



## EL CAMINO COMMUNITY COLLEGE DISTRICT

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August 10, 2016

Board of Trustees  
El Camino College

Dear Members of the Board:

I am pleased to present to you the Monday, August 15, 2016 Board agenda. At 4:00 p.m., we will open the meeting with the Roll Call and Public Comment on Closed Session Items. We will then adjourn to Closed Session. Following Closed Session, we will reconvene in Open Session at 4:30 p.m.

Open Session will begin with a presentation by Vice President Jo Ann Higdon on the 2016/17 Budget. Mr. Tom Brown will also provide a presentation on the Measure E Budget.

We will also hold a Public Hearing regarding negotiations between the Federation of Teachers, Local 1388, AFT, AFL-CIO, and the El Camino Community College District for January 1, 2017 through December 31, 2019.

The consent agenda includes the following:

- A. **Academic Affairs** presents two information items. One is an item which details the ECC Academic Senate's recommendation to transition to Canvas as the college's designated course management system. This recommendation is based upon work done by the Academic Senate Course Management System Task Force, in consultation with the Information Technology Services and Distance Education Advisory Committee. The agenda item provides the full recommendations from the task force regarding certification of faculty, technical and other support, and professional development support for faculty making the transition to Canvas.

In addition, the Administrative Procedure for Board Policy 4250 *Probation, Dismissal, and Readmittance* is included as an information item.

- B. **Student and Community Advancement** includes a request to approve the destruction of records for EOPS/CalWORKS per the California Code of Regulations, Title 5, Section 59020, and El Camino College Board Policy 3310. In addition, Student and Community Advancement requests approval for two conferences relating to the journalism program. The Online News Association Conference will be held in Denver, Colorado. This conference will be held on September 14-18, 2016. The second travel request is for attendance at the Associated Collegiate Press National College Media Convention in Washington, D.C. to be held October 19-23, 2016.

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Student and Community Advancement also presents for first reading Board Policy 6620 *Naming of District Facilities and Properties*. This policy provides the framework for honoring or memorializing individuals or organizations in recognition of outstanding contributions to the El Camino College District. The policy establishes that all naming designations must be approved by the Board of Trustees and that no commitment of naming shall be made prior to Board of Trustees' approval of the proposed name. This proposed policy has been reviewed by the College Council and reflects its input. Administrative Procedure 6620, which accompanies the proposed policy, is included as an information item.

- C. **Administrative Services** agenda items include a recommendation that the Board approve a public hearing on September 7, 2016 regarding the El Camino Community College District 2016/17 Budget. The budget will be presented for adoption at the September 7, 2016 Board meeting. Prior to the September 7<sup>th</sup> Board meeting, there will be a Board Workshop on the budget at 3:00 p.m.

There are a number of contracts under \$87,800. Several relate to the offering of Project Lead the Way classes at local high school districts. These are offered by Project Lead the Way and are at no cost to the District. Several contracts are for classes offered to local high school districts through contract education. The students receive college credit but the high schools pay the costs in order to keep the class closed to their students only. In addition, there are several contracts which provide classes to local schools and are paid for through state apportionment. These classes are open to the public and not limited to high school students only.

Other contracts under \$87,800 are routine items relating to training services provided through contract education, as well as agreements for use of community facilities for physical education credit classes. One item you will note is an agreement for legal services from Lozano Smith. This is related to various contracts, agreements and other items requiring legal review.

You will also note an item relating to technology equipment acquisition under Government Code 25330-25338. This item requests approval to use the piggyback alternative to a formal bid process for the purchase of CISCO switching equipment from AT&T. The contract being used in this piggyback process is the Merced County Contract Number 2015156 with AT&T. The purchase amount is \$1,068,932 and is part of our implementation of recommendations made in the 2015 PlanNet project.

There is also a recommendation to award Bid Number 2015-6 (Library Waterproofing Project) to Best Contracting Services. This was the only bid received for this project. The bid amount is \$150,000. You will also note the notice of job completion for the P.E. South Fluid Cooler Replacement Project.

Routine purchase orders and blanket purchase orders are presented for your ratification.



- D. **Measure E** provides an update on 2002 Measure E and 2012 Measure E expenditures. As we wrap up projects under the 2002 Measure E general obligation bond, we are transferring unused monies from closed projects in the 2002 Measure E bond fund to active projects within both the 2002 and 2012 Measure E bond. These transfers have resulted in changes in the 2012 budget. In addition, as projects in the 2012 bond are scoped out, budget changes are made to reflect more precise estimates of project costs. Mr. Tom Brown will make a presentation to the Board about the Measure E budget and will address these changes. You will note a recommendation to contract with Gensler to provide Master Planning Architect services to the District. These services are needed to review and update our master plan, assist in preparing the Five-Year Construction Plan and Initial Project Proposals (IPP) and Final Project Proposals (FPP), as well as other needed services as requested by the District.

Routine purchase orders and blanket purchase orders are also included for ratification.

- E. **Human Resources** section includes a request to approve several faculty and classified staff retirements as well as one faculty resignation due to a relocation. You will also find the request to employ adjunct faculty for the fall 2016 semester. Human Resources also recommends employment and personnel changes, and the approval of temporary and non-classified service employee actions.

Human Resources also requests that the Board of Trustees schedule a public hearing at the September 7, 2016 Board meeting relating to negotiations between the El Camino Community College District and the El Camino Federation of Teachers, Local 1388, AFT, AFT-CIO. The articles submitted for negotiation by both parties are listed in the agenda.

- F. **Compton Center** report includes an update on accreditation, strategies to increase Compton Center enrollment, and update on the Molina Health Center partnership to provide student health care services at the Compton Center campus. The Molina Health Care facility at the Compton campus is now scheduled to open sometime in October 2016. Dr. Curry is working with the Molina Medical Management team to explore other temporary options for health services during the first two months of the semester. A grand opening ceremony will be scheduled sometime in the fall term once the Center is officially open.

The Compton Center report also includes an update on plans for the 2016/17 tour of Historical Black Colleges and Universities (HBCU). This tour will take place November 8-14, 2016. Approximately 45 students and 3 chaperones are expected to participate in the tour, which is supported through the Compton Center Student Equity fund.

Last, the Compton Center report provides an update on the 10<sup>th</sup> FCMAT Comprehensive Review which took place in April and May, 2016. The Compton Board will receive a presentation on the report by FCMAT at its meeting on Tuesday, August 16, 2016.

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Other items in the Compton Center report include an update on low enrolled programs/courses at the Compton Center, and the recent allocation of \$716,398 for the Compton Center under the Strong Workforce Program.

**G. Superintendent/President – no items**

If you have any questions, comments or concerns about the agenda, please feel free to call me or Ms. Cindy Constantino prior to the Board meeting. I will be available in my office at 3:00 p.m. to meet with you prior to the Board meeting which follows at 4:00 p.m. on Monday, August 15, 2016.

Sincerely,

A handwritten signature in cursive script that reads "Dena P. Maloney".

Dena P. Maloney, Ed.D.  
Superintendent/President