

*Any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the President's Office, 16007 Crenshaw Blvd., Torrance, CA 90506; telephone, (310) 660-3111; fax, (310) 660-6067.*



**El Camino Community College District  
Board of Trustees**

**Agenda, Monday, September 8, 2014  
Board Room  
4:00 p.m.**

- I. Roll Call, Pledge of Allegiance to the Flag**
- II. Approval of Minutes of the Regular Board Meeting of August 18, 2014, Pages vi-viii**
- III. Presentation – Student Success and Support Program**
- IV. Public Hearing and Adoption – 2014-2015 El Camino Community College District Budget, Page ix**  
Posted on web:  
[http://www.elcamino.edu/administration/board/agendas/2014/2014-15\\_ECCD\\_Final\\_Budget.pdf](http://www.elcamino.edu/administration/board/agendas/2014/2014-15_ECCD_Final_Budget.pdf)
  - A. Public Comment
  - B. Adoption of 2014-2015 El Camino Community College District Budget
- V. Public Hearing - Energy Conservation Contracts**
  - A. Public Comment
  - B. Public Hearing for Energy Conservation Contracts (Government Code §4217 ET SEQ)
- VI. Public Hearing – Negotiations Between the El Camino College Police Officers Association (POA) and the El Camino Community College District for 2013-2014 Reopener Negotiations**
  - A. Public Comment
  - B. Public Hearing

**VII. Public Comment on Consent Agenda**

**VIII. Consent Agenda – Recommendation of Superintendent/President, Discussion and Adoption**

- A. Academic Affairs (AA)  
*See Academic Affairs Agenda,  
Pages AA 1- AA 2*
- B. Student and Community Advancement (SCA)  
*See Student Services Agenda,  
Pages SCA 1- SCA 7*
- C. Administrative Services (AS)  
*See Administrative Services Agenda,  
Pages AS 1- AS 13*
- D. *See Measure “E” Bond Fund Agenda, (E)  
Pages E 1- E 6*
- E. Human Resources (HR)  
*See Human Resources Agenda,  
Pages HR 1- HR 18*
- F. Superintendent/President (P/B)  
*See Superintendent/President Agenda,  
Pages P/B 1- P/B 2*

**IX. Non-Consent Agenda, Pages NC 1 – NC 7**

- A. Public Comment
- B. Resolution No. 9-8-14a - Energy Conservation Project and Authorization to Enter Into Energy Service Contract
- C. Contract Over \$84,100
- D. Resolution No. 9-8-14b - Energy Conservation Project and Authorization to Enter Into Energy Service Contract

**X. Committee of the Whole, Page CW 1**

- A. Public Comment
- B. Puente Program

**XI. Public Comment on Non-Agenda Items**

**XII. Oral Reports**

- A. Academic Senate Report
- B. Compton Center Report
- C. Board of Trustees Report
- D. President's Report

**XIII. Closed Session**

- A. Conference with Legal Counsel, Existing Litigation, Brown Act Section 54956.9(a)
  - 1. Case # AAA-72110Y-00348-13MRP
- B. Conference with Legal Counsel, Potential Litigation, Brown Act Section 54956.9 – Significant Exposure to Potential Litigation
  - 1. 1 Case
- C. Existing Litigation, Brown Act, Section 54956.9(a)
  - 3. Case # BC495392
- D. Labor Relations, Brown Act Section 54957.6, Ms. Linda Beam, District Negotiator
  - 1. El Camino College Police Officers Association
- E. Public Employee Discipline/Dismissal/Release, Brown Act Section 54957
- F. Personnel Matters, Brown Act Section 54957
  - 1. Public Employee Performance Evaluation - Superintendent/President

<p style="text-align: center;"><b>Board of Trustees Meeting Schedule for 2014</b> <b>4:00 p.m. Board Room</b></p>
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Monday, October 20, 2014  
Monday, November 17, 2014  
Monday, December 15, 2014

## Board Policy 1200 The El Camino College Mission, Philosophy, Values And Guiding Principles

### **Vision Statement**

El Camino College will be the College of choice for successful student learning, caring student services and open access. We, the employees, will work together to create an environment that emphasizes people, respect, integrity, diversity and excellence. Our College will be a leader in demonstrating accountability to our community.

### **Mission Statement**

El Camino College offers quality, comprehensive educational programs and services to ensure the educational success of students from our diverse community.

### **Statement of Philosophy**

Everything El Camino College is or does must be centered on its community. The community saw the need and valued the reason for the creation of El Camino College. It is to our community that we must be responsible and responsive in all matters educational, fiscal and social.

### **Statement of Values**

Our highest value is placed on our students and their educational goals, interwoven in that value is our recognition that the faculty and staff of El Camino College are the College's stability, its source of strength and its driving force. With this in mind, our five core values are:

**People** – We strive to balance the needs of our students, employees and community.

**Respect** – We work in a spirit of cooperation and collaboration.

**Integrity** – We act ethically and honestly toward our students, colleagues and community.

**Diversity** – We recognize and appreciate our similarities and differences.

**Excellence** – We aspire to deliver quality and excellence in all we do.

### **Guiding Principles**

The following guiding principles are used to direct the efforts of the District:

El Camino College must strive for distinction in everything the College does—in the classroom, in services and in human relations. Respect for our students, fellow employees, community and ourselves, must be our underlying goal.

Cooperation among our many partners including other schools and colleges, businesses and industries, and individuals is vital for our success.

Access and success must never be compromised. Our classrooms are open to everyone who meets our admission eligibility and our community programs are open to all. This policy is enforced without discrimination and without regard to gender, ethnicity, personal beliefs, abilities or background.

### **Strategic Initiatives**

- A. Enhance teaching to support student learning using a variety of instructional methods and services.
  - B. Strengthen quality educational and support services to promote student success.
  - C. Foster a positive learning environment and sense of community and cooperation through an effective process of collaboration and collegial consultation.
  - D. Develop and enhance partnerships with schools, colleges, universities, businesses, and community-based organizations to respond to the workforce training and economic development needs of the community.
  - E. Improve processes, programs, and services through the effective use of assessment, program review, planning, and resource allocation.
  - F. Support facility and technology improvements to meet the needs of students, employees, and the community.
  - G. Promote processes and policies that move the College toward sustainable, environmentally sensitive practices.
- Adopted: 1/16/01, Amended: 1/22/02, 6/18/07, 6/21/10

**BOARD PRESENTATIONS AND REPORTS 2014-2015**

<i>Month</i>	<i>Presentation</i>	<i>Report</i>
July	Compton Center	FTES – Both Locations
August	Annual Budget	Notice of Public Hearing Quarterly Fiscal Status
September	Student Success and Support Program	Student Success and Support Program Plan
October	Student Equity Plan	Student Equity Plan
November	Community Advancement	FTES – Both Locations Quarterly Fiscal Status
December	Foundation Annual Report	
January	Facilities Master Plan	Annual Factbook Annual Financial Audit
February	Ethics	Sound Fiscal Management Accountability Reports
March	Career Advancement Academy (CAA) Grant	Full Time Equivalent Student (FTES) – Both Locations
April	Citizens Bond Oversight Committee	Measure E-Bond Annual Report Facilities Plan Upgrade
May	California Community College Accountability Scorecard and Student Achievement Goals	
June	Athlete Academic Success	Tentative Budget

7/16/14

EL CAMINO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING OF  
Monday, August 18, 2014

The Board of Trustees of the El Camino Community College District met at 4:00 p.m. on Monday, August 18, 2014, in the Board Room at El Camino College.

The following Trustees were present: Trustee William Beverly, President; Trustee Kenneth A. Brown, Vice President; Trustee Cliff Numark, Member; Trustee John Vargas, Member; and Student Member Kimberly Garcia. Trustee Mary E. Combs was absent due to illness.

Also present were Dr. Thomas Fallo, Superintendent/President; Dr. Francisco Arce, Vice President/Academic Affairs; Ms. Linda Beam, Vice President/Human Resources; Ms. Jo Ann Higdon, Vice President/Administrative Services; Dr. Jeanie Nishime, Vice President/Student and Community Advancement; and Ms. Barbara Perez, Vice President/Compton Education Center.

Minutes of the Regular Board Meeting of July 21, 2014

It was moved by Trustee Brown, seconded by Trustee Numark, that the Board approve the Minutes of the Regular Board Meeting of July 21, 2014.

Student Member Garcia recorded a yes advisory vote. Trustees Beverly, Brown, Numark and Vargas voted yes. Motion carried.

Presentation – El Camino Community College District Budget

Ms. Jo Ann Higdon gave an informational presentation on the El Camino Community College District Budget.

Consent Agenda

Correction: Page HR 2, #3, should be Step 6 (not Step 1).

It was moved by Trustee Brown, seconded by Trustee Garcia, that the Board adopt the items presented on the agenda in the following areas:

Student and Community Advancement

Journalism Association of Community Colleges Regional Convention

Community Education Classes – Fall 2014

Board Policy 5052 (Student Activities Fee) – First Reading

Information Item – Administrative Procedure 5032 (Student Activities Fee)

Grants

## Student Expulsion

### Administrative Services

Notice of Public Hearing – 2014-2015 Budget  
Chancellor's Office Tax Offset Program  
Contracts Under \$84,100  
Contracts Over \$84,100  
Memorandum of Understanding (MOU)  
Personal Service Agreements  
Amendments to Contracts  
Change Order – Graybar Electric – LED Site Lighting Retrofit  
Information Item  
Purchase Orders and Blanket Purchase Orders

### Measure E 2002 & 2012 Bond Fund

Category Budgets and Balances  
Purchase Orders and Blanket Purchase Orders

### Human Resources

Employment and Personnel Changes  
Temporary Non-Classified Service Employees  
Approval and Ratification by Board of Trustees: El Camino College Federation of Teachers, Local 1388, AFT, AFL~CIO Contract Ratification Effective Through December 31, 2016  
Review by Board of Trustees: Public Notification and Disclosure of Estimated Costs for Salary Proposal for the El Camino College Federation of Teachers, Local 1388, AFT, AFL~CIO  
Review by Board of Trustees: Public Notification and Disclosure of Estimated Costs for Salary Proposal for Administrative, Supervisory, Confidential, Special Services Professional and Vice President Employees (Unrepresented Employees)

### President and Board of Trustees

Travel

Student Member Garcia recorded a yes advisory vote. Trustees Beverly, Brown, Numark and Vargas voted yes. Motion carried.

### Public Comment

Ms. Luukia Smith spoke about the El Camino College ending balance history. Ms. Luukia Smith, Ms. Momi Elliott and Mr. Gary Turner spoke about salary increases. Ms. Joanne Navarro spoke about the Student Activities Fee.

Closed Session

Regular Meeting adjourned to a Closed Session at 6:20 p.m. which ended at 7:00 p.m.

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Mary E. Combs, Secretary of the Board

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Thomas M. Fallo, Secretary to the Board



**EL CAMINO COMMUNITY COLLEGE DISTRICT  
AGENDA FOR THE REGULAR BOARD MEETING  
MONDAY, SEPTEMBER 8, 2014**

**OFFICE OF THE SUPERINTENDENT/PRESIDENT**

**FINAL BUDGET**

It is recommended that the Board of Trustees adopt the budgets for 2014-15 for the General Funds, Unrestricted and Restricted, General Fund-Compton Center Related, General Fund-Special Programs, Student Financial Aid Fund, Workers' Compensation Fund, Capital Outlay Projects Fund, General Obligation Bond Fund, Property and Liability Self-Insurance Fund, Dental Self-Insurance Fund, Post-Employment Benefits Irrevocable Fund, Bookstore Fund, Associated Students Fund, and Auxiliary Services Fund.

Board members, the general public and numerous college constituency groups have received this budget. A copy of the budget has been on file in the Office of the Vice President of Administrative Services since August 25, 2014, and it can also be viewed on the El Camino College Website at: [http://www.elcamino.edu/administration/board/agendas/2014/2014-15\\_ECCD\\_Final\\_Budget.pdf](http://www.elcamino.edu/administration/board/agendas/2014/2014-15_ECCD_Final_Budget.pdf)

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**Agenda for the El Camino Community College District Board of Trustees  
from  
Academic Affairs  
Francisco Arce, Vice President**

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**Page No.**

- A. Mathematics, Engineering, Science Achievement (MESA) Conference..... AA2

**A. MATHEMATICS, ENGINEERING, SCIENCE ACHIEVEMENT (MESA) CONFERENCE**

It is recommended that the Board approve the following MESA|ASEM students to participate in the Society for the Advancement of Chicanos and Native Americans in Science Conference. The conference will be held on October 15-18, 2014 at the Los Angeles Convention Center. Registration will be covered by MESA and the Mount Saint Mary's College STEM grants. Students will be accompanied by Arturo Hernandez, Teresa Palos, and/or Elizabeth Bermudez. Students will drive their own vehicles or may carpool if they have completed the District Safe Driver's Class.

The following students are being considered to attend the conference, but a maximum of 16 will be selected to participate at the end of the recruitment process.

Aragon, Salomon  
Arias, Mariela  
Barcenas, Ashley  
Cely, Jacqueline  
Cendejas-Cardenas, Marco  
Cendejas-Cardenas, Maurilio  
Chavez, Eduardo  
Cisneros, Jesse  
De La Cruz, Dercy  
Flores, Hector  
Gomez, Angel  
Goodlad, John  
Hernandez, Leonardo  
Luna, Casey  
Manzano, Dianica

Montoya, Daniel  
Moreno-Lopez, Gabriela  
Mullins, Anthony  
Ortiz, Katherine  
Parra, Ricardo  
Quintanilla, Erick  
Quispe, Ashley  
Renero, Alma  
Ricano, Abel  
Robles, Manuel  
Rodriguez, Olivia  
Sanchez, Daniel  
Vaquerano, Tania  
Villalobos, Jesse  
Zambrano, Leonardo

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**Agenda for the El Camino Community College District Board of Trustees  
from  
Student and Community Advancement  
Jeanie M. Nishime, Vice President**

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	<u>Page No.</u>
A. Student Conference .....	SCA 2
B. Board Policy 5032 – Student Activities Fee – Second Reading and Adoption .....	SCA 2, 4
C. Information Item – Administrative Procedure 5032 – Student Activities Fee .....	SCA 2, 5-7
D. Grant – Application and Acceptance .....	SCA 2, 3

## STUDENT AND COMMUNITY ADVANCEMENT

### A. **ASSOCIATED COLLEGIATE PRESS/COLLEGE MEDIA ASSOCIATION (ACP/CMA)**

It is recommended that the Board of Trustees approve attendance of the following two co-editors-in-chief of the Union newspaper at the Associated Collegiate Press/College Media Association Conference October 30 through November 2, 2014, in Philadelphia, PA, at the Philadelphia Marriott Downtown. The cost will not exceed \$2,500 (\$115 registration, \$600 hotel costs and approximately \$450 plane fare for each student to be paid from Auxiliary Services funds.

Advisors: Kate McLaughlin and Stefanie Frith.

Matt Simon and Jessica Martinez

### B. **BOARD POLICY 5032 – STUDENT ACTIVITIES FEE – Second Reading and Adoption**

It is recommended that the Board of Trustees receive for second reading and adoption Board Policy 5032 – Student Activities Fee as shown on page SCA 4.

### C. **INFORMATION ITEM - ADMINISTRATIVE PROCEDURE 5032 – STUDENT ACTIVITIES FEE**

It is recommended that the Board of Trustees receive for information Administrative Procedure 5032 – Student Activities Fee as shown on pages SCA 5-7.

### D. **GRANT – APPLICATION AND ACCEPTANCE**

It is recommended that the Board of Trustees receive and accept the following grant:

California Community Colleges Academic Affairs Division Fund for Student Success (FSS) – Mathematics, Engineering, Science Achievement (MESA) Program. The purpose of these funds is to support the management of community college MESA Programs. MESA Programs are designed to provide academic and support services for economically and educationally disadvantaged students majoring in calculus-based fields who seek to transfer to four-year colleges and universities. Community college faculty staff, business leaders, students and four-year colleges and universities will work collaboratively to achieve the program objectives. Funding for the 2014/2015 academic year is vital to continue supporting and fostering the success of the financially and educationally disadvantaged STEM students.

Administrator: Arturo Hernandez

Amount of Grant Funding from Granting Agency:	\$ 50,500
Amount of College Match:	<u>313,292</u>
Total Amount of Grant:	\$363,792
Source of Matching Funds:	ECC faculty/staff time (a percentage of Supervisor, Counselors, and MESA Director's salaries and benefits)
Indirect Rate:	\$1,942 (4%)
Performance Period:	July 1, 2014 through June 30, 2015

## **Board Policy 5032**

## **Student Activities Fee**

El Camino College will institute a student activities fee in accordance with the Student Fee Handbook published by the California Community Colleges Chancellor's Office Legal Affairs Division and in accordance with California Education Code Sections 76062 – 76065.

The funds collected by means of the student activities fee will be utilized to support the programming, services, and associated operational expenses offered by, or in conjunction with, the Associated Student Organization (ASO), student athletics and intramural sports, student clubs and organizations, student newspaper, and student sponsored and student focused activities. Student activities and operational expenses include, but are not limited to, award and recognition ceremonies, co-curricular activities, commencement, leadership and student conferences, events, facilities, fine arts, forums, equipment, student insurance, and uniforms.

The Superintendent/President or designee shall establish administrative procedures governing the Student Activities Fee.

### Reference:

California Community Colleges Chancellor's Office, Legal Affairs, Student Fee Handbook;  
California Education Code Sections 76062 - 76065

El Camino College  
Adopted:

**1. Collection of Fee and Exemption**

The student activities fee shall be collected during primary terms in the amount of \$10.00 per student. No student activities fee will be collected during the summer term. The student activities fee shall be collected at the time of online registration for courses. An online negative check-off will be made available to students. Concurrently enrolled high school students will be exempt from paying the student activities fee.

**2. Disposition of the Fee**

The funds collected by means of the student activities fee will be utilized to support the programming and services and associated operational expenses offered by or in conjunction with the Associated Student Organization (ASO) and Associated Student Body at El Camino College; student athletics and intramural sports; student clubs and organizations; student newspaper; and student sponsored and student focused activities including, but not limited to, award and recognition ceremonies, co-curricular activities, commencement, educational services, leadership and student conferences, events, facilities, fine arts, forums, equipment, student insurance, and uniforms.

**3. Source of Revenue**

The student activities fee account will not include revenue from the operations of the Campus Food Services, the College Bookstore, and other College auxiliary services.

**4. Revenues**

The funds collected by means of the student activities fee will be deposited into a specific student activities fee account that will be governed by the Auxiliary Services Board (AUX). The account will be managed by Fiscal Services at each respective location which includes the processing of all deposits, expenditures, and investments in accordance with normal College operating procedures. The student activities fee account will be subject to audit. The AUX will serve as the entity responsible for ensuring solvency and will serve as the fiscal responsible agent of the student activities fee account. The disposition of student activities fees shall be made only upon the approval of the majority of the AUX.



## **5. Fund Governance**

The funds collected by means of the student activities fee will be administered by the elected or appointed members of the AUX in accordance with El Camino College Board Policy 3600 Auxiliary Organizations. The AUX membership shall be comprised of individuals that represent students, administrators, classified employees, and faculty members.

The management representative is required to be an employee or official of the College or Center who is designated by the Superintendent/President of El Camino College. The Student Development Office representative who will serve as the chair of the AUX will serve in the role of an official adviser to the ASO/ASB in accordance with California Education Code Section 76063.

## **6. Distribution of Revenue**

The revenue from the student activities fee shall be distributed as follows:

- a. Sixty percent (60%) of the revenue shall go to support AUX sponsored programming and services as outlined in the “Deposition of the Fee” in this administrative procedure.
- b. Thirty-five percent (35%) of the revenue shall go to the ASO and Inter-Club Council (ICC) to support student programming and services in accordance with the College Board Policy 5420 Associated Students Finance. Funds will be divided with 60% allocated to the ASO and 40% to ICC.
- c. Five percent (5%) of the revenue shall be deposited into the student activities fee reserve fund.

## **7. Administration of Fee**

An annual fiscal allocation will be developed by the AUX as a recommendation to the Superintendent/President. Approval by the Superintendent/President is required prior to student activities fee funds being expended. The fiscal year begins on July 1<sup>st</sup> and ends on June 30<sup>th</sup>. All student activities fee expenditures need to support the mission of the College. Student activities fees may only be used for programs, services, and activities that benefit students.

**8. Negative Check-Off**

In accordance with the Student Fee Handbook issued by the California Community Colleges Chancellor's Office Legal Affairs Division, El Camino College "will institute a 'negative check-off' approach to collecting a student activities fee. Under this approach the student, when registering or enrolling, is given the option of checking a box indicating that he or she does not choose to pay a student activities fee. If the student checks the box, he or she will not be charged the fee. If the student leaves the box unchecked, the fee will be assessed. Because this negative check-off approach preserves a student's option to pay or not pay the fee, it is both legal and appropriate." Students will be informed of the negative check-off option in the college catalog, the schedule of classes, and college website.

Reference:

California Community Colleges Chancellor's Office, Legal Affairs, Student Fee Handbook;  
California Education Code Sections 76062 – 76065

El Camino College  
Adopted:

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**Agenda for the El Camino Community College District Board of Trustees**  
**From**  
**Administrative Services**  
**Jo Ann Higdon, Vice President**

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	<u>Page No.</u>
A. AB 2910 – Quarterly Fiscal Status Reports .....	AS 2
B. Contracts Under \$84,100.....	AS 2
C. Personal Service Agreements.....	AS 6
D. Amendments to Contracts .....	AS 7
E. Bid Award 2014-1 – Campus Paving Improvement Project – Mission Paving and Sealing, Inc.....	AS 8
F. Purchase Orders and Blanket Purchase Orders .....	AS 8

**A. AB 2910 - QUARTERLY FISCAL STATUS REPORTS**

It is recommended the Board of Trustees receive the following Quarterly Financial Status Report for the quarter ending June 30, 2014. AB 2910, Chapter 1486, Statutes of 1986, requires that California community college districts report quarterly on their financial condition.

The report for June 30, 2014, is shown on the following Quarterly Financial Status Report for General Fund-Unrestricted (11).

FISCAL YEAR 2013-2014  
 Quarter Ended (Q4) June 30, 2014

<u>Unrestricted General Fund</u>	<u>2013-14 Budget</u>	<u>Year-to-Date Unaudited Actuals</u>	<u>Percentage</u>
<b>INCOME</b>			
Federal	\$140,000	\$151,123	107.95%
State	62,839,980	64,867,716	103.23%
Local	40,757,190	39,459,938	96.82%
Interfund Transfers	<u>0</u>	<u>0</u>	
Total Income	\$103,737,170	\$104,478,777	
<b>APPROPRIATIONS</b>			
Academic Salaries	\$45,697,683	\$47,033,217	102.92%
Classified Salaries	26,277,227	24,078,430	91.63%
Staff Benefits	18,506,815	18,161,630	98.13%
Supplies/Books	1,356,000	974,896	71.89%
Other Operating Expenses	9,160,319 *	10,090,791	110.16%
Capital Outlay	1,115,000	444,661	39.88%
Other Outgo	<u>6,515,597</u>	<u>6,599,584</u>	101.29%
Total Appropriations	\$108,628,641	\$107,383,209	
Net Revenues	<u>\$ (4,891,471)</u>	<u>\$ (2,904,432)</u>	

**\* Other operating expenses net of estimated expenditure savings - \$3,000,000**

**B. CONTRACTS UNDER \$84,100**

It is recommended the Board of Trustees, in accordance with Board Policy 6340, ratify the District entering into the following agreements. The Vice President of

Administrative Services, or an authorized designee, has executed the necessary documents.

*a. Services Provided by District or Its Designee:*

1. **Contractor:** **DISNEY CRUISE LINE**  
**Services:** Contractor employees will be provided training in US Coast Guard Standards for Training Certification and Watchkeeping Certification in Personal Survival Training.  
**Requesting Dept.:** Student and Community Advancement – Community Advancement – Workplace Learning Resources (WpLRC)  
**Date(s):** 9/9/14 – 6/30/15  
**Financial Terms:** Projected gross income \$25,000
  
2. **Contractor:** **SPACE EXPLORATION TECHNOLOGIES**  
**Services:** Contractor’s engineers will receive 12 hours of welding training.  
**Requesting Dept.:** Student and Community Advancement – Community Advancement – Center for Applied Competitive Technologies (CACT)  
**Date(s):** 9/1/14 – 10/31/14  
**Financial Terms:** Projected gross income \$11,000

*b. Services Received by District or Its Designee:*

1. **Contractor:** **CEDARS-SINAI MEDICAL CENTER**  
**Services:** Contractor will provide access and assist faculty with supervision of qualified paramedic students in a clinical setting for twenty eight-hour shifts in an emergency room.  
**Requesting Dept.:** Academic Affairs – Industry & Technology  
**Date(s):** 4/1/14 – 3/31/15  
**Financial Terms:** No cost to the District
  
2. **Contractor:** **CHONGRO OVERSEAS EDUCATIONAL INSTITUTE (South Korea); LI KING CONSULTING (Macau)**  
**Services:** Contractor will serve as F-1 Visa educational agents to recruit F-1 Visa students for ECC.  
**Requesting Dept.:** Student and Community Advancement – Admissions and Records – Language Academy

**Date(s):** 9/8/14 (Effective upon Board approval and continuing month-to-month up to but not exceeding 5 years)  
**Financial Terms:** One-time fee of \$500 per student for either fall or spring semester; and \$300 fee for summer

- 3. Contractor:** **COMPTON COMMUNITY COLLEGE DISTRICT**  
**Services:** Contractor will provide 12 hours of welding training for CACT client SpaceX.  
**Requesting Dept.:** Student and Community Advancement – Community Advancement – CACT  
**Date(s):** 9/1/14 – 10/31/14  
**Financial Terms:** Cost not to exceed \$7,000  
Funded by SpaceX
- 4. Contractor:** **CREATION WORLD SAFETY**  
**Services:** Contractor will provide customized safety training courses to District's contracted companies.  
**Requesting Dept.:** Student and Community Advancement – Community Advancement – Career Pathways  
**Date(s):** 9/12/14 – 10/10/14  
**Financial Terms:** Cost not to exceed \$1,200  
Funded by California Community Colleges Chancellor's Office Career Advancement Academy grant
- 5. Contractor:** **FULL CAPACITY MARKETING**  
**Services:** Contractor will develop marketing materials and support services for the Advanced Manufacturing Deputy Sector Navigator project.  
**Requesting Dept.:** Student and Community Advancement – Community Advancement – CACT  
**Date(s):** 9/1/14 – 6/30/15  
**Financial Terms:** Cost not to exceed \$7,500  
Funded by Chancellor's Office Workforce Innovation Partnership grant
- 6. Contractors:** **GLOBAL STUDY (Japan); SEAMEO RETRAC (Vietnam); STUDY ABROAD ASSOCIATION (Japan)**  
**Services:** Contractors will serve as F-1 Visa educational agents to recruit F-1 Visa students for ECC.

**Requesting Dept.:** Student and Community Advancement – Community Advancement – International Student Program  
**Date(s):** 9/8/14 (Effective upon Board approval and continuing month-to-month up to but not exceeding 5 years)  
**Financial Terms:** The fee shall be \$250 per student per consecutive semester cycle completed, not to exceed \$500 per student. If applicable, a fee for high-volume admissions at the end of a two consecutive semester cycle will be paid in addition to the regular fee.

7. **Contractor:** **JEKAL EARLY LEARNING CENTER**  
**Services:** Contractor will provide part-time employment for students enrolled in the Federal Work Study Program to work as tutors and office assistants.  
**Requesting Dept.:** Student and Community Advancement – Financial Aid  
**Date(s):** 9/1/14 – 6/30/16  
**Financial Terms:** No cost to the District
8. **Contractor:** **PROGRESSIVEDGE, INC.**  
**Services:** Contractor will provide California ETP Regular Core Programs training to companies.  
**Requesting Dept.:** Student and Community Advancement – Community Advancement – Contract and Community Education  
**Date(s):** 9/9/14 – 12/15/15  
**Financial Terms:** Cost not to exceed \$35,000  
Funded by ETP Agreement (ET14-0217 two-year core contract)
9. **Contractor:** **PURPLE COMMUNICATIONS, INC.**  
**Services:** Contractor will provide sign language interpreting services in accordance with Disabled Students Programs and Services standards.  
**Requesting Dept.:** Academic Affairs – Health Sciences and Athletics – Special Resource Center  
**Date(s):** 8/1/14 – 6/30/17  
**Financial Terms:** Cost not to exceed \$25,000 per year
10. **Contractor:** **SBG TECHNOLOGY SOLUTIONS, INC.**  
**Services:** Contractor will receive one section of Introduction to Homeland Security; Intelligence Analysis and Security Management; and Introduction to Administration of Justice for Fall 2014 semester.  
**Requesting Dept.:** Academic Affairs – Industry & Technology

**Date(s):** 8/25/14 – 12/21/14  
**Financial Terms:** Projected gross income \$27,000

11. **Contractor:** **THE COMMUNITY COLLEGE FOUNDATION**  
**Services:** Contractor will receive parenting skills training for participants enrolled in state’s foster care and adoptive parents program – Partnering for Safety and Permanence – Model Approach to Partnerships in Parenting (PS-MAPP).  
**Requesting Dept.:** Student and Community Advancement – Enrollment Services  
**Date(s):** 8/1/14 – 7/31/15  
**Financial Terms:** Projected gross income \$25,500  
Funded by a grant from The Community College Foundation

12. **Contractors:** **VAN LINGEN TOWING, INC.;**  
**B & H INGLEWOOD TOW, INC.**  
**Services:** Contractors will provide towing services for ECC and ECC Compton Center Police Departments.  
**Requesting Dept.:** Administrative Services – Campus Police  
**Date(s):** 7/1/14 – 6/30/16  
**Financial Terms:** \$25 per tow

### C. PERSONAL SERVICE AGREEMENTS

*a. Services Provided by District or Its Designee:*

None

*b. Services Received by District or Its Designee:*

1. **Contractor:** **CARA LANE**  
**Services:** Contractor will provide training in effective communications, assertiveness and goal achievement to attain student success.  
**Requesting Dept.:** Student and Community Advancement – Counseling and Student Services – Extended Opportunity Programs and Services (EOPS)/Cooperative Agencies Resources for Education (CARE)  
**Date(s):** 8/14/14  
**Financial Terms:** Cost not to exceed \$699  
Funded by CARE program



2. **Contractor:** JAMES MARTENEY  
**Services:** Contractor will provide an eight-week course on Teaching Online for ECC faculty.  
**Requesting Dept.:** Human Resources – Professional Development  
**Date(s):** 9/26/14 – 11/21/14  
**Financial Terms:** Cost not to exceed \$2,500  
 Funded by Professional Development

**D. AMENDMENTS TO CONTRACTS**

*a. Services Provided by District or Its Designee:*

- Contractor:** ORBITAL SCIENCES CORP (Change in Date only)  
**Services:** Contractor will receive training in manufacturing technology and related areas.  
**Requesting Dept.:** Student and Community Advancement – Community Advancement – CACT  
**Date(s):** 7/1/13 – 12/31/15 (Board initially approved on 7/15/13 the term of 7/1/13 – 6/30/14)  
**Financial Terms:** Projected Gross Income \$350,000  
 Funded by a subgrantee agreement from Orbital Sciences Corp

*b. Services Received by District or Its Designee:*

1. **Contractor:** CUSTOM CORPORATE COMMUNICATIONS (Change of Financial Terms Only)  
**Services:** Contractor will provide customized training for participating agencies on behalf of the District.  
**Requesting Dept.:** Student and Community Advancement – Community Advancement – Contract and Community Education  
**Date(s):** 2/19/14 – 12/15/15  
**Financial Terms:** Cost not to exceed \$350,000 (Board initially approved on 2/18/14 the cost of \$100,000)  
 Funded by ETP (ET14-0217 two-year core contract)
2. **Contractor:** PLANNET (Correction of Date Only)  
**Services:** Contractor will assist with conducting an IT/technology assessment or audit of campus-wide IT services, systems and staffing; analyze and make recommendations to achieve a stable and efficient operating environment.

**Requesting Dept.:** Administrative Services – Information Technology Services  
**Date(s):** 7/1/13 – 12/31/14 (Board initially approved amendment on June 16, 2014 for 7/1/14 should have been 7/1/13)  
**Financial Terms:** Cost not to exceed \$100,000

- 3. Contractor:** **SHAW HR CONSULTING** (Change to increase of Financial Terms)  
**Services:** Contractor will provide consulting services to develop ADA job function analysis and/or conduct interactive process meetings and assessment for reasonable accommodation.  
**Requesting Dept.:** Human Resources  
**Date(s):** 9/1/12 – 8/31/13 with four optional one-year renewal periods, not to exceed five years  
**Financial Terms:** Cost not to exceed \$10,000 per year (Board initially approved on 10/15/12 the cost of \$4,000 per year)

**E. BID AWARD 2014-1 – CAMPUS PAVING IMPROVEMENT PROJECT – MISSION PAVING AND SEALING, INC.**

It is recommended Bid No. 2014-1 be awarded to the following responsive vendor in accordance with the specifications, terms and conditions of the above-named bid for the Campus Paving Improvement Project.

<u>RECOMMENDED BIDDER</u>	<u>BID AMOUNT</u>
Mission Paving and Sealing, Inc.	\$79,300

<u>OTHER BIDDERS</u>	
Arrow Parking Lot Service, Inc.*	\$51,730
Terra Pave (Non-Responsive)	\$71,715
Ben’s Asphalt & Maintenance Co., Inc. (Non-Responsive)	\$85,584

\*Bid Withdrawn/Mathematical Error

**F. PURCHASE ORDERS AND BLANKET PURCHASE ORDERS**

It is recommended all purchase orders be ratified as shown.

P.O.	Vendor Name	Site Name	Description	P.O. Cost Number
Fund 11 - Unrestricted - El Camino				

P0800251	Vector Resources, Inc.	Campus Police	Maintenance Contracts	\$7,553.70
P0800281	Penergy, Inc	Facilities/Planning/Servi	Maintenance Contracts	\$5,850.00
P0800285	Fujitec America, Inc.	Facilities/Planning/Servi	Repairs Noninstructional	\$9,715.00
P0800290	Linseis Co.	Chemistry	Instructional Supplies	\$80.40
P0800291	Cole Parmer Instrument	Chemistry	Instructional Supplies	\$1,110.91
P0800292	Sargent Welch Scientific	Chemistry	Instructional Supplies	\$1,229.15
P0800293	Sargent Welch Scientific	Chemistry	Instructional Supplies	\$2,981.26
P0800297	L.A. Weekly	Public Relations	Multi Media Advertising	\$2,248.00
P0800299	Xpedx	Copy Center	Instructional Supplies	\$2,074.64
P0800300	Monterey Graphics	Community	Non-Instruct Supplies	\$54.94
P0800304	KHL Engineered	Copy Center	Non-Instruct Supplies	\$979.69
P0800307	Aardvark Clay and	Art Department	Instructional Supplies	\$257.42
P0800308	Choura Events	Staff Development	Other Rentals	\$938.62
P0800309	Graphic Chemical	Art Department	Instructional Supplies	\$608.72
P0800310	McLogan Supply Co.	Art Department	Instructional Supplies	\$357.36
P0800313	Monterey Graphics	Staff Diversity	Non-Instruct Supplies	\$54.94
P0800315	Community College	Presidents Office	Dues And Memberships	\$1,500.00
P0800316	Dell Marketing L. P.	Technical Services	Repairs Parts And Supplies	\$1,330.56
P0800319	BOG's - California	Information Technology	Maintenance Contracts	\$3,900.00
P0800320	Dell Marketing L. P.	Presidents Office	New Equipment	\$1,495.68
P0800322	Harland Technology	Information Technology	Maintenance Contracts	\$944.00
P0800332	1099 Pro., Inc.	Fiscal Services	Contract Services	\$45.00
P0800334	Xerox Corporation	Copy Center	Non-Instruct Supplies	\$2,683.58
P0800335	Scantron	Div Office Fine Arts	Instructional Supplies	\$68.53
P0800337	CCFC Annual	Administrative Services	Conferences Mgmt	\$300.00
P0800340	Dept.Of Toxic Substance	Hazmat	Waste Disposal	\$385.00
P0800341	Ferguson Enterprises,	Carpenter Shop	Non-Instruct Supplies	\$131.83
P0800342	Enterprise Rent-A-Car	Ed & Community	Transportation/ Mileage	\$48.96
P0800343	American Express Travel	Ed & Community	Transportation/ Mileage	\$576.40
P0800344	CCCSAA/Citrus College	Student Affairs	Dues And Memberships	\$75.00
P0800345	Community College League	Presidents Office	Dues And Memberships	\$25,299.00
P0800347	L.A.C.O.E.	Human Resources	Dues And Memberships	\$8,435.40
P0800348	CCCAOE	Ed & Community	Conferences Mgmt	\$495.00
P0800355	Innovative Users Group	Div Office Instr.	Other Services And Expenses	\$100.00
P0800359	Amazon.Com Corporate	Music	Instructional Supplies	\$122.06
P0800361	Cardiac Science Corp	Health,Safety and Risk	Non-Instruct Supplies	\$428.56
P0800362	Cardiac Science Corp	Health,Safety and Risk	Non-Instruct Supplies	\$847.12
P0800365	Mr. Chris J. Egnozzi	Facilities/Planning/Servi	Non-Instruct Supplies	\$108.79
P0800366	Chronicle of Higher	Presidents Office	Publications/ Periodicals	\$89.00
P0800367	Freestyle Photographic	Photography	Instructional Supplies	\$517.66
P0800374	Amazon.Com Corporate	Music	Instructional Supplies	\$425.45
P0800375	Amazon.Com Corporate	Staff Diversity	Non-Instruct Supplies	\$68.70
P0800377	Uline Shipping Supply	Art Department	Instructional Supplies	\$1,792.66
P0800384	Sargent Welch Scientific	Life Sciences	Instructional Supplies	\$801.96
P0800385	Governet	Information Technology	Maintenance Contracts	\$13,200.00
P0800387	Sirsidynix	Information Technology	Maintenance Contracts	\$3,903.16
P0800388	Innovative Interfaces,	Information Technology	Maintenance Contracts	\$30,000.00
P0800393	California Dept. of Public	Rad Tech	Dues And Memberships	\$190.00
P0800394	Bank of America	Board Of Trustees	Conferences Mgmt	\$295.00
P0800395	Complete Office	Facilities/Planning/Servi	Non-Instruct Supplies	\$193.50
P0800398	Monterey Graphics	Counseling Office	Non-Instruct Supplies	\$109.88
P0800399	Thomson Reuters	Counseling Office	Publications/ Periodicals	\$60.17
P0800401	Advertising	Public Relations	Publications/ Periodicals	\$109.00

P0800405	Envato Marketplace	Public Relations	Non-Instruct Supplies	\$72.00
P0800408	Foundation for Cal Com	Facilities/Planning/Servi	License Fee/Site Licenses	\$21,430.28
P0800414	ACCCA	Div Office Fine Arts	Conferences Mgmt	\$850.00
P0800415	Mrs. Jo A. Higdon	Administrative Services	Conferences Mgmt	\$35.00
P0800425	Campus Food Services	SRC Accessibility Fund	Conferences Faculty	\$714.50
P0800427	Daily Breeze, the	Fiscal Services	Other Services And Expenses	\$134.95
P0800439	Matthew Bender	International Students	Multi Media Advertising	\$461.57
P0800441	American Express Travel	Div Office-Studnt	Conferences Mgmt	\$414.20
P0800467	Carson Chamber of Commerce	Public Relations	Dues And Memberships	\$125.00
P0800468	Hawthorne Chamber of	Public Relations	Dues And Memberships	\$125.00
P0800469	CCCSAA/Citrus College	Student Affairs	Dues And Memberships	\$75.00
P0800483	Redondo Beach Rotary	Public Relations	Dues And Memberships	\$850.00
P0800484	Torrance Chamber of Commerce	Public Relations	Dues And Memberships	\$320.00
P0800486	NCMPR	Public Relations	Dues And Memberships	\$450.00
P0800489	West Virginia Univ	Ed & Community	Dues And Memberships	\$2,500.00
P0800500	Fotronic Corp	Grounds	New Equipment	\$91.55
P0800502	Campus Food Services	Outreach and School	Non-Instruct Supplies	\$465.36
P0800507	CI Solutions	District Photo Id Cards	Non-Instruct Supplies	\$4,219.25
P0800508	Monterey Graphics	District Photo Id Cards	Non-Instruct Supplies	\$1,543.44
P0800516	Complete Office	Presidents Office	New Equipment	\$421.21
P0800524	Uline Shipping Supply	Health,Safety and Risk	Non-Instruct Supplies	\$788.26
P0800525	Air Treatment	Facilities/Planning/Servi	Repairs Noninstructional	\$403.30

**Fund 11 Total: 75**

**\$173,661.23**

**Fund 12 - Restricted - El Camino**

P0800250	CDW-G	Parking Services	Maintenance Contracts	\$514.08
P0800283	Bearcom	Parking Services	New Equipment	\$233.26
P0800302	Da'Spot Auto Body	Parking Services	Repairs Non Instr	\$350.86
P0800303	Bob Lee's Automotive	Parking Services	Repairs Non Instr	\$67.97
P0800305	CAERP	Faculty & Staff Diversity	ConferencesMgmt	\$385.00
P0800306	ASBDC	Small Bus. Admin	Conferences Mgmt	\$694.00
P0800314	IACLEA	Parking Services	Dues And Memberships	\$250.00
P0800321	Amazon.Com Corporate	El Camino Language	New Equip - Noninstr	\$152.56
P0800327	Life Technologies	Title III- H S I - STEM	Instructional Supplies	\$891.87
P0800328	American Type Culture	Title III- H S I - STEM	Instructional Supplies	\$421.34
P0800330	Fisher Scientific	Title III- H S I - STEM	Instructional Supplies	\$99.28
P0800331	S and B Compton	Mentor Protege	Non-Instruct Supplies	\$617.50
P0800333	Study	El Camino Language	Multi Media Advertising	\$495.00
P0800336	SVM, lp	EOPS CARE	Transportation Repair	\$15,175.00
P0800338	American Express Travel	Small Bus. Admin	Conferences Mgmt	\$476.20
P0800339	Gaylord Texan Resort	Small Bus. Admin	Conferences Mgmt	\$1,337.28
P0800346	Chongro Overseas	El Camino Language	Contract Services	\$300.00
P0800349	American Express Travel	CalWORKs	Conferences Other	\$137.20
P0800350	American Express Travel	CalWORKs	Conferences Other	\$137.20
P0800351	South Bay Regional	Parking Services	New Equipment	\$5,881.24
P0800360	Cal Poly Pomona	In-Region Investments	Conferences Other	\$6,485.00
P0800364	Calif Hotel & Lodging	Retail/Hospitality/Touris	Dues And Memberships	\$525.00
P0800373	Bothwell Automotive, Inc.	Parking Services	Repairs Non Instr	\$1,340.00
P0800386	John Muir Charter High	Title III- H S I - STEM	Contract Services	\$2,000.00
P0800389	Magic's Auto Body	Parking Services	Repairs Non Instr	\$2,550.00
P0800392	Campus Food Services	Title III- H S I - STEM	Non-Instruct Supplies	\$1,143.18
P0800396	Monterey Graphics	CalWORKs	Non-Instruct Supplies	\$54.94
P0800402	Da'Spot Auto Body	Parking Services	Repairs Non Instr	\$1,000.00

P0800403	Parkhouse Tire, Inc	Parking Services	New Equipment	\$772.09
P0800407	Melissa's Party Supply	CMTA-H1B	Non-Instruct Supplies	\$210.00
P0800410	Campus Food Services	Historically Blck	Non-Instruct Supplies	\$131.62
P0800418	Westhost, Inc.	El Camino Language	Multi Media Advertising	\$26.85
P0800419	Li King Consulting	El Camino Language	Contract Services	\$300.00
P0800421	American Express Travel	MediCal Administrative	Conferences Other	\$192.20
P0800424	American Express Travel	EOPS CARE	Conferences Other	\$198.98
P0800428	American Express Travel	Historically Blck	Conferences Other	\$546.20
P0800436	Enterprise Rentals	Adv. Mfg. Sector	Conferences Other	\$68.58
P0800437	Jarco Industries	Adminstration	New Equip - Noninstr	\$5,345.47
P0800477	Manhattan Beach	SBDC Program Income	Dues And Memberships	\$130.00
P0800478	Hermosa Beach	SBDC Program Income	Dues And Memberships	\$60.00
P0800479	California Reinvestment	SBDC Program Income	Dues And Memberships	\$75.00
P0800480	Mike Rahauge Shooting	Parking Services	In-Service Training	\$400.00
P0800481	LOMITA Chamber Of Commerce	SBDC Program Income	Dues And Memberships	\$125.00
P0800482	California Placement	CalWORKs	Non-Instruct Supplies	\$45.00
P0800495	Constant Contact	Community Education	Multi Media Advertising	\$630.00
P0800503	Campus Food Services	Aerospace Conference	Non-Instruct Supplies	\$136.63
P0800512	Dell Marketing L. P.	Parking Services	Non-Instruct Supplies	\$372.73
P0800528	Bob Lee's Automotive	Parking Services	Repairs Non Instr	\$92.28
P0800529	Bothwell Automotive, Inc.	Parking Services	Repairs Non Instr	\$603.21
P0800530	Da'Spot Auto Body	Parking Services	Repairs Non Instr	\$1,000.00
P0800531	Midas Auto Repair	Parking Services	Repairs Non Instr	\$1,155.12

**Fund 12 Total: 51** **\$56,331.92**

**Fund 41 - Capital Outlay**

P0800243	Climatec	Natural Sciences Bldg	Site Improvements	\$12,585.00
P0800258	Lee's Tools	Building Systems	Buildings	\$6,746.52
P0800278	Montgomery Hardware	Door&Window Syst	Buildings	\$2,205.38
P0800368	Donaldson Company Inc.	Building Systems	Non-Instruct Supplies	\$2,676.14

**Fund 41 Total: 4** **\$24,213.04**

**Fund 62 - Property & Liability**

P0800363	Keenan & Associates	Purchasing	Liability - Self Insurance	\$3,133.94
P0800417	El Camino Community	Purchasing	Excess Insurance	\$314.93
P0800517	Keenan & Associates	Purchasing	Excess Insurance	\$28,682.00

**Fund 62 Total: 3** **\$32,130.87**

**Fund 71 - Associated Students**

P0800406	Campus Food Services	Student Affairs	ASB Exp.	\$576.61
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**Fund 71 Total: 1** **\$576.61**

**Fund 79 - Auxiliary Services**

P0800352	California Pro Sports	Resp Therapy	Non-Instruct Supplies	\$443.04
P0800353	Tru West Inc	Resp Therapy	Non-Instruct Supplies	\$236.72
P0800354	Ecolab Center	Radiologic Tech	Non-Instruct Supplies	\$1,953.25
P0800518	Monterey Graphics	Student Affairs	Non-Instruct Supplies	\$1,388.66
P0800519	Ms. Kimberly Wilkinson	Fine Arts	Non-Instruct Supplies	\$95.00
P0800520	Mr. Bryan E. Bates	Fine Arts	Non-Instruct Supplies	\$95.00
P0800521	VS Athletics	Health Sciences	Non-Instruct Supplies	\$2,681.85

P0800522	Dramatic Publishing	Fine Arts	Non-Instruct Supplies	\$70.00
			<b>Fund 79 Total: 8</b>	<b>\$6,963.52</b>

**Fund 82 - Scholarships & Trust/Agency**

P0800311	California Pro Sports	Health Sciences	Fundraising	\$1,609.82
P0800312	Norcal Swim Shop	Health Sciences	Fundraising	\$3,135.76
P0800423	Deaf Life/C/O Msm	Special Resource	Fundraising	\$54.00
			<b>Fund 82 Total: 3</b>	<b>\$4,799.58</b>

**PO Funds Total: 145** **298,676.77**

**Fund 11 - Unrestricted - El Camino**

B0810390	Herald Publications	Public Relations	Multi Media Advertising	\$2,000.00
B0810391	ECCD Petty Cash	I&T Div Ofc	Non-Instruct Supplies	\$200.00
B0810392	ECCD Petty Cash	CADD	Instructional Supplies	\$100.00
B0810393	Life Assist Inc.	Fire	Instructional Supplies	\$1,000.00
B0810394	ECCD Petty Cash	Fire	Instructional Supplies	\$150.00
B0810395	Air Source Industries	Fire	Other Instr Supplies	\$250.00
B0810396	Shamrock Supply Co.	Automotive Technology	Repairs Parts And Supplies	\$600.00
B0810398	Napa Auto & Truck Parts	Automotive Technology	Instructional Supplies	\$200.00
B0810399	McMaster Carr	Automotive Technology	Instructional Supplies	\$1,000.00
B0810400	Cal-Counties	Facilities/Planning/Servi	Repairs Noninstructional	\$9,600.00
B0810404	ECCD Petty Cash	Automotive Technology	Instructional Supplies	\$150.00
B0810405	The Printer Works	Technical Services	Repairs Parts And Supplies	\$4,000.00
B0810406	Vavrinek, Trine & Day	Institutional Services	Audit/Accreditation fees	\$73,400.00
B0810415	Sims Welding Supply	Student Affairs	General Office Supplies	\$996.00
B0810417	ECCD Petty Cash	Student Affairs	Non-Instruct Supplies	\$500.00
B0810425	Ricoh	Fiscal Services	Copiers	\$2,400.00
B0810428	ECCD Petty Cash	Audio/Visual	Instructional Supplies	\$150.00
B0810429	CCS Presentation	Audio/Visual	Repairs - Instructional	\$2,000.00
B0810430	CCS Presentation	Audio/Visual	Instructional Supplies	\$2,500.00
B0810432	Rockler	Construction	Instructional Supplies	\$500.00
B0810433	Ricoh Corp	Financial Aid	Copiers	\$1,689.84
B0810434	Verizon Wireless	Ctr for Arts Instr/Admin	Other Services And Expenses	\$3,700.00
B0810435	Dowden Associates, Inc.	BTC Grants	Contract Services	\$22,320.00
B0810436	E.C.C.C.D. Center for the	Discovery Series	Contract Services	\$24,000.00
B0810437	E.C.C. Public Information	Division Office Math	Instructional Supplies	\$200.00
B0810438	ECCD Petty Cash	Division Office Math	Instructional Supplies	\$100.00
B0810440	Parker & Covert Llp	Institutional Services	Legal	\$3,000.00
B0810454	Broadline Distributing	Fire Academy	Instructional Supplies	\$2,000.00
B0810455	Crenshaw Lumber	Fire Academy	Instructional Supplies	\$2,500.00
B0810456	FIRE ETC	Fire Academy	Instructional Supplies	\$800.00
B0810457	Firefighter's Safety	Fire Academy	Instructional Supplies	\$2,000.00
B0810458	Napa Auto & Truck Parts	Fire Academy	Instructional Supplies	\$1,500.00
B0810459	Parker Lighting, Inc.	Fire Academy	Instructional Supplies	\$300.00
B0810460	Ace Lawn Mower & Saw	Fire Academy	Repairs - Instructional	\$1,785.00
B0810461	Mutual Liquid Gas	Fire Academy	Repairs - Instructional	\$1,000.00
B0810462	South Bay Fire	Fire Academy	Repairs - Instructional	\$500.00
B0810463	Action Sales & Metal Co.	Welding	Instructional Supplies	\$5,000.00
B0810464	Sims Welding Supply	Welding	Instructional Supplies	\$5,000.00
B0810465	Peerless Auto Parts	Welding	Instructional Supplies	\$600.00

B0810466	ECCD Petty Cash	P.O.S.T.	Instructional Supplies	\$200.00
B0810467	ECCD Petty Cash	Astronomy	Instructional Supplies	\$300.00
B0810493	ECCD Petty Cash	Div Office Nat Sciences	Non-Instruct Supplies	\$250.00
B0810507	E.C.C.C.D. Bookstore	Psychology	Other Books	\$250.00

**Fund 11 Total: 43** **\$180,690.84**

**Fund 12 - Restricted - El Camino**

B0810418	ECCD Petty Cash	EOPS	Non-Instruct Supplies	\$1,500.00
B0810441	E.C.C. Public Information	MediCal Administrative	Printing	\$200.00
B0810468	Cerritos CCD	CMTA-H1B	Contract Services	\$118,000.00
B0810469	North Orange CCD	CMTA-H1B	Contract Services	\$125,000.00
B0810470	ECCD Petty Cash	TitleV-Improving	Non-Instruct Supplies	\$800.00
B0810471	ECCD Petty Cash	CAA (10-091-002)	Non-Instruct Supplies	\$300.00
B0810472	Campus Food Services	CAA (10-091-002)	Non-Instruct Supplies	\$1,000.00
B0810473	E.C.C.C.D. Bookstore	CTE IV	Printing	\$1,000.00
B0810474	E.C.C. Public Information	Cact CA Employee	Reproduction Instructional	\$1,000.00
B0810475	ECCD Petty Cash	Cact CA Employee	Non-Instruct Supplies	\$1,000.00
B0810489	Cerritos College	Capacity Building	Contract Services	\$96,000.00
B0810498	Nextel/Sprint	Parking Services	License Fee/Site Licenses	\$900.00
B0810499	E.C.C. Public Information	TitleV-Improving	Reproduction Instructional	\$800.00
B0810503	Cerritos CCD	CAA (10-091-002)	Contract Services	\$220,000.00
B0810505	Milton Krivokuca	Mentor Protege	Contract Services	\$10,560.00

**Fund 12 Total: 15** **\$578,060.00**

**Fund 41 - Capital Outlay**

B0810486	Alta Environmental	Construction	Testing & Inspection	\$5,000.00
B0810487	American Reprographics	Construction	Blue Printing-Construction P&S	\$500.00
B0810495	S & K Engineers	SM13/14-Air	Architecture & Engineering	\$5,070.00
B0810496	S & K Engineers	SM13/14-Air	Architecture & Engineering	\$1,700.00
B0810497	S & K Engineers	SM13/14-Air	Architecture & Engineering	\$36,125.00

**Fund 41 Total: 5** **\$48,395.00**

**Fund 71 - Associated Students**

B0810416	Six Flags Magic	Student Affairs	ASB Exp.	\$20,000.00
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**Fund 71 Total: 1** **\$20,000.00**

**Fund 79 - Auxiliary Services**

B0810426	Certif-A-Gift	Student Affairs	Non-Instruct Supplies	\$10,000.00
B0810427	Campus Food Services	I&T Division	Non-Instruct Supplies	\$500.00

**Fund 79 Total: 2** **\$10,500.00**

**BPO Funds Total: 66** **\$37,645.84**

**Grand Total POs and BPOs: 211** **1,136,322.61**

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**Agenda for the El Camino Community College District Board of Trustees  
For  
Measure E 2002 & 2012 Bond Fund  
Administrative Services**

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A. Category Budgets and Balances.....	E 2
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F. Change Order – S. J. Amoroso – Industry and Technology Building Project.....	E 4
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**Administrative Services – Measure E Bond Fund**

**A. CATEGORY BUDGETS AND BALANCES**

**GENERAL OBLIGATION BOND FUND CATEGORIES  
AND PROJECT SUMMARY**

The following tables report 2002 and 2012 Measure E expenditures and commitments through August 31, 2014, at the September 2014 Board Meeting.

**2002 Measure E Expenditures:**

<b>CATEGORY</b>	<b>BUDGET</b>	<b>EXPENDED</b>	<b>COMMITTED</b>	<b>BALANCE</b>
Additional Classrooms and Modernization	\$205,620,530	\$128,994,873	\$37,302,671	\$39,322,986
Campus Site Improvements	64,910,391	33,015,355	719,561	31,175,475
Energy Efficiency Improvements	2,700,980	2,700,980	0	0
Health and Safety Improvements	128,723,855	106,522,952	13,290,385	8,910,518
Information Technology and Equipment	24,751,372	14,860,750	1,319,783	8,570,839
P.E. Facilities Improvements	572	572	0	0
Unallocated Interest (as of 6/30/14)	<u>1,788,128</u>	<u>0</u>	<u>0</u>	<u>1,788,128</u>
<b>TOTAL</b>	<b><u>\$428,495,828</u></b>	<b><u>\$286,095,482</u></b>	<b><u>\$52,632,400</u></b>	<b><u>\$89,767,946</u></b>

**2012 Measure E Expenditures:**

<b>CATEGORY</b>	<b>BUDGET</b>	<b>EXPENDED</b>	<b>COMMITTED</b>	<b>BALANCE</b>
Additional Classrooms and Modernization	\$144,868,429	\$0	\$0	\$144,868,429
Health and Safety Improvements	<u>205,131,571</u>	<u>0</u>	<u>0</u>	<u>205,131,571</u>
<b>TOTAL</b>	<b><u>\$350,000,000</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$350,000,000</u></b>

**B. MEASURE E 2002 PROJECT BUDGET CHANGE**

It is recommended the Board of Trustees approve the project budget change shown in Table A.

**TABLE A**

<b>PROJECTS</b>	<b>2002 BUDGET</b>	<b>CHANGE</b>	<b>REVISED BUDGET</b>
Math Business Allied Health Building	\$37,576,392	\$800,000*	\$38,376,392
Unallocated Interest (as of 6/30/14)	\$1,788,128	-\$800,000	\$988,128

\*Estimated legal fees

**C. CONTRACT – BERKELEY RESEARCH GROUP, LLC**

Contractor will provide expert consulting and professional support services in the matter of the legal proceedings between El Camino Community College District and Taisei Construction Corporation with regard to the Math Business Allied Health Building.

Requesting Department: Administrative Services  
Date: 4/16/14 – End of Project  
Financial Terms: Phase 1 – Not to exceed \$50,000 (preliminary opinions)  
Phase 2 – Not to exceed \$100,000 (preparation for Arbitration)

**D. CHANGE ORDER – PINNER CONSTRUCTION COMPANY, INC. – SHOPS BUILDING REPLACEMENT PROJECT**

It is recommended the Board of Trustees approve the following change order.

- |  |          |
|--|----------|
| 1. Contractor was directed to provide labor, material and equipment to add a total of 16 additional electrical cord drops in four of the auto tech classrooms. District request. | \$12,687 |
|--|----------|

Total Change Order Amount	<u>\$12,687</u>
---------------------------	-----------------

Original Contract Amount	\$21,902,000
Prior Changes	530,031
This Change Order Amount	12,687
New Contract Amount	<u>\$22,444,718</u>

**E. CHANGE ORDER – SINANIAN DEVELOPMENT, INC. – ATHLETIC EDUCATION & FITNESS COMPLEX - STADIUM PHASE II**

It is recommended the Board of Trustees approve the following change order.

- |   |          |
|---|----------|
| 1. Contractor was directed to provide labor, material and equipment to add backs with clear anodized finish to bleachers. District request. | \$36,340 |
|---|----------|

Total Change Order	<u>\$36,340</u>
Original Contract Amount	\$32,880,000
Prior Changes	0
This Change Order Amount	<u>36,340</u>
New Contract Amount	<u>\$32,916,340</u>

**F. CHANGE ORDER – S. J. AMOROSO – INDUSTRY AND TECHNOLOGY BUILDING PROJECT**

It is recommended the Board of Trustees approve the following change order.

- |   |          |
|---|----------|
| 1. Furnish labor and material to extend underground heating hot water piping to new point of connection. Architecture and Engineering requirement.  | \$53,305 |
| 2. Furnish labor and material to install new concrete housekeeping pad for transformer T3. Architecture and Engineering requirement.  | 635      |
| 3. Furnish labor and material to install additional spare conduits at all recessed electrical panels. Architecture and Engineering requirement.   | 5,833    |
| 4. Furnish labor and material to infill opening in an existing wall on the storage room side and install drywall on the electrical room side to accommodate mounting new electrical equipment. Unforeseen conditions. | 2,661    |
| 5. Furnish labor and material to install metal stud framing above structural tube steel for electrical outlet installation. Architecture and Engineering requirement.   | 5,330    |
| 6. Furnish labor and material to install new stud framing and plaster to infill the gap in exterior panels. Unforeseen conditions.  | 3,105    |

7. Furnish labor and material to install two additional light fixtures to provide sufficient lighting for the Architecture Display. Architecture and Engineering requirement.	914
8. Furnish hinged flush mounted covers for A/V collector boxes at 21 locations. Architecture and Engineering requirement.	1,111
9. Furnish labor and material to adjust canopy column footing locations and structural steel framing to avoid conflicts with underground utilities. Architecture and Engineering requirement.	3,884
10. Furnish combination keypad/card reader access control devices in lieu of card reader only at 29 locations. Architecture and Engineering requirement.	4,757
11. Furnish labor and material to provide additional floor preparation and moisture barriers. Unforeseen conditions.	<u>106,050</u>
 Total Change Order Amount	 <u>\$187,585</u>
Original Contract Amount	\$25,427,000
Prior Changes	148,148
This Change Order Amount	<u>187,585</u>
New Contract Amount	<u>\$25,762,733</u>

**G. PURCHASE ORDERS (PO) AND BLANKET PURCHASE ORDERS (BPO)**

The following purchase orders have been issued in accordance with the District’s purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders for Measure E expenditures be ratified and payment be authorized upon delivery and acceptance of the items or services ordered.

<b>PO #</b>	<b>VENDOR NAME</b>	<b>SITE NAME</b>	<b>DESCRIPTION</b>	<b>COST</b>
P800219	Trane Commercial	Shops Building	Group II Equipment	\$26,481.55
P800220	Chefs’ Toys	Shops Building	Group II Equipment	\$41,107.91
P800323	The Apple Store	Information Technology	New Computer	\$2,607.21
P800409	Graybar Electric	Shops Building	Group II Equipment	\$100.32
P800430	Mercury Fence Co.	Science Complex	Site Improvements	\$925.00
P800431	Dell Marketing L.P.	Shops Building	Group II Equipment	\$15,826.17

P800504	Los Angeles County	Athletic Education & Fitness	Permit Processing Fees	\$260.00
P800505	Los Angeles County	Athletic Education & Fitness	Permit Processing Fees	\$1,557.00
P800510	Dell Marketing L.P.	Information Technology	New Computer	\$15,055.49
B810485	Flewelling & Moody	Bookstore Building	Architecture & Engineering	\$7,777.27
B810488	Waveguide Consulting	Shops Building	Contract Services	\$2,400.00
B810494	Ricoh	Temporary Space Relocation	Group II Equipment	\$4,000.00
				<b><u>\$118,097.92</u></b>

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**Agenda for the El Camino Community College District Board of Trustees  
from  
Human Resources  
Linda Beam, Vice President**

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**Page No.**

- A. Employment and Personnel Changes.....HR 1
- B. Temporary Non-Classified Service Employees .....HR 10
- C. Notice and Scheduling of Public Hearing Regarding Negotiations  
Between the El Camino College Police Officers Association (POA)  
and the El Camino Community College District for 2013-2014  
Reopener Negotiations .....HR 14
- D. Revised Classification Specifications for Classified Position..... HR 15

## **A. EMPLOYMENT AND PERSONNEL CHANGES**

It is recommended that the Board ratify/approve the employment and personnel changes for academic, classified, special services professionals and temporary classified service employees as shown in items 1-22 and 1-24.

### **Academic Personnel:**

1. Resignation - Tammy Pao, Interim Associate Dean of Business, effective August 15, 2014.
2. Amend Employment - Ryan Carey, full-time instructor of Fire & Emergency Technology, Industry & Technology Division, from Class II Step 7 to Class IV, Step 9, Academic Salary Schedule, effective August 21, 2014.
3. Amend Employment - Shiny Johnson, full-time instructor of Nursing, Health Sciences & Athletics Division, from Class II, Step 7 to Class II, Step 8, Academic Salary Schedule, effective August 21, 2014.
4. Special Assignment - Susan Stolovy, full-time instructor of Physics, Natural Sciences Division, to assist with the development and presentation of shows for ECC's planetarium, as part of Science, Technology, Engineering, Mathematics (STEM) curriculum, to be paid \$61.99 an hour, not exceed 60 hours or \$3,719, effective August 21 through December 20, 2014, in accordance with the Agreement, Article 10, Section 14(a).
5. Special Assignment - Art Martinez, full-time instructor of Mathematics, to recruit and train Learning Team facilitator/participants and oversee reporting evaluation of Learning Team Project, to be paid \$61.99 an hour, not to exceed 40 hours or \$2,480, effective August 25 through December 31, 2014, in accordance with the Agreement, Article 10, Section 14(a).
6. Special Assignment - Eric Carlson, full-time instructor of Manufacturing Technology, Industry & Technology Division, to coordinate groups of Engineering Technicians and Mathematics instructors for Science, Technology, Engineering & Mathematics (STEM) curriculum activities, to be paid \$61.99 an hour, not to exceed 54 hours or \$3,347, effective August 21 through December 20, 2014, in accordance with the Agreement, Article 10, Section 14(a).
7. Special Assignment - Tisa Casas, part-time instructor of Education Development, Special Resource Center, Health Sciences & Athletics Division, to assist with Disabled Students' Programs & Services (DSPS), to be paid \$46.49 an hour, not to

exceed 350 hours or \$16,271, effective September 9, 2014 through June 30, 2015, in accordance with the Agreement, Article 10, Section 14(a).

8. Special Assignment - The following part-time instructors of Music, Fine Arts Division to perform as musicians at Fall concert, to be paid \$61.99 an hour, effective September 28, 2014, in accordance with the Agreement, Article 10, Section 9(m).

<u>Instructor</u>	<u>Not to Exceed Dollars</u>
Anna Bosler	\$200
Manon Robertshaw	\$ 80
Ljubomir Velickovic	\$ 80

9. Special Assignment - Gary Kohatsu, part-time instructor of Journalism, Humanities Division, to supervise Journalism Lab and provide writing instructions, to be paid \$46.49 an hour, not to exceed 45 hours or \$2,092, and not to exceed 25 hours per week cumulative employment at ECC, effective August 25 through December 12, 2014, in accordance with the Agreement, Article 10, Section 14(a).
10. Special Assignment - The following full-time instructors of Journalism, Humanities Division, to supervise Journalism Lab and provide writing instructions, to be paid \$46.49 an hour, not to exceed 120 hours or \$5,579, effective August 25 through December 12, 2014, in accordance with the Agreement, Article 10, Section 14(a).

Stephanie Frith  
Kate McLaughlin

11. Special Assignment - Sheila Malone, part-time instructor of Theatre, Fine Arts Division, to work as Theatre Technical Director, to be paid \$61.99 an hour, not to exceed 68 hours or \$4,215, and not to exceed 25 hours per week cumulative employment at ECC, effective September 22 through November 28, 2014, in accordance with the Agreement, Article 10, Section 10(d).
12. Special Assignment - Nicole Gervais, part-time instructor of Kinesiology, Health Sciences & Athletics Division, to assist head soccer coach, to be paid \$61.18 an hour, not to exceed 16 hours or \$1,000 a month for a grand total of \$5,000 for the semester, in accordance with the MOU Agreement Article 10, Section 11 (e) and not to exceed 25 hours per week cumulative employment at ECC, effective August 15 through December 14, 2014.



13. Special Assignment - Kathleen Rosales, full-time instructor of Nursing, Health Sciences & Athletics Division, to manage Nursing Grant and work as Grant Writer, to be paid \$61.99 an hour, not to exceed \$6,199, effective July 1, 2014 through June 30, 2015 in accordance with the Agreement, Article 10, Section 14(a).

14. Special Assignment - The following full-time instructors of Nursing, Health Sciences & Athletics Division, to coordinate Nursing Success Strategies, to be paid \$61.99 an hour, not to exceed 64 hours or \$3,968 each, effective August 23, 2014 through May 15, 2015, in accordance with the Agreement, Article 10, Section 14(a).

Michelle Guta  
Margaret Kidwell-Udin  
Kathy Morgan

Kathleen Rosales  
Kathleen Stephens

15. Special Assignment - The following full-time instructors to participate in Graduation Initiative (Title V) Learning Teams for Humanities, to be paid \$61.99 an hour, not to exceed 14 hours or \$868 each for a grand total of \$7,811, effective September 9 through December 31, 2014, in accordance with the Agreement, Article 10, Section 14(a).

Jennifer Annick  
Debra Breckheimer  
Rose Ann Cerofeci  
Ashley Gallagher  
Briita Halonen

Chelsea Henson  
Lyman Hong  
Debbie Mochidome  
Stephanie Schwartz

16. Special Assignment - The following part-time instructors to participate in Graduation Initiative (Title V) Learning Teams for Humanities, to be paid \$61.99 an hour, not to exceed 14 hours or \$868 each, for a grand total of \$8,680, and not to exceed 25 hours per week cumulative employment at ECC, effective August 19 through December 31, 2014, in accordance with the Agreement, Article 10, Section 9(m).

Vicki Blaho  
Jason Bostick  
Mickey Harrison  
Jennifer Holt-Medina  
Susan Johnson

Kim Krizan  
Meagan Madigan  
Kathleen Motoike  
Elayne Rodriguez-Haven  
John Wietting

17. Special Assignment - The following full-time instructors to facilitate the Graduation Initiative (Title V) Learning Teams for Humanities, to be paid \$61.99

an hour, not to exceed 17 hours or \$1,054 each for a grand total of \$4,215, effective September 9 through December 31, 2014, in accordance with the Agreement, Article 10, Section 14(a).

Sara Blake  
Rebecca Loya

Christina Nagao  
Bruce Peppard

18. Special Assignment - The following part-time instructors to facilitate the Graduation Initiative (Title V) Learning Teams for Humanities, to be paid \$61.99 an hour, not to exceed 17 hours or \$1,054, and not to exceed 25 hours per week cumulative employment at ECC, effective August 19 through December 31, 2014, in accordance with the Agreement, Article 10, Section 9(m).

Amanda Ackerman  
Kathy Hall  
Angie Kirk

19. Special Assignment - The following full-time instructors to participate in Graduation Initiative (Title V) Learning Teams for Mathematics, to be paid \$61.99 an hour, not to exceed 24 hours or \$1,488 each for a grand total of \$14,878, effective September 9 through December 31, 2014, in accordance with the Agreement, Article 10, Section 14(a).

Susan Bickford  
Susanne Bucher  
Anna Hockman  
Judy Kasabian  
Alice Martinez

Trudy Meyer  
Kristine Numrich  
Arkadiy Sheynshteyn  
Ambika Silva  
Susan Taylor

20. Special Assignment - The following part-time instructors to participate in Graduation Initiative (Title V) Learning Teams for Mathematics, to be paid \$61.99 an hour, not to exceed 24 hours or \$1,488 each for a grand total of \$16,365, and not to exceed 25 hours per week cumulative employment at ECC, effective September 9 through December 31, 2014, in accordance with the Agreement, Article 10, Section 9(m).

Christopher Dean  
Nathan Dunlap  
Diaa Eldanaf  
Dominic Fanelli  
Carrie Huang  
Juan Ortiz

Aida Ovanessian  
Russell Reece  
Jose Villalbos  
David Yee  
Ruth Zambrano

21. Stipend Assignment - William Georges, full-time instructor of Theatre, Fine Arts Division, to design sound and compose music for Play #2, to be paid \$1,000, effective September 22 through November 9, 2014, in accordance with the Agreement, Article 10, Section 14(a).
22. Stipend Assignment - Polli Chambers-Salazar, full-time instructors of Music, Fine Arts Division to perform as Resident Artist at Fall concert, to be paid \$200, effective September 28, 2014, in accordance with the Agreement, Article 10, Section 14(a).
23. Employment - The following part-time/temporary instructors to be hired as needed for the 2014 fall semester, not to exceed 67% FTE or 25 hours per week.

**Behavioral & Social Sciences**

Eric Alegria	Marco Liaguno
Gerardo Briceno	Farshid Moshrefi
Van Chaney	Lance Robert
Shahrokh Haghighi	Kofi Yankey

**Business**

Dagmar Halamka	David Miller
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**Fine Arts**

Aminah Abdul-Jabbaar	Draza O'Brien
Ava Baldwin	Carrie Patterson
Jeannine Barba	Manon Robertshaw
Anna Bosler	Carolyn Robertson
Alan Chan	Elizabeth Russell
Joseph Hardesty	Chantel Solomon
Trina Huberg	Mary Speth
Margaret Kemp	Neil Stannard
Thomas Kidd	Valerie Stern
Christoph Luty	Karen Thayer
Mark Massey	Deborah Zipnick
Dee Marie Nieto	

**Health Sciences & Athletics**

Raymond Adoc	Nicole Gervais
Mary Aja	Rosa Luna
Richard Anderson	Wendy Walsh

**Humanities**

John Arensmeyer	Susanna DeSimone
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Kendra Hatchett  
Mora Mattern

Mercia Teng

**Industry & Technology**

Jonathan Benavente  
Timothy Branley  
Roberto Medina Causey  
Victor De La Torre  
Jennifer Doublet  
Joy Durand  
Jill Gray  
Brent Kooiman

Richard Martinez  
Milton McKinnon  
Ken Robinson  
Michael Smith  
Jorge Ulloa  
William Warren  
Frank Weeks

**Mathematics**

Christopher Dean  
Nathan Dunlap  
Ramy Heng  
Thu-Hang Hoang  
Matin Lackpour  
Jose M. Martinez  
Yarlmoli Murugain

Sophia Sherif  
Shane Smith  
Rick Taketomo  
Jose Villalobos  
Karen Yang  
Eric Yip

**Natural Sciences**

Cheryl Abbani  
Anthony Lopez

Adam Murdock  
Jia Sun

**Classified Personnel:**

1. Retirement - Donna Manno Emery, Professional Development Coordinator, Human Resources Division, Human Resources Area, effective December 25, 2014 and that a plaque be presented to her for her years of service to the District since 1980.
2. Retirement - Bruce Spain, Executive Director Center for the Arts, Range 13, Step 6, Fine Arts Division, Academic Affairs Area, effective October 1, 2014, and that a plaque be presented to him for his years of service to the District since 2001.
3. Retirement - Donald Treat, Supervisor of Technical Services, Information Technology Services Division, Administrative Services Area, effective December 1, 2014, and that a plaque be presented to him for his years of service to the District since 1974.

4. Resignation - Paul Holt, Welding Technician, Industry & Technology Division, Academic Affairs Area, effective September 5, 2014.
5. Change of Assignment - Rodolfo Lopez, Administrative Assistant I, Range 28, Step F, from Foundation, President's Office Area, to Student Development/Enrollment Services Division, Student and Community Advancement Area, effective September 9, 2014.
6. Promotion - Michele Whiting, from Library Media Technician II, Range 26, Step F, to Library Media Technician III, Range 28, Step F, Learning Resources, Academic Affairs Area, effective October 1, 2014.
7. Amend Employment - Aaron Covington, Night Custodian, Range 20, Step A, Facilities Planning and Services Division, Administrative Services Area, effective September 8 instead of September 2, 2014.
8. Employment - Roberta Becka, Director of Grants Development and Management, Range 13, Step 4, Community Advancement Division, Student and Community Advancement Area, effective October 1, 2014.
9. Employment - Allison Burch, Library Media Technician II, Range 26, Step A, Learning Resources, Academic Affairs Area, effective November 3, 2014.
10. Employment - Omar Hernandez, Night Custodian, Range 20, Step A, Facilities Planning and Services Division, Administrative Services Area, effective October 1, 2014.
11. Employment - Jason Loyola, Night Custodian, Range 20, Step A, Facilities Planning and Services Division, Administrative Services Area, effective October 1, 2014.
12. Employment - Patrick Ko, Buyer, Range 39, Step A, Business Services Division, Administrative Services Area, effective September 8, 2014.
13. Employment - Corry Smith, Night Custodian, Range 20, Step A, Facilities Planning and Services Division, Administrative Services Area, effective October 1, 2014.

**Temporary Classified Services Employees** – (not to exceed 170 days per year, 25 total hours and/or 67% faculty load per week:)

14. Brenda Alvarez - Student Services Advisor, Range 35, Step A, Counseling and Student Services Division, Student & Community Advancement Area, September 9, 2014 through June 30, 2015.
15. Darren Behr - Dispatch Clerk, Range 25, Step A, Campus Police, Administrative Services Area, effective September 15, 2014 through June 30, 2015.
16. Allison Burch - Library Media Technician II, Range 26, Step A, Learning Resources, Academic Affairs Area, effective October 1 through November 1, 2014.
17. Theodore Case - Piano Accompanist, Range 32, Step A, Fine Arts Division, Academic Affairs Area, effective August 23, 2014 through June 30, 2015.
18. Dean Koba - Accompanist - Percussion, Range 27, Step A, Fine Arts Division, Academic Affairs Area, effective August 23, 2014 through June 30, 2015.
19. Tammy Minion - Costume Technician, Range 31, Step A, Center for the Arts, Fine Arts Division, Academic Affairs Area, effective September 9, 2014 through June 30, 2015.
20. Jana Morimoto - Theatre Technician, Range 31, Step A, Fine Arts Division, Academic Affairs Area, effective August 23, 2014 through June 30, 2015.
21. Maria Ruiz - Custodian, Range 20, Step A, Facilities Planning and Services Division, Administrative Services Area, effective September 9, 2014 through June 30, 2015.
22. Nancy Quezada - Student Services Technician, Range 28, Step A, Counseling & Student Services Division, Student and Community Advancement Area effective September 9, 2014 through June 30, 2015.
23. Roman Sandoval III - Telecommunications Technician, Range 37, Step E, Information Technology Services Division, Administrative Services Division, to assist with telephone/network, effective August 19, 2014 through June 30, 2015 (Retired Annuitant).
24. The following individuals to work as Accompanist - Piano, Range 32, Step A, Fine Arts Division, Academic Affairs Area, effective August 23, 2014 through June 30, 2015:

Hsin Yi Chang  
Carolyn Correnti  
Donald Fredrickson  
Lisa Hamilton  
Sherry Reed  
Barbara Scales

**B. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES**

It is recommended that the Board authorize employment of the following Temporary Non-Classified Service Employees, subject to funding, not to exceed 170 days per year, 25 total work hours and/or the equivalent of 67% faculty load per week, effective September 9, 2014 through June 30, 2015, unless otherwise stated, as shown in items 1-21.

**Campus Police Aide Series**

1. Campus Police Aide II

The following individual is to be responsible for non-hazardous police services to the students, staff and faculty of El Camino College and other departmental duties.

Amanda Baldonasa, \$9.75 per hour

2. Campus Police Aide III

The following individuals are to be responsible for non-hazardous police services to the students, staff and faculty of El Camino College and other departmental duties.

Alexis Alvarez, \$10.50 per hour

Eliana Montgelongo, \$11.00 per hour

Alexandra Sandoval, \$10.50 per hour

Mayra Sandoval, \$11.50 per hour

**Instructional Aide Series**

3. Instructional Aide I

The following individuals are to assist instructors or other staff in a classroom or laboratory setting with basic tutoring, support services, and accommodations for students.

Christopher Maldonado, \$9.00 per hour (eff. 8/10/14 to 6/30/15)

Yadira Ramirez, \$9.00 per hour (eff. 8/25/14 to 6/30/15)

4. Instructional Aide II  
The following individual is to provide basic tutoring, support services, computer and equipment maintenance, and accommodations for students.

James Chizmar, \$10.00 per hour (eff. 8/21/14 to 6/30/15)

5. Instructional Aide III  
The following individuals are to provide intermediate level tutoring, record maintenance, and other accommodations for students.

Mabel Anderson, \$10.50 per hour

Holly Peck, \$10.50 per hour

6. Instructional Aide IV  
The following individual is to provide teaching assistance, intermediate level tutoring, technical support, classroom set-up, care and repair of equipment and instruments, exhibition installation, instructional support services, and accommodations for students.

Alexis Alvarez, \$11.75 per hour

### **Office Aide Series**

7. Office Aide I  
The following individual is to assist the staff with basic tasks.

Robert Hoeck, \$9.00 per hour (eff. 9/8/14 to 6/30/15)

Michelle Levert, \$9.00 per hour

Jerome Parrot, \$9.00 per hour (eff. 9/8/14 to 6/30/15)

Terry Reed, \$9.00 per hour (eff. 9/8/14 to 6/30/15)

Jennifer Sun, \$9.00 per hour (eff. 9/8/14 to 6/30/15)

8. Office Aide IV  
The following individual is to assist with all department processes and to support staff through knowledge of department operations.

Shalisha Barnett, \$12.00 per hour (eff. 7/1/14 to 6/30/15)

9. Instructional Aide VI  
The following individuals are to assist students with their writing assignments in all phases of the composing process – understanding and responding to the topic, generating ideas, outlining, drafting, revising and other duties as needed.



Miles Magnesi, \$15.00 per hour  
Ashton Politanoff, \$15.00 per hour

### **Program Aide Series**

10. Program Aide V

The following individual is to assist with the preparation and installation duties and maintenance of art installations in the Art Gallery.

Pirkko De Bar, \$14.00 per hour (eff. 8/1/14 to 6/30/15)

11. Program Aide IV

The following individual will assist the Workplace Learning Resource Center's US Coast Guard program instructor with customer service inquiries and payment of classes and fees as well as assist with office and administrative functions.

Julio Ramirez, \$12.00 per hour

The following individual is to perform as a program coordinator/liaison between the faculty and Public Relations & Marketing for the Center for the Arts.

Marcia Armstrong, \$18.00 per hour

### **Sports Aide Series**

12. Sports Aide VI

The following individuals are to assist the coaching staff with the coordination of all aspects of practice and competition.

Michael Houck, \$17.00 per hour

Jessica Juarez, \$17.00 per hour

Traco Rachal, \$17.00 per hour

Jesus Livinchuk, \$19.00 per hour

### **Theater Aide Series**

13. Theater Aide II

The following individuals are to assist the theater management and staff with theater duties for on-campus events.

Cooper Truong, \$10.25 per hour

### **Assistive Linguistics Professional Series**

14. Assistive Linguistics Professional I

The following individual is to provide language interpreting support services between Deaf and Hard-of Hearing students, staff, and their hearing peers, the classroom instructor and other personnel.

Jeannine Lersch, \$30.00 per hour (eff. 8/26/14 to 6/30/15)

Poh Teh, \$20.00 per hour

15. Assistive Linguistics Professional II

The following individuals are to provide language interpreting support services between Deaf and Hard-of Hearing students, staff and their hearing peers, the classroom instructor and other personnel, and must possess National Certification.

Lisa Jucha, \$42.50 per hour (eff. 8/25/14 to 6/30/15)

Shaunna Peterson, \$40.00 per hour (eff. 8/26/14 to 6/30/15)

### **Educational Professional Series**

16. Educational Professional I

The following individual is to provide Bass instrument accompaniment for the applied music jazz performances and/or special events.

Nicolas Gonzalez, \$23.00 per hour (eff. 8/12/14 to 6/30/15)

The following individuals are to provide tutoring assistance for students using the Foreign Language laboratory, monitor equipment and the facility, and assist with computer troubleshooting issues.

Phan Tran, \$26.00 per hour (eff. 9/2/14 to 6/30/15)

Margarita Talavera-Hofferer, \$26.00 per hour (eff. 9/2/14 to 6/30/15)

The following individual is to oversee the Reading Department's testing program by organizing and implementing a grading procedure on the ParScore machine for all tests administered by the Reading Department.

Elayne Rodriguez, \$20.00 per hour

17. Educational Professional II

The following individual is to teach Basic, Low, or High Intermediate English as a Second Language class.

Christine Ouendag, \$40.00 per hour

The following individual is to conduct classes for the El Camino College Community Education and Professional Development program.

Charles Wright, \$45.00 per hour

### **Program Professional Series**

18. Program Professional I

The following individual is to manage the El Camino College student newspaper and oversee the business operations of the newsroom.

Jack Mulkey, \$20.00 per hour

19. Program Professional V

The following individual is to solicit advertising for the El Camino College student newspaper.

Jack Mulkey

### **Training Professional Series**

20. Training Professional I

The following individuals are to provide training, expertise, leadership and professional services in the Fire Academy program.

Adam Brown, \$32.00 per hour

Chad Christensen, \$32.00 per hour

Dustin Conard, \$32.00 per hour

21. Training Professional II

The following individual is to facilitate groups with youth at risk or foster youth using experiential training strategies and strength-based practices in the Foster and Kinship Care Education Program and the Youth Empowerment Strategies for Success Program.

Gayle Gordon, \$37.00 per hour (eff. 7/1/14 to 6/30/15)

## **C. NOTICE AND SCHEDULING OF PUBLIC HEARING REGARDING NEGOTIATIONS BETWEEN THE EL CAMINO COLLEGE POLICE OFFICERS ASSOCIATION (POA) AND THE EL CAMINO COMMUNITY COLLEGE DISTRICT FOR 2013-2014 REOPENER NEGOTIATIONS**

The Board of Trustees will schedule a Public Hearing at the September 8, 2014 Board Meeting to receive public comment on the negotiations between El Camino College Police Officers Association (POA) and El Camino Community College District. Negotiations will include salary and benefits. The POA has an interest in negotiating salary, benefits, and contract language modifications. The District's interest is to open negotiations for 2014 regarding salary and a possible extension to the term of the current Agreement, December 31, 2014.

**D. REVISED CLASSIFICATION SPECIFICATIONS FOR CLASSIFIED POSITION**

It is recommended that the Board of Trustees approve the revised classification specifications for the Dispatch Clerk (Police Dispatcher) as shown on pages 14-16.

## **EL CAMINO COMMUNITY COLLEGE DISTRICT**

**CLASS TITLE:           DISPATCH CLERK (POLICE DISPATCHER)**

### **BASIC FUNCTION:**

Under the direction of the Chief of Police or Sergeant, operate computer, telephone and radio communications equipment to receive and record emergency calls and routine calls for service; provide information, dispatch police and emergency personnel; type, file, and perform a wide variety of clerical support duties in the Police Department.

### **REPRESENTATIVE DUTIES:**

Receive emergency calls for service.

Handle complains and inquiries from the public.

Dispatch police personnel and alert and request assistance as needed from public safety agencies.

Operate a variety of communications equipment including telephone, two-way radio, and computer equipment.

Prepare reports and logs of unusual incidents, contact agencies involved with major emergency operations such as the County Fire Department, neighboring police agencies and various State agencies that deal with emergency and disaster operations.

Maintain contact with all units on assignments; maintain status and location of field units; enter, update, and retrieve information on wanted persons, stolen property, vehicle registration and other information from statewide computer networks; and perform a wide variety of clerical functions that support the overall operations of the Police Department.

Operate standard office machines including typewriters and computer video display terminal and keyboard (automated dispatch).

Prepare and maintain logs of incoming and outgoing calls.

Type police reports, incident reports and other materials; process file or duplicate as appropriate.

Perform related duties as assigned.

**KNOWLEDGE AND ABILITIES:**

**KNOWLEDGE OF:**

Standard radio and telephone communications receiving and transmitting equipment.  
Standard broadcasting procedures and roles.  
Operation of common radio dispatching equipment.  
Basic computer knowledge  
Modern office practices, procedures, and equipment.  
Record-keeping/filing techniques.  
Telephone techniques and etiquette.

**ABILITY TO:**

Demonstrate excellent customer service skills.  
Speak clearly and distinctly.  
Exercise good judgment and make sound decisions in emergency situations.  
Effectively communicate with and elicit information from upset and irate citizens.  
Exercise independent judgment and work with a minimum of supervision.  
Understand and follow oral and written instructions.  
Handle multiple events effectively.  
Operate a computer-aided dispatch center, computer systems, and other office equipment accurately to maintain routine records.  
Type at 30 words net per minute from clear copy.  
Establish and maintain cooperative and effective working relationship with others.

**EDUCATION AND EXPERIENCE:**

High school diploma or equivalent ~~or any combination of education and experience that provides equivalent knowledge, skills, and abilities~~ and any one of the following: one year clerical experience involving with public contact; or 1 year police cadet experience with public contact; or completion of 30 units college coursework toward a major in administration of justice or related field.

Possession of a currently valid P.O.S.T. Public Safety Dispatch certificate or successful completion of the P.O.S.T. Public Safety Dispatcher course during the 12-month probationary period.  
Prior public safety dispatch experience desirable.

**WORKING CONDITIONS:**

Ability to function in an active and often hectic environment.  
Dispatchers are required to work various shifts as assigned.  
Operate a visual display terminal for an extended period of time.  
Must be able to hear alarms and other auditory devices.

**Dispatch Clerk (Police Dispatcher) (continued)**

**Page 3**

Long periods of sitting and standing.  
Lift and carry up to 25 lbs.  
Interaction with students, staff and the public.

The Police Department is a 24-hour-per-day, 7-days-a-week operation which requires rotating shift work (days, swing, or graveyard shifts, weekends and holidays). Dispatchers are subject to emergency call out.

Classified Salary Range 25  
Revised and Board Approved: September 8, 2014

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**Agenda for the El Camino Community College District Board of Trustees**  
**from**  
**The Office of The President and Board of Trustees**  
**Thomas M. Fallo, Superintendent/President**

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**Page No.**

A. Absence of a Board Member..... P/B 2



**A. ABSENCE OF A BOARD MEMBER**

It is recommended that the Board excuse Trustee Combs from the August 18, 2014 Board Meeting with no loss of salary due to illness.

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**Non-Consent Agenda**

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**Page No.**

- A. Resolution No. 9-8-14a - Energy Conservation Project and  
Authorization to Enter Into Energy Service Contract .....NC 2
- B. Contract Over \$84,100 .....NC 4
- C. Resolution No. 9-8-14b - Energy Conservation Project and  
Authorization to Enter Into Energy Service Contract .....NC 6

**A. RESOLUTION NO. 9-8-14a -- ENERGY CONSERVATION PROJECT AND AUTHORIZATION TO ENTER INTO ENERGY SERVICE CONTRACT**

It is recommended the Board of Trustees, in accordance with Board Policy 6340 approve the following resolution and contractor. The background information on the resolution was provided at the August 18, 2014 board meeting supplemental materials.

**EL CAMINO COMMUNITY COLLEGE DISTRICT**

**RESOLUTION NO. 9-8-14a**

**FINDINGS RE: ENERGY CONSERVATION PROJECT AND AUTHORIZATION TO ENTER INTO ENERGY SERVICES CONTRACT (GOVERNMENT CODE §§4217.10 ET SEQ.)**

WHEREAS, the El Camino Community College District (“District”) is a public agency as that term is defined in Government Code §4217.11(j).

WHEREAS, the provisions of Government Code §§4217.10 et seq. authorize a public agency to enter into an energy service contract for an energy conservation measures upon terms in the best interest of the District, provided that certain findings are made by the District’s Board of Trustees in connection with such an energy service contract.

WHEREAS, the scope of an energy conservation measures under Government Code §§4217.11 includes “equipment, maintenance, load management techniques and equipment, or other measures to reduce energy use or make for a more efficient use of energy.”

WHEREAS, as a California Community College District, the District is eligible to apply for receive funds pursuant to the California Clean Energy Jobs Act (“Proposition 39”) to support energy efficiency projects and workforce job training. The Proposition 39 Implementation Guidelines (Oct. 2013) authorize the use of Government Code 4217 as a contracting method for energy projects provided the District complies with the following criteria:

- Projects funded by awards shall require contracts that identify the project specifications, costs, and projected energy savings.
- Districts shall follow applicable law related to contractor qualifications, licensing, and certifications requirements related to the project.
- Districts shall not use a sole-source process to award grant proceeds.

WHEREAS, District Staff has evaluated the proposed implementation of energy conservation measures and a variety of different alternative means of implementing energy conservation measures at the District's campuses to reduce on-going operational expenses.

WHEREAS, The District commissioned a study performed by S & K Engineers, who calculated the estimated energy and cost savings, as well as the implementation cost and potential utility incentive for replacement of the HVAC units on the Natural Sciences Building. If the HVAC units are replaced, the District can expect to reduce their annual energy consumption by an estimated 14,773 therms. The cost of this energy conservation measure consisting of replacing the HVAC equipment on the Natural Sciences Building will be less than the anticipated marginal cost to the District of electrical energy that would have been consumed by the District in the absence of this energy conservation measure.

WHEREAS, this energy conservation project, is currently projected to achieve a Savings and Investment Return (SIR) of 1.1 or greater, meets the California Community Colleges Proposition 39 Implementation Guidelines and has been approved for Proposition 39 funding by the California Community Colleges Chancellors Office for \$650,000 is eligible for an incentive from SCE and Southern California Gas Company on completion of the project. Should a SIR of 1.1 not be achieved based on the \$818,000 proposal, the project will be fully funded by Scheduled Maintenance Funds. Should SIR be achieved, \$650,000 will be used from Prop 39 and the balance amount of \$168,000 will be used from Scheduled Maintenance Funds.

WHEREAS, District Staff solicited contractor qualifications and proposals through a Request for Qualifications and Proposals process and has engaged in a comprehensive review and evaluation of potential vendors of design, procurement and installation services for the Energy Measures who meet the criteria of: (a) prior history of designing, procuring and installing the specified HVAC units; (b) existing staff and operational resources sufficient to complete procurement and installation of the energy conservation equipment within the District's strict timelines; (c) client satisfaction; (d) sufficient financial capacity; and (e) also evaluated detailed cost proposals.

WHEREAS, District Staff has identified, Los Angeles Air Conditioning, Inc. ("Contractor") as meeting the criteria set forth above. As stated above \$650,000 will be used from Prop 39 and the remaining amount of \$168,000 will be used from Scheduled Maintenance Funds.

WHEREAS, the proposed Energy Measure is anticipated to result in operational cost savings to the District by reduction of electrical power consumed and/or purchases from SCE.

WHEREAS, public notice of the Board of Trustees consideration of this Resolution was posted at least two (2) weeks in advance of the date of the public meeting of the Board of Trustees to consider this Resolution.

NOW THEREFORE, the following Resolution is adopted.

RESOLVED, that the Board of Trustees finds that the anticipated cost to the District to procure and install new HVAC units on the Natural Sciences Buildings at El Camino College will be less than the anticipated marginal cost to the District of electrical energy that would have been consumed by the District in the absence of replacing the existing HVAC units.

On the motion of \_\_\_\_\_ and seconded by \_\_\_\_\_.

ROLL CALL:

AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSTAIN \_\_\_\_\_

The foregoing Resolutions are adopted by the Board of Trustees of the El Camino Community College District at a regularly scheduled meeting of the Board of Trustees this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Secretary to the Board of Trustees

**B. CONTRACT OVER \$84,100**

It is recommended the Board of Trustees, in accordance with Board Policy 6340, ratify the District entering into the following agreements. The Vice President of Administrative Services, or an authorized designee, has executed the necessary documents.

- 1. Contractor: LOS ANGELES AIR CONDITIONING, INC.**  
**Services:** Contractor will demolish, construct and install new HVAC Units in the Natural Science Building, including, without limitation, procurement, installation, and all related services required by the contract documents. The Contractor's scope of work includes all labor, materials, equipment or services provided or to be provided by the Contractor. Specific

detailed information of the contract's scope of work is contained in the El Camino Community College District Request for Qualifications & Proposals Natural Science Building HVAC Replacement, RFQ/RFP #14-02.

**Requesting Dept.:** Administrative Services

**Date(s):** 9/19/14 – 1/23/15

**Financial Terms:** Cost Not to Exceed \$818,000  
Funded by A Combination of Prop 39 and  
Scheduled Maintenance Funds.

**C. RESOLUTION NO. 9-8-14b -- ENERGY CONSERVATION PROJECT AND AUTHORIZATION TO ENTER INTO ENERGY SERVICE CONTRACT**

It is recommended the Board of Trustees, in accordance with Board Policy 6340 approve the following resolution. The background information on the resolution was provided at the August 18, 2014 board meeting supplemental materials.

**EL CAMINO COMMUNITY COLLEGE DISTRICT**

**RESOLUTION NO. 9-8-14b**

**FINDINGS RE: ENERGY CONSERVATION PROJECT AND AUTHORIZATION TO ENTER INTO ENERGY SERVICES CONTRACT (GOVERNMENT CODE §§4217.10 ET SEQ.)**

WHEREAS, the El Camino Community College District (“District”) is a public agency as that term is defined in Government Code §4217.11(j).

WHEREAS, the provisions of Government Code §§4217.10 et seq. authorize a public agency to enter into an energy service contract for an energy conservation measures upon terms in the best interest of the District, provided that certain findings are made by the District’s Board of Trustees in connection with such an energy service contract.

WHEREAS, the scope of an energy conservation measures under Government Code §§4217.11 includes “equipment, maintenance, load management techniques and equipment, or other measures to reduce energy use or make for a more efficient use of energy.”

WHEREAS, District Staff will evaluate the proposed implementation of energy conservation measures and a variety of different alternative means of implementing energy conservation measures at the District’s campuses to reduce on-going operational expenses.

WHEREAS, The District commissioned a study performed by S & K Engineers, who calculated the estimated energy and cost savings, as well as the implementation cost and potential utility incentive for replacement of the Air Handling Units in the PE Building. If the Air Handling units are replaced, the District can expect to reduce their annual energy consumption by an estimated 10,000 kWh, while reducing their peak demand by 10 kW. In addition, there will be an incentive available from SCE for approximately \$20,000 to offset a portion of the installation cost. The cost of this energy conservation measure consisting of replacing the Air Handling units in the PE Building

will be less than the anticipated cost to the District of electrical energy that would have been consumed by the District in the absence of this energy conservation measure.

WHEREAS, District Staff will solicit proposals from qualified contractors and will engage in a comprehensive evaluation of potential contractors qualified to procure and install the Air Handling Units who meet the criteria of: (a) prior history of procuring and installing the specified Air Handling units; (b) existing staff and operational resources sufficient to complete procurement and installation of the energy conservation equipment within the District’s strict timelines; (c) client satisfaction; (d) sufficient financial capacity; and (e) also will evaluate the cost proposals.

WHEREAS, District Staff will solicit RFP’s to identify a contractor in the future.

WHEREAS, the proposed Energy Measure is anticipated to result in operational cost savings to the District by reduction of electrical power consumed and/or purchases from SCE.

WHEREAS, public notice of the Board of Trustees consideration of this Resolution was posted at least two (2) weeks in advance of the date of the public meeting of the Board of Trustees to consider this Resolution.

NOW THEREFORE, the following Resolution is adopted.

RESOLVED, that the Board of Trustees finds that the anticipated cost to the District to procure and install new Air Handler units for the PE Building at El Camino College will be less than the anticipated marginal cost to the District of electrical energy that would have been consumed by the District in the absence of replacing the existing Air Handler units.

On the motion of \_\_\_\_\_ and seconded by \_\_\_\_\_.

ROLL CALL:

AYES \_\_\_\_ NOES \_\_\_\_ ABSTAIN \_\_\_\_

The foregoing Resolutions are adopted by the Board of Trustees of the El Camino Community College District at a regularly scheduled meeting of the Board of Trustees this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Secretary to the Board of Trustees



**X. COMMITTEE OF THE WHOLE**

**A. PUBLIC COMMENT**

**B. PUENTE PROGRAM**

Board President Beverly indicated an interest on behalf of the Board to revisit the Puente program status.