



## EL CAMINO COMMUNITY COLLEGE DISTRICT

16007 Crenshaw Boulevard, Torrance, California 90506-0001

Telephone (310) 532-3670 or 1-866-ELCAMINO

[www.elcamino.edu](http://www.elcamino.edu)

February 17, 2015

Board of Trustees  
El Camino College

Dear Members of the Board:

The February meeting of the El Camino Community College District Board of Trustees will be held on Tuesday, February 17, at 4:00 p.m. in the Board Room. The campus will be closed on Monday, February 16, to celebrate the President's holiday.

The Tuesday meeting will begin with an introduction of the Journalism faculty and students followed by a presentation by Ms. Naomi Castro on Career Advancement Academy (CAA) and Advanced Manufacturing Engineering Technology Linked Learning (AMETLL) Grants.

As you now know, the Accrediting Commission for Community and Junior Colleges took action to reaffirm our accreditation. A copy of the Commission letter and Evaluation Report has been posted to the El Camino College website and can be accessed at the links provided below. A hard copy will be included in your Board packet. The College is required to submit a Follow-Up Report by October 15, 2015 so there is still work to complete in order to address the recommendations and resolve the deficiencies noted in the report.

[http://www.elcamino.edu/administration/vpaa/accreditation/docs/El-Camino-College\\_02\\_06\\_20151.pdf](http://www.elcamino.edu/administration/vpaa/accreditation/docs/El-Camino-College_02_06_20151.pdf)

[http://www.elcamino.edu/administration/vpaa/accreditation/docs/El\\_Camino\\_ExtEvalTeamRpt\\_01\\_09\\_2015.pdf](http://www.elcamino.edu/administration/vpaa/accreditation/docs/El_Camino_ExtEvalTeamRpt_01_09_2015.pdf)

The Obama Administration recently released a fiscal year 2016 budget that includes key investments to expand high-quality early learning programs; increase equity and opportunity for all students; support teachers and school leaders; and improve access, affordability and student outcomes in college. Highlights of the education and higher education portion of the proposed budget are included in your supplemental reading material.

A number of important activities are highlighted this month in honor of Black History. If your schedule permits, please attend any of the events. Attachment A is a Black History Month schedule.

The consent agenda is relatively routine and is highlighted as follows:

Letter to the Board  
February 17, 2015

1. Academic Affairs presents a significant number of curriculum changes and a Second Reading of Board Policy 4050 (Articulation).
2. Student Services provides recommendations for student conference attendance.
3. Administrative Services presents a series of contracts and purchase orders including supplemental information on sole source acquisition of two fire simulators from Fire Blast Global (Attachment B) and Grades First Student Support System (Attachment C), and an Emergency Resolution – Public Project (Attachment D). Also included is a return of Board Policy 3570 – Smoke and Tobacco Free Campus (Attachment E).
4. Measure E provides recommendations on a series of change orders which are also addressed in supplemental Attachment F.
5. Human Resources include proposed routine actions and a new classification for Project Director of the Student Equity Program.

Your packet includes a confidential communication, as noted on Attachment G, which is not included for public review.

The Superintendent/President search selection process is scheduled for a Committee of the Whole discussion.

We have a three-item closed session agenda and will not be reporting out after the session.

Supplemental reading includes the following:

1. President Obama's Funding Highlights
2. Obama Administration FY 2016 Federal Budget Proposal
3. Memo from Dr. Jeanie Nishime regarding Certificates and Degrees
4. Email regarding Research staff numbers

If you have any questions, comments or concerns about the agenda, please feel free to call Ms. Cindy Constantino or me prior to the Board meeting so we can provide an informed response. As always, I will be available in my office at 3:00 p.m. to meet with you prior to the Board meeting at 4:00 p.m. on Tuesday, February 17.

Sincerely,



Thomas M. Fallo  
Superintendent/President

# El Camino College presents: Black History Month

February 5 to February 26, 2015

All events are free and open to the public.  
Daily parking permits must be purchased for \$3.



Sponsored by the El Camino College Office of Staff and Student Diversity, the Black History Month Committee and the Student Equity Plan

The El Camino Community College District is committed to providing equal opportunity in which no person is subjected to discrimination on the basis of ethnic group identification, national origin, religion, age, sex, race, color, ancestry, sexual orientation, physical or mental disability, or retaliation.



El Camino College

# Black History Month Events

All events are free and open to the public.

\$3 parking permit required to park on campus.

Project West: The History of West Coast Hip Hop  
Presentation by Gregory Everett  
Thursday, February 5, 2015  
1:00 - 2:00 p.m.  
East Dining Room

Panel Presentation  
"Black Actress Project"  
Tuesday, February 10, 2015  
1:00 - 2:00 p.m.  
Campus Theatre

"Black Indians: An American Story"  
Discussion to follow film  
Thursday, February 12, 2015  
1:00 - 2:30 p.m.  
Distance Education Room 166

Spoken Word Lounge  
Presented by ECC History Students  
Tuesday, February 17, 2015  
1:00 - 2:00 p.m.  
Student Activities Center, East Lounge

*Tribute to Professor Maria Brown*  
Thursday, February 19, 2015  
1:00 - 2:00 p.m.  
East Dining Room

"Sol Brothers"  
A Film by Dr. Daniel E. Walker  
Tuesday, February 24, 2015  
1:00 - 2:00 p.m.  
Marsee Auditorium

The Annual African-American Read-In  
Wednesday, February 25, 2015  
1:00 p.m. - 2:30 p.m.  
East Dining Room

A "Taste of Soul" Festival  
Thursday, February 26, 2015  
11:00 a.m. - 2:00 p.m.  
East Dining Room

"Langston Hughes Project"  
Thursday, February 26, 2015  
11:00 a.m. - 2:00 p.m.  
East Dining Room

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**EL CAMINO COLLEGE**  
Vice President – Academic Affairs  
February 11, 2015

TO: President Thomas Fallo  
FROM: Francisco Arce *FArce*  
SUBJECT: Fireblast Global

This is to recommend approval of two simulators listed below from Fireblast Global.

1. The Falcon EX – Vehicle Fire Training Prop
2. Flammable Liquids and Gas (FLAG) II Advanced Trainer

Fireblast Global is the only supplier and manufacturer of these specially designed fire simulators. These simulators provide realistic, safe, controllable, and clean burning live fire response training scenarios for our El Camino Fire Academy students.

The reasons this must be a sole source purchase are:

- 1) Fireblast Global is the only manufacturer/supplier that incorporates a programmable logic computer (PLC) to monitor flame in its simulators. No other manufacturer uses PLC equipment in a simulator application. These PLC systems dispense a small amount of propane into a module that assures a flame is supported before dispensing additional propane. With the PLC preventing the release of unignited propane, the danger of unplanned/uncontrolled propane ignition is averted. The PLC monitors all safety devices and is programmed to place the system into an automatic fail-safe shutdown in the event of:
  - A safety device activation
  - A manual emergency stop is depressed
  - Any system inaccuracy
  - Loss of wireless signal
- 2) These simulators are the only systems that are compliant with National Fire Protection Association NFPA 1402: Guide to Building Fire Service Training Centers. NFPA 1402 provides guidance for the planning of fire service training centers, focusing on the main components necessary to accomplish general fire fighter training effectively, efficiently, and safely. The El Camino College Fire Academy continues to develop learning objectives to meet accreditation standards set by the State Fire Marshall. These standards are designed to meet NFPA standards. Purchasing equipment that is NFPA compliant is a must to meet current standards.

NFPA recommends that all gas-fueled, live fire training equipment be certified by a National Recognized Testing Laboratory. These Fireblast Global units meet: NFPA 86, standards for ovens and furnaces, and UL 508A, standards for industrial control equipment. In addition, Fireblast Global is a UL panel building shop.

- 3) In the area of post purchase support, Fireblast Global offers parts delivery within a day and a technician within 24 hours. They maintain and support systems in operation for 15 years. As we researched the purchase of these simulators, we contacted other colleges for their input. College of the Desert informed us that they now seek equipment from Fireblast Global exclusively. Their former simulator supplier was too far away to service their equipment and was deemed to be non-responsive.

We highly recommended Fireblast Global as a sole source provider for this equipment.



**EL CAMINO COLLEGE**  
 Vice President – Academic Affairs  
 February 11, 2015

TO: President Thomas Fallo

FROM: Francisco Arce *Fa*

SUBJECT: Sole Source Purchase of Early Alert System

El Camino College proposes to offer a sole source purchase order to GradesFirst without formal public advertising and receiving of bids. GradesFirst is an online student support services system, primarily used as an early alert system.

To meet the needs of students, faculty, staff, and administration, El Camino College requires an online student services support system that integrates the following features:

- early alert
- attendance tracking
- automated early warning notifications
- data analytics
- cohort-specific targeting for communications and appointments
- reports with actionable items (e.g. send text message using a report)
- web-based access to all features
- advising management
- tutoring management
- case management
- online appointment scheduling
- automated appointment reminders
- centralized documentation and confidential notes
- student self-service kiosk with student ID card sign-in
- two-way text messaging with students
- tracking of all text and email conversations with students
- calendar management
- student class schedules
- assignment tracking

Two presentations were made to El Camino College faculty, staff, and administrators. Ellucian presented its Ellucian Pilot early alert system on Tuesday October 28, 2014. Ellucian Pilot did not deliver a number of significant features listed above. GradesFirst presented its GradesFirst system on Wednesday December 3, 2014. GradesFirst delivers all the features listed above. Research into other available systems demonstrated that GradesFirst is unique in that it is a sole source provider of a system that delivers all of the above features.

Other California institutions that currently utilize GradesFirst include Fresno State University, San Jose State University, Cal State Bakersfield, San Diego State University, Cal Poly Pomona, Cal State San Bernardino, Santa Barbara City College, Ventura County Community College District, and College of the Desert.

Reference checks were performed with GradesFirst project leaders at Ventura Community College District, Santa Barbara City College, and College of the Desert. Each project leader was asked about satisfaction with the GradesFirst implementation process as well as each school's overall satisfaction with the GradesFirst product. Evaluations of the implementation process and the GradesFirst product were uniformly positive.



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February 10, 2015

To: Board of Trustees

From: Jo Ann Higdon, M.P.A.

Subject: Item H, Pages 7-9: Emergency Resolution - Public Project

Included in this Board agenda is Item H, Emergency Resolution - Public Project, pages AS 7-9.

On January 26<sup>th</sup>, the College was struck with two area-wide, electrical power outages. As power was reinstated by Southern California Edison during the first outage, Edison delivered "dirty power" to the College. The voltage was well below the level required to accommodate the operation of our numerous three-phase motors located throughout the campus. While we reacted very quickly to halt the dirty power, several motors and other items on campus were destroyed or severely damaged by the low voltage provided by Edison. We are in the process of filing a substantial claim with Edison over this event.

Two of the motors were key to the operation of our central plant. One of the motors was damaged beyond even a temporary repair. The other motor was pieced back together with duct tape and bailing wire! We are expecting it to fail at any time. Due to the nature of this uncontrollable emergency, staff is recommending the Board approve the use of the emergency repair/replacement provisions of Public Contract Code Section 20654 which allows the College to take such emergency actions. Approval of a Resolution is required. If approved, the Resolution and information will be forwarded to the Los Angeles County Board of Education for further action.

A handwritten signature in cursive script, appearing to read "Jo Ann Higdon".

Jo Ann Higdon, M.P.A.  
Vice President Administrative Service



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February 10, 2015

To: President Thomas Fallo

From: Jo Ann Higdon, M.P.A.

Subject: Item G, Page AS 7, 10 - Board Policy 3570 Smoke & Tobacco Free Campus

Board Policy 3570 Smoke & Tobacco Free Campus was presented for first reading at the January Board meeting.

Per direction during the Board meeting, two paragraphs have been eliminated. The revised proposed version is now presented for a second reading at your direction.

A handwritten signature in cursive script that reads "Jo Ann Higdon".

Jo Ann Higdon, M.P.A.  
Vice President Administrative Service

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February 9, 2015

To: President Thomas Fallo

From: Jo Ann Higdon, M.P.A.

Subject: Change Order - SJ Amoroso, Page E3 – E6

The Measure E section of the Board Agenda contains item D, the change order to S. J. Amoroso. Several of the items are due to “unforeseen conditions” attributable to any remodel. Below are brief descriptions of the larger-dollar items:

- Item 9: Due to existing concrete beam heights and new HVAC ducts, the other utilities were relocated to the edge of the lobby and corridors and enclosed with soffits to improve aesthetics.
- Item 21: The paint in rooms 303 and 304 (roof) was found to contain lead on the corrugated walls and ceilings. The abatement required was labor intensive.
- Item 23: The actual spacing of the beams in the main lobby was wider than shown on the original “as built” plans. This required additional ceiling tiles and connectors to be installed.
- Item 24: The demo plans directed the contractor to remove the existing power to the boiler and sumps pump. New electrical circuitry was required to maintain their operations.
- Item 28: The existing floors in the restrooms were uneven and needed to be leveled and a water proof membrane installed to provide a longer-lasting, safer environment.

Jo Ann Higdon, M.P.A.  
Vice President Administrative Service

**Funding Highlights:**

- The President's 2016 Budget provides \$70.7 billion in discretionary funding and \$145 billion in new mandatory funding for the U.S. Department of Education. This includes:
  - An increase of \$1 billion for Title I Grants to LEAs to support efforts to provide equitable access to high-quality education for all students, for a total of \$15.4 billion.
  - \$1.3 billion in mandatory funding in 2016 and \$75 billion over 10 years for the President's landmark Preschool for All proposal to ensure four-year-olds across the Nation have access to high-quality preschool programs.
  - \$750 million to significantly extend the reach of the Preschool Development Grants program, which is paving the way for Preschool for All by supporting State efforts to develop and expand high-quality preschool programs in targeted communities.
  - \$1 billion in mandatory funding, and \$5 billion over five years for the new Teaching for Tomorrow program to support transformations in how States recruit and prepare new teachers, and in how States and districts develop, support and compensate teachers already in the classroom.
  - Investing in what works in K-12 and postsecondary education with \$300 million for Investing in Innovation and \$200 million for the First in the World initiative for college opportunity and completion.
  - Two years of free community college for responsible students through a \$60.3 billion mandatory investment in America's College Promise over the next ten years and \$200 million for the American Technical Training Fund to provide accelerated training in high-demand fields.
  - A \$29.7 billion mandatory investment over 10 years to continue indexing Pell Grants to inflation after 2017.

**Reforms:**

- Simplifying the FAFSA to make it easier for families to access critical resources to help pay for college and also helping borrowers manage their debt by streamlining and better targeting income-driven repayment.
- Promoting greater use of evidence and evaluation across the Department's programs to identify what works best to support student success throughout the education pipeline.

## Obama Administration FY 2016 Federal Budget Proposal

- Provide \$1.36 billion in 2016 for America's College Promise, a \$60.3 billion investment over 10 years.
- Fully fund Pell Grants and ties the maximum award to inflation beyond 2017 with a \$29.7 billion investment.
- Simplify the Free Application for Federal Student Aid (FAFSA), by eliminating burdensome and complex questions to make it easier for families to access student aid and afford a postsecondary education.
- Provide \$200 million for an American Technical Training Fund, which is a proposed joint effort with the Department of Labor to expand job opportunities.
- Make income-driven student loan repayment simpler with a better-targeted plan that simplifies borrowers' experience and helps them better manage their debt.
- Provide \$860 million for the Federal TRIO programs, a \$20 million increase.
- Provide \$200 million for the First in the World program, a \$140 million increase from 2015.



**EL CAMINO COLLEGE**  
**Office of the Vice President-Student & Community Advancement**  
**Jeanie Nishime – Vice President**

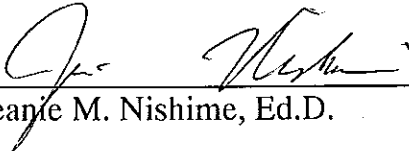
February 9, 2015

TO: President Thomas M. Fallo

SUBJECT: Certificates and Degrees

On January 21, 2015, the Chancellor's Office issued a press release touting an all-time high for the system in certificates and degrees awarded in 2013-14 which represented a 40 percent increase from 2009-10. Associate in Arts for Transfer (AA-T) and Associate in Science for Transfer (AS-T) degrees, which guarantee students admission to California State University, doubled in 2013-14 over the number conferred in 2012-13.

At El Camino College and the Compton Center, we saw a 52% and 54% increase, respectively, in degrees awarded during the same time period. Our AA-T and AS-T degrees conferred in 2013-14 rose 63% over the previous year. With the number of AA-T and AS-T degrees approved by the Chancellor's Office now standing at 22, the degrees conferred by El Camino College will continue to increase over time.



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Jeanie M. Nishime, Ed.D.

JMN/mre

Attachment (Press Release)

**PRESS RELEASE**

January 21, 2015

Contact: Paige Marlatt Dorr

Office: 916.327.5356

Cell: 916.601.8005

Office email: [pdorr@cccco.edu](mailto:pdorr@cccco.edu)

**California Community Colleges Confers Record Number of Degrees and Certificates, Increases Student Enrollment in 2013-14, State of the System Report Finds**

*SACRAMENTO, Calif.* – California community colleges conferred a record number of degrees and certificates in the most recent academic year as enrollment and course offerings throughout the 112-college system increased for the first time since the Great Recession hit six years ago, according to figures released by the California Community Colleges Chancellor's Office.

The college system also saw completion rates for remedial math, English and English as a Second Language trend upward, and success rates for credit courses continued to rise, according the 2014 State of the System Report that was presented to the Board of Governors on Tuesday.

"The California Community Colleges is rebounding from the budget cuts that forced us to ration education," said California Community Colleges Chancellor Brice W. Harris. "We are expanding course offerings and enrolling more students. As our Student Success Initiative takes hold we are seeing more students earn certificates and degrees and transferring to four-year institutions. Though we still have much more work to do, we are on the right path."

The system suffered a 22 percent drop in the number of students served between 2008-09 and 2012-13, a loss of nearly 600,000 students because of the Great Recession and the steep funding cuts it caused. The annual report gives a comprehensive overview of the system's undertakings in the 2013-14 academic year, progress it has made in a variety of areas and provides statistical information regarding enrollments, funding, total awards conferred and more.

The report is part of the Student Success Scorecard, an accountability framework that is a cornerstone of the California Community Colleges Board of Governors Student Success Initiative.

Some findings highlighted in the report:

- Community colleges awarded 190,314 certificates and degrees in 2013-14, a 40 percent increase from 2009-10, and an all-time high for the system.
- Total enrollment edged upward by 15,351 students after four years of stunning declines: Enrollment in 2013-14 stood at 2,094,910.
- Some 11,839 Associate in Arts for Transfer and Associate in Science for Transfer degrees, which guarantee students admission to California State University, were conferred in 2013-14, double the figure from the previous academic year.

- There are now 66 veterans' resource centers supporting veterans on California community college campuses.
- Colleges restored many course offerings that had been cancelled in 2013-14. The number of course sections offered is now 352,516, an increase of 7 percent from the previous year.

The report itself is in a brochure format, in color, with charts and photos from various colleges in the system. To order a copy, please contact the Chancellor's Office at (916) 445-8752.

*The California Community Colleges is the largest system of higher education in the nation composed of 72 districts and 112 colleges serving 2.1 million students per year. Community colleges supply workforce training, basic skills education and prepare students for transfer to four-year institutions. The Chancellor's Office provides leadership, advocacy and support under the direction of the Board of Governors of the California Community Colleges. For more information about the community colleges, please visit <http://californiacommunitycolleges.cccco.edu/>, <https://www.facebook.com/CACommColleges>, or <https://twitter.com/CalCommColleges>.*

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**Constantino, Cindy**

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**From:** Eskridge, Mattie  
**Sent:** Thursday, January 29, 2015 8:08 AM  
**To:** Constantino, Cindy  
**Subject:** RE: Research Numbers -- REVISED

Hi Cindy,

Please see Irene's response below:

ECC:

Research Analyst (2.5 FTE)

- Joshua Rosales

- Carolyn Pineda

- Mike Wilson

Research Associate (1.0 FTE)

- Tanysha Laney – CTE and Basic Skills funded

CEC:

Research Analyst (2.0 FTE)

- Marci Myers

- Joshua Meadors (SSSP/SEP)

ECC IR office was approved for a SSSP/SEP-funded Research Analyst in 2014-15. That position is currently in recruitment.

ECC IR had a 1.0 FTE Research Associate position in support of Grants (Preston Reed). This position is currently in recruitment. This position ends when the grants end unless other grants are awarded and include funding for research.

Mattie

*Ms. Mattie Eskridge*

Assistant to the Vice President  
Student & Community Advancement  
(310) 660-3593, Ext 3472  
(310) 660-6024 (Fax)  
[meskridg@elcamino.edu](mailto:meskridg@elcamino.edu)

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**From:** Constantino, Cindy  
**Sent:** Wednesday, January 28, 2015 2:55 PM  
**To:** Eskridge, Mattie  
**Subject:** FW: Research Numbers -- REVISED