



EL CAMINO COMMUNITY COLLEGE DISTRICT

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July 12, 2017

Board of Trustees
El Camino College

Dear Members of the Board:

I am pleased to present to you the Monday, July 17, 2017 Board agenda. The meeting will commence at 4:00 pm in the Alondra Room. We will open the meeting with the Roll Call and Public Comment on Closed Session Items. We will then adjourn to Closed Session. Following Closed Session, we will reconvene in Open Session at 5:00 pm.

Open Session will begin with a presentation on the accomplishments, accreditation and the process forward with Compton College. Dr. Keith Curry will provide the Board with an overview of the next steps in meeting the accreditation requirements for a Quality Focused Essay, and Substantive Change Proposal to facilitate the change in control of Compton College. He will also discuss the transition plan now underway.

The consent agenda includes the following:

- A. Academic Affairs** presents a number of routine items including a request to approve an agreement with Medicaid for electronic health records in the Student Health Center; second reading and adoption of the Cooperative Work Experience Education (CWEE) Plan required by the Chancellor's Office in order to provide CWEE credits for workplace learning experiences; and a recommendation to approve an employee's participation in a radiologic technician program accreditation site visit to Puerto Rico at no cost to the District. In addition, the consent agenda includes a recommendation to approve two agreements with Junipero Serra High School for dual enrollment classes (one agreement for contract payment; one agreement for apportionment-bearing classes); several agreements for off-site facility use to support instructional programs, and a recommendation to approve proposed curriculum changes for 2018-19.

- B. Student and Community Advancement** includes a recommendation to ratify a corrected contract under the National Science Foundation Washington Baltimore Hampton Roads-Louis Stokes Alliance for Minority Project (WBHR-LSAMP) initially approved by the Board at the March 20, 2017 Board meeting. This corrected agreement is for year 1 of the project. There is also a recommendation to ratify our participation in year 2 of the project. In addition, the consent agenda includes the request to approve routine contract agreements for delivery of training services under the Employment Training Panel contract; a routine

agreement for training under the Retail, Hospitality and Tourism Sector Navigator grant; a request to approve faculty participation in a Technical Training boot camp provided by the International Society of Automation, hosted by Cerritos College; and a request to approve a labor market and employment study by BW Research, funded through the Retail, Hospitality and Tourism Sector Navigator grant.

Finally, the SCA consent agenda includes a recommendation to approve an agreement with Los Angeles County Metropolitan Transit Authority (LACMTA) to provide LACMTA transportation services to eligible El Camino College students who will be able to purchase a LACMTA U-Pass sticker to use for metro transportation services. The U-Pass program enables students to use transit services from LACMTA, Torrance Transit, and Gardena Transit. LACMTA has established the universal pass program for colleges, universities and trade schools to increase college ridership services. A representative from LACMTA will be at the Board meeting to answer questions about the program.

C. Administrative Services includes a routine Personal Services Agreement for Hearing Officer/Examiner for Notice of Parking Violations for ECC police department; and an amendment to the contract with Youngblood Associates for polygraph tests for police officer candidates. The agenda also includes the recommendation to approve routine purchase orders and blanket purchase orders.

D. Measure E presents for ratification Purchase Orders and Blanket Purchase Orders, as well as approval of the Measure E Category Budgets and Balances reports. There is also a recommendation to approve the purchase of furniture for the new construction management trailer using a multiple party purchasing agreement; and a recommendation to approve an amendment to the agreement with Schools Construction Compliance LLC for labor compliance services in support of the Lot F and Lot E construction project.

E. Human Resources section of the Consent Agenda includes a recommendation to approve a number of revised or new job descriptions:

- Audio Visual Technician
- Instructional Assistant
- Applications Development Supervisor (formerly Assistant Director, ITS)
- Director of Learning Resources
- President, Compton College (formerly Provost, Compton Center)
- Vice President, Compton College (formerly Vice President, Compton Center)
- Executive Director of Facilities Planning, Operations and Construction (formerly Director, Facilities Planning and Services)
- Dean of Counseling and Student Success
- Director of Outreach and School Relations
- Director of Athletics and Kinesiology
- Director of Research and Planning
- Executive Assistant to the Superintendent/President and Office Manager

The Human Resources section of the Consent Agenda also includes recommended Personnel Actions for:

1. Temporary Non-Classified Employees
2. Academic Personnel
3. Classified Personnel

F. President/Board section includes a recommendation to approve anticipated travel for the Superintendent/President in 2017-18. It also includes a ratification of an agreement to join the Education Advisory Board (EAB) for assistance and support of the Guided Pathways project. There is a recommendation to ratify a Personal Services Agreement with Dr. Cindra Smith for facilitation services for the Board Planning Workshop.

The Action Agenda includes the following:

A. Academic Affairs – No Items

B. Student and Community Advancement includes a recommendation to approve an amendment to the agreement with Cerritos College Foundation in the amount of \$115,000 in ETP funds for training services in Advanced Technology and Commercial Skills. There is also a recommendation to approve an amendment to the agreement with Long Beach Community College District Agreement for an additional \$225,000 in funding to El Camino College for activities in support of the Advanced Manufacturing and Engineering Technology Linked Learning grant. This is a California Career Pathways Trust Grant, of which Long Beach CCD is the fiscal agent.

C. Administrative Services includes a recommendation for approval that the District make use of existing public agency contracts and other cooperative purchasing agreements as provided under the California Public Contract Code, Section 20652. Approval of this recommendation authorizes El Camino College to make such procurements under Section 20652, as needed, for the fiscal year ending on June 30, 2018. Also included in the Action Agenda under Administrative Services is a recommendation to approve an expenditure of \$300,000 for completion of Phase II of the backlog records scanning project. Departments included in Phase II are Business Services, Fiscal Services, Facilities, Financial Aid, and Student Health Center. The Action Agenda also includes a recommendation to purchase replacement computers for the Arts and Social Science buildings per our planned cycle of computer replacements every five years. A master agreement between the State of California and Hewlett Packard will be used for this purchase.

D. Measure E – No Items

E. Human Resources – No Items

F. Compton College – No Items

G. Superintendent/President – No Items

H. Future Action Items – General Information presents for first reading AB 288 Dual Enrollment College and Career Access Pathways (CCAP) agreements with Inglewood Unified School District and El Segundo Unified School District. There is also a first reading of a new Board resolution entitled El Camino Community College District Providing College Access and Affordability through the South Bay Promise. The College Council has reviewed this resolution prior to its inclusion on the Board agenda. The General Information section also includes the El Camino College FTES Goals and Actual report providing a five-year review of our FTES results. Last, the results of the 2016-17 Board Self-Evaluation is included in the General Information section of the agenda.

I. Policies and Procedures – Board Policy 4230 (Grading and Academic Record Symbols) is being presented for a first reading. The accompanying administrative procedure is also being presented as an informational item in a separate Board agenda item. Both the policy and the procedure were reviewed by College Council in May 2017.

If you have any questions, comments or concerns about the agenda, please feel free to call me prior to the Board meeting. I will be available in my office in Library 162 at 3:00 pm to meet with you prior to the Board meeting, which begins at 4:00 pm on Monday, July 17th in the Alondra Room.

Sincerely,

A handwritten signature in cursive script that reads "Dena P. Maloney".

Dena P. Maloney, Ed.D.
Superintendent/President