fallo

From: Jo Ann Higdon, M.P.A

The process used to arrive at the recommendation of the Selection Committee for Construction Manager was as follows:

1. Two advertisements were placed for publication on March 11, 2013 and March 18, 2013 for "Notice for Professional Services, College Advocate/Owner's Representative (CA/OR)".
2. On March 21, 2013 a Mandatory Pre-Proposal Conference was held for interested firms. Representatives from 26 firms attend this mandatory meeting and gained information of the contents and requirements for submittal of proposals.
3. Deadline for submittal of Proposer Questions regarding the RFP was March 29, 2013. 6 inquiries were received and satisfactory answers were provided to each inquiry and distributed to each proposer for their information.
4. Deadline for District receipt of Proposals was April 4, 2013 at 2 p.m. 5 firms submitted proposals. Each member of the Selection Committee was provided a copy of the proposals submitted by each firm for their review prior to interviews.
5. Selection committee members reviewed the proposals in detailed and elected to interview the 5 firms on April 18, 2013. It must be noted that on April 16, 2013, Arcadis requested to withdraw from further consideration due to personnel changes and the District accepted their withdrawal.
6. Oral interviews were conducted on April 18, 2013. At the conclusion of the interviews, the Selection Committee discussed each firm and, as previously noted, selected a firm for recommendation to the Superintendent/President.
7. The recommendation was forwarded for consideration on April 29, 2013.

Jo Ann Higdon, M.P.A
Vice President, Administrative Services

CDC Open House Promotion – April 2013

News Release: April 16, 2013

www.elcamino.edu/administration/publicrelations/docs/2013/april/CDC-Open-House-04-2013.pdf

ECC Homepage:

News & Info post:

CDC Open House : ECC Child Development Center (CDC) open house is 1-5 p.m. April 26. Prospective preschool students and their parents are invited to tour the CDC and meet the teaching staff. More... [Link to flier]

Slider Post:



Social Media:

FACEBOOK:

Wed 4/24 at 10 am

ECC Child Development Center (CDC) [open house](#) is 1-5 p.m. April 26. Prospective preschool students and their parents are invited to tour the CDC and meet the teaching staff.

Fri 4/26 at noon

TODAY! ECC Child Development Center (CDC) [open house](#) is 1-5 p.m. April 26. Prospective preschool students and their parents are invited to tour the CDC and meet the teaching staff.

TODAY! ECC Child Development Center (CDC) open house is 1-5 p.m. April 26. Prospective preschool students and their parents are invited to tour the CDC and meet the teaching staff. <http://www.elcamino.edu/administration/publicrelations/docs/2013/april/CDC-Open-House-04-2013.pdf>



Like · Comment · Share

5 people like this.



Write a comment...

1,046 people saw this post

Boost Post

TWITTER:

5pm Monday 4/22:

#Preschool Kids. El Camino's Child Development Center to host Open House Friday April 26.

<http://www.elcamino.edu/student-services/cdc/news-and-events.asp>

Electronic Signboard Posting: *began Monday, April 15*

CHILD DEV. CENTER

OPEN HOUSE 1-5PM

FRIDAY, APRIL 26

REGISTER TODAY!

New Web page:

<http://www.elcamino.edu/student-services/cdc/news-and-events.asp>

Flier created: *and emailed to Sandy*

EL CAMINO COLLEGE
Child Development Center Offers

- Low child/staff ratios
- Emphasis on social skills
- Developmental academic curriculum
- State-certified mentor teachers
- Parent enrichment program
- Breakfast and snacks provided
- Accredited by the National Accreditation Commission (NAC) for Early Care and Education Programs

Open House
1-5 p.m.
April 26, 2013

Prospective preschool students from the community and El Camino College are invited to bring their families to meet the teaching staff and tour the school.

Come Visit Us!

The El Camino College Child Development Center is located at:
16007 Greenhatch Blvd., Torrance, CA 90506 – just south of Rodondo Beach Blvd.

For more information, please call 310-660-3720, visit www.elcamino.edu/student-services/cdc/, or email maes@cdge.elcamino.edu

Special Open House Offer:

Families who enroll in the fee-based program at the open house event and pre-pay the registration fee, receive the first week's tuition free!

First Week's Tuition Free!

EL CAMINO COLLEGE

From: Parnock, Heather

Sent: Wednesday, April 17, 2013 1:24 PM

To: Parvis, Sandra

Subject: CDC Open House

Attached is the new CDC Open House flier, as well as an updated model release form for CDC parents.

Campus Calendar for President's Newsletter April 17, 2013:

<http://www.elcamino.edu/administration/president/archives/2013/presnews04172013.pdf>



EL CAMINO COMMUNITY COLLEGE DISTRICT

16007 Crenshaw Boulevard, Torrance, California 90506-0001

Telephone (310) 532-3670 or 1-866-ELCAMINO

M-E-M-O-R-A-N-D-U-M

Date: May 14, 2013

To: President Fallo

From: Ann M. Garten

Re: Alternative Fuel Training Program for First Responders

At the April Board meeting, a request was made for additional information on the Alternative Fuel Training Program for First Responders. The El Camino College Business Training Center (BTC) received a \$750,000 grant to implement a training program for employers engaged in mass transit, alternative fuels, transportation maintenance, and fleet services to support the Alternative and Renewable Fuel and Vehicle Technology Program, created in 2007, under Assembly Bill 118.

The El Camino College program is among the first of its kind in the country, offering emergency personnel and first responders training for situations involving vehicles that use alternative fuel, such as hybrids, electrical, compressed natural gas, and hydrogen.

Attached are documents promoting this program to the media and community via the El Camino College Community Newsletter. These documents provide additional information about the program offered through the BRC.



El Camino College
16007 Crenshaw Blvd.
Torrance, CA 90506



ALTERNATIVE FUEL FIRST RESPONDER TRAINING

OPEN TO ALL POLICE, FIREFIGHTERS, MASS TRANSIT MECHANICS, AND COLLEGE/ UNIVERSITY POLICE IN SOUTHERN CALIFORNIA

With alternative fueled vehicles becoming more popular on the market, it is important that first responders are prepared to deal with these vehicles in case of an emergency...haven't been trained yet?

The participants will learn how to safely respond to accidents involving alternative fuels. They will be able to do the following: Understand the different fuel properties and its characteristics- Gaseous Fuels, Biofuels, Vehicle Identification Electric Vehicles, Gaseous Fuels Vehicles, Biofuel Vehicles, vehicle components, recommended first responder for that vehicle, and appropriate equipment for that vehicle.

Course Fees: Paid by Grant Program

First Responder Training (8 hours) Clean Cities Learning Program/ U.S. Department of Energy approved course

Available Class Dates: Wednesday, August 1, 2012

Class Times: 8:00 a.m. to 5:00 p.m.

Course Location:



El Camino College Fire Academy
206 W. Beach Avenue
Inglewood, CA

MAP

Contact Person: Eldon Davidson, 310-973-3158, edavidson@elcamino.edu



Registration is Limited — Sign-Up Now for This Grant-Funded Training

[TO REGISTER ONLINE](#)

REGISTER HERE

Grant Training Partners:



El Camino College Prepares First Responders for Alternative Fuel Vehicle Emergencies



The number of alternative fuel and electric drive vehicles are rapidly increasing on South Bay streets and highways, presenting a new set of challenges when involved in accidents. That translates to a need for first responders to be specifically trained for emergency situations.

Firefighter Andrew Behrens knows that every call presents different challenges, so he is always interested in learning new skills and techniques to be prepared. When he heard about a new program at the El Camino Fire Academy that deals with responding to situations with alternative fuel vehicles, he enrolled right away.

"Technology is always changing and we want to make sure everything is safe for the firefighter, the patient, emergency personnel, and everyone involved," said Behrens, an El Camino Fire Academy graduate who is a paid call firefighter in Manhattan Beach, a paramedic, and a mentor coordinator at the fire academy.

"For this training, I'm interested in looking at these kinds of cars to find out where everything is. There are a lot of things to consider. In an electric car, for example, battery connections have more voltage. In an alternative fuel vehicle, if there is a break in the tank we need to know how to handle it – especially dealing with natural gas, we need to learn how to contain and control it. There are a lot of things that come into play."

The First Responder Training Program is among the first of its kind, offering emergency personnel training for situations involving vehicles that use alternative fuel, such as hybrids, electrical, compressed natural gas, and hydrogen.



ECC is serving as the lead college for the program, in partnership with 10 other colleges statewide. First Responder Training is one of the many courses El Camino College is providing to fire, police, sheriff departments, California Highway Patrol, as well as others who deal with emergencies involving alternative fuels.



NEWS

El Camino College | Public Relations & Marketing Department
16007 Crenshaw Blvd., Torrance, CA 90506
Contact: Ann M. Garten, Director, Community Relations
Telephone: (310) 660-3406 | E-Mail: agarten@elcamino.edu

For Immediate Release

May 16, 2012

El Camino College to Offer Innovative Alternative Fuel Training Program for First Responders

Firefighter Andrew Behrens knows that every call presents different challenges, so he is always interested in learning new skills and techniques to be prepared. When he heard about a new program at the El Camino Fire Academy that deals with responding to situations with alternative fuel vehicles, he enrolled right away.

"Technology is always changing and we want to make sure everything is safe for the firefighter, the patient, emergency personnel, and everyone involved," said Behrens, an El Camino Fire Academy graduate who is a paid call firefighter in Manhattan Beach, a paramedic, and a mentor coordinator at the fire academy.

"For this training, I'm interested in looking at these kinds of cars to find out where everything is. There are a lot of things to consider. In an electric car, for example, battery connections have more voltage. In an alternative fuel vehicle, if there is a break in the tank we need to know how to handle it – especially dealing with natural gas, we need to learn how to contain and control it. There are a lot of things that come into play."

Behrens will join the inaugural class of the El Camino Fire Academy's new Alternative Fuel First Responder Training program. The program is among the first of its kind, offering emergency personnel training for situations involving vehicles that use alternative fuel, such as hybrids, electrical, compressed natural gas, and hydrogen. As these new technologies are introduced into everyday transportation, it has become critical for emergency responders to know the different safety techniques necessary to assist and save lives.

The first training course in this innovative program is scheduled from 8 a.m. to 5 p.m. May 21 at the El Camino Fire Academy, 206 West Beach Street in Inglewood. Training includes classroom work as well as hands-on demonstrations with an alternative fuel vehicle.

ECC is serving as the lead college for the program, in partnership with 10 other colleges statewide. First Responder Training is one of the many courses El Camino College is providing to fire, police, sheriff departments, California Highway Patrol, mechanics who work with alternative fuel vehicles, as well as others who deal with emergencies involving alternative fuels.

Chief William Melendez, training coordinator of the El Camino Fire Academy, is assisting Eldon Davidson, director of contract training of the El Camino Business Training Center (BTC), in providing training statewide.

"One of the things we are learning in fire service is that new things are coming in our direction, and we need to be prepared," Melendez said. "This kind of training is critical right now; we aren't looking at this as future technology, this technology is here now and we need to respond. This class will give tools to identify and recognize hazards, respond and be safe. It brings a new perspective to our service."

Thousands of California emergency personnel are expected to gain training with this program. Courses range from 8 to 24 hours and many can also be conducted at the employer's location. Partner colleges include: Rio Hondo College, College of the Desert, Cerritos College, Long Beach City College, Kern College District, Barstow Community College, City College of San Francisco, Riverside Community College, College of the Canyons, and San Diego Miramar College.

"Chief Melendez, along with his ECC colleague retired Captain Mark Wilde, has been of tremendous assistance to us in developing curriculum for the program, along with sharing with other partners across the state," said the BTC's Davidson. "They have become major spokesmen for this type training."

The program is part of the El Camino College Business Training Center's Alternative and Renewable Fuel and Vehicle Technology Program, designed to provide alternative fuel vehicle (AFV) training to incumbent workers of any California public entity employer, county regional transit authority, city, municipality, and/or business engaged in alternative and renewable fuel and vehicle technologies.

The BTC received a \$750,000 grant to implement a training program for employers that are engaged in mass transit, alternative fuels, transportation maintenance, and fleet services to support the Alternative and Renewable Fuel and Vehicle Technology Program, created in 2007 under Assembly Bill 118.

Much of the training costs are offset through the grant. The overall goal of the program is to support a transition from petroleum-based transportation to alternative and renewable fuels and clean, low carbon vehicle technologies. Other courses available through the grant include: hybrid vehicle safety, maintenance and diagnostics, advanced engine control systems and diagnostics, fuel system inspection, CNG engine specific/fuel systems operation and diagnostic, utility equipment hydraulics, electrical-voltmeter, schematics, electricity principles, biofuels storage, transport, fleet operations and use, first responder- alternative fuels (CNG, ING, hydrogen), and sustainable management systems.

To register or for more information, please contact: Eldon Davidson, 310-973-3158, edavidson@elcamino.edu or Jannet Malig, 562-860-2451 ext. 2912, www.cerritos.edu/atte.

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NEWS

El Camino College | Public Relations & Marketing Department
16007 Crenshaw Blvd., Torrance, CA 90506
Contact: Ann M. Garten, Director, Community Relations
Telephone: (310) 660-3406 | E-Mail: agarten@elcamino.edu

For Immediate Release

March 13, 2013

El Camino College to Offer its Innovative Alternative Fuel Training Program for First Responders to Campus and Community

The El Camino Fire Academy's new Alternative Fuel First Responder Training program will offer its innovative training program to emergency personnel employed by the college and its centers, in addition to the community. The training session runs from **8 a.m. to 5 p.m., Friday, March 29, 2013** at the college's Technical Arts Building, 16007 Crenshaw Boulevard, near Torrance.

ECC is serving as the lead college for this comprehensive program, in partnership with 10 other colleges statewide. First Responder Training is one of the many courses El Camino College is providing to fire, police, sheriff departments, California Highway Patrol, and mechanics who work with alternative fuel vehicles, as well as others who deal with emergencies involving alternative fuels.

The program is among the first of its kind, offering emergency personnel training for situations involving vehicles that use alternative fuel, such as hybrids, electrical, compressed natural gas, and hydrogen. As these new technologies are introduced into everyday transportation, it has become critical for emergency responders to know the different safety techniques necessary to assist and save lives. Training includes classroom work as well as hands-on demonstrations with an alternative fuel vehicle.

Chief William Melendez, training coordinator of the El Camino Fire Academy, is assisting Eldon Davidson, director of contract training of the El Camino Business Training Center (BTC), in providing training statewide.

Thousands of California emergency personnel will gain training through this program. Chief Melendez and his team recently completed a large-scale training session in San Bernardino. A total of 168 firefighters from San Bernardino, Redlands, Rialto, San Manuel, and the Cal Fire agency participated in this valuable training.

Courses range from 8 to 24 hours and many can also be conducted at the employer's location. Partner colleges include: Rio Hondo College, College of the Desert, Cerritos College, Long Beach City College, Kern College District, Barstow Community College, City College of San Francisco, Riverside Community College, College of the Canyons, and San Diego Miramar College.

The program is part of the El Camino College Business Training Center's Alternative and Renewable Fuel and Vehicle Technology Program, designed to provide alternative fuel vehicle

(AFV) training to incumbent workers of any California public entity employer, county regional transit authority, city, municipality, and/or business engaged in alternative and renewable fuel and vehicle technologies.

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For more information, contact: Eldon Davidson at 310-973-3158 or edavidson@elcamino.edu.

###

Constantino, Cindy

From: Fallo, Thomas
Sent: Sunday, April 28, 2013 1:50 PM
To: Higdon, Jo Ann
Cc: Constantino, Cindy
Subject: Re: Existing Board Policy on Surplus Property

Please write a letter to me for the board.

thomas m fallo
el camino college
310.660.3111

On Apr 26, 2013, at 10:44 AM, "Higdon, Jo Ann" <jhigdon@elcamino.edu> wrote:

The current board policy on surplus property already gives the authority to the President to surplus property. There is absolutely nothing that requires this detail to go to the Board. Apparently, Jeff gave direction that it he wanted the details to go to the Board . . .

-----Original Message-----

From: Warriar, Shobhana
Sent: Friday, April 26, 2013 10:42 AM
To: Higdon, Jo Ann
Subject: FW: Message from "RNP002673492797"

-----Original Message-----

From: VPAdminsvccopier@elcamino.edu [<mailto:VPAdminsvccopier@elcamino.edu>]
Sent: Friday, April 26, 2013 10:43 AM
To: Warriar, Shobhana
Subject: Message from "RNP002673492797"

This E-mail was sent from "RNP002673492797" (Aficio MP 4002).

Scan Date: 04.26.2013 10:42:41 (-0700)
Queries to: VPAdminsvccopier@elcamino.edu



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www.elcamino.edu

M-E-M-O-R-A-N-D-U-M

Date: April 30, 2013
To: President Fallo
From: Ann M. Garten
Re: Emergency Notifications

As follow up to questions around El Camino College's Emergency Preparedness Plan, Rocky Bonura, Chief Trevis and I met last week to review the college emergency procedures and emergency notifications to employees and students. This week, we will send an email message to employees and students which outlines the emergency preparation programs and services previously and currently offered, as well as what is planned for the future.

This email will also include information regarding options for employees to "opt in" to receive emergency messages from ECC. Employees and students may opt in, or subscribe, to receive emergency notices from El Camino College via Nixle, Twitter and Facebook. Employees and students who provide their cell number to the college will receive emergency notices via text message. Information Technology Services is currently reviewing the process for establishing this database to coincide with the Nixle, Twitter and Facebook emergency notifications. We will also continue to use college email and the campus phone systems for "reverse 911" emergency notifications.

Rocky, Mike and I are also recommending that students be required to update their contact information each semester when they register for classes, to help ensure we have their most up-to-date contact for emergency notifications.

To: ECC and CEC Faculty, Staff, Managers

El Camino College is dedicated to ensuring that all employees and students are prepared to respond to any emergency situation in a way that will achieve the highest level of safety for everyone. Through emergency and safety training, we offer the necessary resources to provide a safe and secure environment for students, employees and visitors.

The ECC Procedures for Emergencies were recently updated, and will be posted throughout the ECC and CEC facilities. Additionally, enhanced training sessions have been implemented for the ECC Police Department personnel, and new safety education programs are being put in place at both locations.

Training and Preparation:

Since 2007, Campus Police officers at ECC and ECC Compton Center have undergone collaborative active shooter scenario training with Gardena P.D. In addition, through active shooter awareness training presented by Chief Trevis, more than 250 staff members have been trained since February 2013. The District's Building Captains, who are each building's emergency leaders, have also received this training. Other emergency and safety training sessions are scheduled, and plans are underway to provide campus-wide active shooter awareness drills.

- 2009-10 and 2010-11: Campus Police participated in five active shooter exercises while ECC and CEC were closed. Emergency preparedness representatives from the State Chancellor's office visited and commended the proactive training.
- 2011-12: Campus Police conducted active shooter training and other safety training to ECC managers and directors during: Flex Day, Management Forum, international student orientation, new student orientation, and for library staff.
- 2012-13: Campus Police conducted two active shooter training sessions on Flex Day as well as several location visits. ECC department training to date: Counseling, Financial Aid, Child Development, Library, Fine Arts office staff, PBX staff, Foundation Office, and Building Captains.
- During April 2013 (spring break), Campus Police conducted an active shooter exercise inside the MCS Building; ASO students participated in various capacities.

Ongoing emergency and safety training is provided throughout the year to various staff, emergency committees, and emergency responders. In coordination with the State of California Office of Emergency Services, the District participates in the statewide "Great ShakeOut" earthquake drill conducted each fall. Campus Police participate in a number of campus events to answer questions and distribute safety awareness materials. Campus

Police continue to be proactive in training, with more programs planned for summer 2013.

El Camino College recently added a specialized unit to the District's Emergency Operations Plan. The Assessment, Intervention and Management for Safety (AIMS) Team has been created to provide early intervention in situations where people are distressed, disruptive, harmful, or threatening to the college community. AIMS designated co-unit coordinators are Dr. Janet Schaeffer and Chief Trevis. The team also includes members from several disciplines throughout the college. Watch for more information about AIMS in the coming months.

Emergency Communications/Notifications:

Currently, El Camino College provides emergency notifications to students and employees via email and reverse 911 office phones, as well as postings to the ECC website.

El Camino College is now utilizing a new communications service that allows us to send important emergency information directly to students and employees using the latest technology. The Nixle Community Information Service allows us to create and deliver messages to subscribers instantly via cell phone text message and/or email. Notifications may also be accessed online at www.nixle.com.

When receiving these emergency notifications, they will be rated according to the college's emergency designations.

There are 3 types of alerts/emergency notifications:

- Alerts – Emergencies, imminent action/response needed
- Advisories – important notice, no action needed at this time
- Community – Parking Lot Closures, etc

Employee and student actions will be determined by the "level of emergency." Messages may include emergency notices regarding crime, earthquakes, gas leaks, etc., as well as other safety information. This free service is secure, reliable and easy to use.

Sign up for Nixle:

If you wish to receive important information via text message, email, or Web go to www.nixle.com and click on "Sign Up Free". Nixle is a communication system coordinated through ECC PD. Interested parties may subscribe to Nixle for messages to be delivered via:

- Email
- Text to mobile device
 - User must OPT-IN and provide current cell number.
- Nixle Web page (must log into your Nixle account)

- Users may also subscribe to other area alerts (e.g. Home address) on the Nixle Website. Click on the Locations tab, and “add location”, where you will be prompted to enter address or zip code for notifications from other areas.

Additionally, iPhone users may download the Nixle App from the Nixle Website or App Store.

Note: When signing up for Nixle, you must type in El Camino College’s address in order to be directed to receive notices from the ECC PD.

Alerts via Facebook and Twitter:

If you have a Facebook and/or Twitter account, you may elect to receive notices via the college’s Facebook and Twitter pages.

Facebook:

- Go to www.elcamino.edu and click on “Facebook” logo on the top right of the page.
- Then “Like” the El Camino College Facebook page.

Twitter:

- Go to www.elcamino.edu and click on the “Twitter” logo on the top right of the page.
- Click on “Follow” button on El Camino College’s Twitter page.

You can help!

Even with all of these safety measures in place, a truly safe campus will only be achieved through the cooperation of students and employees. If you see or hear something that does not appear quite right, please contact Campus Police. You may remain anonymous if you wish.

EMERGENCIES:

- Dial 911 for emergencies from any phone or use the blue emergency poles or hallway emergency phones.

NON-EMERGENCIES:

- Dial 3100 from any office phone on the ECC Campus.
- Dial 2999 from any office phone at ECC Compton Center.
- 310-660-3100 is the regular business phone number for ECC.

- 310-900-1600 ext. 2999 is the regular business phone for ECC Compton Center.

We recommend you program these phone numbers into your cell phone speed dial.

El Camino College Police would like to remind the campus community to be vigilant about safety – in all situations and locations. For your personal safety, the Police Department advises everyone to walk in a group or at least with one other person at night, use the campus shuttle service, and use extreme caution and know your surroundings when using items such as music and other listening devices and cell phones.

Thank you, as always, for your efforts and support as we continue to provide a safe college environment.

Please feel free to contact Campus Police (ext. 3100) or the Office of Safety and Health (ext. 3156) with any questions.

Ann M. Garten
Director, Community Relations
310-660-3406 - ph
310-660-3946 - f
www.elcamino.edu



RECEIVED MAY -6 2013

April 20, 2013

Dr. Thomas Fallo, Superintendent/President
El Camino College
16007 Crenshaw Blvd.
Torrance, California 90506

Dr. Fallo,

It's my pleasure to write to you in my role as the President of the Association of Community & Continuing Education, and brag about members of your staff and their programs. ACCE is a membership organization for practitioners in the fields of Continuing Education and Community Education in the State of California. Our objectives are to provide professional growth experiences in the form of conferences and training, to promote relationships among practitioners that trigger sharing of information and ideas, and to play a leadership and advocacy role as we work with the CCCCCO office and staff.

Prior to our March 14th, 2013 ACCE Conference held in the Mission Inn in Riverside, we asked our members to nominate programs for the **ACCE Annual Awards**. They were to choose a best practice, a model program, a productive idea that solved a problem, a practice or procedure that resulted in student success, or an efficient practice developed to save time and/or money and tell us all about it.

I'm excited to inform you that an incredibly talented individual at your college submitted a wonderful idea and was chosen to receive an award for creating a **Best Practice & Community Partnership**. Her Certificate was presented at the ACCE conference. Along with other recipients, she will be featured in an article in the ACCE newsletter, and we'll make sure you receive copies to share with your Board. **Betty Sedor** made a point to also give credit for the success of this ongoing program to Veronica Mendoza and her Dean, Jose Anaya. Attached are the descriptions of the programs submitted, and you'll see clearly why they were chosen. Please know how proud ACCE is of your Community Education Team and their hard work to offer better services to the residents of your district and expand their reach, as well as their contribution to the body of knowledge that will provide tested ideas to similar programs throughout the State. I'm sure you're proud of them as well!

Respectfully,

A handwritten signature in blue ink that reads "Erica LeBlanc". The signature is fluid and cursive, with the first name "Erica" and last name "LeBlanc" clearly distinguishable.

Erica LeBlanc
ACCE President
Leblanc_erica@smc.edu
www.acceonline.org

2013 ACCE Award for a Best Practice – Community Partnerships

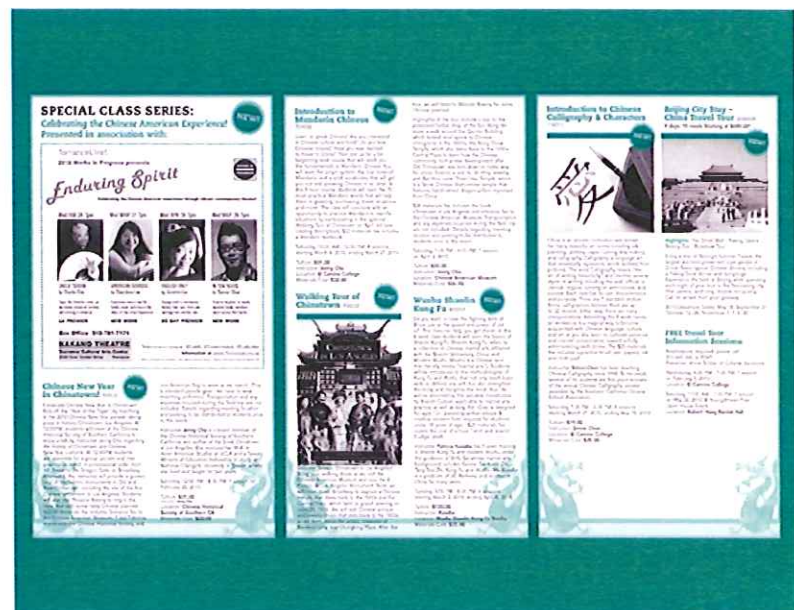
The Association for Community and Continuing Education is pleased to present the 2013 Annual ACCE Award to ...

Betty Sedor, El Camino College Community Education



For the past three years, the **Community Education department at El Camino College** has successfully and meaningfully partnered with local cultural entities including museums, libraries and theatres to create dynamic partnerships for high-quality not-for-credit student programming. By sharing resources and energies, El Camino College Community Education's partnerships powerfully engage the community in "civic intimacy" creating transformative, financially sustainable and dynamic learning experiences.

1) With the first collaboration with Nakano Theatre's 2010 **Works In Progress** series **Enduring Spirit--Celebrating the Chinese-American Experience**, El Camino College Community Education department presented concurrent classes to compliment the theatre series. This included Introduction to Mandarin Chinese language, Introduction to Chinese Calligraphy & Characters and a Walking Tour of Chinatown led by *Chinatown in Los Angeles* author Jenny Cho that included a tour of the Chinese American Museum.



The Pentagon Papers - 40th Anniversary!

El Camino College's Community Education Department invites you to participate in two extraordinary events related to the 40th anniversary of the release of the Pentagon Papers, the Defense Department history of decision making in Vietnam. This event is in association with the National War 2011 Works in Progress project, which is a series of events that will explore the impact of the Pentagon Papers on American society. The Pentagon Papers were a classified document that revealed the truth about the Vietnam War. The release of the Pentagon Papers was a landmark event in American history, and it has inspired a new generation of writers and filmmakers to explore the impact of the Pentagon Papers on American society.

2011 Works in Progress presents

Pentagon Papers

With Commentary

Presented by the National War 2011 Works in Progress project, which is a series of events that will explore the impact of the Pentagon Papers on American society.

Speakers:

- Dr. James Eula, El Camino College History Professor
- Dr. Timothy Naftali, Director of the Nixon Library and Museum
- Dr. Michael Perman, Professor of History at El Camino College
- Dr. Robert Hargrett, Professor of History at El Camino College

Moderator:

- John Powers, a.k.a. "The Zane Grey Influence on the Early Film Industry"

Special Guest:

- Timothy Naftali, Director of the Nixon Library and Museum

Book Office: 310-761-7171

NAKANO THEATRE

Presenting National War 2011 Works in Progress

Register By Phone: 310-660-6460

2) In 2011, in association with the 40th Anniversary of the release of the *Pentagon Papers Works in Progress series* the Nakano theatre partnership blossomed into a multi-layered program series that included a film screening and panel discussion event showing the then "new" documentary *The Most Dangerous Man in America: Daniel Ellsberg and the Pentagon Papers* followed by a panel discussion with experts on the topic including the Director of the Nixon Library and Museum, Dr. Timothy Naftali, and El

Camino College History Professor Dr. James Eula. Adding another layer to the Film Screening and Panel Discussion event, El Camino College furthered partnered with the Nixon Presidential Library and Museum to organize a special "Behind the scenes" tour of the brand new Watergate exhibit.

3) In 2012, in association with *1912 City of Torrance Centennial: Celebrating the year 1912 Works in Progress series*, El Camino College Community Education department presented a film, lecture and discussion event that included presentations about 1912 poet Amy Lowell and the 1912 Presidential election by El Camino College instructors. El Camino College Community Education further allowed students to continue their exploration of the year 1912 with an excursion to the Braun Library and the Autry Museum for a peek at collection items related to Jared Sidney Torrance and Los Angeles in 1912.



City of Torrance Centennial--A Celebration of the Year 1912

1912: Visions of Emerging New Worlds Lecture & Discussion Event

Thursday, May 24, 2012
6:30 pm
Doors open at 6:00 pm.
Light refreshments served.

Location: Alondra Room above bookstore, overlooking the El Camino College Stadium.
Fee: \$5 Limited seats, pre-registration required: www.ECCommunityEd.com or Call 310-660-6460

Moderated by John Powers, *Visions--A Celebration of Great Americans from the Year 1912* writer/producer/director

3 Captivating Topics

Sheets of Rainbows: Amy Lowell on Life, Poetry, and Other Stained Glass Windows
Presented by El Camino College Adjunct English Instructor, Kathryn Hall

For decades, Amy Lowell, daughter of one of the wealthiest families in America was searching for direction in her life. In 1912, she found it with the publication of her first book of poetry *A Dome of Many Colored Glass*. From that moment on, she was determined to cut away the influence of English Victorianism on the nation's literary landscape and plant it with a modern, wholly American style.

Progressivism and the 1912 Presidential Election
Presented by El Camino College History Professor, Dr. Michael James Eula

The Progressive Movement (1890-1918) emerged during a period in American history of tremendous economic and demographic change, including the advent of the industrial age and an influx of immigrants arriving in the United States that introduced new political traditions and an emerging capitalist class. These new capitalist industrial towns were perceived by "Progressives" as a threat to American life and traditional values of individual achievement and Republican government. The 1912 presidential election marked the birth of the Progressive Party and a call for a "New Nationalism" based on progressive reform.

The Zane Grey Influence on the Early Film Industry
Presenter To Be Announced.

The failed baseball player turned novelist had been struggling for ten years to transform himself into a popular writer. Then in 1912, he published a novel that would make him a household name and would become the archetype of Western story telling, ultimately fueling a whole new industry in film making.

Register By Phone: 310-660-6460

12

**El Camino College
Community Education**
AND PROFESSIONAL DEVELOPMENT

History Series: Ten Years After
Special Event Series Led by John Powers

El Camino College Community Education invites you to participate in an exciting new series designed for you to gain insights into today's headlines by looking back to our recent past. Ten Years After will examine, through text, video, images, and discussion, several major events from the year 2003. Whether you think you know everything about these subjects or are still trying to figure them out, the course will shed light on what we know of the time and what we since have learned. The aim of the series is to benefit from an objective distance to help us make sound judgments about current major events of science, politics, and social affairs.

Space Shuttle Columbia Disaster
Thursday Feb 7, 2013 6:30pm-7:30pm
Course open at 6:00pm. Light refreshments served.
Location: Wang Pavilion Hall. Fee: \$12 per event/\$58 for 4-yr series.
Limited seats, pre-registration required.

Invasion of Iraq
Thursday Mar 7, 2013 6:30pm-7:30pm
Course open at 6:00pm. Light refreshments served.
Location: Wang Pavilion Hall. Fee: \$12 per event/\$58 for 4-yr series.
Limited seats, pre-registration required.

Completion of the Human Genome Project
Thursday Apr 4, 2013 6:30pm-7:30pm
Course open at 6:00pm. Light refreshments served.
Location: Wang Pavilion Hall. Fee: \$12 per event/\$58 for 4-yr series.
Limited seats, pre-registration required.

California gubernatorial Recall and Election
Thursday May 2, 2013 6:30pm-7:30pm
Course open at 6:00pm. Light refreshments served.
Location: Wang Pavilion Hall. Fee: \$12 per event/\$58 for 4-yr series.
Limited seats, pre-registration required.

This series will be led by John Powers, a past participant who has direct involvement with or knowledge of the area of these events. By looking back, we gain insights into today's headlines by looking back to our recent past. Ten Years After will examine, through text, video, images, and discussion, several major events from the year 2003. Whether you think you know everything about these subjects or are still trying to figure them out, the course will shed light on what we know of the time and what we since have learned. The aim of the series is to benefit from an objective distance to help us make sound judgments about current major events of science, politics, and social affairs.

John Powers is a writer and director known to the community through the World's Progress Reader series.

For more information or to enroll,
call 310-660-6460 or visit www.ECCCommunityEd.com

And in 2013, El Camino College will continue this type of exemplary programming with a new series titled **Ten Years After** *that* examines through text, video and discussion, several major events from the year 2003.

The first event on February 7th about the **Space Shuttle Columbia** featured David Seidel, Deputy Education Director of NASA's JPL. A concurrent excursion event to the California Science Center's Space Shuttle Endeavour sold out two months prior to the scheduled excursion on March 2, 2013.

ACCE is pleased to honor **Betty Sedor**, Program Director for Community Education at El Camino, and her project team, **Veronica Mendoza**, Program Assistant, Community Education and **Jose Anaya**, Dean, Community Advancement, for an exemplary and innovative Best Practice that creates Community Partnerships, which in turn, raise the stature and impact of her college and her program while offering wonderful benefits to students!



EL CAMINO COLLEGE

Office of the Vice President-Student & Community Advancement

Jeanie Nishime – Vice President

RECEIVED MAY -7 2013

May 6, 2013

TO: President Thomas Fallo

SUBJECT: Recommendation to withdraw from participation in the D. Ford Federal Direct Loan Program effective the 2013-2014 Award Year.

Background

The number of students being approved and disbursed student loans has decreased in recent years at El Camino College and Compton Educational Center but this means that our annual Cohort Default Rate (CDR) may increase since we have fewer borrowers and potentially more students who default. The spring 2013 student loan numbers listed below are as of February 27, 2013:

El Camino College

| <u>Term</u> | <u>Subsidized</u> | <u>Unsubsidized</u> |
|-------------|-------------------|---------------------|
| Fall 2010 | 319 | 206 |
| Spring 2011 | 422 | 251 |
| Fall 2011 | 385 | 258 |
| Spring 2012 | 457 | 297 |
| Fall 2012 | 183 | 140 |
| Spring 2013 | 178 | 135 |

Compton Educational Center

| <u>Term</u> | <u>Subsidized</u> | <u>Unsubsidized</u> |
|-------------|-------------------|---------------------|
| Fall 2010 | 271 | 98 |
| Spring 2011 | 290 | 102 |
| Fall 2011 | 172 | 38 |
| Spring 2012 | 188 | 40 |
| Fall 2012 | 60 | 11 |
| Spring 2013 | 60 | 11 |

According to U.S. Department of Education regulations, if the annual CDR exceeds 30% in any one year or exceeds 25% for a three-year period, the college district risks the ability to participate in the Title IV Federal Student Aid Program. Approximately 92% of students who default failed to make Satisfactory Academic Progress (exceeded 90 attempted units or failed to maintain a 2.0 GPA):

| | | |
|---------|---------------------|-------|
| FY 2005 | 2-Year Official CDR | 5.7% |
| FY 2006 | 2-Year Official CDR | 8.5% |
| FY 2007 | 2-Year Official CDR | 9.5% |
| FY 2008 | 2-Year Official CDR | 12.8% |
| FY 2009 | 2-Year Official CDR | 16.4% |
| FY 2010 | 2-Year Official CDR | 16.5% |



EL CAMINO COLLEGE
Office of the Vice President-Student & Community Advancement
Jeanie Nishime – Vice President

FY 2009 3-Year Official CDR 19.4%*

*The 3-Year CDR is new as of Fiscal Year 2009. This particular CDR tracks students from the 2009-2010 Award Year through the 2011-2012 Award Year. Prior to this date all CDRs were measured in 2-Year increments. Compton and ECC rates were combined in 2006 with the beginning of the partnership.

Recommendation

With the declining number of students applying for direct loans from the college and the likelihood of more high risk students receiving loans, our CDR will continue to increase. Students still have the option to seek personal loans from other financial institutions. In addition, the increasing number of scholarships now available to students provides a “free” source of educational funding that does not straddle students with escalating loan debt. My recommendation is to withdraw from the Federal Direct Loan Program beginning with the 2013-14 award year.

Jeanie M. Nishime, Ed.D.
Vice President
Student & Community Advancement

JMN/mre

RECEIVED APR 29 2013



Thomas M. Fallo, President
El Camino College
16007 Crenshaw Boulevard
Torrance, CA 90506

April 23, 2013

Dear President Fallo,

On behalf of the American College Dance Festival Association Executive Board of Directors, I would like to thank you, El Camino College, the performing arts faculty and the Center for the Arts staff supervised by Professor Daniel Berney and Professor Pamela Santelman for hosting the 2013 Baja Conference on your campus.

As the ACDFA Executive Board member attending this conference, I had the opportunity to observe the many performances, classes and workshops, and witness first-hand the extraordinary dedication of your faculty and students to make this conference such a success. The dynamic interaction of diverse students with faculty and guest artists at ACDFA conferences is primary to the mission of ACDFA, and it was terrific to see this happen so effectively at El Camino College. Every detail was taken into consideration. Production and hospitality needs coordinated by Bruce Spain and Hector Salazar were as well attended to as any conference I've attended. Adjudicators and visiting guests were very appreciative of the professionalism, consideration and graciousness extended by faculty and staff.

Organizing an event of this magnitude takes enormous time and dedication. It adds to the usual academic and administrative workload of host faculty and staff. But the visibility it brings to your university is significant, both within the organization and on a national level.

This spring, 12 regional conferences have been hosted at colleges nationwide, with nearly 320 universities, colleges and community colleges participating. More than 5,000 dance students and faculty attended ACDFA conferences. A report on each conference will be presented at the annual National Board of Directors meeting. There, the work of each host university or college will be acknowledged.

Again, please accept this congratulations and heartfelt thank you from the American College Dance Festival Association, both for the hard work of your faculty and staff, and for El Camino College's support of ACDFA.

Sincerely,

Marsha Knight

Vice President Nominations and Elections, ACDFA Executive Board of Directors

cc: Dr. Francisco Arce, Vice President of Academic Affairs
Daniel Berney, Department of Dance
Andy Vaca, Baja Conference Regional Director
Holly Williams, ACDFA President

Dr. Constance Fitzsimons, Dean of Fine Arts
Pamela Santelman, Department of Dance
Diane DeFries, ACDFA Executive Director

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