



EL CAMINO COMMUNITY COLLEGE DISTRICT

16007 Crenshaw Boulevard, Torrance, California 90506-0001

Telephone (310) 532-3670 or 1-866-ELCAMINO

www.elcamino.edu

June 15, 2015

Board of Trustees
El Camino College

Dear Members of the Board:

I trust the joy of commencement ceremonies continues to delight and inspire you. Summer sessions have begun and as always, the presence of students makes the sun shine.

Please note that the June 15 Board meeting will be held in the Cafeteria Building, East Dining Room, at the request of Ms. Luukia Smith (see Attachment A). The June Board agenda is always relatively busy due to necessary preparation for the initiation of the July fiscal year.

The agenda begins with the Oath of Office to Mr. Eman Dalili, our new student representative, and continues with presentations on

1. Academic Success Athletes,
2. Superintendent/President Search Update – CCSS--Community College Search Services (see Attachment B), and
3. 2015-16 Tentative Budget presentation by Ms. Jo Ann Higdon.

The consent agenda is highlighted as follows:

1. Academic Affairs, Item A, proposes a curriculum change to the 2015-16 academic year, which permits ETEC (Engineering Technology) 15 to be offered at the college as a one-semester course. ETEC 15A and ETEC 15B will be offered at five feeder high schools over two semesters as part of Project Lead the Way.

The Center for the Arts presentations for the 2015-16 season are highlighted in Item C and the remaining Academic Affairs items are Board policies for a Second Reading and Adoption and one administrative procedure.

2. Student and Community Advancement recommends six Board policies for a Second Reading and Adoption with accompanying administrative procedures. An administrative procedure on voter registration is also presented.

Letter to the Board
June 15, 2015

3. Administrative Services includes the following:
 - Item A, the formal adoption of El Camino College's 2015-16 Tentative Budget (see Attachment C);
 - Item B, a resolution of the establishment of El Camino College's GANN limit for 2015-16 (see Attachment D);
 - Item C, interfund transfers;
 - Item D, which authorizes the County Superintendent of Schools to make necessary transfers to close the 2014-15 school year;
 - Item E, a Five-Year Capital Construction Plan required by the Office of the Chancellor of the California Community Colleges;
 - Item F, #4 and #15, are two contracts that provide the clinical internships for the Fire and Emergency Technology 138 students (paramedics). The students are assigned to two hospitals for approximately four weeks. The hospitals provide 20 eight-hour shifts for the students in a hospital emergency room or other specialty unit. The contracting hospital provides supervision of the students. Faculty members are not always present, but work with the supervisors during the internships.
 - Item J, Sole Source Acquisition (see Attachment E);
 - Item K, Authorization to Purchase Materials through Public Agency Contracts for 2015-16 (see Attachment F); and
 - Item L, which establishes the international student health insurance for the next fiscal year.
4. The Human Resources Board action includes both 2014-15 and 2015-16 personnel actions, as noted on Attachment G. Attachment H includes information regarding Compton Center stipends.
5. Superintendent/President and Board of Trustees items include Signature Authorization for Dr. Jean Shankweiler as Vice President of Academic Affairs and an informational item for the Board elections on November 3, 2015. Also related to the election is Attachment I, which shows the estimated costs for the election.

Supplemental reading includes the following:

1. Memo from Ms. Linda Beam re El Camino College Compton Center -- Management Structure
2. Memo from Dr. Jeanie Nishime re Promise Program
3. Memo from Dr. Jeanie Nishime re UC Berkeley
4. Memo from Ms. Linda Beam re 2015-16 Union Leadership

Letter to the Board
June 15, 2015

5. Recommendations for Institutional Improvement
6. Information Technology Six-Month Implementation Plan
7. Memo from Dr. Jeanie Nishime re Winter Intersession – 2016
8. Ending Balance Comparisons with State Averages

If you have any questions, comments or concerns about the agenda, please feel free to call Ms. Cindy Constantino or me prior to the Board meeting so we can provide an informed response. As always, I will be available in my office at 3:00 p.m. to meet with you prior to the Board meeting at 4:00 p.m. on Monday, June 15.

Sincerely,

A handwritten signature in cursive script, appearing to read "T. M. Fallo".

Thomas M. Fallo
Superintendent/President



**EL CAMINO COLLEGE
HUMAN RESOURCES OFFICE**

DATE: June 10, 2015

TO: President Fallo

FROM: Linda Beam, Vice President of Human Resources

A handwritten signature in cursive script, appearing to read "Linda Beam", written over the "FROM:" line.

SUBJECT: ECCE Request for Change of Board of Trustees Meeting Venue

Luukia Smith, President of ECCE, and I met on June 9, 2015. At the conclusion of our meeting, Ms. Smith requested that the June 15th Board meeting be relocated to a larger meeting space. ECCE plans to have their members address the Board of Trustees regarding concerns associated with their pending benefits grievance and other allegations of non-adherence to the collective bargaining agreement.

**El Camino College
Superintendent/President Search
Status Report to the Governing Board
Community College Search Services**

June 15, 2015

The Search Committee conducted its second meeting on Thursday, June 4 from 5 to 8pm.

An update on the status of recruitment was provided.

- Prior to the finalization of the Position Announcement and the link to the District Web Site, the consultants contacted over 30 prospective candidates about their interest in the position.
- During the week of June 8 those who responded positively received a follow up communication with details about the position and application process.
- During the week of June 8 all CEO's, CIO's, CSSO's, CBO's and Chief Human Resource Officers in California received a communication from the consultants about the position with a link to the announcement on the District Web Site.
- During the week of June 15 a national mailing of the Recruitment Letter signed by Trustee Beverly on the College letterhead will be sent out nationwide.
- All recruitment efforts that solicit any interest are followed up immediately.
- Linda Beam is facilitating the placement of advertisements in professional journals and other publications.

Barbara Perez presented the list of interview questions recommended by the sub-committee. After a great deal of discussion the list was condensed to 18 questions. The final list, not to exceed 13 questions, will be completed at the next meeting. A survey of the Search Committee members will be conducted to determine which questions to include in this final list.

The Committee approved the Candidate Screening Form to be used to rate each applicant.

The Committee elected to require a writing sample from each candidate interviewed and to allow each candidate 30 minutes to review the interview questions prior to her/his interview. These two tasks will be accomplished by having each candidate interviewed report one hour prior to the interview and spend 30 minutes on the writing sample and 30 minutes reviewing the interview questions.

The "soft close" for applications is July 31. CCSS consultants will work with Linda Beam to identify applicants who meet the minimum qualifications. The Search Committee members will complete their evaluation of applications during the first week in August.

The next meeting of the Search Committee will be on August 13. At this meeting the Committee will finalize the interview questions and select candidates to be interviewed. The "first level" interviews will be held at the Manhattan Beach Marriott Hotel on September 11-12. At the conclusion of these interviews, finalists will be selected and recommended to the Governing Board.

The meeting was closed with a reminder of the importance of confidentiality

TENTATIVE BUDGET

2015-2016

El Camino Community
College District

Office of the Superintendent/President
June 15, 2015

EL CAMINO COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

Mr. William J. Beverly, President
Trustee Area Three

Mr. Kenneth A. Brown, Vice President
Trustee Area One

Mrs. Mary E. Combs, Secretary
Trustee Area Four

Mr. Cliff Numark, Member
Trustee Area Five

Mr. John Vargas, Member
Trustee Area Two

Mr. Eman Dalili
Student Member

College Mission Statement

El Camino College offers quality, comprehensive educational programs and services to ensure the educational success of students from our diverse community.



EL CAMINO COMMUNITY COLLEGE DISTRICT

16007 Crenshaw Boulevard, Torrance, California 90506-0001

Telephone (310) 532-3670 or 1-866-ELCAMINO

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May 18, 2015

Members of the Board of Trustees
El Camino Community College District

The proposed Tentative Budget for the 2015-16 fiscal year for El Camino Community College District is submitted for your review and approval.

The General Fund budget is considered a tentative fiscal plan, as the State has not finalized its 2015-16 revenue allocations for community colleges.

State General Apportionment is projected to remain stable for the 2015-16 fiscal year with funding for 19,137 FTES. The budget includes a 1.02 % COLA increase for base apportionment revenue. It is expected that all community colleges will be funded at the 2014-15 rate per FTES.

Appropriations for salaries are based on current staffing plans including an increase in full time faculty and negotiated salary increases for employees. Operational appropriations remain at the 2014-15 level.

Recommended modifications to this budget may be communicated to the Board at the August meeting with the presentation of the Final Budget.

Sincerely,

Thomas M. Fallo
Superintendent/President

Tentative Budget Assumptions
June 15, 2015
Board of Trustees

The following significant assumptions were used in preparing the 2015-16 Tentative Budget:

1. Projected State General Apportionment is based on full State Funding of 19,137 credit FTES for fiscal year 2015-16.
2. COLA of 1.02% has been applied to State Revenues for 2015-16.
3. Full-time salary appropriations are based on current staffing plans, which include ten new faculty members.
4. Negotiated salary increases are included in the 2015-16 budget.
5. A minimum 5% reserve will be maintained.

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TENTATIVE
SUMMARY
2015-

FUND	General Unrestricted (11)	General Restricted (12)	Compton Center Related Activities (14)	Special Programs Compton Center Partnership (15)	Student Financial Aid (74)	Workers Comp. (61)
Beginning Balance	16,720,223	3,567,197	26,835	349,774	0	512,485
<u>Revenue</u>						
Federal	125,000	4,805,586	0	0	41,481,000	0
State	67,052,612	16,717,716	0	0	3,292,000	0
Local	42,081,834	4,345,774	0	0	0	1,775,260
Interfund Transfers	0	898,000	1,107,182	3,321,545	0	0
Total Revenue	109,259,446	26,767,076	1,107,182	3,321,545	44,773,000	1,775,260
Total Available	125,979,669	30,334,273	1,134,017	3,671,319	44,773,000	2,287,745
<u>Appropriations</u>						
Academic Salaries	49,535,253	3,303,593	330,152	0	0	0
Classified Salaries	26,008,766	10,055,676	316,036	0	0	63,038
Staff Benefits	19,817,630	3,211,003	132,000	0	0	21,433
Supplies/Books	1,478,000	1,821,812	0	0	0	0
Other Operating Expenses	11,555,874	6,145,153	105,829	3,521,319	0	1,672,460
Capital Outlay	100,000	1,909,142	0	150,000	0	0
Other Outgo	3,451,727	320,697	250,000	0	44,773,000	0
Total Appropriations	111,947,250	26,767,076	1,134,017	3,671,319	44,773,000	1,756,931
Reserve for Contingencies	14,032,419	3,567,197	0	0	0	530,814
General Reserve	0	0	0	0	0	0
Total Appropriations & Reserves	125,979,669	30,334,273	1,134,017	3,671,319	44,773,000	2,287,745

BUDGET
ALL FUNDS
2016

Capital Outlay Projects (41)	General Obligation Bond (42)	Property & Liability Self-Insur. (62)	Dental Self-Insur. (63)	Post Employment Benefits Irrevocable Trust Fund (69)	Bookstore (51)	Total
7,413,972	100,692,583	174,833	340,801	22,669,302	579,408	153,047,413
0	0	0	0	0	0	46,411,586
561,612	0	0	0	0	0	87,623,940
1,111,434	750,000	1,102,600	1,095,000	610,000	5,990,000	58,861,902
275,000	0	0	0	0	0	5,601,727
1,948,046	750,000	1,102,600	1,095,000	610,000	5,990,000	198,499,155
9,362,018	101,442,583	1,277,433	1,435,801	23,279,302	6,569,408	351,546,568
0	0	0	0	0	0	53,168,998
139,188	0	0	0	0	969,000	37,551,704
47,448	0	0	0	741,570	340,000	24,311,084
2,324	0	0	0	0	0	3,302,136
596,243	1,718,228	1,082,500	1,134,000	0	390,000	27,921,606
3,453,922	98,040,051	0	0	0	0	103,653,115
0	0	0	0	0	4,265,000	53,060,424
4,239,125	99,758,279	1,082,500	1,134,000	741,570	5,964,000	302,969,067 0
5,122,893	1,684,304	184,933	301,801	22,537,732	605,408	48,567,501
0	0	10,000	0	0	0	10,000
9,362,018	101,442,583	1,277,433	1,435,801	23,279,302	6,569,408	351,546,568

EL CAMINO COMMUNITY COLLEGE DISTRICT
2015-2016 TENTATIVE BUDGET
GENERAL FUND UNRESTRICTED - FUND 11
REVENUE

Account Number	Description	2013-2014 Actual Revenue	2014-15 Projected Revenue	2015-2016 Tentative Budget
BEGINNING BALANCE JULY 1		20,767,239	17,897,297	16,720,223
ADJUSTMENT		34,489	0	0
ADJUSTED BEGINNING BALANCE JULY 1		20,801,728	17,897,297	16,720,223
<u>REVENUE</u>				
<u>FEDERAL REVENUE</u>				
8190	Other Federal Revenue	88,813	68,435	65,000
8199	Financial Aid Administrative Allowance	62,310	59,083	60,000
Total Federal Revenue		151,123	127,518	125,000
<u>STATE REVENUE</u>				
8610	Principal Apportionment	47,554,151	46,422,941 a)	48,703,597 f)
8610	Education Protection Account Funds	14,099,243	14,993,430 b)	14,993,430 g)
8610	Potential Revenue Shortfall	0	1,611,441 c)	0
8606	Part-Time Faculty Apportionment	407,250	407,250	407,250
8612	Prior Year Apportionment Correction	605,361	65,217 d)	0
8613	Current Year Apportionment Correction	(794,790)	616,356	0
8614	SFAA Enrollment Fee Administration	260,047	281,422	292,960
8621	State Indirect Costs	84,938	86,681	85,000
8672	Homeowner's Property Tax Relief	185,603	177,320	175,000
8680	Lottery Funds	2,460,216	2,470,502 e)	2,395,375 h)
8690	Other State Revenue	5,697	0	0
8691	Mandated Cost Claims	0	815,643	0
Total State Revenue		64,867,716	67,948,203	67,052,612

Notes to Revenue a) through h), see page 6-a.

EL CAMINO COMMUNITY COLLEGE DISTRICT
2015-2016 TENTATIVE BUDGET
GENERAL FUND UNRESTRICTED - FUND 11
REVENUE

Account Number	Description	2013-2014 Actual Revenue	2014-15 Projected Revenue	2015-2016 Tentative Budget
<u>LOCAL REVENUE</u>				
8800	Administrative Oversight	50,000	50,000 i)	50,000
8800	Police Dept. Services - Compton Center	1,368,748	1,654,967 j)	1,473,555
8810	Educational Revenue Augmentation	0	0	0
8811	District Taxes - Secured Roll	23,777,342	24,032,844	25,105,351
8812	District Taxes - Supplemental	522,619	668,886	575,000
8813	District Taxes - Unsecured Roll	974,011	974,272	970,000
8816	District Taxes - Prior Years	(263,330)	621,042	350,000
8818	Penalties/Interest on Delinquent Taxes	315,857	0	300,000
8819	Redevelopment Agency Funds	329,076	919,215	0
8841	Food Services Commission	50,496	50,000	50,000
8842	Equipment Sales	22,938	1,041	0
8850	Rentals and Leases	180,170	185,772	180,000
8851	Lease Contract-Pioneer Theater	240,000	240,000	240,000
8854	Lease Contract-CDC Building	0	80,400 k)	80,400
8860	Interest and Investment Income	224,291	116,144	100,000
8874	Enrollment Fees	7,532,499	7,565,018	7,581,528
8879	Transcript Fees	108,811	83,834	80,000
8880	Non-Resident Tuition	501,859	749,027	650,000
8885	Non-Resident Tuition-Foreign	3,514,497	3,786,899	3,600,000
8887	Catalogs and Class Schedules	14,109	11,125	11,000
8889	Student Fines/Fees	29,251	33,021	31,000
8890	Parking Citations	335,720	297,352	295,000
8890	Processing Fees	3,449	3,295	3,000
8890	Discovery	21,917	21,096	21,000
8891	Center for the Arts	246,512	60,445	60,000
8893	Miscellaneous Income	527,845	78,230	75,000
8895	Community Advancement Transfer	200,000	200,000	200,000
Total Local Revenue		<u>40,828,687</u>	<u>42,483,925</u>	<u>42,081,834</u>
<u>INCOMING TRANSFERS</u>				
8980	Transfer from Other Funds	<u>0</u>	<u>0</u>	<u>0</u>
Total Incoming Transfers		<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUE - ALL SOURCES		<u>105,847,526</u>	<u>110,559,646</u>	<u>109,259,446</u>
TOTAL BEGINNING BALANCE AND REVENUE		<u><u>126,649,254</u></u>	<u><u>128,456,943</u></u>	<u><u>125,979,669</u></u>

Notes to Revenue i) through k), see page 6-a.

EL CAMINO COMMUNITY COLLEGE DISTRICT
2015-2016 TENTATIVE BUDGET
GENERAL FUND UNRESTRICTED - FUND 11
EXPENDITURES

Account Number	Description	2013-2014 Actual Expenditures	2014-2015 Projected Expenditures	2015-2016 Tentative Budget
<u>ACADEMIC SALARIES</u>				
1100	Regular Schedule, Teaching	24,278,265	26,066,509 l)	26,487,156 o)
1200	Regular Schedule, Non-Teaching	7,375,635	7,525,376	7,446,615
1300	Other Schedule, Teaching	14,478,591	14,607,612	14,480,631
1400	Other Schedule, Non-Teaching	900,726	1,182,641	1,120,851
Total Academic Salaries		47,033,217	49,382,138 m)	49,535,253
<u>CLASSIFIED SALARIES</u>				
2100	Full Time	21,362,080	21,990,646	21,893,285
2200	Instructional Aides	1,608,596	1,620,849	1,615,481
2300	Student Help, Hourly and Overtime	2,476,502	2,497,775	2,500,000
Total Classified Salaries		25,447,178	26,109,270 m)	26,008,766
<u>STAFF BENEFITS</u>				
3120	State Teachers' Retirement	3,260,698	3,445,111	4,193,036 p)
3200	Public Employees' Retirement	2,707,839	2,797,254	2,844,319 p)
3300	Social Security - OASDI/Medicare	2,417,538	2,517,968	2,470,833
3400	Health and Welfare - Medical	7,328,024	7,996,228	8,200,000
3500	Unemployment Insurance	38,130	39,896	40,000
3600	Workers' Compensation Insurance	1,303,880	1,361,064	1,672,460
3700	Cash in Lieu of Insurance	102,274	102,939	103,000
3800	Other Benefits	261,941	287,889	293,982
3900	Retiree Benefits	741,306	0	0 q)
Total Staff Benefits		18,161,630	18,548,349	19,817,630
<u>BOOKS, SUPPLIES AND MATERIALS</u>				
4200	Books	0	4,945	5,000
4300	Instructional Supplies	42,694	41,337 n)	550,000
4400	Other Instructional Supplies	61,932	72,886	73,000
4500/4600 Non-Instructional Supplies/Gasoline		870,270	843,019	850,000
Total Books, Supplies and Materials		974,896	962,187	1,478,000

Notes to Expenditures l) through q), see page 6-b.

EL CAMINO COMMUNITY COLLEGE DISTRICT
2015-2016 TENTATIVE BUDGET
GENERAL FUND UNRESTRICTED - FUND 11
EXPENDITURES

Account Number	Description	2013-2014 Actual Expenditures	2014-2015 Projected Expenditures	2015-2016 Tentative Budget
<u>CONTRACT SERVICES AND OPERATING EXPENSES</u>				
5100	Contract for Personal Services	486,488	483,896	1,271,000 s)
5200	Travel, Conference and Training	346,164	331,032	348,000
5300	Dues and Memberships	166,133	175,651	224,476
5400	Insurance	900,000	923,420	990,000
5500	Utilities and Housekeeping Services	2,936,390	3,083,069	3,123,564
5600	Contracts, Rentals, and Repairs	2,526,924	2,581,370	2,645,904
5700	Legal, Elections, and Audit Expense	733,357	457,201	825,342 t)
5800	Other Services, Postage, Advertising	1,829,724	1,825,048	1,843,927
5900	Miscellaneous	165,611	280,852	283,661
Total Contract Services and Operating Expenses		10,090,791	10,141,539	11,555,874
<u>CAPITAL OUTLAY</u>				
6300	Library Books	0	103,728	100,000
6400	Equipment	444,661	410,782 r)	0
Total Capital Outlay		444,661	514,510	100,000
<u>OTHER OUTGO</u>				
7300	Interfund Transfer	6,599,584	6,078,727	6,451,727
TBD	Estimated Savings - Budget to Actual	0	0	(3,000,000)
Total Other Outgo		6,599,584	6,078,727	3,451,727
TOTAL EXPENDITURES / APPROPRIATIONS		108,751,957	111,736,720	111,947,250
TOTAL ENDING BALANCE / RESERVES		17,897,297	16,720,223	14,032,419
GRAND TOTAL - EXPENDITURES / ENDING BALANCE / RESERVES		126,649,254	128,456,943	125,979,669

Notes to Expenditures r) through t), see page 6-b.

EL CAMINO COMMUNITY COLLEGE DISTRICT
2015-2016 TENTATIVE BUDGET
GENERAL FUND UNRESTRICTED - REVENUE

Notes to Projected Revenue 2014-15 - Page 3

- a) General apportionment funding based on full State funding of 19,137 credit FTES and 25 non-credit FTES. Base funding reduced from \$8,857,454 to \$7,871,952.
- b) The Educational Protection Account portion of the State General Apportionment.
- c) Potential Revenue Shortfall - State General Apportionment - Exhibit C
- d) Additional State Apportionment -Recalculation of the District's 2013-14 allocation.
- e) A portion of lottery proceeds and matching instructional supplies expenditures were transferred to the Restricted General Fund per State mandate.

2015-16 Tentative Budget Assumptions - Revenue

- f) General apportionment funding is based on full State funding of 19,137 credit FTES and 25 non-credit FTES, 1.02% Cost of Living Adjustment (COLA) of \$985,940,
- g) The Educational Protection Account portion of the State General Apportionment.
- h) Lottery income based on \$125 per FTES.

Notes to Projected Revenue 2014-15 - Page 4

- i)) Administrative fee related to the Compton Center.
- j) Campus Police services for the Compton Educational Center are paid for by the Center.
- k) Lease of former Child Development Center building.

EL CAMINO COMMUNITY COLLEGE DISTRICT
2015-2016 TENTATIVE BUDGET
GENERAL FUND UNRESTRICTED - EXPENDITURES

Notes to Projected Expenditures 2014-15 - Page 5

- l) Includes Paramedic course instructors - \$571,000
- m) Salaries include salary increases for 2013-14 and 2014-15.
- n) A portion of Instructional Supplies expenditures was moved to the Restricted General Fund to match the restricted portion of Lottery proceeds received in 2014-15.

2015-16 Tentative Budget Assumptions - Expenditures

- o) Includes ten new faculty members, does not include paramedic course instructors.
- p) STRS employer contribution rate to increase to 10.73%.
PERS employer contribution rate to increase to 11.847%.
- q) Retiree Benefits will be funded from the Post Employment Benefits Fund.

Notes to Projected Expenditures 2014-15 - Page 6

- r) Equipment needs identified through program review and budget planning process.

2015-16 Tentative Budget Assumptions - Expenditures

- s) Includes Paramedic and Fire Academy Programs as contract service agreements of \$1 million. Salary amounts of contracts are transferred to academic salary account (Object 1110) at year-end as shown in the 2013-14 actual expenditures.
- t) Includes election expense for three members of the Board of Trustees.

EL CAMINO COMMUNITY COLLEGE DISTRICT
2015-2016 TENTATIVE BUDGET
GENERAL FUND RESTRICTED - FUND 12 - REVENUE

Account Number	Description	2013-2014 Actual Revenue	2014-2015 Projected Revenue	2015-2016 Tentative Budget
	BEGINNING BALANCE JULY 1	2,510,724	2,870,077	3,567,197
	ADJUSTMENT	0	0	0
	ADJUSTED BEGINNING BALANCE JULY 1	2,510,724	2,870,077	3,567,197
	<u>FEDERAL REVENUE</u>			
8120	Federal Work Study (7621)	571,665	638,580	740,291
8120	Head Start (1215)	56,505	0	0
8140	Temporary Assistance for Needy Families - TANF (6405)	107,484	117,048	117,048
8140	Department of Public & Social Services - DPSS (6408)	110,980	96,000	134,960
8170	Career Technical Education Act - CTEA (1102)	838,408	824,162	824,162
8170	CTEA - Rancho Santiago CCD (6485)	0	435,358	0
8170	CTEA - Title II - Tech Prep (6484)	44,025	43,269	43,269
8190	Small Business Jobs Act - SBJA (6439)	64,972	0	0
8190	Transportation Safety Administration - TSA (7111)	134,477	78,600	78,600
8190	Veterans Education Outreach (6105)	6,288	3,200	19,000
8193	Federal Contract Education	219,766	20,442	25,000
8193	Mentor Protégé (7103)	203,468	50,000	50,000
8193	Terminal Island (6459)	0	23,352	25,000
8193	WorkPlace Learning Resource Center (6457)	0	5,357	7,500
8199	Achievement Scholarship in Engineering, Math & Sci. (2184)	14,077	19,468	44,125
8199	CA Step Project (6489)	39,852	0	0
8199	California Manufacturers & Technology Assoc.-CMTA (6498)	617,838	883,947	220,987
8199	Child Care Access Means Parents in School (7730,7732)	47,321	0	0
8199	Medi-Cal Administrative Activity (6204)	7,097	16,262	16,917
8199	MESA - UCLA CEED (2183)	228	2,094	29,090
8199	National Science Foundation (NSF) (6418)	198,944	0	0
8199	Small Business Development Center (6427)	328,306	265,000	169,260
8199	STEM Transfer/SSS-Hispanic Students (6057)	217,494	215,275	261,959
8199	Summer Undergrad. Research Fellowship-SURF(NIST)(2051)	8,935	0	0
8199	Title III - HSI - STEM (6521)	1,139,897	721,000	1,401,309
8199	Title III - HSI - STEM (6522)	237,143	149,373	283,989
8199	Title V - Graduation & Completion Rates (6520)	683,028	640,000	235,175
8199	TRIO (3180)	0	0	32,431
8199	Western Region Interpreter Education Center (3136,3137)	153,434	119,486	45,514
	Total Federal Revenue	6,051,632	5,367,273	4,805,586
	<u>STATE REVENUE</u>			
8620	Basic Skills (1804)	178,834	450,901	220,947
8620	Board Finan. Assist Prog Admin. Allowance (7628,7693)	717,047	752,881	752,881
8620	CalWORKS (6406)	532,659	506,073	506,073
8620	Career Technical Education II (6477,6479,6483)	14,164	0	964,000
8620	Career Technical Education IV (6480,6481)	297,564	213,136	0
8620	Career Technical Equipment (6412)	0	2,320	91,264
8620	Disabled Student Program Services (3101)	1,446,992	1,919,958	1,823,960
8620	Assessment, Remediation & Retention - RN Program (2217)	328,685	171,000	0
8620	Extended Opportunity Program & Services (4700)	913,297	957,267	887,998
8620	Extended Opportunity Program & Services CARE (4750)	85,369	87,145	87,145
8620	Faculty & Staff Diversity AB1725 (5010-11)	11,436	10,972	29,443
8620	Foster Care Education (6486)	100,947	100,652	100,652
8620	Instructional Equipment/Library Materials (3800)	55,735	1,102,212	1,485,863
8620	Matriculation/Student Success & Support Programs (6250)	780,482	1,382,143	4,534,722
8620	Staff Development (8551)	12,237	0	1,665
8620	Student Equity (1006)	0	137,000	1,907,414

EL CAMINO COMMUNITY COLLEGE DISTRICT
2015-2016 TENTATIVE BUDGET
GENERAL FUND RESTRICTED - FUND 12 - REVENUE

Account Number	Description	2013-2014 Actual Revenue	2014-2015 Projected Revenue	2015-2016 Tentative Budget
8620	Instructional Material - one-time Trailer Bill (3840)	67,397	0	0
8620	Transfer and Articulation Funds (6254)	0	702	0
8620	Workplace Learning Resource Center - WpLRC (6442)	67,539	123,615	0
8620	Youth Empowerment & Support Services - YESS (6411)	49,770	0	0
8650	Adv. Mfg. Sector Navigator (6436)	368,911	626,090	372,500
9650	Capacity Building (6437)	0	20,000	40,000
8650	Capacity Building (6437)	0	100,000	0
8650	Career Tech Educ.- Career Adv. Academy CTE - CAA (6499)	299,417	836,290	278,764
8650	Consortium Planning (6443)	49,309	267,819	0
8650	Deputy Sector Navigator (6472)	168,799	231,201	300,000
8650	Historically Black Colleges & Universities (6227)	2,842	17,065	20,093
8650	Historically Black Colleges & Univ. Transfer Project (6228)	0	3,399	6,601
8650	In-Region Investments (6468)	44,214	55,786	0
8650	Los Angeles Universal Preschool (1540)	0	26,215	111,000
8650	MESA Programs (2180-2181)	62,619	26,287	80,082
8650	Model Approaches to Partnerships (6490)	29,905	29,354	30,000
8650	Puente Project Reporting (6223, 6224)	2,659	0	0
8650	Retail/Hospitality (6448)	287,928	707,072	372,500
8650	Solano Community College District Mini Grant (1610)	0	4,200	0
8650	Teacher Pipeline (1214)	89,077	5,000	115,000
8650	TTIP (2616) (8354)	0	0	10,366
8650	Workforce Innovation Partnerships (WIP) (6414)	125,319	154,837	0
8680	Lottery - Restricted	676,967	663,387	643,310
8699	Adv. Mfg & Engin.Technology Linked Learning Consort (6482)	0	200,000	943,473
Total State Revenue		7,868,120	11,891,979	16,717,716
<u>LOCAL REVENUE</u>				
8800	Community Advancement/Economic Development (64xx)	1,104,390	1,500,000	1,500,000
8872	Community Education Class Fees (6401, 6402)	848,808	700,000	700,000
8876/90	Health Services Fees (6910, 6920)	837,895	800,000	800,000
8881/90	Parking Services Fees (8080-85)	1,004,117	927,200	927,200
8886	Equipment Servicing Fees (1942)	10,369	31,650	31,650
8890	Child Development Training Consortium (4210)	19,500	20,000	20,000
8890	Donations	124,217	83,752	271,809
8890	First Year Experience/Learning Communities (7612)	822	5	0
8890	Jack Kent Cooke Foundation -LMU Partnership (7613)	17,712	7,690	0
8890	Live Scan (8089)	18,786	17,886	17,886
8890	LBCCD - Goldman Sachs (6424)	10,000	2,726	2,274
8890	Referee and Lane Technician Training (1950)	2,240	11,138	11,138
8890	Regional Interpreters Training Program - RITP (3632)	0	0	19,590
8890	SBDC Program Income (6431, 6433)	25,042	15,868	24,227
8896	Foundation - Innovation Grants	66,432	1,267	20,000
Total Local Revenue		4,090,330	4,119,182	4,345,774
<u>INCOMING TRANSFERS</u>				
8980	Transfers from General Fund-Unrestricted	704,663	675,000	898,000
Total Incoming Transfers		704,663	675,000	898,000
TOTAL REVENUE - ALL SOURCES		18,714,745	22,053,434	26,767,076
TOTAL BEGINNING BALANCE AND REVENUE		21,225,469	24,923,511	30,334,273

EL CAMINO COMMUNITY COLLEGE DISTRICT
2015-2016 TENTATIVE BUDGET
GENERAL FUND RESTRICTED - FUND 12 - EXPENDITURES

Account Number	Description	2013-2014 Actual Expenditures	2014-2015 Projected Expenditures	2015-2016 Tentative Budget
EXPENDITURES / APPROPRIATIONS				
	<u>ACADEMIC SALARIES</u>			
1100	Regular Schedule, Teaching	55,370	17,065	10,000
1200	Regular Schedule, Non-Teaching	1,040,490	1,004,986	1,705,783
1300	Other Schedule, Teaching	238,151	169,227	89,000
1400	Other Schedule, Non-Teaching	831,869	739,835	1,498,810
Total Academic Salaries		2,165,880	1,931,113	3,303,593
	<u>CLASSIFIED SALARIES</u>			
2100	Full Time	4,382,459	4,742,509	6,072,838
2200	Instructional Aides, Full Time	396,684	357,375	330,071
2300	Student Help, Hourly and Overtime	3,178,220	3,194,359	3,652,767
Total Classified Salaries		7,957,363	8,294,243	10,055,676
	<u>STAFF BENEFITS</u>			
3100	State Teachers' Retirement	130,095	90,758	166,462
3200	Public Employees' Retirement System	591,679	558,193	719,462
3300	Social Security - OASDI & Medicare	541,856	662,511	865,063
3400	Health and Welfare	957,219	1,139,278	1,145,031
3500	Unemployment Insurance	4,351	5,113	6,680
3600	Workers' Compensation Insurance	138,135	173,729	226,974
3700	Cash in Lieu of Insurance	8,133	3,613	1,940
3800	Alternate Retirement Plan	58,042	45,453	79,391
3900	Other Benefits	0	0	0
Total Staff Benefits		2,429,510	2,678,648	3,211,003
	<u>BOOKS, SUPPLIES AND MATERIALS</u>			
4200	Books	67,014	64,321	80,717
4300	Instructional Supplies	794,160	820,162	836,429
4500	Non-Instructional Supplies	506,649	508,055	904,666
4600	Gasoline	0		
Total Books, Supplies, and Materials		1,367,823	1,392,538	1,821,812

EL CAMINO COMMUNITY COLLEGE DISTRICT
2015-2016 TENTATIVE BUDGET
GENERAL FUND RESTRICTED - FUND 12 - EXPENDITURES

Account Number	Description	2013-2014 Actual Expenditures	2014-2015 Projected Expenditures	2015-2016 Tentative Budget
<u>CONTRACT SERVICES AND OPERATING EXPENSES</u>				
5100	Personal Services/Indirect Costs	2,102,521	4,548,611	4,866,605
5200	Travel, Conference & In-Service Training	298,919	259,488	305,848
5300	Dues and Memberships	7,232	12,800	13,318
5400	Insurance	40,938	0	0
5500	Utilities and Housekeeping Service	13,174	13,628	14,428
5600	Contracts, Rentals, and Repairs	136,684	179,434	212,926
5700	Legal & Regulatory Expenses	2,850	61,044	3,000
5800	Other Services, Postage, Advertising	499,287	386,747	708,397
5900	Repro Services	14,801	19,236	20,631
Total Contracts Services and Operating Expenses		3,116,406	5,480,988	6,145,153
<u>CAPITAL OUTLAY</u>				
6100	Sites and Improvements	207	15,000	14,250
6200	Buildings	0	0	0
6300	Library Books	9,846	26,621	50,000
6400	Equipment	985,204	1,287,676	1,844,892
Total Capital Outlay		995,257	1,329,297	1,909,142
<u>OTHER OUTGO</u>				
7300	Community Advancement Contrib. to General Fund (11)	200,000	200,000	200,000
7300	Interfund Transfer - Capital Outlay-Parking	0	5,123	0
7600	Other Payments to/for Students	123,153	44,364	120,697
Total Other Outgo		323,153	249,487	320,697
TOTAL EXPENDITURES / APPROPRIATIONS		18,355,392	21,356,314	26,767,076
NET ENDING BALANCE / RESERVES		2,870,077	3,567,197	3,567,197
GRAND TOTAL - EXPENDITURES / ENDING BALANCE / RESERVES		21,225,469	24,923,511	30,334,273

EL CAMINO COMMUNITY COLLEGE DISTRICT
2015-2016 TENTATIVE BUDGET
COMPTON CENTER RELATED EXPENSES FUND - FUND 14

Account Number	Description	2013-14 Actual	2014-15 Projected Actual	2015-2016 Tentative Budget
BEGINNING BALANCE JULY 1		169,631	0	26,835
<u>REVENUE</u>				
<u>LOCAL REVENUE</u>				
8980	Contribution from General Fund	1,107,182	1,107,182	1,107,182
Total Local Revenue		1,107,182	1,107,182	1,107,182
TOTAL REVENUE - ALL SOURCES		1,107,182	1,107,182	1,107,182
TOTAL BEGINNING BALANCE AND REVENUE		1,276,813	1,107,182	1,134,017
<u>SALARIES and BENEFITS</u>				
1200	Certificated, Regular Schedule, Non-teaching	253,809	248,458	285,152
1400	Other Schedule, Non-Teaching	18,056	6,809	45,000
2100	Classified - Full Time	245,537	255,739	268,536
2300	Student Help, Hourly and Overtime	19,198	39,328	47,500
3000	Benefits	131,894	142,605	132,000
Total Salaries and Benefits		668,494	692,939	778,188
<u>BOOKS, SUPPLIES AND MATERIALS</u>				
4500	Non-Instructional Supplies	0	0	0
Total Books, Supplies and Materials		0	0	0
<u>CONTRACT SERVICES AND OPERATING EXPENSES</u>				
5100	Contract for Personal Services	11,975	15,390	0
5200	Travel, Conference and In-Service Training	907	613	1,000
5500	Utilities and Housekeeping Services	0	0	0
5700	Legal, Elections, and Audit Expense	0	0	0
5800	Other Services	167,000	122,194	104,829
Total Contract Services and Operating Expenses		179,882	138,197	105,829
<u>CAPITAL OUTLAY</u>				
6400	Equipment	0	0	0
Total Capital Outlay		0	0	0
<u>OTHER OUTGO</u>				
7300	Interfund Transfers	428,437	249,211	250,000
7630	Payments to Students	0	0	0
Total Other Outgo		428,437	249,211	250,000
TOTAL EXPENDITURES / APPROPRIATIONS		1,276,813	1,080,347	1,134,017 *
TOTAL ENDING BALANCE / RESERVES		-	26,835	0
GRAND TOTAL - EXPENDITURES / ENDING BALANCE / RESERVES		1,276,813	1,107,182	1,134,017

* See page 12 for list of Compton Center Related allocations

SUMMARY OF ALLOCATIONS - Fund 14
Compton Center Related Expenses Fund
Fiscal Year 2015-16

1	ECC Faculty Participation in Contract Related Work	\$	20,000
2	ECC Admissions & Records Supervisor (50%)		41,073
3	Research Support Staff		12,500
4	Classified Overtime - related to the Compton Center		5,000
5	Mileage Reimbursement - ECC & Compton Center Faculty & Staff		1,000
6	ECC - Associate Dean of Academic Affairs		112,015
7	Clerical Support - Academic Affairs		30,000
8	Student Learning Outcomes (SLO) Coordination		25,000
9	Health and Welfare Benefits		132,000
10	Certificated Stipends - TBD		87,360
11	Classified Stipends - TBD		92,520
13	Contract Services - Compton Construction Projects		250,000
14	ECC Vice President - Compton Center		60,777
15	ECC Director - Community Relations - Compton Center		17,238
16	Accreditation Chairperson - Compton backfill		25,000
17	Special Services Professional - Information Technology		117,705
18	Compton Marketing Campaign		100,000
19	Other Services		4,829

TOTAL

\$ 1,134,017

EL CAMINO COMMUNITY COLLEGE DISTRICT
2015-2016 TENTATIVE BUDGET
SPECIAL PROGRAMS - COMPTON CENTER PARTNERSHIP FUND - FUND 15

Account Number	Description	2013-2014 Actual	2014-2015 Projected Actual	2015-2016 Tentative Budget
BEGINNING BALANCE JULY 1		412,255	0	349,774
REVENUE				
LOCAL REVENUE				
8980	Contribution from General Fund	3,321,545	3,321,545	3,321,545
Total Local Revenue		3,321,545	3,321,545	3,321,545
TOTAL REVENUE - ALL SOURCES		3,321,545	3,321,545	3,321,545
TOTAL BEGINNING BALANCE AND REVENUE		3,733,800	3,321,545	3,671,319
EXPENDITURES				
SALARIES and BENEFITS				
1200	Certificated, Regular Schedule, Non-Teaching	0	0	0
1400	Other Schedule, Non-Teaching	138,166	28,065	0
2100	Classified - Full Time	119,456	75,000	0
2200	Instructional Aides	20,085	105,000	0
2300	Student Help, Hourly and Overtime	22,951	11,336	0
3000	Benefits	66,491	48,268	0
Total Salaries and Benefits		367,149	267,669	0
BOOKS, SUPPLIES AND MATERIALS				
4200	Other Books	0	0	0
4300	Instructional Supplies	473	0	0
4500	Non-Instructional Supplies	16,411	1,969	0
Total Books, Supplies and Materials		16,884	1,969	0
CONTRACT SERVICES AND OPERATING EXPENSES				
5100	Contract for Personal Services	35,840	90,074	0
5200	Travel, Conference and In-Service Training	2,916	7,908	0
5300	Dues & Memberships	12,475	27,570	0
5600	Rents, Leases and Repairs	0	3,176	0
5700	Legal and Regulatory	0	0	0
5800	Other Services and Expenses	221,561	70,643	0
5900	Special Programs and Services	12,662	0	3,521,319
Total Contract Services and Operating Expenses		285,454	199,371	3,521,319
CAPITAL OUTLAY				
6300	Library Books	50,280	50,000	50,000
6400	Equipment	335,586	52,762	100,000
Total Capital Outlay		385,866	102,762	150,000
OTHER OUTGO				
7300	Interfund Transfer	2,678,447	2,400,000	0
7600	Other Student Outgo	0	0	0
Total Other Outgo		2,678,447	2,400,000	0
TOTAL EXPENDITURES / APPROPRIATIONS		3,733,800	2,971,771	3,671,319 *
TOTAL ENDING BALANCE / RESERVES		0	349,774	0
GRAND TOTAL - EXPENDITURES / ENDING BALANCE / RESERVES		3,733,800	3,321,545	3,671,319

* See page 14 for list of Special Programs allocations 13

SUMMARY OF ALLOCATIONS - Fund 15
Special Programs - Compton Center Partnership Fund
Fiscal Year 2015-16

I. Disabled Student Programs and Services (DSPS)	\$ 150,000
II. Campus Technology Plan	3,000,000
III. Unit Plans On-Going Funding Requests: Library Books	50,000
IV. Emergency Equipment Replacement/Repair	100,000
VI. Other Programs	371,319
 TOTAL	 <u>\$ 3,671,319</u>

EL CAMINO COMMUNITY COLLEGE DISTRICT
2015-16 TENTATIVE BUDGET
STUDENT FINANCIAL AID FUND - FUND 74

Account Number	Description	2013-2014 Actual	2014-2015 Projected Actual	2015-2016 Final Budget
<u>INCOME</u>				
<u>FEDERAL INCOME</u>				
8150	Supplemental Ed. Opportunity Grant	679,500 *	789,370 *	731,000 *
8150	PELL Grant Program	36,595,046 *	37,619,856 *	40,000,000 *
8150	Direct Loans	79,489 **	0 **	0 **
8150	STEM Achievement Award	130,000	102,000	100,000
8150	Nursing	<u>609,635</u>	<u>635,203</u>	<u>650,000</u>
Total Federal Income		38,093,670	39,146,429	41,481,000
<u>STATE INCOME</u>				
8620	EOP&S Grant	392,088	364,036	380,000
8620	EOP&S CARE Grant	62,682	60,906	62,000
8650	Cal Grants	<u>1,822,742</u>	<u>2,761,168</u>	<u>2,850,000</u>
Total State Income		<u>2,277,512</u>	<u>3,186,110</u>	<u>3,292,000</u>
TOTAL INCOME - ALL SOURCES		<u>40,371,182</u>	<u>42,332,539</u>	<u>44,773,000</u>
<u>EXPENDITURES / APPROPRIATIONS</u>				
<u>OTHER OUTGO</u>				
7510	Supplemental Ed. Opportunity Grant	679,500 *	789,370 *	731,000 *
7520	PELL Grant Program	36,595,046 *	37,619,856 *	40,000,000 *
7525	Direct Loans	79,489 **	**	0 **
2184	STEM Achievement Award	130,000	102,000	100,000
7530	Cal Grants	1,822,742	2,761,168	2,850,000
7540	Nursing	609,635	635,203	650,000
7550	EOP&S Grant	134,119	143,119	140,000
7550	EOP&S CARE Grant	62,682	60,906	62,000
7633	EOP&S Book Grants	<u>257,969</u>	<u>220,917</u>	<u>240,000</u>
Total Other Outgo		<u>40,371,182</u>	<u>42,332,539</u>	<u>44,773,000</u>
TOTAL EXPENDITURES / APPROPRIATIONS		<u>40,371,182</u>	<u>42,332,539</u>	<u>44,773,000</u>

* Includes revenue and awards for Compton Educational Center students

** El Camino Community College District discontinued the Direct Loan program during 2013-14.

EL CAMINO COMMUNITY COLLEGE DISTRICT
2015-2016 TENTATIVE BUDGET
WORKERS' COMPENSATION FUND - FUND 61

Account Number	Description	2013-2014 Actual	2014-2015 Projected Actual	2015-2016 Final Budget
BEGINNING BALANCE JULY 1		462,670	594,071	512,485
ADJUSTMENTS		0	0	0
ADJUSTED BEGINNING BALANCE JULY 1		462,670	594,071	512,485
<u>LOCAL INCOME</u>				
8860	Interest	3,621	2,824	2,800
8890	Insurance Recoveries	104,380	0	0
8980	Contribution from General Fund	1,303,880	1,361,064	1,672,460
8987	Contribution from Other Funds	102,579	0	100,000
Total Local Income		1,514,460	1,363,888	1,775,260
TOTAL INCOME - ALL SOURCES		1,514,460	1,363,888	1,775,260
TOTAL BEGINNING BALANCE AND INCOME		1,977,130	1,957,959	2,287,745
<u>EXPENDITURES / APPROPRIATIONS</u>				
<u>CLASSIFIED SALARIES/BENEFITS</u>				
2100	Full Time	58,764	63,528	63,038
3000	Staff Benefits	20,415	20,882	21,433
Total Classified Salaries/Benefits		79,179	84,410	84,471
<u>CONTRACT SERVICES/OPERATING EXPENSES</u>				
5450	Insurance	1,303,880	1,361,064	1,672,460
5733	Benefits/Claims Paid	0	0	0
6420	New Equipment - Non-Instructional	0	0	0
Total Contract Services and Operating Expenses		1,303,880	1,361,064	1,672,460
TOTAL EXPENDITURES / APPROPRIATIONS		1,383,059	1,445,474	1,756,931
NET ENDING BALANCE / RESERVES		594,071	512,485	530,814
GRAND TOTAL - EXPENDITURES / ENDING BALANCE / RESERVES		1,977,130	1,957,959	2,287,745

EL CAMINO COMMUNITY COLLEGE DISTRICT
2015-2016 TENTATIVE BUDGET
CAPITAL OUTLAY PROJECTS FUND - FUND 41
REVENUE

Account Number	Description	2013-2014 Actual Revenue	2014-2015 Projected Revenue	2015-2016 Tentative Budget
BEGINNING BALANCE JULY 1		5,408,552	6,015,029	7,413,972
ADJUSTMENTS		<u>0</u>	<u>0</u>	<u>0</u>
ADJUSTED BEGINNING BALANCE JULY 1		5,408,552	6,015,029	7,413,972
<u>INCOME</u>				
<u>STATE INCOME</u>				
8618	Proposition 39 - Energy Conservation/Upgrades	655,150	520,611	416,000
8651	Comm. College Construction-CEC Allied Health	0	121,588	0
9651	Comm. College Construction-CEC Instruc. Bldg #1	0	4,388	145,612
8651	Comm. College Construction-CEC Infrastructure I	269,719	0	0
8651	Comm. College Construction-CEC Infrastructure II	68,933	0	0
8652	Scheduled Maintenance Program	<u>224,469</u>	<u>1,219,346</u>	<u>0</u>
Total State Income		1,218,271	1,865,933	561,612
<u>LOCAL INCOME</u>				
8850	Rentals and Leases	0	0	0
8860	Interest	37,551	50,000	50,000
8885	Capital Outlay Fee - Non-Residents	699,934	1,045,141	1,044,000
8890	Redevelopment Capital Outlay Funds	0	0	0
8893	Rebate Income	0	92,767	17,434
8893	Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>
Total Local Income		737,485	1,187,908	1,111,434
<u>INCOMING TRANSFERS</u>				
8980	Interfund Transfer-General Unrestricted	249,469	25,000	25,000
8980	Interfund Transfer-Parking Funds Restricted	0	0	0
8987	Interfund Transfer-Other Funds	<u>200,000</u>	<u>249,211</u>	<u>250,000</u>
Total Incoming Transfers		<u>449,469</u>	<u>274,211</u>	<u>275,000</u>
TOTAL INCOME - ALL SOURCES		<u>2,405,225</u>	<u>3,328,052</u>	<u>1,948,046</u>
TOTAL BEGINNING BALANCE AND INCOME		<u><u>7,813,777</u></u>	<u><u>9,343,081</u></u>	<u><u>9,362,018</u></u>

EL CAMINO COMMUNITY COLLEGE DISTRICT
2015-2016 TENTATIVE BUDGET
CAPITAL OUTLAY PROJECTS FUND - FUND 41
EXPENDITURES

Account Number	Description	2013-2014 Actual Expenditures	2014-2015 Projected Expenditures	2015-2016 Tentative Budget
EXPENDITURES / APPROPRIATIONS				
<u>CLASSIFIED SALARIES/BENEFITS</u>				
2100	Special Services Professional	129,090	137,598	139,188
2300	Student Help, Hourly and Overtime	0	30,666	0
3000	Benefits	42,667	48,909	47,448
Total Classified Salaries/Benefits		171,757	217,173	186,636
<u>BOOKS, SUPPLIES AND MATERIALS</u>				
4550	Supplies	22,040	9,676	2,324
Total Books, Supplies, and Materials		22,040	9,676	2,324
<u>OTHER OPERATING EXPENSES</u>				
5100	Consulting Services	570,268	448,710	549,041
5620	Scheduled Maintenance Contracts	0	0	0
5640	Other Rentals	0	0	0
5660	Rents, Leases and Repairs	0	0	47,202
5860	Multi-Media Advertising	0	3,500	0
5890	Miscellaneous Services	0	8,550	0
Other Operating Expenses		570,268	460,760	596,243
<u>CAPITAL OUTLAY</u>				
6120	Site Improvement	510,999	187,206	1,282,346
6200	Buildings	419,929	1,050,776	2,017,081
6400	New Equipment	103,755	3,518	154,495
Total Capital Outlay		1,034,683	1,241,500	3,453,922
<u>OTHER OUTGO</u>				
7300	Interfund Transfer - General Fund	0	0	0
Total Other Outgo		0	0	0
TOTAL EXPENDITURES / APPROPRIATIONS		1,798,748	1,929,109	4,239,125
NET ENDING BALANCE / RESERVES		6,015,029	7,413,972	5,122,893
GRAND TOTAL - EXPENDITURES / ENDING BALANCE / RESERVES		7,813,777	9,343,081	9,362,018

EL CAMINO COMMUNITY COLLEGE DISTRICT
2015-2016 TENTATIVE BUDGET
GENERAL OBLIGATION BOND FUND - FUND 42
REVENUE

Account Number	Description	2013-2014 Actual Revenue	2014-2015 Projected Revenue	2015-2016 Tentative Budget
BEGINNING BALANCE JULY 1		191,769,271	142,168,258	100,692,583
ADJUSTMENT		0	0	0
ADJUSTED BEGINNING BALANCE JULY 1		<u>191,769,271</u>	<u>142,168,258</u>	<u>100,692,583</u>
 <u>INCOME</u>				
<u>LOCAL INCOME</u>				
8860	Interest	1,039,260	875,000	750,000
8865	Bond Refinancing	0	0	0
8940	Proceeds from Bonds (Third Series)	0	0	0
8940	Proceeds from Bonds (Future Series)	<u>0</u>	<u>0</u>	<u>0</u> *
Total Local Income		1,039,260	875,000	750,000
TOTAL INCOME - ALL SOURCES		<u>1,039,260</u>	<u>875,000</u>	<u>750,000</u>
TOTAL BEGINNING BALANCE AND INCOME		<u><u>192,808,531</u></u>	<u><u>143,043,258</u></u>	<u><u>101,442,583</u></u>

* The 2015-16 budget does not include Measure EE bond funds approved by the voters in November 2012.

EL CAMINO COMMUNITY COLLEGE DISTRICT
2015-2016 TENTATIVE BUDGET
GENERAL OBLIGATION BOND FUND - FUND 42
EXPENDITURES

Account Number	Description	2013-2014 Actual Expenditures	2014-2015 Projected Expenditures	2015-2016 Tentative Budget
EXPENDITURES / APPROPRIATIONS				
2300	Student Help, Hourly and Overtime	12,348	90,447	0
3000	Benefits	1,130	11,844	0
		<u>13,478</u>	<u>102,291</u>	<u>0</u>
OTHER OPERATING EXPENSES				
4500	Non-Instructional Supplies	1,044	13,069	7,770
4600	Gasoline	0	0	0
5100	Consulting Services	3,255,802	3,211,276	1,600,495
5400	Insurance	0	6,422	975
5600	Repairs	4,184	2,872	7,718
5700	Legal & Regulatory Expense	530,942	1,379,811	100,345
5800	Other Services, Fees and Expenses	<u>13,749</u>	<u>13,549</u>	<u>925</u>
Other Operating Expenses		3,805,721	4,626,999	1,718,228
CAPITAL OUTLAY				
6100	Building/Site Improvement	22,817	20,964	5,369,731
6200	Buildings	45,002,703	32,197,289	82,815,488
6400	New Equipment	<u>1,795,554</u>	<u>5,403,132</u>	<u>9,854,832</u>
Total Capital Outlay		46,821,074	37,621,385	98,040,051
TOTAL EXPENDITURES / APPROPRIATIONS		50,640,273	42,350,675	99,758,279 *
NET ENDING BALANCE / RESERVES		<u>142,168,258</u>	<u>100,692,583</u>	<u>1,684,304</u>
GRAND TOTAL - EXPENDITURES / ENDING BALANCE / RESERVES		<u><u>192,808,531</u></u>	<u><u>143,043,258</u></u>	<u><u>101,442,583</u></u>

2002
Measure E

* Bond Fund Project Categories

Additional Classrooms and Modernization (ACM)	\$ 55,519,499
Campus Site Improvements (CSI)	31,345,523
Energy Efficiency Improvements (EEI)	0
Health and Safety Improvements (HIS)	4,547,691
Information Technology and Equipment (ITE)	8,345,566
Physical Education Facilities Improvements (PEFI)	<u>0</u>
	99,758,279

EL CAMINO COMMUNITY COLLEGE DISTRICT
2015-2016 TENTATIVE BUDGET
PROPERTY AND LIABILITY SELF-INSURANCE FUND - FUND 62

Account Number	Description	2013-2014 Actual	2014-2015 Projected Actual	2015-2016 Final Budget
BEGINNING BALANCE JULY 1		219,443	201,021	174,833
ADJUSTMENT		<u>0</u>	<u>0</u>	<u>0</u>
ADJUSTED BEGINNING BALANCE JULY 1		219,443	201,021	174,833
<u>INCOME</u>				
	<u>LOCAL INCOME</u>			
8860	Interest	6,480	2,815	2,600
8893	Miscellaneous	730	44,942	0
8899	Contribution from General Fund	<u>900,000</u>	<u>1,000,000</u>	<u>1,100,000</u>
Total Local Income		907,210	1,047,757	1,102,600
TOTAL INCOME - ALL SOURCES		<u>907,210</u>	<u>1,047,757</u>	<u>1,102,600</u>
TOTAL BEGINNING BALANCE AND INCOME		<u>1,126,653</u>	<u>1,248,778</u>	<u>1,277,433</u>
<u>EXPENDITURES / APPROPRIATIONS</u>				
	<u>CLASSIFIED SALARIES/BENEFITS</u>			
2100	Full Time	0	0	0
3000	Staff Benefits	<u>0</u>	<u>0</u>	<u>0</u>
Total Classified Salaries/Benefits		0	0	0
	<u>BOOKS, SUPPLIES & MATERIALS</u>			
4500	Non-Instructional Supplies	<u>0</u>	<u>0</u>	<u>0</u>
Total Books, Supplies, and Materials		0	0	0
<u>CONTRACT SERVICES & OPERATING EXPENSES</u>				
5100	Contract for Personal Services	0	0	0
5200	Conferences	0	0	0
5400	Insurance	923,219	1,052,982	1,075,000
5700	Benefits Paid Claimants	<u>2,413</u>	<u>6,463</u>	<u>7,500</u>
Total Contract Services and Operating Expenses		<u>925,632</u>	<u>1,059,445</u>	<u>1,082,500</u>
	<u>CAPITAL OUTLAY</u>			
6400	Equipment	<u>0</u>	<u>14,500</u>	<u>0</u>
Total Capital Outlay		0	14,500	0
	<u>OTHER OUTGO</u>			
7300	Interfund Transfer	<u>0</u>	<u>0</u>	<u>0</u>
Total Other Outgo		0	0	0
TOTAL EXPENDITURES / APPROPRIATIONS		925,632	1,073,945	1,082,500
NET ENDING BALANCE / RESERVES		<u>201,021</u>	<u>174,833</u>	<u>194,933</u>
GRAND TOTAL - EXPENDITURES /				
ENDING BALANCE / RESERVES		<u>1,126,653</u>	<u>1,248,778</u>	<u>1,277,433</u>

EL CAMINO COMMUNITY COLLEGE DISTRICT
2015-2016 TENTATIVE BUDGET
DENTAL SELF-INSURANCE FUND - FUND 63

Account Number	Description	2013-2014 Actual	2014-2015 Projected Actual	2015-2016 Final Budget
	BEGINNING BALANCE JULY 1	380,920	373,996	340,801
	ADJUSTMENTS	<u>0</u>	<u>0</u>	<u>0</u>
	ADJUSTED BEGINNING BALANCE JULY 1	380,920	373,996	340,801
<u>INCOME</u>				
<u>LOCAL INCOME</u>				
8860	Interest	4,432	5,729	5,000
8895	Contribution from Payroll Clearing	193,616	190,000	190,000
8895	Contribution from General Fund	<u>900,000</u>	<u>900,000</u>	<u>900,000</u>
	Total Local Income	<u>1,098,048</u>	<u>1,095,729</u>	<u>1,095,000</u>
	TOTAL INCOME - ALL SOURCES	<u>1,098,048</u>	<u>1,095,729</u>	<u>1,095,000</u>
	TOTAL BEGINNING BALANCE AND INCOME	<u><u>1,478,968</u></u>	<u><u>1,469,725</u></u>	<u><u>1,435,801</u></u>
<u>EXPENDITURES / APPROPRIATIONS</u>				
<u>CONTRACT SERVICES & OPERATING EXPENSES</u>				
5733	Benefits Paid	<u>1,104,972</u>	<u>1,128,924</u>	<u>1,134,000</u>
	Total Contract Services and Operating Expenses	<u>1,104,972</u>	<u>1,128,924</u>	<u>1,134,000</u>
<u>OTHER OUTGO</u>				
7300	Interfund Transfer	<u>0</u>	<u>0</u>	<u>0</u>
	Total Other Outgo	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL EXPENDITURES / APPROPRIATIONS	1,104,972	1,128,924	1,134,000
	NET ENDING BALANCE / RESERVES	<u>373,996</u>	<u>340,801</u>	<u>301,801</u>
	GRAND TOTAL - EXPENDITURES / ENDING BALANCE / RESERVES	<u><u>1,478,968</u></u>	<u><u>1,469,725</u></u>	<u><u>1,435,801</u></u>

EL CAMINO COMMUNITY COLLEGE DISTRICT
2015-2016 TENTATIVE BUDGET
POST EMPLOYMENT BENEFITS IRREVOCABLE TRUST FUND - FUND 69

Account Number	Description	2013-2014 Actual	2014-2015 Projected Actual	2015-2016 Tentative Budget
	BEGINNING BALANCE JULY 1	16,483,771	20,389,441	22,669,302
	<u>INCOME</u>			
	<u>LOCAL INCOME</u>			
8860	Interest	998,786	616,177	610,000
8980	Contributions from General Fund	0	0	0
8987	Contribution from SCCC	0	0	0
8987	Contributions from Other Funds	1,006,884 a)	0	0
8987	Contributions from Other Funds	1,900,000	2,400,000 b)	0
	Total Local Income	<u>3,905,670</u>	<u>3,016,177</u>	<u>610,000</u>
	TOTAL INCOME - ALL SOURCES	<u>3,905,670</u>	<u>3,016,177</u>	<u>610,000</u>
	TOTAL BEGINNING BALANCE AND INCOME	<u><u>20,389,441</u></u>	<u><u>23,405,618</u></u>	<u><u>23,279,302</u></u>
<u>EXPENDITURES / APPROPRIATIONS</u>				
3900	Retiree Benefits	<u>0</u>	<u>736,316</u>	<u>741,570</u>
	TOTAL EXPENDITURES / APPROPRIATIONS	0	736,316	741,570
	NET ENDING BALANCE / RESERVES	<u>20,389,441</u>	<u>22,669,302</u>	<u>22,537,732</u>
	GRAND TOTAL - EXPENDITURES / ENDING BALANCE / RESERVES	<u><u>20,389,441</u></u>	<u><u>23,405,618</u></u>	<u><u>23,279,302</u></u>

2013-14 Actual Revenue

a) Transfer - In of projected June 30, 2014 ending balances of Compton Center Related Fund (Fund 14) and Special Programs - Compton Center Partnership Fund (Fund 15)

2014-15 Projected Actual - Revenue

b) Transfer - In of funds from Special Programs - Compton Center Partnership Fund (Fund 15) to attain full funding of Post Employment Benefits Irrevocable Trust.

EL CAMINO COMMUNITY COLLEGE DISTRICT
2015-2016 TENTATIVE BUDGET
BOOKSTORE FUND - FUND 51

Description	2013-2014 Actual	2014-2015 Projected Actual	2015-2016 Tentative Budget
BEGINNING BALANCE JUNE 1	462,590	492,358	579,408
<u>INCOME</u>			
Sales	6,261,721	6,093,562	5,900,000
Interest	0	0	0
Other	89,097	90,045	90,000
Total Local Income	6,350,818	6,183,607	5,990,000
TOTAL INCOME - ALL SOURCES	6,350,818	6,183,607	5,990,000
TOTAL BEGINNING BALANCE AND INCOME	6,813,408	6,675,965	6,569,408
<u>PURCHASES, EXPENDITURES / APPROPRIATIONS</u>			
Purchases	4,450,000	4,250,562	4,100,000
Freight In	132,655	145,375	135,000
Freight Out	36,872	23,695	30,000
Total Cost of Purchases	4,619,527	4,419,632	4,265,000
<u>SALARIES & BENEFITS</u>			
Payroll	906,606	949,367	969,000
Fringe Benefits	335,320	340,129	340,000
Total Salaries & Benefits	1,241,926	1,289,496	1,309,000
<u>OPERATING EXPENSES</u>			
VISA/MasterCard	99,975	105,652	100,000
Other	169,333	144,788	150,000
Total Operating Expenses/Appropriations	269,308	250,440	250,000
<u>NON-OPERATING EXPENSES</u>			
Auxiliary Services Support	128,061	129,550	130,000
Security	0	0	0
Other	62,228	7,439	10,000
Total Non-Operating Expenses	190,289	136,989	140,000
TOTAL EXPENDITURES/APPROPRIATIONS	6,321,050	6,096,557	5,964,000
NET ENDING BALANCE / RESERVES	492,358	579,408	605,408
GRAND TOTAL - EXPENDITURES / ENDING BALANCE / RESERVES	6,813,408	6,675,965	6,569,408



EL CAMINO COMMUNITY COLLEGE DISTRICT

16007 Crenshaw Boulevard, Torrance, California 90506-0001

Telephone (310) 532-3670 or 1-866-ELCAMINO

www.elcamino.edu

June 9, 2015

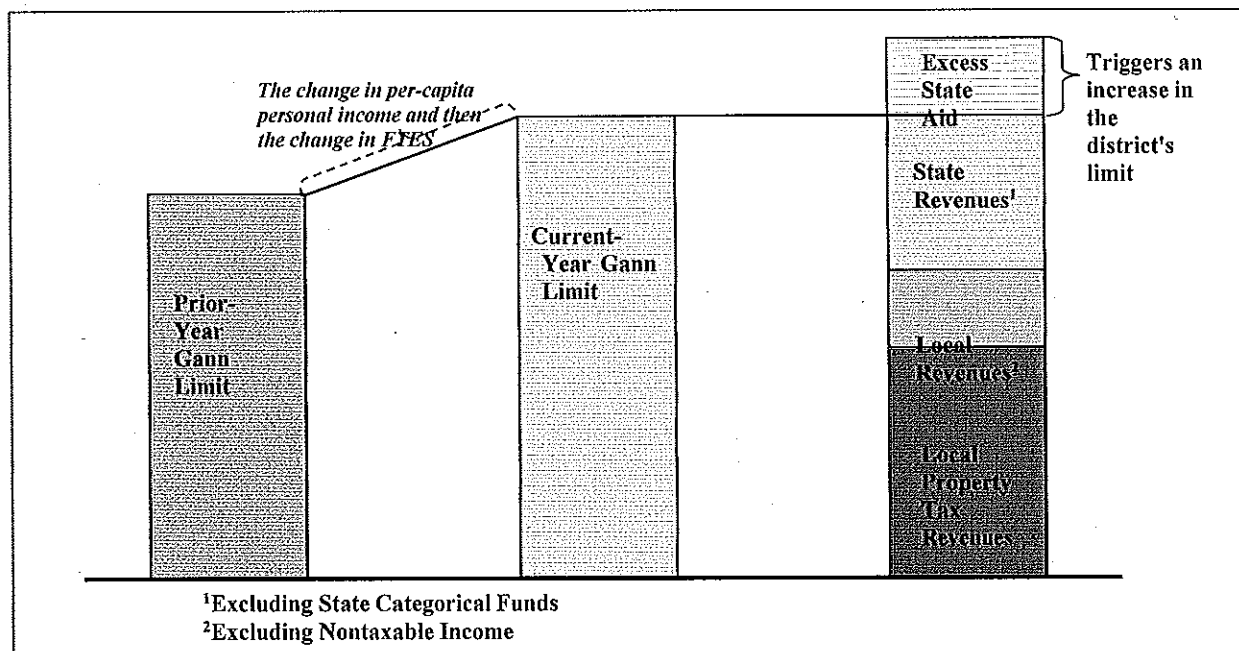
To: President Thomas Fallo

From: Jo Ann Higdon, M.P.A.

Subject: Resolution-District Appropriation Limit for 2015-2016 (GANN Limit)

The Administrative Services section of the Board Agenda, item B, provides establishment of the ECC's GANN Limit for 2015-16. The Gann Limit (named for Paul Gann, the author of Proposition 4, which amended the State Constitution to establish this limit) is intended to constrain the growth in state and local government spending by linking year-to-year changes in expenditures to changes in inflation (represented by per capita personal income) and caseloads (represented by full-time equivalent students [FTES] for community colleges). Established in 1979 following the enactment of Proposition 13 and subsequently amended by Proposition 111, the Gann Limit has become a largely pro forma calculation that no longer constrains governmental expenditures. This is because the limit has grown significantly faster than appropriations subject to the limit. Community college districts are required to perform the Gann Limit calculation, submit the information to their governing boards for approval, and include the information with the CCFS-311 report to the Chancellor's Office.

The starting point for the district's 2015-16 Gann Limit calculation is the 2014-15 Gann Limit, which is adjusted by the statewide factor for per capita personal income change of 3.82% and then by the district's percentage increase or decrease in FTES. This calculation establishes the current year's limit.



The next step is to determine how much of a district's local resources is subject to that limit. It is important to understand that not all revenue sources count against the district's Gann Limit. Gann Limits only constrain the appropriations from state and local tax sources, and so federal aid is excluded, as well as non-applicable income such as revenues from cafeteria sales, adult education fees, and rental fees.

Perhaps the easiest way to understand this calculation is to envision the dollar amount of the district's Gann Limit as a box. For example, if the current year Gann Limit is \$130 million, picture a box that can hold \$130 million. First, put into this box local property taxes that count toward ECC's general apportionment, as well as an appropriate portion of ECC's interest income. Next, pour all of the district's unrestricted state aid into this box. Under state law, the amount of state aid that fills up the box counts toward the district's Gann Limit. The amount that overflows the box counts toward the state's Gann Limit (Government Code Section [G.C.] 7906). In addition, all state aid for categorical programs always counts toward the state's Gann Limit.

Through this process, as much state aid as possible counts toward each school agency's Gann Limits. By reducing the amount of state aid that counts toward the state's Gann Limit in this manner, this process helps the state avoid being over its Gann Limit.

If any community college district should, for any reason, find itself over its Gann Limit, that district may adopt a Governing Board resolution increasing its Gann Limit by the amount needed and then inform the Director of the State Department of Finance, who shall then reduce the state's Gann Limit by an equal dollar amount (G.C. 7902.1). It does not appear ECC has ever had to resort to this "exception" process.

To summarize, community college districts are required to perform Gann Limit calculations by the State Constitution. Also, it is important that districts complete these calculations to identify how much state aid counts toward the local agency's Gann Limit, so that the state of California knows how much state aid counts toward its own Gann Limit. Due to the severe cuts to education funding, the Gann Limit should not pose a problem for most districts. El Camino College is not over its GANN Limit, nor has that ever occurred to my knowledge.

This explanation was prepared for ECC by Robert Miyashiro, Vice President at School Services of California and then updated and customized to ECC's specific circumstances.



Jo Ann Higdon, M.P.A
Vice President Administrative Services



EL CAMINO COLLEGE
Vice President – Academic Affairs
June 10, 2015

TO: President Thomas Fallo

FROM: Jean Shankweiler *JMS*

SUBJECT: Sole Source Acquisition

The Health Science and Athletics Division is seeking sole source acquisition for the HAL line of simulation products. These products are used in the Nursing, Radiologic Technology and Respiratory Care Programs at El Camino College. HAL, which stands for Heart and Lung, is a registered trademark of the Gaumard Company, and as such is considered the sole source for the HAL line of simulation products. It is the only company to produce the HAL simulation mannequins used by our programs. Other companies may produce mannequins, but only the HAL simulators produced by Gaumard provide the necessary functionality and fully integrate with our current system of hardware and software.

Thank you.



EL CAMINO COMMUNITY COLLEGE DISTRICT

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June 9, 2015

To: President Thomas Fallo

From: Jo Ann Higdon, M.P.A.

Subject: Item K, Page AS 14 – Consideration of Approval to Purchase Materials
Through Public Agency Contracts for Fiscal Year 2015-16

This board agenda item is required due to the new enforcement/interpretation by LACOE (Los Angeles County Office of Education) on the processing of "piggyback" purchases.

El Camino College has long followed the practice of using "piggyback" purchases to provide both cost savings and expediency in procurement. Staff brings "piggyback" purchases to the Board as informational items.


LACOE has informed our staff that LACOE will now require our Board take action, on an annual basis, to approve a blanket agenda item to authorize the use of this methodology. Staff will continue to provide specific informational items to the Board.

Jo Ann Higdon, M.P.A.
Vice President Administrative Service



**EL CAMINO COLLEGE
HUMAN RESOURCES OFFICE**

DATE: June 10, 2015
TO: President Fallo
FROM: Linda Beam, Vice President of Human Resources
SUBJECT: **June Personnel Actions**



This June's personnel section of the Board agenda is particularly large as the college concludes the 2014/2015 academic year/summer school and prepares for the new fiscal year activities.

Student workers who are not enrolled in summer classes must be re-designated as temporary, non-classified service employees, if they work during the intersession. The pay rates are the same; however, the FICA exemption is not applicable until they return to valid student status in the fall.

The HR office began a preliminary review of the impending increase to California's minimum wage from \$9.00 per hour to \$10.00 per hour, effective January 1, 2016. Additionally, this analysis will include the personnel and budgetary impact of increasing El Camino's to an amount higher than the statutory minimum wage.



**EL CAMINO COLLEGE
HUMAN RESOURCES OFFICE**

DATE: June 10, 2015

TO: President Fallo

FROM: Linda Beam, Vice President of Human Resources

A handwritten signature in cursive script, appearing to read "L. Beam", written over the printed name.

SUBJECT: Compton Center Stipends

On this agenda, action is being recommended to renew the annual Compton Center stipends for both administrative and classified employee work responsibilities associated with the partnership agreement.

ECCE raised concerns regarding the amounts previously provided to two positions in Academic Affairs. Effective July 1, 2015, the recommended stipend amounts are applied consistently among the classified employees.



**Los Angeles County
Office of Education**

**INFORMATIONAL
BULLETIN # 4102**

9300 Imperial Highway, Downey, California 90242-2890 • (562) 922-6111

Arturo Delgado, Ed.D., *Superintendent*

May 5, 2015

TO: Business Administrators
Los Angeles County School and Community College Districts

FROM: Keith D. Crafton, Assistant Director
Regionalized Business Services
Division of Business Advisory Services

SUBJECT: Estimated Costs of November 3, 2015, Biennial Governing Board Elections

In support of your budget planning, the estimated costs of the November 3, 2015, biennial governing board elections for Los Angeles County school and community college districts (excluding school districts governed by city charter) have been calculated for your information by the Office of the Los Angeles County Registrar-Recorder/County Clerk (Registrar-Recorder).

The attached election cost estimates are based on voter registration as of February 2015 and the following assumptions: the estimated number of precincts based on registration as of February 2015; ten percent absentee voter requests; an average of one sample ballot page per agency (not including candidate statements); and four candidates per election. **Any changes in these factors will impact the actual cost to each district.**

These estimates reflect each district's potential cost when other eligible agencies within the district participate on the same election date. It should be stressed that the estimates are **provided for planning purposes only. They do not represent final costs that each district may have to pay for its election.**

For information regarding participation by other agencies and the potential impact that it would have on the estimated cost, contact the Registrar-Recorder's office at (562) 462-2680.

This bulletin and its attachment are posted on the Los Angeles County Office of Education website at:

www.lacoe.edu/bulletins

If you have questions concerning this bulletin, please call Dr. Allison Deegan at (562) 922-6336.

Approved:
Dr. Scott Price, Chief Financial Officer
Los Angeles County Office of Education

KDC/AD/EH:gm
Attachment

**ESTIMATED ELECTION COST SUMMARY
NOVEMBER 3, 2015 CONSOLIDATED ELECTIONS**

Jurisdiction	Actual Cost 2013 UDEL	Estimated Cost Add 10%
ABC USD	218,562	240,418
ANTELOPE VALLEY CC	316,674	348,341
ANTELOPE VLY JOINT UHS	265,045	291,550
AZUSA USD	117,684	129,452
BALDWIN PARK USD	57,872	63,439
BASSETT USD	75,899	83,489
BELLFLOWER USD	159,144	175,059
BEVERLY HILLS USD	88,676	97,544
CHARTER OAK USD	95,901	105,491
CITRUS CC TA 1	58,045	63,849
CLAREMONT USD	113,654	125,019
COMPTON CC TA 2	67,792	74,572
COMPTON CC TA 3	89,785	98,764
COMPTON CC TA 5	92,069	101,275
COMPTON CC TA 2, 3, 5	267,599	294,359
COMPTON USD	211,985	233,184
CULVER CITY USD	115,488	127,037
DOWNEY USD TA1	50,857	55,943
DOWNEY USD TA5	54,660	60,126
DOWNEY USD TA7	59,694	65,663
DOWNEY USD TA1,5,7	378,331	416,164
DUARTE USD	66,482	73,130
EAST WHITTIER CITY ESD	165,401	181,941
EASTSIDE UNION ESD	22,544	24,798
EL CAMINO CC TA 2	119,320	131,252
EL CAMINO CC TA 5	166,243	182,867
EL CAMINO CC TA 2, 5	141,864	156,051
EL MONTE CITY ESD	74,262	81,688
EL MONTE UHS	192,626	211,889
EL RANCHO USD	71,707	78,878
EL SEGUNDO USD	47,225	51,948
GARVEY ESD	98,283	108,111
GLEN DORA USD	104,277	114,704
HACIENDA LA PUENTE USD	232,458	255,704
HAWTHORNE ESD	60,187	66,206
HERMOSA BEACH CITY ESD	33,102	36,412
KEPPEL UNION ESD	26,484	29,132
LA CANADA USD	40,345	44,379
LANCASTER ESD	69,182	76,100
LAS VIRGENES USD	180,019	198,021
LENNOX ESD	48,296	53,126
LITTLE LAKE CITY ESD	91,987	101,186
LYNWOOD USD	66,365	73,001
MANHATTAN BEACH USD	111,487	122,636
MONROVIA USD	123,303	135,634
MONTEBELLO USD	240,919	265,010
MOUNTAIN VIEW ESD	46,984	51,680
MT SAN ANTONIO CC TA 3	145,003	159,504
MT SAN ANTONIO CC TA 4	128,946	141,840
MT SAN ANTONIO CC TA 3, 4	191,987	211,164
NEWHALL ESD	171,105	188,216
NORWALK-LA MIRADA USD	276,331	303,964
PALMDALE ESD	75,760	83,336
PASADENA AREA CC TA 1	147,940	162,734
POMONA USD	252,620	277,882
RIO HONDO CC TA 3	138,540	152,394
ROWLAND USD	207,646	228,410
SAN GABRIEL USD	75,529	83,082
SAN MARINO USD	50,395	55,435
SAUGUS UNION ESD	243,583	267,941
SOUTH PASADENA USD	39,627	43,590
SOUTH WHITTIER ESD	79,246	87,170

**ESTIMATED ELECTION COST SUMMARY
NOVEMBER 3, 2015 CONSOLIDATED ELECTIONS**

Jurisdiction	Actual Cost 2013 UDEL	Estimated Cost Add 10%
SULPHUR SPRINGS UNION ESD	120,152	132,167
TORRANCE USD	221,073	243,180
VALLE LINDO ESD	17,389	19,128
WALNUT VALLEY USD	140,981	155,079
WEST COVINA USD	90,063	99,069
WESTSIDE UNION ESD	68,443	75,287
WISEBURN USD	50,113	55,125
TOTAL	7,894,485	8,683,934



**EL CAMINO COLLEGE
HUMAN RESOURCES OFFICE**

DATE: June 10, 2015

TO: President Fallo

FROM: Linda Beam, Vice President of Human Resources

A handwritten signature in cursive script, appearing to read "L. Beam", written over the printed name.

SUBJECT: El Camino College Compton Center – Management Structure

The Partnership Agreement between the El Camino Community College District (ECCCD) and the Compton Community College District (CCCCD) outlines the process for the Compton District Chief Executive Officer (CEO) position change to the Provost/CEO. Currently, the Compton District CEO, Dr. Keith Curry reports directly to the Special Trustee of Compton Community College District and indirectly to the Superintendent/President of El Camino Community College District.

As you know, on March 18, 2015, the Accrediting Commission for Community and Junior Colleges (ACCJC) approved the Eligibility Application for the El Camino College Compton Center. As a result, of the ACCJC approval of the Eligibility Application, and consistent with the Partnership Agreement between the two districts, the CEO will assume the responsibilities of the Provost of El Camino College Compton Center. The Provost will report directly to the Superintendent/President of El Camino College and will oversee and direct the educational programs and activities at the Compton Center. In accordance with Dr. Curry's employment agreement and the ECCCD/CCCCD Partnership Agreement, the role of Provost includes attendance at the El Camino College Board meetings effective July 1, 2015.

Effective July 1, 2015, Dr. Keith Curry will assume the responsibilities of the Provost. Barbara Perez will remain in the Vice President of the Compton Center position and report directly to the Provost. Included on the June board agenda is the job description for the Provost position and a revised job description for the Vice President, Compton Center. The Provost position will be funded by Compton Community College District.

**EL CAMINO COLLEGE****Office of the Vice President-Student & Community Advancement****Jeanie Nishime – Vice President**

June 4, 2015

TO: President Thomas M. Fallo

SUBJECT: Promise Program

The Promise Program was initiated last year as a joint venture between El Camino College (ECC), Centinela Valley Union High School District (CVUHSD), Inglewood Unified School District (IUSD), Cal State Dominguez Hills (CSUDH) and the South Bay Workforce Investment Board (SBWIB). The purpose of the program is to develop a college-going culture at the two high school districts and to provide supportive services at ECC in tandem with CSUDH during the students' two years at ECC.

Seventy potential Promise Program students from CVUHSD and IUSD were invited to attend the May 21st Freshman Year Experience (FYE) program welcome reception as the initial step in their commitment to the program. Forty-seven students attended the event and forty-five signed a pledge to indicate their commitment to attend ECC and participate in all aspects of the program. This represents a nearly four-fold increase over last year's program of twelve students. The breakdown by high school is as follows:

1. Hawthorne 4
2. Inglewood 8
3. Lawndale 12
4. Leuzinger 15
5. Morningside 6

This cohort of students will enroll in Pete Marcoux's English courses in fall and will be provided a Chromebook as part of their instructional materials for the class. The Chromebooks are provided at no cost through the Foundation book fund and the FYE program. Students will be responsible for buying the software that accompanies the digital textbook. Pete intends to incorporate a digital learning environment into the classroom and will test out new teaching strategies. The Chromebooks will also be utilized in the spring semester English class.



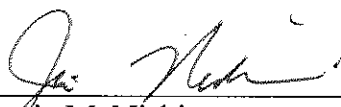
EL CAMINO COLLEGE

Office of the Vice President-Student & Community Advancement

Jeanie Nishime – Vice President

To further our outreach to district high schools, Dr. Shankweiler and I have initiated contact with Mr. Terrance Dunn, the new principal of Inglewood City Honors. Even though relations with City Honors were seriously strained over the years resulting in a letter terminating our offer of college courses at the high school site, we felt that Mr. Dunn would address the issues leading to the termination. With his leadership, and the addition of a dedicated counselor at City Honors, we will once again develop a plan to offer courses at City Honors.

We are further facilitating our commitment to CVUHSD and IUSD by encouraging them to have all seniors apply to ECC, complete assessment, orientation and educational planning. Both districts are interested in initiating this step which does not obligate their students to attend ECC but opens the door for us to provide services and to initiate contact with their high school seniors.



Jeanie M. Nishime

JMN/mre

**EL CAMINO COLLEGE****Office of the Vice President-Student & Community Advancement
Jeanie Nishime – Vice President**

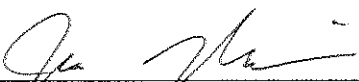
June 5, 2015

TO: President Thomas M. Fallo

SUBJECT: UC BERKELEY

Through a partnership between El Camino College and UC Berkeley, five Freshman First Year Experience students, accompanied by counselor Tara McCarthy, will attend the UC Berkeley Summer Experience.

The UC Berkeley Summer Experience is an exciting program that gives high-achieving community college students an opportunity to visit the campus over a weekend and meet current Berkeley students, network with admission and financial aid staff, attend workshops on transfer admissions, and tour the campus. Students learn strategies to become more competitive for admissions and learn about program requirements and campus selection criteria. The program targets students who are low-income, first generation, and college bound students who have a minimum of a 3.5 cumulative GPA and have completed 30 transferrable units. UC Berkeley covers lodging and food expenses as well as on-campus activities during day and evening programs.



Jeanie M. Nishime

JMN/mre



**EL CAMINO COLLEGE
HUMAN RESOURCES OFFICE**

DATE: June 10, 2015

TO: President Fallo

FROM: Linda Beam, Vice President of Human Resources *L. Beam*

SUBJECT: 2015/16 – Union Leadership

Federation of Teachers' Executive Board for 2015/16:

President	Ken Key
Vice President I	Susana Prieto
Vice President II	Kyle Strohmaier
Treasurer	Evelyn Uyemura
Secretary	Eugene Armao
COPE Chair	Ali Ahmadpour
AFL-CIO Delegate	Tom Hazell
Grievance Chair	Mina Colunga

El Camino College Classified Employees' Executive Board for 2015/16:

President	Luukia Smith
Vice President	Gary Turner
Vice President	LaVonne Plum
Vice President	Debbie Turano
Vice President	Priscilla Baldwin
Secretary	Cindy Lopez
Treasurer	Angie Gardea

El Camino College Police Officers' Association's Executive Board for 2015/16:

Francisco Esqueda
Erika Solorzano
Ruben Lopez
Stuart Melvin

Recommendations for Institutional Improvement

Recommendation for Institutional Improvement 1

In order to increase effectiveness, the team recommends the College complete the development and implementation of measurable objectives for the strategic initiatives, institutional effectiveness outcomes, and student achievement standards (I.B.3, I.B.4, I.B.6, I.B.7).

Plan: Completed. BP1200 approved by Board 12/15/14.

Recommendation for Institutional Improvement 2

In order to increase effectiveness, the team recommends El Camino Compton Education Center address student access for the diverse population reflected in the Center's service area and student population which ensures that the institution recruits and enrolls diverse students who reflect the community it serves (II.B).

Plan:

- By July 2015, the Compton Center will have finalized our enrollment management and outreach plan, which target students from our diverse community.
- The Center is working on its student equity plan which also addresses areas of disproportionate impact. The plan will be completed by Nov. 2015.

Recommendation for Institutional Improvement 3

In order to increase effectiveness and to ensure that the institution's enrollment management goals are achieved, the team recommends a stronger alignment between the Outreach Plan and the Enrollment Management Plan (II.A.1, II.B).

Plan:

- Reconstitute the Enrollment Management Committee (Fall 2015) to be chaired by VPAA and VPSCA
- Incorporate goals from the Outreach Plan into the Enrollment Management Plan (Fall 2015)
- Evaluate the impact of outreach efforts on the enrollment of graduating high school seniors to El Camino College and El Camino College Compton Center. (Annually)

Recommendation for Institutional Improvement 4

In order to increase effectiveness and in order to ensure equitable access to programs and services to students regardless of location or delivery, the team recommends the College address the provision of essential online support services (electronic student planning module), health services, and expanded wireless capability for students attending the Compton Education Center (II.B, II.B.1, II.B.3.a, III.C).

Plan: In the spring of 2015, the Compton District entered into an agreement with AT&T to expand the technology infrastructure at the Compton Education Center. The Compton Center will have wireless capability throughout the campus by August 21, 2015. This is a 4 million dollar project funded with Compton District Measure CC Bond funds.

Recommendation for Institutional Improvement 5

In order to increase effectiveness, the team recommends the College develop and implement a plan to digitize student records currently stored in hard copies, as noted in their actionable improvement plan (II.B.3.f.).

Plan:

- Consult with vendor to determine scope and cost of digitizing current hard copy records (June 2015)
- Develop a timeline and plan to determine the order in which records should be digitized (Summer 2015)
- Develop a plan to transform all hard copy transactions in Student Services into an online process. (Summer 2015)
- Begin digitization process. (Fall 2015)

Recommendation for Institutional Improvement 6

In order to increase effectiveness, the team recommends the College coordinate student tutorial and learning programs to ensure uniformity in tutor training and standardize the method of assessment of the effectiveness of their learning support services (II.C.2).

Plan:

- Identify tutorial programs across campus and lead personnel for each program. (Fall 2015)
- Develop standards for tutoring services across campus. (Fall 2015)
- Identify metrics needed to ensure effectiveness of services. (Fall 2015)
- Implement standards and metrics collection for fall 2015 semester.

Recommendation for Institutional Improvement 7

In order to increase effectiveness, the team recommends El Camino College Compton Education Center implement the Compton Facilities Master Plan for improvements to aged and non-functional buildings that support the educational plan and provide a physical environment conducive to teaching and learning (III.B.1, III.B.1.b).

Plan: The Compton District successfully passed general obligation bond, Measure CC for \$100 million in 2002 and Measure C, a \$100 million general obligation bond in 2014. The Compton District is currently in the construction of a new Nursing facility scheduled to be completed in fall 2015. In addition, the district is in the design phase of a new instruction building. Both projects are included in the Compton Facilities Master Plan and are replacing non-functional buildings at the Compton Center. The Compton Facilities Master Plan was approved by the Compton District in 2012 and is scheduled for review and updates in the 2015-2016 year.

Recommendation for Institutional Improvement 8

In order to increase effectiveness, the team recommends the College clarify the mission, scope, and relationship of the College's Technology Committee to its Academic Technology Committee (III.C.1).

Plan:

- Create a job description for the Chief Technology Officer (Board approved 5/18/15)
- Hire the Chief Technology Officer (September 2015)
- At the first meeting in fall 2015, have the Technology Committee review its purpose statement and define its charge and the charge of the Academic Technology committee. (Fall 2015)

Recommendation for Institutional Improvement 9

In order to increase effectiveness, the team recommends that the Board of Trustees complete a process for the selection of a Superintendent/President as stated in Board Policy 2431. (IV.B.1).

Plan: Completed. Procedure established 2/17/15.

Recommendation for Institutional Improvement 10

In order to increase effectiveness, the team recommends the College implement a process for the evaluation of policies and procedures according to an identified timeline and the Board of Trustees revise the policies as necessary (II.B.2.a, II.B.2.b, II.B.2.c, II.B.2.d, IV.B.1.b, IV.B.1.e).

Plan: Completed. Board Policy 2410 approved 4/13/15; procedure discussed and approved in College Council 2/23/15 and 3/2/15.

Recommendation for Institutional Improvement 11

In order to increase effectiveness, the team recommends the College develop procedures to train fiscal employees to strengthen accounting and fiscal procedures as indicated in each institution's audit findings. (III.D.3)

Plan: Compton District has implemented this recommendation. The 2014 Annual Financial Audit Report was, for a third consecutive year, completed and filed with the state of California by the December 31 deadline. The report again demonstrated an unmodified opinion of the financial statements as well as the following continued improvements.

- CCCD ended the 2014 fiscal year with an unrestricted general fund balance of \$8.2 million or a 25.4 percent reserve.
- There were no audit findings.
- CCCD implemented all six prior year audit findings.
- There were no audit adjustments.
- There were no internal controls deficiencies.
- CCCD was in compliance with 50 Percent Law.

INFORMATION TECHNOLOGY SIX-MONTH IMPLEMENTATION PLAN

<u>Action</u>	<u>Status</u>	<u>Estimated Date</u>
1. Fill vacant ITS positions	3 posted in June 1 posted in July	Selection in August Selection in Aug./Sept.
2. Establish CTO position	Posted in June	Selection in Aug./Sept.
3. Restructure Distance Ed/Media	Await hiring of CTO	To be determined
4. Move Web Development to IT	Await hiring of CTO	To be determined
5. Perform Registration Health Check	Scheduled for Summer	Tentatively June 22
6. Initiate project to convert Colleague to MS SQL platform	Elucian contacted for proposal	Schedule to be included in proposal
7. Reassess Tactical Plan	Await hiring of CTO	To be determined
8. Deploy Footprints	In Progress	Aug./Sept.
9a. Sunset Cisco Equipment	In Progress	Vendor will determine
9b. Deploy Redundant Controller	In Progress	Vendor will determine
9c. Expand WANs	Vantage to be contacted for proposal	Proposal by July which could include menu for selection
9d. WiFi Access design consulting	Vantage to be contacted for proposal	Proposal by July

**EL CAMINO COLLEGE****Office of the Vice President-Student & Community Advancement****Jeanie Nishime – Vice President**

June 4, 2015

TO: President Thomas M. Fallo

SUBJECT: Winter Intersession - 2016

The Calendar Committee held two spring meetings to discuss the 2016-2017 calendar. Both meetings were dominated by discussions of whether or not to include a holiday in commemoration of Cesar Chavez so the possibility of reintroducing a winter intersession was not introduced by the chair or any members of the committee. The Calendar Committee reconvened for a special meeting on May 28, 2015, to consider the reintroduction of winter intersession to the 2015-2016 and 2016-2017 calendars. Although we had intended a full two-year implementation of the new calendar to analyze the results of two, back-to-back, summer sessions, several considerations prompted the special meeting:

1. Both Compton and El Camino are shifting an increasing number of FTES from summer in order to meet cap (ECC 400 in 2014-2015; 600 anticipated for 2015-2016).
2. Compton will need to seek equalization for 2014-2015 in order to maintain baseline funding.
3. Students on financial aid warning status in the fall cannot receive payment for spring classes until fall grades have been processed resulting in a delay in payment until the third or fourth week of the spring semester. This delay adversely affects students' ability to purchase books and prepare for classes.
4. SSSP requirements that all new students complete core services of assessment, orientation and educational planning were enacted in 2014-2015. Because of the earlier registration for summer and fall, our priority registration cut-off date to complete the core services is March 31. It is difficult for our incoming high school seniors to complete the core requirements by this early date.
5. Although the second, six-weeks summer session was created with the intent of giving graduating high school seniors a jump start on their college classes, the start date of the summer term in May and the graduation date for most seniors in June created a procedural difficulty in transitioning students from high school concurrent enrollment to college freshman status.



EL CAMINO COLLEGE

Office of the Vice President-Student & Community Advancement

Jeanie Nishime – Vice President

The Calendar Committee unanimously approved the 2016-2017 calendar with the addition of a winter intersession. The 2015-2016 Calendar with winter intersession generated concerns from classified and faculty representatives. For staff, workload on the divisions that have completed or nearly completed spring 2016 would be considerable. Every spring and winter course would need to be checked and modified for the new starting dates. Despite these issues, classified, management and Compton Center representatives voted in favor of including a winter intersession in 2016. Senate and union leadership expressed concerns that this decision was being proposed when the majority of faculty is gone and adequate consultation is not possible. They asked for a few days to consult with faculty on the issue. Ultimately, the Senate leadership and union representatives voted against reinstating a winter intersession in 2016. Both cited the lack of time for adequate consultation with faculty during the summer, the added workload for staff, and challenges with our technology as their rationale for voting against the implementation of a winter intersession in 2016.

In concert with the other Vice Presidents and Compton CEO, it is my recommendation that the 2015-2016 calendar remain as approved without a winter intersession. A decision that affects an entire college community needs sufficient time for consultation. In addition, there may be bargaining unit implications that need to be addressed.

The 2016-2017 calendar with the reintroduction of winter intersession will be recommended to the Board in the fall after further consultation. There are various recommendations regarding the start and end dates of winter intersession that need to be fully discussed with the Calendar Committee before a finalized calendar is brought forward for approval.



Jeanie M. Nishime

JMN/mre

COMPARISONS WITH STATE AVERAGES

Ending Balance	2013-14	2012-13	2011-12
Statewide Average	16.84%	16.61%	16.12%
ECC	14.60%	20.00%	20.30%
Compton	12.20%	25.10%	14.60%

Salaries and Benefits as Percentage of Total Expenditures
2013-14

Statewide Average	87.19%
ECC	83.30%
Compton	70.40%