



EL CAMINO COMMUNITY COLLEGE DISTRICT

16007 Crenshaw Boulevard, Torrance, California 90506-0001

Telephone (310) 532-3670 or 1-866-ELCAMINO

www.elcamino.edu

February 10, 2016

Board of Trustees
El Camino College

Dear Members of the Board:

I am pleased to present to you the Wednesday, February 17, Board agenda. As you recall, the February Board meeting will be held on Wednesday at 4:00 p.m. due to the President's Day holiday on Monday, February 15.

The consent agenda includes the following:

- A. Academic Affairs presents for second reading and adoption Board Policy 4240 (Academic Renewal). The Administrative Procedure for this Board Policy is included for your information. Also included for your information is a list of Program Reviews and/or CTE reviews completed in 2015 with a link to view a complete list of academic Program Reviews and two-year CTE reviews. You may recall that Program Reviews are conducted every four years, with CTE Programs undergoing review on a two-year cycle. Proposed changes to curriculum are also included in this agenda.
- B. Student and Community Advancement has three items on the agenda. There is a request that the Board of Trustees approve destruction of Placement Testing Records and accompanying materials, which are Class Three records. SCA also requests your approval of a \$2.6M grant from the Health Resources & Services Administration (HRSA) for scholarships in the Nursing Program to support students from underrepresented minority groups and students from an educational and economically disadvantaged background. Lastly, SCA recommends that the Board of Trustees approve an amendment to a grant from the California Community Colleges Chancellor's Office Academic Affairs Division. The grant will provide CTE certification training in Machine Tool Technology, Aerospace Fastener Manufacturing, Welding, HVAC, and Engineering Technology. The amendment extends the performance period for this grant.
- C. Administrative Services includes a three-year contract for independent financial audit services for Measure E general obligation bonds, as well as contracts with two providers to support international student recruitment. One of the two contractors will also serve as an F-1 Visa educational agent in addition to recruiting F-1 Visa students to ECC. One contract of note is a

recommended agreement with Ellucian to provide programming and systems consulting to the District for ECC's Colleague Enterprise Resource Planning application. Routine purchase orders and one contract amendment are also included in the agenda.

- D. Measure E includes expenditure updates, purchase orders and blanket purchase orders for Measure E general obligation bond projects. Three contracts relating to the Lot C Parking Structure project are included in the agenda. There is a recommended Bid Award to Bomel Construction for the Lot C Parking Structure Project as well. Lastly, the Board Agenda includes a recommendation to approve a settlement agreement between the District and Taisei Construction Corporation following the Arbitrator's award.
- E. Human Resources recommends employment and personnel changes and the approval of temporary and non-classified service employee actions.
- F. Compton Center includes two proposed partnership agreements between the El Camino Community College District, Compton Community College District, California State University, Dominguez Hills, and the Lynwood Unified School District and the Compton Unified School District, respectively. The agreements are focused on more closely linking the efforts of all parties to support student success and increase the college participation rates in the area.

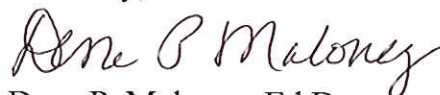
There will be two closed session agenda items and no report out after the session.

Supplemental reading includes the following:

1. Memo from Dr. Jeanie Nishime regarding El Camino Annual Factbook
2. Spring 2016 Year-End Events

If you have any questions, comments or concerns about the agenda, please feel free to call me or Ms. Cindy Constantino prior to the Board meeting. I will be available in my office at 3:00 p.m. to meet with you prior to the Board meeting at 4:00 p.m. on Wednesday, February 17.

Sincerely,



Dena P. Maloney, Ed.D.
Superintendent/President

**EL CAMINO COLLEGE****Office of the Vice President-Student & Community Advancement****Jeanie M. Nishime – Vice President**

February 9, 2016

TO: President Dena P. Maloney

SUBJECT: El Camino College Annual Factbook

The El Camino College Annual Factbook is a reference source containing trend data about students, student outcomes, and instructional programs and services. The data in the Factbook provide background information to facilitate policy analysis and decision-making. The Annual Factbook presents tables and graphs that contain enrollment trends for the last five academic years; the Pie charts present enrollment for the most recent academic year. Information has been disaggregated by age, gender and ethnicity where appropriate.

Demographic and enrollment data on ECC students was provided by the Chancellor's Office. Some of the data in the Special Programs section was extracted from the college's student database. In addition, data from the National Student Clearinghouse was used to provide transfer destination information. The National Student Clearinghouse is a national, non-profit organization that offers access to enrollment and degree records.

Institutional Research & Planning modified the appearance and mode of access to the Annual Factbook this year. The changes were made to enhance viewing, particularly via tablet or laptop, of the five-year trends in annual enrollment at El Camino College and El Camino College Compton Center. Please access the Factbook utilizing the following link:
<http://www.elcamino.edu/administration/ir/factbook.asp>

Jeanie M. Nishime

JMN/mre



EL CAMINO COLLEGE

Office of the Vice President-Student & Community Advancement

Jeanie Nishime – Vice President

SPRING 2016 YEAR-END EVENTS

El Camino College and El Camino College Compton Center

Date	Activity	Location	Time
(Thurs) February 18, 2016	African American Student Conference Special Guest: Marc Brown (ABC7 Eyewitness News co-anchor)	East Dining Room	12:30pm – 2:00pm
(Sat) February 20, 2016	History of Black Dance in America	Marsee Auditorium	8:00pm
(Tues) February 23, 2016	African American Read-In	East Dining Room	1:00pm – 2:30pm
(Thurs) February 25, 2016	Taste of Soul Gospel Brunch	East Dining Room	12:00pm – 2:00pm
(Fri) February 26, 2016	President's Circle Breakfast	Ayres Hotel Hawthorne	8:00am
(Fri) March 4, 2016	Onizuka Space Science Dinner	Ayres Hotel Hawthorne	6:00pm
(Sat) March 5, 2016	Onizuka Space Science Day	ECC Campus	9:00am
(Tues) April 12, 2016	Career Majors Fair	Library Lawn	10:00am – 1:00pm
(Thurs) April 14, 2016	Library Read Poster Unveiling	Library Lobby	1:00pm – 2:00pm
(Thurs) April 14, 2016	Scholarship Awards Ceremony	Roof of Parking Structure/ Marsee Auditorium	5:00pm
(Tues) April 19, 2016	Academic Achievement Award & Presidential Scholar Ceremony/Reception	East Dining	5:00pm – 7:00pm
(Wed) April 20, 2016	Paramedic Training Institute Graduation	Marsee Auditorium	2:00pm
<i>(Fri) April 22, 2016</i>	<i>Cal WORKs Student and Employer Recognition Breakfast (Compton Center)</i>	<i>Student Lounge</i>	<i>8:30am – 10:30am</i>
(Fri) April 22, 2016	Fine Arts Division Open House	Music/Art Buildings	5:00pm – 8:00pm
(Fri) April 22, 2016	EOPS/CalWORKs/CARE Recognition Banquet	Torrance Marriott Hotel Torrance	6:00pm
<i>(Sun) April 24, 2016</i>	<i>Academic Awards Tea (Compton Center)</i>	<i>Student Lounge</i>	<i>3:00pm</i>



EL CAMINO COLLEGE

Office of the Vice President-Student & Community Advancement

Jeanie Nishime – Vice President

Date	Activity	Location	Time
(Tues) April 26, 2016	First Year Experience End of Year Banquet	Alondra Room	1:00pm – 2:00pm
(Thurs) April 28, 2016	Project Success 29 th Annual Awards Luncheon	Alondra Room	12:00pm – 2:00pm
<i>(Thurs) April 28, 2016</i>	<i>First Year Experience Program Year-End Celebration (Compton Center)</i>	<i>Student Lounge</i>	<i>12:30pm – 2:30pm</i>
<i>(Thurs) April 28, 2016</i>	<i>Athletics Awards (Compton Center)</i>	<i>Gymnasium</i>	<i>5:00pm</i>
(Thurs) April 28, 2016	Fashion Show Department	Marsee Auditorium	7:00pm – 9:00pm
(Fri) April 29, 2016	Fire Academy Graduation	Fire Academy	10:00am – 2:00pm
(Tues) May 3, 2016	Puente 30 th Annual Year-End Celebration	East Dining Room	5:30pm – 8:30pm
(Thurs) May 5, 2016	Reading from the Myriad	Distance Ed Classroom	1:00pm – 2:00pm
(Thurs) May 5, 2016	MESA/STEM Awards Ceremony	MESA/STEM Center	4:00pm-6:00pm
<i>(Thurs) May 5, 2016</i>	<i>EOPS/CARE Spring Banquet (Compton Center)</i>	<i>Student Lounge</i>	<i>5:00pm</i>
(Thurs) May 5, 2016	Hall of Fame Recognition Banquet	Ayres Hotel Hawthorne	5:30pm (Social) 6:00pm - 9:00pm (Dinner)
(Fri) May 6, 2016	Mathematics & Natural Sciences Awards	East Dining	12pm-2pm
<i>(Fri) May 6, 2016</i>	<i>Transfer Student Admit Celebration (Compton Center)</i>	<i>Staff Lounge</i>	<i>12:00pm – 2:00pm</i>
(Sat) May 7, 2016	6 th Annual Award Winning Mother-Daughter Tea (\$45 per person) (Information call (310) 660-6460)	East Dining	10:00am – 12:00pm



EL CAMINO COLLEGE

Office of the Vice President-Student & Community Advancement

Jeanie Nishime – Vice President

Date	Activity	Location	Time
<i>(Tues) May 10, 2016</i>	<i>Nursing Pinning Ceremony (Compton Center)</i>	<i>Gymnasium</i>	<i>6:00pm</i>
<i>(Thurs) May 12, 2016</i>	<i>Commencement Ceremony (Compton Center)</i>	<i>Soccer/Football Stadium</i>	<i>5:30pm</i>
(Fri) May 13, 2016	Commencement Reception	Library Lawn	1:00pm
(Fri) May 13, 2016	Commencement	Stadium	4:00pm
(Tues) May 17, 2016	UC/CSU Admit Reception	East Dining Room	2:00pm – 4:30pm
(Fri) May 20, 2016	Classified Professional Development Week (Team Building Extravaganza)	ECC Campus	1:00pm – 4:00pm
<i>(Thurs) May 26, 2016</i>	<i>ASB Awards Banquet (Compton Center)</i>	<i>Student Lounge</i>	<i>6:30pm</i>
(Thurs) June 9, 2016	Athletics Annual Golf Tournament	Los Verdes Country Club Rancho Palos Verdes	1:00pm
<i>(Thurs) June 30, 2016</i>	<i>Child Development Graduation (Compton Center)</i>	<i>Student Lounge</i>	<i>10:00am</i>

February 10, 2016