



EL CAMINO COMMUNITY COLLEGE DISTRICT
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June 14, 2017

Board of Trustees
El Camino College

Dear Members of the Board:

I am pleased to present to you the Monday, June 19, 2017 Board agenda. The meeting will commence at 4:00 pm in the Alondra Room. We will open the meeting with the Roll Call and Public Comment on Closed Session Items. We will then adjourn to Closed Session. Following Closed Session, we will reconvene in Open Session at 5:00 pm.

Open Session will begin with the administration of the Oath of Office to 2016-17 Student Trustee, Mr. Kong Dik Lam. We will then hear a presentation on the South Bay Promise Program by Ms. Andrea Sala, Executive Director of the El Camino College Foundation. She will be joined by Mr. David Kartsonis, President of the El Camino College Foundation Board of Directors. Following that, Ms. Jo Ann Higdon, Vice President of Administrative Services, will provide an overview of the 2017-18 Tentative Budget.

The consent agenda includes the following:

- A. **Academic Affairs** presents a number of routine items including a request to ratify an agreement with Grand Canyon University for a nursing preceptorship partnership with the El Camino College nursing program; a recommendation to approve a contract with Tour Resource Consultants for the Study Abroad Summer 2017 Program; a recommendation to approve an agreement with Asian Americans Advancing Justice – Los Angeles for training and special events related to the student equity initiative; and a recommendation for approval of proposed curriculum changes effective 2017-18. The consent agenda also includes a second reading and recommendation for adoption of Board Policy 3710 *Intellectual Property and Securing of Copyright*, and a second reading and recommendation for adoption of the AB 288 Dual Enrollment CCAP agreement with Torrance Unified School District. Last, there are two recommendations relating to the STEM Program. The first is a recommendation to approve an amendment to the funding source for the summer research program at UCLA School of Engineering; and the second is to approve the participation of four students in the 2017 Summer Research Program at UCLA.
- B. **Student and Community Advancement** includes recommendations to approve routine contract agreements with various school districts for activities funded by the California Career Pathways Trust grants; a recommendation to approve two agreements with Inglewood

Unified School District for grant activities under the Adult Education grant; several routine agreements for services relating to the delivery of training services under the Employment Training Panel contract; and several routine agreements with F-1 Visa Educational Agent recruiting of F-1 Visa students for El Camino College. The consent agenda also includes a recommendation to approve an agreement with Joyful Education to work with El Camino Language Academy for a summer language training program for students from Japan. Last, the consent agenda includes an agreement with Ferrilli for customized programming needed in Financial Aid and the Fiscal Services departments.

- C. **Administrative Services** includes the recommendation to approve the District's appropriation limit as required by law. For 2017-18, the appropriation limit is \$143,106,563. The consent agenda also includes routine agreements for background checks and polygraph tests for police officer candidates; the Five Year Construction Plan for 2017-2022 which must be submitted to the state Chancellor's Office by July 1, 2017; and the recommendation to approve routine purchase orders and blanket purchase orders.
- D. **Measure E** presents for ratification Purchase Orders and Blanket Purchase Orders, as well as approval of the Measure E Category Budgets and Balances reports; and a recommendation to approve an agreement with Beck and Graboski for campus signage and wayfinding services related to the Facilities Master Plan. There is also a recommendation to amend the contract with Sandy Pringle and Associates for inspection services relating to the Lot F and Lot E Parking Structure Upgrade Project. Time delays including delays caused by winter rains has extended completion of this project, necessitating the amendment to the agreement for inspection services. Last, there is a recommendation to approve a contract with Alta Environmental for hazardous material abatement monitoring for the Administration Building Replacement Project.
- E. **Human Resources** section of the Consent Agenda presents a recommendation to approve several revised job descriptions. These include the job description for the Athletic Specialist position, the Registrar (formerly Assistant Director – Admissions and Records), the Dean of Student Support Services, and a new job description for the Dean of Enrollment Services. This reflects a reorganization of duties within the Student Services area. An updated organizational chart will be provided as an information item at the July Board meeting. This section also includes a recommendation to approve the 2017-18 stipends for the Compton Education Center. In recognition of the progress being made, the Compton stipends for Vice Presidents have been eliminated.

In addition, there is a recommendation for second reading and adoption of three Board policies: Board Policy 7120 *Recruitment and Selection*; Board Policy 7130 *Compensation*; and Board Policy 7230 *Classified Employees*.

Last, the Human Resources section of the Consent Agenda includes Personnel Actions for:

1. Temporary Non-Classified Employees
2. Academic Personnel
3. Classified Personnel
4. Administrative, Supervisor Personnel Actions

- F. **President/Board** section includes a recommendation to approve for second reading and adoption Board Policy 3400 *Statement of Economic Interest*; several recommendations to approve agreements with social media marketing firms; and a recommendation to approve district naming opportunities in conjunction with the South Bay Promise fundraising campaign, in accordance with Board Policy 6620 *Naming of District Facilities and Properties*.

Last, the President/Board section includes the 2016-17 Board of Trustees self-evaluation instrument. As you recall, Board Policy 2745 *Board Self Evaluation* was revised to align the Board's self-evaluation process with the Board planning workshop in July of each year. The self-evaluation is to be completed by June 30, 2017 and the results will be published in the July 17, 2017 Board agenda.

The Action Agenda includes the following:

- A. **Academic Affairs** includes a recommendation to approve an agreement with Purple Communications, Inc. in the amount of \$150,000 for sign language interpreting services, in accordance with DSPS standards.
- B. **Student and Community Advancement** includes a recommendation to approve an agreement with the El Segundo Unified School District in the amount of \$120,200 for activities relating to the Engineering Technology Linked Learning grant.
- C. **Administrative Services** includes a recommendation to approve the 2017-18 Tentative Budget; a recommendation to allocate \$755,684 for CISCO switching equipment as recommended in the 2015 PlanNet study; a recommendation to approve an agreement with BCI Coca-Cola Bottling Company of Los Angeles for exclusive sale of Coca-Cola products on campus; a recommendation regarding the interfund transfers for 2017-18 as required by LACOE and last, a recommendation to adopt Resolution No. 06-19-17 CEQA Findings and Determinations on the Administration Building Demolition and Approval of the Initial Study Checklist and Approval of the Demolition.
- D. **Measure E** includes a recommendation to award the Administration Building Demolition Project to Interior Demolition Inc.; a recommendation to approve a modular classroom building and modular restroom building to support adaptive PE classes during the pool and classroom complex project construction; a recommendation to pay 95% of the retention funds to Bomel Construction for the Lot C Parking Structure; and a recommendation to approve a change order in the amount of \$598,725 for AMG for the Channel Parking Lot F Structure Improvement Project. The change orders were made by either at the request of the District or were a result of Architecture & Engineering Design changes on this complex project.
- E. **Human Resources** action agenda item includes a recommendation to approve the retirements for classified, administrative and confidential employees who have applied for retirement under the Supplemental Employee Retirement Plan (SERP).

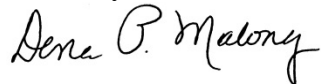
F. Compton Educational Center – No Items

G. Superintendent/President

H. Future Action Items – General Information includes an information item and first reading of the Cooperative Work Experience Education Plan as required by the state Chancellor’s Office. The Plan has been reviewed by both the Academic Senate and the College Council. Also included is an information item regarding the granting of accreditation status to the El Camino Compton Center, now Compton College. This section also contains an information item regarding the change in title for the Provost/CEO of the Compton Center to President/CEO of Compton College, as specified in the 2016 Partnership Agreement between the El Camino Community College District and the Compton Community College District.

If you have any questions, comments or concerns about the agenda, please feel free to call me prior to the Board meeting. I will be available in my office in Library 162 at 3:00 pm to meet with you prior to the Board meeting which begins at 4:00 pm on Monday, June 19th in the Alondra Room.

Sincerely,



Dena P. Maloney, Ed.D.
Superintendent/President