



**El Camino Community College District
Board of Trustees**

Mr. William Beverly
President
Trustee Area Three

Mrs. Mary E. Combs
Vice President
Trustee Area Two

Dr. Nathaniel Jackson
Secretary
Trustee Area One

Dr. Ray Gen
Trustee Area Four

Miss Maureen O'Donnell
Trustee Area Five

Mr. Julian Peters
Student Member

Dr. Thomas M. Fallo
Superintendent,
El Camino Community College District
President,
El Camino College

El Camino College
16007 Crenshaw Boulevard
Torrance, California 90506-0001
Telephone (310) 532-3670

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the President's Office, 16007 Crenshaw Blvd., Torrance, CA 90506; telephone, (310) 660-3111; fax, (310) 660-6067.

Agenda, Monday, July 17, 2006
Board Room
4:30 p.m.

- I. Roll Call, Pledge of Allegiance to the Flag**
- II. Approval of Minutes of the Regular Board Meeting of June 19, 2006**
- III. Presentations - none**
- IV. Public Hearings – none**
- V. Consent Agenda – Recommendation of Superintendent/President, Discussion and Adoption**
 - A. Public Comment
 - B. Academic Affairs
 - See Academic Affairs Agenda, Pages 1-17*
 - Student and Community Advancement
 - See Student Services Agenda, Pages 1-2*
 - Administrative Services
 - See Administrative Services Agenda, Pages 1-12*
 - See Measure "E" Bond Fund Agenda, Pages 1-8*
 - See Human Resources Agenda, Pages 1-19*
 - Superintendent/President
 - See Superintendent/President Agenda, Pages 1-3*
- VI. Non-Consent Agenda**
 - A. Public Comment
 - B. Board of Trustees Meetings - Recording
- VII. Public Comment on Non-Agenda Items**
- VIII. Oral Reports**
 - A. Academic Senate Report
 - B. Board of Trustees Report
 - C. President's Report

IX. Closed Session

- A. Labor Relations, Brown Act Section 54957.8
 - 1. American Federation of Teachers,
Local 1388

- B. Personnel Matters, Brown Act Section 54957
 - 1. 2 cases

<p>Board of Trustees Meeting Schedule for 2006 4:30 p.m.</p>
--

Monday, January 23, 2006
Tuesday, February 21, 2006
Monday, March 20, 2006
Monday, April 17, 2006
Monday, May 15, 2006
Monday, June 19, 2006
Monday, July 17, 2006
Monday, August 21, 2006
Tuesday, September 5, 2006
Monday, October 16, 2006
Monday, November 20, 2006
Monday, December 18, 2006

EL CAMINO COLLEGE STRATEGIC PLAN 2004-2007

Vision Statement

El Camino College will be the College of choice for successful student learning, caring student services and open access. We, the employees, will work together to create an environment that emphasizes people, respect, integrity, diversity and excellence. Our College will be a leader in demonstrating accountability to our community.

Mission Statement

The mission of El Camino College is to meet the educational needs of its diverse community and ensure student success by offering quality, comprehensive educational opportunities.

Statement of Philosophy

Everything El Camino College is or does must be centered on its community, for without the community, we have no students, no faculty or staff, no reason to exist. It is our community that saw the need and valued the reason for the creation of El Camino College. Therefore, it is to our community that we must be responsible and responsive in all matters educational, fiscal and social.

Statement of Values

Our highest value is placed on our students and their educational goals. Interwoven in that value is our recognition that the faculty and staff of El Camino College are the College's stability, its source of strength and its driving force. With this in mind, our five core values are:

People – We strive to balance the needs of our students, employees and community.

Respect – We work in a spirit of cooperation and collaboration.

Integrity – We act ethically and honestly toward our students, colleagues and community.

Diversity – We recognize and appreciate our similarities and differences.

Excellence – We aspire to deliver quality and excellence in all we do.

Guiding Principles

The following guiding principles are used to direct the efforts of the District:

El Camino College must strive for distinction in everything the College does—in the classroom, in services and in human relations. Respect for our students, our fellow employees, our community and ourselves, must be our underlying goal.

Cooperation among our many partners is vital for our success—whether they be other schools and colleges, businesses and industries, or individuals.

Access and opportunity must never be compromised. Our classrooms are open to everyone who meets our admission eligibility and our community programs are open to all. This policy is enforced without discrimination and without regard to gender, ethnicity, personal beliefs, abilities or background.

Strategic Goals 2004-2007

1. Support and constantly improve the quality of our educational offerings.
2. Promote student-centered learning to increase student success.
3. Support innovative practices that enhance the educational experience.
4. Foster a climate that promotes integrity and accountability.
5. Support and develop effective and motivated employees.
6. Improve and enhance internal and external communication.
7. Incorporate flexibility into institutional structure and process.

EL CAMINO COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING OF
Monday, June 19, 2006

The Board of Trustees of the El Camino Community College District met at 4:30 p.m. on Monday, June 19, 2006, in the Board Room at El Camino College.

The following Trustees were present: Trustee William Beverly, President; Trustee Mary E. Combs, Vice President; Trustee Ray Gen, Member; Trustee Maureen O'Donnell, Member; and Mr. Julian Peters, Student Member. Trustee Nathaniel Jackson attended the Closed Session via telephone.

Also present were Dr. Thomas M. Fallo, Superintendent/President; Dr. Jeffrey Marsee, Vice President, Administrative Services; Dr. John Baker, Interim Vice President, Student Services; and Dr. Francisco Arce, Vice President, Academic Affairs.

Minutes of the Regular Board Meeting of May 15, 2006

The Minutes of the Regular Board Meeting of May 15, 2006 were approved.

Public Hearing – El Camino Community College District and El Camino College Classified Employees 6142, CFT/AFT/AFL-CIO for Full Contract Negotiations

A Public Hearing for El Camino Community College District and El Camino College Classified Employees 6142, CFT/AFT/AFL-CIO for Full Contract Negotiations opened at 4:45 p.m.

Public Comment

Sean Donnell and Don Brown spoke of Interest-based bargaining. Mary Ann Leiby noted budget cuts and the need to give students the best possible education.

Public Hearing closed at 4:55 p.m.

Consent Agenda

It was moved by Trustee O'Donnell, seconded by Trustee Combs, that the Board approve items presented on the agenda in the following areas.

Academic Affairs

Policy 4115 – Limitation to Remedial Coursework – Second Reading & Adoption
Policy 5060 – Concurrent Enrollment of K-12 Students – Second Reading & Adoption
Policy 4100.1 – Catalog Rights – First Reading
Policy 4225 – Course Repetition – First Reading
Proposed Curriculum Changes – Effective 2006-2007 Academic Year

Student Services

Student Field Trip

Community Education – On Call Instructors – Summer 2006

Community Education – Summer 2006

2006 Summer High School Basketball League

Destruction of Records

International Travel

Grants

Administrative Services

Tentative Budget 2006-2007

Resolution – District Appropriation Limit for 2006-07

Short-Term Loan to the Bookstore

Interfund Transfers

Contracts Under \$65,100

Contracts \$65,100 or Higher

Resolution – National Incident Management System (NIMS)

Purchase Orders and Blanket Purchase Orders

Measure E Bond Fund

Citizens' Bond Oversight Committee Calendar

Five Year Capital Construction Plan

Project Budgets

Modular Buildings 2006 Project Costs & Funding

Contract – CW Driver – Learning Resource Center

Contract – CW Driver – Bookstore/Cafeteria Conversion

Amend Contract – Statewide Educational Wrap-Up Program (SEWUP)

Bid Award 2005-09B Roofing Humanities Construction Project

Notices of Job Completion

Resolution No. 2006-1

Purchase Orders and Blanket Purchase Orders

Human Resources

Employment and Personnel Changes

Temporary Non-Classified Service Employees

Classified Professional Growth

Amended Administrator Salary Schedule as a Result of Elimination of Positions and

Revision of Classification Specifications and Title Changes for Administrator Positions

Adoption and Approval by the Board of Trustees: El Camino Community College

District and El Camino College Federation of Teachers, Local 1388, AFT, AFL-CIO

Approval of Collective Bargaining Agreement for the Child Development Center

Teachers

President/Board of Trustees
Travel

Motion carried. Student Trustee Peters recorded an advisory yes vote.

Informational Item
Board of Trustees Meetings – Recording and/or Video Taping

Public Comment
David Vakil, Mary Ann Leiby, Don Brown, Susie Dever and Sean Donnell made comments about recording Board meetings.

Public Comment
Sean Donnell addressed salary negotiations. Don Brown, Sean Donnell and Mary Ann Leiby made comments regarding Compton Community College District.

Meeting recessed to a closed session at 6:45 p.m. and adjourned at 8:45 p.m.

Nathaniel Jackson, Secretary of the Board

Thomas M. Fallo, Secretary to the Board

**Agenda for the El Camino Community College District Board of Trustees
from
Academic Affairs
Francisco Arce, Ed.D., Vice President**

	<u>Page No.</u>
A. Board Policies – Second Reading and Adoption	1
B. Board Policies – First Reading	7
C. Center for the Arts Presentations – 2006/2007	16

A. BOARD POLICIES – (SECOND READING AND ADOPTION)

It is recommended that the Board accept the following Board policies for second reading and adoption:

1. Board Policy 4100.1 – Catalog Rights
2. Board Policy 4225 – Course Repetition

The Board of Trustees is not adopting Administrative Procedure 4225, Course Repetition. It is presented for informational purpose only.

Board Policy 4100.1

Catalog Rights

~~Catalog Rights are a specific set of requirements~~ The El Camino College Catalog specifies the general education, major, and unit requirements which the student must satisfy to qualify for an Associate Degree, a Certificate of Competence, or a Certificate of Completion. Students who have maintained continuous ~~attendance~~ enrollment may choose to graduate under the catalog requirements in effect either 1) at the time they began attending El Camino College continuously or 2) at the time they graduate from El Camino College. For degree and certificate purposes, continuous ~~attendance~~ enrollment is defined as ~~enrollment~~ enrollment at El Camino College at least one semester, (excluding summer and winter terms) each ~~calendar~~ academic year; ~~and receiving courses must be noted on the transcript with~~ a letter grade, a 'W,' or CR/NC designation on the transcript.

Previous Board Number: 5126

El Camino College
Policy
Adopted: 9/20/93
Renumbered: 4/18/05
Amended:

July 17, 2006

Academic Affairs 2

Board Policy 4225

Course Repetition

Students may repeat a course in which they have received a substandard grade (that is, D, F, or NC) only once. The new grade and credit will be substituted for the prior grade and credit in computing the grade point average (GPA) and the permanent academic record will be annotated in such a manner that all work remains legible, insuring a true and complete academic history.

In general, students are not permitted to repeat courses in which they have earned a grade of A, B, C, or CR.

Students who have received a W in a course are permitted to re-enroll in that course two more times, for a total of three enrollments.

Specific exceptions to the above policies are detailed in administrative procedures.

This policy supersedes the section of BP 4220 (Standards of Scholarship) dealing with Course Repetition.

Procedures for implementing the policy will be developed with collegial consultation with the Academic Senate, as defined in CCR § 53200.

Reference: **Title 5, Sections 55761-55765**

Excerpt from Board Policy 4220 (Standards of Scholarship) regarding Repeating Courses:

1. ~~Repetition of a Course in Which D, F, or NC Was Received~~

~~— A. Students who receive grades of D, F, or NC in an El Camino College course may re-enroll in that same course one more time. Students will not be permitted to enroll in that course for a third time except under unusual circumstances and upon written permission of the division dean. Unusual circumstances are verified cases of accidents, illnesses or other circumstances beyond the control of the student.~~

~~— B. The student, upon successfully repeating a course in which a grade of D, F, or NC had been previously received, may notify the Records Office in writing. Upon receipt of such written notice, the student's transcript will be amended so that the previous grade and credit will be disregarded in the computation of the grade point average. The permanent academic record shall be annotated in such a manner that all grades assigned remain legible, ensuring a true and complete academic history.~~

July 17, 2006

Academic Affairs 3

~~———— C. Units from courses repeated after first earning a D grade will not be counted for credit towards the AA Degree.~~

~~— 2. Repetition of a Course in Which A, B, C or CR Was Received~~

~~A. Students will not be permitted to repeat courses in which they received grades of A, B, C or CR except under the following conditions:~~

~~———— A.1 The college finds that the student's previous grade is, at least in part, the result of extenuating circumstances. Extenuating circumstances are verified cases of accidents, illnesses or other circumstances beyond the control of the student.~~

~~———— A.2 The college has determined that a student should repeat a course because there has been a significant lapse of time since the student previously took the course.~~

~~———— B. The second grade earned will not be counted under any circumstances if the first grade earned in a course was A, B, C or CR. However, the permanent academic record shall be annotated in such a manner that all grades assigned remain legible, ensuring a true and complete academic history.~~

~~———— C. Units from courses repeated after first earning an A, B, C or CR grade will not be counted in determining full time status or qualification for benefits.~~

~~— 3. Courses Listed in the Catalog With Lower Case Letters~~

~~Courses with lower case letters (such as Music 52abcd—Concert Choir) do not require prior approval for the number of enrollments up to the number of lower case letters listed (FOUR enrollments in the case of Music 52abcd—Concert Choir).~~

El Camino College
Policy
Adopted:

July 17, 2006

Academic Affairs 4

Students who have received a substandard grade (that is, D, F, or NC) will be allowed to repeat that course only once. Students will not be permitted to enroll for a third time except under unusual circumstances and upon written permission of the division dean. Unusual circumstances are verified cases of accidents, illnesses, or other circumstances beyond the control of the student.

Upon completion of the repeated course, the previous grade and credit will be disregarded and the new grade and credit will be substituted in computing the grade point average (GPA).

Students who have received a substandard grade who then successfully complete an equivalent course at another accredited institution may petition the Records Office to have the previous grade and credit disregarded in computing their GPA and to have their academic record annotated.

If the course is one with lowercase letters such as Chinese 11ab or Journalism 11abcd and students repeat a course to alleviate a substandard grade, they can petition the Records Office to have the previous grade and credit disregarded in computing their GPA and to have their academic record annotated.

Nothing in the policy and procedure on Course Repetition can conflict with Education Code §76224 pertaining to the finality of grades assigned by instructors or with Title 5 or district procedures relating to the retention and destruction of records.

Students who have received a grade of A, B, C, or CR in a course may repeat the course only under the circumstances listed below:

1. A student may repeat a course if, upon written petition to the dean of the relevant division, the district determines that the student's previous grade is, at least in part, the result of extenuating circumstances. Extenuating circumstances are verified cases of accidents, illnesses, or other circumstances beyond the control of the student. The new grade and credit will not be counted towards the student's total units or GPA.
2. A student may repeat a course if, upon written petition to the dean of the relevant division, the district determines that repetition is appropriate to the student's goals because of a significant lapse of time. The new grade and credit will not be counted towards the student's total units or GPA.
3. A student may repeat any number of times courses which are necessary to meet a legally mandated training requirement as a condition of continued paid or volunteer employment. The district maintains a list of courses to which this procedure applies. The resulting grades and credits will be counted towards the student's GPA.

4. A student may repeat courses with lower case letters (for example, Chinese 21ab or Journalism 11abcd) up to the number of letters (that is, Chinese 21ab may be taken a total of two times and Journalism 11abcd a total of four times.) No special permission is required, and all credits and grades earned will be included in the student's GPA.

A grade of W does not count as a repetition for the purposes of this policy. However, college policy allows a student to re-enroll in a specific course in which the student has received a W only two more times, for a total of three attempts. Any exception to this policy requires the student to meet with a counselor to review academic goals and strategies for success.

The limitations detailed in this procedure do not apply to special courses designed for students with disabilities. Such courses are defined as being taught by an instructor with minimum qualifications established by Title 5, § 53414, such as a master's degree in rehabilitation counseling. However, when such students take regular classes, they are subject to the same repetition limitations as other students.

Additionally, procedures have been developed to ensure that students are not permitted to enroll in courses for which they are not eligible and to ensure that the college's apportionment claims are in compliance with the California Code of Regulations and Title 5 § 58161 in this regard.

Reference:

Title 5, Sections 55761-55765, 53414, 56029, and 58161

B. BOARD POLICIES – (FIRST READING)

It is recommended that the Board accept the following Board policies for a first reading:

1. Board Policy 4240 – Academic Renewal

The Board of Trustees is not adopting Administrative Procedure 4240, Academic Renewal. It is presented for informational purpose only.

2. Board Policy 4228 – Independent Study

The Board of Trustees is not adopting Administrative Procedure 4228, Independent Study. It is presented for informational purpose only.

3. Board Policy 4030 – Academic Freedom

Board Policy 4240

Academic Renewal

It is the policy of El Camino College to allow previously recorded substandard academic work to be disregarded if it is not reflective of a student's more recently demonstrated ability and if repetition is not appropriate to the current objectives of the student. A student may petition to have up to 24 semester units of substandard work (D, F or WF grade assigned) taken at El Camino College disregarded in determining the student's grade point average.

Procedures for implementing the policy will be developed with collegial consultation with the Academic Senate, as defined in CCR Title 5, Section 53200. This policy supersedes the section of BP 4220 (Standards of Scholarship) dealing with Academic Renewal.

Reference: Title 5, Section 55765

~~Excerpt from Board Policy 4220 (Standards of Scholarship) regarding Academic Renewal:~~

~~Students may petition to have up to 15 units of D, F or WF grades from not more than three consecutive semesters of previously recorded substandard course work at El Camino College disregarded in computation of grade point average under the following conditions:~~

- ~~—A. The student has demonstrated academic ability by earning a grade point of 2.25 or higher in the last 30 units of graded course work at El Camino College.~~
- ~~—B. At least two years have elapsed since the substandard semester.~~

~~The Academic Renewal Committee will act upon only one petition to disregard substandard semesters per student. Course work disregarded may not be used to meet degree requirements. The permanent academic record shall be annotated in such a manner that all grades assigned remain legible, ensuring a true and complete academic history.~~

El Camino College
Policy
Adopted:

July 17, 2006

Academic Affairs 8

A student may petition to have up to 24 semester units of substandard work (D, F or WF grade assigned) taken at El Camino College disregarded in the determination of the grade point average (GPA), subject to limitations as follows:

1. The student must have earned a GPA of 2.25 or higher in the last 30 units of graded work, or 2.5 or higher in the last 24 units of graded work, completed at any regionally accredited college or university.
2. At least two years must have passed since the end of a semester with a grade to be disregarded.
3. A student may be granted academic renewal at El Camino College only once.
4. Units disregarded by other institutions shall be deducted from the 24 semester units maximum of course work to be disregarded by El Camino College.
5. Course work with disregarded grades may not be used to meet degree or certificate requirements.

Academic renewal actions are irreversible.

Students requesting Academic Renewal may obtain an Academic Renewal Petition in the Records Office.

The student's permanent academic record shall be annotated to indicate all disregarded course work, but all grades shall remain legible to ensure a true and complete academic history.

If another accredited college has removed previous course work from associate in arts or bachelor's degrees consideration according to terms of that institution's policy, such an action shall be honored by El Camino College.

It is the student's responsibility to ensure that any institution or program to which he or she is applying will accept Academic Renewal from El Camino College.

These procedures supersede the provisions of BP 4220 dealing with Academic Renewal.

Reference: Title 5, Section 55765

Board Policy 4228

Independent Study

It is the policy of El Camino College to provide enhanced educational opportunities for students wishing to explore a subject area more fully by establishing an Independent Study program. Under the guidance of a supervising instructor qualified to teach in the specific subject area, students in Independent Study courses will complete projects that reflect scholarly or creative efforts of an advanced nature that go beyond the scope of a regular course.

Independent study projects must be approved by the supervising instructor and will require the student to meet regularly with the instructor. Academic standards applicable to Independent Study courses will be the same as those applied to other credit courses.

To be eligible for Independent Study, a student must be in good academic standing and

1. Have completed at least 12 degree-applicable units at El Camino College with a GPA of 3.0 or higher, and
2. Have demonstrated competence in the discipline in which the Independent Study course is being attempted by completing at least two courses in this discipline with a grade of B or higher, and
3. Be concurrently enrolled in at least one other course at El Camino College

Procedures for implementing this policy will be developed by the Superintendent/ President in collegial consultation with the Academic Senate.

Reference: CCR, Title 5, Section 55300 et seq.
ECCFT Contract Article X Section 19

El Camino College
Policy
Adopted:

July 17, 2006

Academic Affairs 10

1. The supervising instructor will scrutinize proposed projects for appropriate depth and rigor. Such projects might, for example, include a lengthy research study, an original production, or a comprehensive exam. The supervising instructor will provide appropriate orientation, guidance, and information regarding course content materials and services and will document progress toward project completion.. Projects will be evaluated by the supervising instructor, and the basis for evaluation will be kept on file for at least one semester.
2. Independent Study projects will normally be for one unit of credit, with a maximum of three units per semester; one unit of credit will be granted for 60 hours of work devoted toward the project. A student may earn a maximum of six units of Independent Study at El Camino College.
3. To promote an individualized educational experience for each student, an instructor will supervise a limited number of Independent Study students in one semester or session, as determined by the terms of the Agreement between the District and the ECC Federation of Teachers in effect at that time. In accordance with the Agreement, the Dean of the division in which the Independent Study will be offered shall approve or disapprove each course to be offered.
4. Academic standards applicable to Independent Study courses will be the same as those applied to other credit courses. Independent Study courses will be accepted by the college toward completion of an associate degree and shall be eligible for transfer credit by an institution of the University of California or California State University.

The El Camino Community College District recognizes that institutions of higher education are conducted for the common good and not to further the interest of either the individual faculty member or the institution as a whole. The common good depends upon the free search for truth and its free exposition. Academic freedom is essential to these purposes and applies to both teaching and research. Academic freedom is fundamental for the protection of the rights of the faculty member in teaching and of the student in learning. It carries with it responsibilities correlative with rights.

Accordingly, a faculty member shall have the freedom:

1. To examine or endorse unpopular or controversial ideas either in classroom teaching or in discussions with students as is appropriate to the course content, or in academic research or publication, while recognizing the responsibility to be accurate, objective and respectful of others. Faculty also have the responsibility to grade students solely on the basis of evidence of knowledge of the material pertinent to the class and attainment of appropriate skills, or other generally accepted grading criteria, avoiding any bias generated by a student's political outlook, religious belief or other personal attributes.
2. To select or recommend the selection of course instructional materials that may contain unpopular or controversial ideas, with the correlative responsibility that these materials are pertinent for the course.
3. To speak or write as a citizen, provided that the faculty member recognizes the special professional obligations of an educator to be accurate, objective and respectful of others, and that the faculty member take care to avoid leaving the impression that he or she is speaking for the college or the district.
4. To select or recommend library books, materials, media and online resources representing a multiplicity of philosophies and points of view, relying on professional expertise to maintain appropriate depth and breadth of the collections.

A faculty member shall not be subject to any adverse action affecting his or her employment with the El Camino Community College District for exercising any of the foregoing choices.

Board Policy 4030 supersedes Board Policy 4030.1 (Teaching of Controversial Issues).

Freedom of discussion is vital in the complex problem of controversial issues. Instructors and students should strive to develop methods for dealing with controversial issues in a fair and productive manner. In discussing issues, the effective instructor is objective and circumspect, observes the customary rules of good taste and courtesy, is loyal to America's traditions and ideals, and is aware of the age and maturity of his students in relation to the subject. Academic freedom depends upon the instructor's ethics, skill, knowledge, and good judgment.

Instructors and administrators must recognize that existing state and local regulations pertaining to controversial issues are legally binding and useful. These regulations refer to communists, religious fanatics, racists, political organizers, advocates, pamphlet distributors, and others who may cause injury or embarrassment by their presentation of issues on the campus and in other college-sponsored activities.

An excerpt summary of pertinent sections from the California Education and Government Codes and the policies of the El Camino Junior College District follows:

Loyalty Oath, Communism, and Communist Affiliations

The loyalty oath was created by statute in 1953 (California Government Code, sections 1368 and 3108). The California Education Code provides for dismissal of known communists from teaching positions (sections 12957 and 12958) and states that no teacher shall advocate or teach communism "with the intent to indoctrinate any pupil or inculcate a preference in the mind of any pupil for communism" (8455). Should there be any question regarding communism or communist affiliations, it is the duty of any employee of the school district to appear and specifically answer under oath the questions of any committee, or subcommittee of the Congress of the United States or the Legislature of the State of California (12955). Employees must also appear before the boards of trustees to answer questions under oath. Failure to appear or answer, no matter what the reason, may result in dismissal (12956). If in appearing before these investigating committees or boards of trustees, an employee gives "an indirect or evasive answer" or an answer "which neither affirms or denies," that employee shall be considered to have failed or refused to answer "regardless of the ground or explanation" given (12951). This failure or refusal can result in dismissal (12956).

Race, Color, and Creed

Teachers are not permitted to instruct nor may entertainment be presented in a way to reflect upon citizens of the United States because of their race, color, or creed (8451) and no textbook, chart or other means of instruction which so reflects may be used (8452).

Morals, Manners, and Citizenship

The Education Code also obligates teachers to impress upon the minds of their students, the "principles of morality, truth, justice, and patriotism" and to instruct students in the

~~“principles of a free government” and the “rights, duties, and dignity of American citizenship” (7851).~~

Sectarian, Partisan, or Denominational Publications or Teachings

~~“No publication of a sectarian, partisan, or denominational character, shall be distributed or used for sectarian, partisan, or denominational purposes in any school, except that nothing herein shall restrict the development and use of school library collections. No sectarian or denominational doctrine shall be taught in any school. Any school district or city, the officers of which knowingly allow any classes or students to be taught in violation of this section, forfeits all rights to any state or county apportionment of school moneys, and upon satisfactory evidence of any violation, the Superintendent of Public Instruction and school superintendent shall withhold both state and county apportionments (8453).”~~

Propaganda and Solicitation of Funds

~~“(a) No bulletin, circular, or other publication of any character whose purpose is to spread propaganda or to foster membership in or subscriptions to the funds of any organization not directly under the control of the school authorities, or to be used as the basis of study or recitation or to supplement the regular school studies shall be distributed or shown to the pupils of any public school, on the school premises during school hours or within one hour before the time of opening or within one hour after the time of closing of the school.~~

~~“(b) No pupils of the public schools shall be solicited by teachers or others to subscribe to the funds of, or work for, any organization not directly under the control of the school authorities.~~

~~“(c) No instruction shall be given through lectures or other means, unless the material contained in the bulletin, circular, or publication, or the purpose of the subscription or instruction has been approved by the State Board of Education, or by the county board of education, or by the governing board of the school district in which the school is situated. “No prohibition of this section shall apply to bulletins or circulars concerning the meetings of their organizations issued by any parent teacher association or by any organization of parents formed for the purpose of co-operating with the school authorities in improving school conditions in the district.~~

~~“Any student political organization which is affiliated with the official youth division of any political party that is on the ballot of the State of California may hold meetings on a junior college campus and may distribute bulletins and circulars concerning its meetings, provided that there is no endorsement of such organization by the school authorities and no interference with the regular educational program of the school (8454).”~~

Immoral or Unprofessional Conduct, Disobedience as Grounds for Revocation or Suspension by State Board

~~“The State Board of Education shall revoke or suspend for immoral or unprofessional conduct, or for persistent defiance of, and refusal to obey, the laws regulating the duties of persons serving in the Public School System, or for any cause which would have warranted the denial of an application for a certification document or the renewal thereof, or for evident unfitness for service, life diplomas, documents, or credentials issued pursuant to this code (13202).”~~

Related El Camino College Policies (4136, 4137 and 5136)

~~El Camino College Board of Trustees policy states that:~~

~~“2. Except as permitted under the Civic Center Act, the following activities upon property under the jurisdiction of the El Camino Junior College District Board of Trustees are specifically prohibited~~

~~“a. Posting of political circulars or petitions on bulletin boards.~~

~~“b. The distribution, to employees, whether by placing in their school mailboxes, or otherwise, of political circulars or petitions, United States mail being excepted.~~

~~“c. The collection of and/or solicitation for campaign funds.~~

~~“d. Solicitation for campaign workers.~~

~~“e. The use of pupils for writing or addressing political materials, or the distribution of such materials to pupils.”~~
(4136)

~~Discussion of political issues in the classroom should be appropriate to the subject under study.~~

~~“5. Violation of any of the foregoing rules shall, at the discretion of the El Camino Junior College Board of Trustees, constitute cause for reprimand, demotion, suspension, discharge, or dismissal”. (4136)~~

~~Previous Board Policy Number: 6125~~

El Camino College
Adopted: 7/26/65
Renumbered: 4/18/05

C. CENTER FOR THE ARTS PRESENTATIONS—2006/2007

It is recommended that the Board approve the Center for the Arts presentations for 2006/2007 as listed below. Costs for each presentation are established as negotiated between the artist and his/her management representative and the District.

2006/2007

<u>Performance</u>	<u>Date</u>	<u>Amount</u>
1. Shelly Berg, Jazz Piano Payable to: Shelton Berg Shelly Berg comes to us from the University of Southern California. He will entertain by performing great standards, original music and music taken from the pop field.	September 17, 2006	1,000.00
2. “Focus Today” Payable to: Burglars of Hamm The Burglars of Hamm return with an uplifting and satirical musical concerning life in a fictional software firm and what it takes to be “motivated” today. The audience will participate in the role of employee in this production and interact with the stars of the show.	September 29, 2006	1,000.00
3. KLT Trio Award Payable to: Lisa Sapinkopf Artists Trio Con Brio Copenhagen is the latest recipient of the prestigious Kalichstein-Laredo-Robinson International Trio Award. The Trio con Brio Copenhagen was founded by Danish pianist Jens Elvekjaer and the Korean sisters Soo-Jin Hong, violin and Soo-Kyung Hong, cello. Come enjoy these multi-national award winners perform onstage.	October 28, 2006	5,000.00
4. Irish Christmas Payable to: Kerry Records Inc. Join us for a festive holiday season event with the best of Irish traditional music, song, dance, storytelling and laughter.	December 1, 2006	50/50 Split
5. “The Nutcracker” Payable to: South Bay Ballet A time-honored holiday story set to the beautiful score of Peter Tchaikovsky. On stage with uplifting surprises and a twist on the traditional story as Clara dreams of herself dancing as a ballerina with her Nutcracker Prince.	December 16-17, 2006	Artes + % Split
6. Golden Dragons of China Payable to: Art Fegan Agency This isn’t your ordinary Chinese acrobat company. The Golden Dragons of China	March 3, 2007	10,000.00

represent the best of traditional Chinese acrobats. Come and see acrobatics, traditional dance, spectacular costumes, ancient and contemporary theatrical techniques fused with skill, grace, balance, and amazing strength with incredible flexibility.

7. **Mariachi Reyna de Los Angeles** March 10, 2007 12,500.00
Payable to: Hernandez Productions, Inc.
America's first all female Mariachi to perform onstage at the Marsee Auditorium. Reyna will be joined by the *Pacifico Dance Company* for an evening full of music and dance. Come hear, see and feel the excitement of mariachi music at its best!

8. **Joyce Yang, piano** March 18, 2007 4,500.00
Payable to: ICM Artists. LTD.
Center for the Arts is pleased and honored to announce that Joyce Yang will make her Los Angeles musical debut here on our stage at the Marsee Auditorium. Join us for an evening of classical music as Joyce Yang, the youngest silver medalist at the 12th Van Cliburn International Piano Competition, graces our stage.

9. **"Ecstasy and the Ice Queen"** April 20, 2007 1,000.00
Payee: Justine Moore
This comical, autobiographical, one-woman show follows a pivotal day in the lives of two teenage girls, anglo daughters of hippie radicals growing up as racial and cultural minorities in the 1980's in Taos, New Mexico.

10. **Cacia in Concert** April 28, 2007 50/50 Split
Payee: Paul Cacia
American Trumpet legend Paul Cacia in concert with his 18 piece all star jazz orchestra, in his 50th Birthday bash concert, featuring an all star lineup of the most notable musicians in jazz today – plus special guest stars.

Agenda for the El Camino Community College District Board of Trustees
From
Student and Community Advancement
John Baker, Ed. D., Interim Vice President

	<u>Page No.</u>
A. Student Field Trips.....	1
B. Community Education – Summer 2006.....	1
C. Destruction of Records.....	2
D. International Travel.....	2

A. STUDENT FIELD TRIPS

It is recommended that the Board approve the following student field trips sponsored by the Early Start Program. The purposes of the trips are to provide cultural enrichment.

Early Start Program – Summer Leadership Institute – CeCe Fuentes

July 20, 2006 – University of California at Los Angeles, Los Angeles, California.
Estimated students 30. Depart 9:00am; return 2:00pm. Transportation by vans.

July 27, 2006 – El Camino College, Torrance, California. Estimated students 30. Depart 9:00am; return 2:00pm Transportation by vans. Students are being transported from Inglewood to El Camino College.

August 3, 2006 – Museum of Tolerance, Los Angeles, California. Estimated students 30. Depart 9:00am; return 2:00pm. Transportation by vans.

August 10, 2006 – California State University at Los Angeles, Los Angeles, California. Estimated students 30. Depart 9:00am; return 2:00pm. Transportation by vans.

B. COMMUNITY EDUCATION – SUMMER 2006

It is recommended that the Board approve the following change in instructor for Summer 2006:

<u>Class</u>	<u>Date</u>	<u>Instructor</u>
Get Wired – Make Your Own Jewelry	6/20/06-6/27/06	Art Barrera Margaret Holodnak
Make Your Own Wire Wrapped Pendant	7/11/06-7/18/06	Art Barrera Margaret Holodnak
Chandelier/Hoop Earrings	8/8/06-8/15/06	Art Barrera Margaret Holodnak

Instructor to be paid as follows: 50% of the revenue collected for student enrollments after a 30% overhead fee is deducted from the gross amount of enrollment fees collected.

It is further recommended that the Board approve the following Community Education class for Summer 2006:

<u>Class</u>	<u>Date</u>	<u>Time</u>
Introduction to Fire Service Tools & Equipment	8/21/06	8:00am – 5:00pm

Class to be held at the Inglewood Fire Academy. Instructor to be paid \$40 per hour.

C. DESTRUCTION OF RECORDS

It is recommended that the Board approve destruction of the following Community Education records. These documents have met the required retention period, in accordance with Title V, Sections 59022 and 59024 and Education Code Sections 84040 and 95025 for Class II records:

- Cash register tapes – (1995-2003)
- Credit card transaction forms – (1995-2003)
- Contracts and student rosters, enrollment forms (1996)
- Payroll documents, instructor proposals and credentials (1996)
- Student registrations and student rosters (1995-2000)

D. INTERNATIONAL TRAVEL

It is recommended that the Board ratify approval of international travel for Dr. Joanna Nacheff, Professor of Music and Coordinator of the Global Education Through Technology program, in Beirut, Lebanon June 28, 2006 through July 9, 2006. The travel is part of the Global Education Through Technology grant program. Notre Dame University and Lebanese American University in Lebanon have agreed to partner with El Camino College for the 2006 Fall semester. El Camino College students will be able to participate in classes together with Lebanese students via distance education. Faculty from El Camino College and the two universities will be in partnership regarding these classes. Expenses for the trip will be paid for by the Global Education through Technology (GETT) grant.

**Agenda for the El Camino Community College District Board of Trustees
from
Administrative Services
Jeff Marsee, Vice President**

Page No.

A.	Approval to Deposit Funds with Southern California Community College Districts' Self-Funded Insurance Agency for Workers' Compensation Protection	1
B.	Chancellor's Office Tax Offset Program	1
C.	Temporary Cash Borrowing	1
D.	Budget Adjustments.....	1
E.	Contract.....	4
F.	Purchase Orders and Blanket Purchase Orders.....	4

A. APPROVAL TO DEPOSIT FUNDS WITH SOUTHERN CALIFORNIA COMMUNITY COLLEGE DISTRICTS' SELF-FUNDED INSURANCE AGENCY FOR WORKERS' COMPENSATION PROTECTION

It is recommended that the Board approve payments not to exceed \$1,000,000 to Southern California Community College Districts' Self-Funded Insurance Agency for Workers' Compensation Protection for the payment of workers' compensation claims during the 2006-07 budget year. A payment of \$500,000 is to be made in July 2006; the balance is to be made by October 2006. This total amount is provided in the Workers' Compensation Fund for the 2006-07 budget year.

The Protected Insurance Program for Schools (PIPS) Joint Powers Authority has notified the District of a reduction of the District's Workers' Compensation rates for the '06 - '07 fiscal year. Our total premium is \$948,514; a reduction of \$123,717 from last year. This has occurred for a number of reasons, including, but not limited to, current insurance markets, reduction in workers' compensation medical costs resulting from the governor's workers' compensation reforms, and ECCCD's continuing excellent experience modification rates, loss control efforts, and low frequency and severity of claims.

B. CHANCELLOR'S OFFICE TAX OFFSET PROGRAM

It is recommended that the Board approve the participation of the District in the Chancellor's Office Tax Offset Program (COTOP). By contracting with the Chancellor's Office, a request is made to the Franchise Tax Board to offset (deduct) the amount of unpaid fees a student owes the District from the student/debtor's personal state income tax refund, lottery winnings or other state refund. The Franchise Tax Board remits any amounts offset to the Chancellor's Office. Authorization is then given to the State Controller to disburse the offset amount, minus a 25% administrative fee, to the participating local districts. From 1996 through 2003, the COTOP program returned almost \$5 million to participating districts.

C. TEMPORARY CASH BORROWING

It is recommended that the Board of Trustees approve temporary borrowing of cash between District funds to meet cash flow shortages July 1, 2006 - June 30, 2007. The interfund borrowing is primarily done when a fund is awaiting reimbursement or appropriation and there is a payment obligation. This primarily occurs with the Student Financial Aid fund.

D. BUDGET ADJUSTMENTS

It is recommended that approval be given to make adjustment to the 2005-06 General Fund Unrestricted revenues and expenditures as outlined below.

REVENUE

		Original Budget	Adjustments	Adjusted Budget
Object Code	Account Description	3/20/2006		6/27/2006
8140	Temp Assistance Needy Families	\$ 146,494	\$ -	\$ 146,494
8190	Other Federal Revenue	10,500	0	10,500
8199	Other Misc Federal Revenue	16,000	0	16,000
	Federal Revenue	\$ 172,994	\$ -	\$ 172,994
8606	Part-Time Faculty Allocation	\$ 848,408.00	0	\$ 848,408.00
8609	Equalization Funding	666,973	0	666,973
8610	General Apportionment/PFE	56,019,383	0	56,019,383
8612	Prior Year Corrections	784,541	0	784,541
8614	Enrollment Fee Administration	50,935	0	50,935
8619	PFE-AB1417 Restoration	568,471	0	568,471
8670	State Tax Subvention	200,000	0	200,000
8680	Lottery	3,166,000	0	3,166,000
8682	State Mandated Cost Claims	0	0	0
8690	Other State Revenues	20,000	0	20,000
	State Revenue	\$ 62,324,711	\$ -	\$ 62,324,711
8811	Secured Roll Taxes	\$ 16,000,000	\$ -	\$ 16,000,000
8812	Supplemental Roll Taxes	980,000	0	980,000
8813	Unsecured Roll Taxes	850,000	0	850,000
8816	Prior Years Taxes	700,000	0	700,000
8817	Edu Revenue Augmentation Fund	651,760	0	651,760
8831	Community Advancement	150,000	0	150,000
8850	Rentals and Leases	176,000	0	176,000
8851	Lease Contracts	155,000	0	155,000
8860	Interest	170,000	0	170,000
8874	Enrollment Fees	6,778,949	0	6,778,949
8879	Transcripts	75,000	0	75,000
8880	Non-Resident Fees	330,000	0	330,000
8885	Out of Country Tuition	2,320,000	0	2,320,000
8887	Catalog/Class Schedules	20,000	0	20,000
8889	Other Student Fees	33,000	0	33,000
8890	Other Local Income	476,680	0	476,680
8891	District Shows	250,000	0	250,000
8893	Miscellaneous	22,000	0	22,000
	Local Revenue	\$ 30,138,389	\$ -	\$ 30,138,389
	Unrestricted Revenue Budget	\$ 92,636,094	\$ -	\$ 92,636,094

July 17, 2006

Administrative Services 2

EXPENDITURES

Object Code		Allocated Budget as of 3/20/06	Adjustments	Allocated Budget as of 6/27/06
10xx	Adjustment Account	0	4,186	4,186
11xx	Instr Salaries, Regular	22,838,253	28,099	22,866,352
12xx	Non-Instructional Sal, Regular	5,566,987	24,243	5,591,230
13xx	Instr Sal, Non-regular	12,745,307	(9,887)	12,735,420
14xx	Noninstr Sal, Non-regular	666,157	49,014	715,171
20xx	Adjustment Account	0	164,196	164,196
21xx	NoninstrSal, Regular	17,571,201	94,559	17,665,760
2240	Instr Aides, Reg P/T	441,261	70,520	511,781
22xx	Instr Aides, Reg F/T	1,156,599	(3,450)	1,153,149
23xx	Noninstr Sal, Non-regular	2,816,700	(49,219)	2,767,481
30xx	Employee Benefits	33,232	(33,232)	0
31xx	STRS Fund	3,012,443	13,463	3,025,906
32xx	PERS Fund	1,860,370	(6,526)	1,853,844
33xx	OASDI & Medicare	2,112,092	10,656	2,122,748
34xx	Health & Welfare	7,262,151	(522,039)	6,740,112
35xx	State Unemployment Ins.	287,544	1,823	289,367
36xx	Workers Comp Ins.	1,142,232	5,425	1,147,657
37xx	Local Retirement	104,234	1,641	105,875
38xx	Alternative Retirement Prog.	243,165	504	243,669
39xx	Other Benefits	620,000	0	620,000
42xx	Other Books	33,088	(240)	32,848
43xx	Instr. Supplies	633,642	(3,681)	629,961
44xx	Non-Instr. Repair Parts	86,053	1,352	87,405
45xx	Non-Instr. Supplies	811,571	(6,616)	804,955
46xx	Gasoline	54,000	10,846	64,846
51xx	Personal & Contract Svcs	1,550,412	(21,805)	1,528,607
52xx	Travel & Conferences	334,595	19,082	353,677
53xx	Dues & Memberships	104,458	3,054	107,512
54xx	Insurance	780,000	0	780,000
55xx	Utilities & Hskp Services	3,344,392	(9,291)	3,335,101
56xx	Rents, Leases & Repairs	1,290,831	(6,796)	1,284,035
57xx	Legal & Regulatory	584,800	3,140	587,940
58xx	Other Services & Exp	1,573,914	21,611	1,595,525
59xx	Miscellaneous	100,854	(79,254)	21,600
63xx	Library Books	51,800	0	51,800
64xx	Equipment	81,067	31,851	112,918
73xx	Interfund Transfers	1,720,000	0	1,720,000
Fund Total		93,615,406	(192,772)	93,422,634

E. CONTRACT

It is recommended that the Board of Trustees, in accordance with Board Policy 6340, approve the District entering into the following agreement with the following contractor and that the Vice President – Administrative Services, or his designee, be authorized to execute the necessary documents.

<u>Contractor</u>	<u>Dates of Service</u>	<u>Contract Amount</u>
ELS Group,	07/01/06-Monthly	Cost: \$12,577/month
<u>International Search Partners</u>		Fee: \$ 1,257/month

The ELS Group is a division of International Search Partners, an agency that specializes in identifying professional management consultants for organizations.

Under this agreement, Dr. John Baker will serve as a Consultant to the Superintendent/President as the Interim Vice-President of Student and Community Advancement. This Agreement is made on a month-to-month basis and shall remain in force indefinitely until cancelled by the District and giving ELS Group a 30-day notice.

F. PURCHASE ORDERS AND BLANKET PURCHASE ORDERS

It is recommended that all purchase orders and blanket purchase orders be ratified as shown.

PO Number	Vendor Name	Site Name	Description	P.O. Cost
P0081693	Source 4	Telecommunications	Maintenance Contracts	\$600.00
P0082372	Elsevier	Nursing	Fundraising	\$7.00
P0082416	Miller Floors	Facilities/Planning/	Repairs Noninstructional	\$18,270.00
P0082562	D-V Medical Supply	Nursing	Fundraising	\$941.24
P0082912	Society for Human Resource	Community Advance	Dues And Memberships	\$160.00
P0082913	American Express Travel	Ed & Community Devel	Transportation/ Mileage	\$146.60
P0082914	H & C Disposal	Ed & Community Devel	Waste Disposal	\$181.34
P0082915	Boise Cascade	Ctr for Arts Promo	Multi Media Advertising	\$449.70
P0082916	Torrance Postmaster	Fine Arts	Non-Instruct Supplies	\$462.24
P0082917	Mid City Mailing Services	Fine Arts	Non-Instruct Supplies	\$345.00
P0082918	KNX Newsradio	Ctr for Arts Promo	Multi Media Advertising	\$3,100.00
P0082919	Federal Express	Mailroom	Postage	\$1,241.94
P0082920	Image Solutions	Admissions/Records	Non-Instruct Supplies	\$19,781.49
P0082921	Grainger Industrial	Electric Shop	Non-Instruct Supplies	\$969.05
P0082922	Advanced Electric Vehicle Center	Facilities/Planning	Non-Instruct Supplies	\$360.77
P0082923	Chemsearch	Electric Shop	Non-Instruct Supplies	\$216.76
P0082924	Brinks Home Security, Inc.	Div Office Instr. Se	Other Services And Expense	\$75.00
P0082925	Matthew Bender Publisher	Div Office Instr. Se	Library Books	\$233.00
P0082926	Congressional Quarterly, Inc.	Div Office Instr.	Library Books	\$297.00
P0082927	Midwest Library Service	Instructional Service	Library Books	\$40.76
P0082928	Boise Cascade	Div Office Instr.	Instructional Supplies	\$216.49
P0082929	Empire Cleaning Supply	Operations	Non-Instruct Supplies	\$214.95
P0082930	Tek-Time	Facilities/Planning	Non-Instruct Supplies	\$930.13
P0082931	Safety-Kleen Corporation	Automotive Shop	Repairs Noninstructional	\$258.42
P0082932	Compansol	Title V ECC/SMC Acti	Software	\$249.00
P0082933	Battery Systems	Automotive Shop	Repairs Noninstructional	\$3,496.26
P0082934	John A. Carr	CADD	Instructional Supplies	\$220.93
P0082935	Sonia G. Arrieta	Title V ECC/SMC Acti	Contract Services	\$75.00
P0082936	Waste Management	Fire Tech Donations	Waste Disposal	\$3,538.60
P0082937	Mary Cunningham	Job Development Ince	PSA Contract Services	\$296.00
P0082938	Safelite Auto Glass	Facilities/Planning/	Repairs Noninstructional	\$183.43
P0082939	Kenneth S. Mays	P4E Inglewood Fire	Instructional Supplies	\$258.50
P0082940	R & D Printing	Trust Career Expo	Fundraising	\$1,173.43

July 17, 2006

Administrative Services 5

PO Number	Vendor Name	Site Name	Description	P.O. Cost
P0082941	Development Photo Lab	Public Information	Non-Instruct Supplies	\$363.83
P0082942	Development Photo Lab	Public Information	Non-Instruct Supplies	\$543.98
P0082943	Manhattan Beach Chamber	Public Information	Conferences Mgmt	\$35.00
P0082945	Jana Urbanova	Univ. Silesia, Ciesz	Travel And Conference Exp	\$2,238.24
P0082946	Travers Tool Co.	Machine Tool Technol	Instructional Supplies	\$57.38
P0082947	Luis R. Barrueta	Career & Tech Ed	Instructional Supplies	\$761.61
P0082948	Paradise Awards	Resp Therapy	Non-Instruct Supplies	\$178.61
P0082949	S & B Food Services Catering	Health Sciences	Non-Instruct Supplies	\$1,365.08
P0082950	Little Company of Mary Health	Parking-Student Perm	Other Services And Expense	\$41.00
P0082951	Hinshaw Music, Inc.	Fine Arts	Non-Instruct Supplies	\$375.00
P0082952	Theodore Presser Company	Music	Instructional Supplies	\$400.00
P0082953	Development Photo Lab, the	Public Information	Non-Instruct Supplies	\$227.87
P0082954	Scotch Paint Corporation	Paint Shop	Non-Instruct Supplies	\$829.96
P0082955	S & B Food Services Catering	Student Affairs	ASB Exp.	\$2,410.15
P0082957	S & B Food Services Catering	Student Affairs	Conferences - Student	\$590.68
P0082958	Janet L. Young	Careers in Child Car	Conferences Faculty	\$622.85
P0082959	AHEAD Membership Renewal	VTEA Special Resourc	Conferences Other	\$560.00
P0082960	Alysa M. Brennan	Fine Arts	Non-Instruct Supplies	\$200.00
P0082961	Fedex	Mailroom	Postage	\$492.51
P0082962	Thomson Gale	Div Office Instr. Se	Library Books	\$693.30
P0082963	Matthew Bender Publisher	Div Office Instr. Se	Library Books	\$1,120.39
P0082964	California State University Long	Title V ECC/SMC Acti	Conferences Mgmt	\$2,850.00
P0082965	Ced/ Metropolitan Electrical Dist	Electric Shop	Non-Instruct Supplies	\$2,922.75
P0082966	Kimberly Wilkinson	Fine Arts	Non-Instruct Supplies	\$1,000.00
P0082967	Tams-Witmark Music Library	Fine Arts	Non-Instruct Supplies	\$296.75
P0082968	Pouk & Steinle, Inc.	Facilities/Planning/	Repairs Noninstructional	\$3,420.00
P0082969	Alysa M. Brennan	Fine Arts	Non-Instruct Supplies	\$200.00
P0082970	Mark Hullibarger	Ctr for Arts Product	Center For The Arts Techn	\$390.00
P0082971	McMaster - Carr Supply Co	Carpenter Shop	Non-Instruct Supplies	\$465.61
P0082972	Bruce E. Hoerning	Facilities/Planning	Non-Instruct Supplies	\$51.39
P0082973	Theresa E. Nwosu	LA Cty Hlth Svc/Mt.	Other Services And Expense	\$72.00
P0082974	Rosa E. Brown	Nursing - Workforce	Non-Instruct Supplies	\$196.25
P0082975	Los Angeles Conservation Corps	Life Sciences	Contract Services	\$72.00
P0082976	Monterey Graphics	CACT COCCC	Reproduction Instruction	\$615.10
P0082977	S & B Food Services Catering	Counseling Office	Non-Instruct Supplies	\$135.31

July 17, 2006

Administrative Services 6

PO Number	Vendor Name	Site Name	Description	P.O. Cost
P0082978	S & B Food Services Catering	Counseling Office	Non-Instruct Supplies	\$135.31
P0082979	S & B Food Services Catering	Behavioral & Social	Non-Instruct Supplies	\$727.48
P0082980	Ancon Marine	Hazmat	Waste Disposal	\$3,330.00
P0082981	Development Photo Lab	Public Information	Non-Instruct Supplies	\$564.20
P0082982	Enterprise Rentals	Univ. Silesia, Cieszy	Travel And Conference Exp	\$359.71
P0082983	Thomas E. Brown	Operations	Non-Instruct Supplies	\$43.29
P0082984	West Coast Sound Service Inc.	Ctr for Arts Product	Other Rentals	\$560.00
P0082985	Bernice L. Boseman	Fine Arts	Non-Instruct Supplies	\$52.67
P0082986	Legacee Corporate Services	Cact CA Employee Tra	Contract Services	\$500.00
P0082987	Ernest C. Jewell	Cact CA Employee Tra	PSA Contract Services	\$7,000.00
P0082989	ASTD	Ed & Community Devel	Conferences Mgmt	\$595.00
P0082990	Computerland of Silicon Valley	Information Technolo	Computer Software Account	\$1,453.00
P0082991	American Express Travel	Ed & Community Devel	Transportation/ Mileage	\$392.60
P0082992	Dynamic Imaging	Architectural Techno	Repairs - Instructional	\$396.32
P0082993	Parker & Covert Llp	Institutional Service	Legal	\$2,489.17
P0082994	Law Offices of Larry Frierson	Institutional Service	Legal	\$4,917.50
P0082995	Sims Welding Supply	Welding	Repairs Parts And Supplies	\$130.01
P0082996	Jazz-Z Beauty Products	Cosmetology	Instructional Supplies	\$42.00
P0082997	Louis & Company	Construction Technol	Instructional Supplies	\$210.09
P0082998	Forest Plywood	Construction Tech Fu	Instructional Supplies	\$871.32
P0082999	Celina Rivas	WPLRC - ETP	PSA Contract Services	\$888.00
P0083000	Deborah L. Imonti	Cact CA Employee Tra	PSA Contract Services	\$7,239.00
P0083002	Development Photo Lab, the	Public Information	Non-Instruct Supplies	\$439.17
P0083003	Paradise Awards	Resp Therapy	Non-Instruct Supplies	\$359.93
P0083004	S & B Food Services Catering	Administration	Workshop Sponsorship	\$145.13
P0083005	American Express Travel	Administration	Travel And Conference Exp	\$441.60
P0083006	Kim Bailey	Human Resources	Other Services And Expense	\$479.89
P0083007	Bruce S. Gillis, M.D., Inc.	Human Resources	Other Services And Expense	\$975.00
P0083008	Pamela Chappell	Nursing - Workforce	Other Books	\$272.90
P0083009	Linda Lew	Faculty & Staff Dive	Non-Instruct Supplies	\$37.28
P0083010	MESA Statewide Undergraduate	MESA Program	Contract Services	\$390.00
P0083011	Little Company of Mary Health	Parking-Student Perm	Other Services And Expense	\$41.00
P0083012	Mobile Advanced Computer	WPLRC PIC Aerospace	Contract Services	\$2,640.00
P0083013	Geoffrey Dent	Fine Arts	Non-Instruct Supplies	\$75.00
P0083014	Melody W. Millett	Fine Arts	Non-Instruct Supplies	\$75.00
P0083015	Entertainment Lighting Service	Ctr for Arts Product	Non-Instruct Supplies	\$1,871.94

July 17, 2006

Administrative Services 7

PO Number	Vendor Name	Site Name	Description	P.O. Cost
P0083016	Argo World Travel Inc.	Global Experience	Conferences Mgmt	\$2,367.00
P0083017	Mid City Mailing Services	Ctr for Arts Promo	Multi Media Advertising	\$1,012.00
P0083018	Mid City Mailing Services	Ctr for Arts Promo	Multi Media Advertising	\$749.00
P0083019	CCPRO	Public Information	Dues And Memberships	\$125.00
P0083020	XAP Inc.	Administration	Other Services And Expense	\$2,583.35
P0083021	American Express Travel	MESA Program	Transportation	\$411.20
P0083022	Academic Superstore PO	Information Technolo	Computer Software Account	\$638.68
P0083023	Engineering.Com	Information Technolo	Computer Software Account	\$5,275.00
P0083024	NACUBO	Recruitment	Conferences Mgmt	\$100.00
P0083025	Educause	Information Technolo	Computer Software Account	\$40.00
P0083026	Phyllis S. Fowler	Fine Arts	Non-Instruct Supplies	\$200.00
P0083027	Legacee Corporate Services	Cact CA Employee Tra	Contract Services	\$4,000.00
P0083028	Ward's Natural Science Estab	Life Sciences	Instructional Supplies	\$33.21
P0083029	SNI Security Network, Inc.	Facilities/Planning	Repairs Noninstructional	\$260.00
P0083030	Airgas	Welding Shop	Non-Instruct Supplies	\$77.70
P0083031	Braun Towel & Linen Service	Operations	Non-Instruct Supplies	\$80.22
P0083032	Development Photo Lab, the	Public Information	Non-Instruct Supplies	\$163.13
P0083033	Legacee Corporate Services	Cact CA Employee	Contract Services	\$1,225.00
P0083034	Enterprise Fleet Services	Parking-Student Perm	Other Rentals	\$116.52
P0083035	Southland Lumber	P4E Inglewood Fire	Instructional Supplies	\$164.62
P0083036	J & L Industrial Supply	Machine Tool Tech Fu	Instructional Supplies	\$329.11
P0083037	Sims Welding Supply	Welding	Instructional Supplies	\$33.45
P0083038	Genesis Computer Systems, Inc	Automotive Collision	Instructional Supplies	\$345.32
P0083039	Louis & Company	Construction Tech	Instructional Supplies	\$16.01
P0083040	Hughes Supply, Inc.	Construction Tech	Instructional Supplies	\$112.23
P0083041	American Express Travel	Information Tech	Transportation/ Mileage	\$793.80
P0083042	Craft Supplies U.S.A.	Construction Tech	Instructional Supplies	\$133.99
P0083043	Cingular Wireless	I&T Div Ofc	Pager Service Airtime	\$41.82
P0083044	Allied Refrigeration	Air Conditioning	Instructional Supplies	\$392.86
P0083045	Verizon Wireless	Health, Safety	Telephone	\$25.49
P0083046	Institute of International Educat	International Student	Conferences Mgmt	\$1,750.00
P0083047	United Oil Company	Hazmat Transportation	Gasoline	\$7,971.27
P0083048	Eddings Brothers	Automotive Shop	Non-Instruct Supplies	\$180.12
P0083049	Scotch Paint Corporation	Paint Shop	Non-Instruct Supplies	\$116.59
P0083050	Grainger Industrial	Electric Shop	Non-Instruct Supplies	\$622.87
P0083051	Fedex	Mailroom	Postage	\$1,439.12

July 17, 2006

Administrative Services 8

PO Number	Vendor Name	Site Name	Description	P.O. Cost
P0083052	Stericycle, Inc.	Facilities/Planning	Maintenance Contracts	\$527.71
P0083053	Westwood Building Materials	Carpenter Shop	Non-Instruct Supplies	\$363.85
P0083054	McMaster - Carr Supply Co	HVAC Shop	Non-Instruct Supplies	\$1,420.85
P0083055	Pivot Management Consultant	Cact CA Employee	Contract Services	\$4,477.99
P0083056	Nextel/Sprint	Health, Safety	Telephone	\$57.74
P0083057	Law Offices of Larry Frierson	Institutional Service	Legal	\$850.00
P0083058	Life Media	Human Resources	Multi Media Advertising	\$395.00
P0083059	Consortium of Southern Calif	Human Resources	Other Services And Expense	\$200.00
P0083060	AHEAD Membership Renewal	VTEA Special Resource	Conferences Other	\$905.00
P0083061	New York Food	Ed & Community Devel	Non-Instruct Supplies	\$232.74
P0083062	Airgas	Hazmat Transportation	Gasoline	\$285.34
P0083063	Liebert Cassidy Whitmore	Institutional Service	Legal	\$150.00
P0083064	Desimone Engineering	Cact CA Employee	Contract Services	\$1,912.50
P0083065	American Express Travel	Cact CA Employee	Transportation/ Mileage	\$146.60
P0083066	American Express Travel	Cact CA Employee	Transportation/ Mileage	\$207.10
P0083067	Bit of Europe Catering & Deli	Ed & Community Devel	Non-Instruct Supplies	\$112.15
P0083068	Copy R Office Solutions	Title V ECC/SMC Acti	Non-Instruct Supplies	\$153.72
P0083069	Levon Marashlian	V.P. Academic Affairs	Contract Services	\$200.00
P0083070	Marine News	Job Development Ince	Multi Media Advertising	\$158.00
P0083071	Juan Diaz	Ed & Community Devel	PSA Contract Services	\$150.00
P0083072	Sysco Systems	CDC	Non-Instruct Supplies	\$646.59
P0083073	E.C.C.C.D. Child Development	CCAMPIS year 1	Contract Services	\$3,797.50
P0083074	Action Contractors Inc.	Ed & Community Devel	Contract Services	\$206.82
P0083075	Trent Newlon	Job Development Ince	PSA Contract Services	\$2,000.00
P0083076	Classic Cleaners and Laundry	Ctr for Arts Product	Repairs Parts And Supplies	\$187.47
P0083077	Mark Hullibarger	Ctr for Arts Product	Center For The Arts Techn	\$130.00
P0083078	Smarden Supply Company	Facilities/Planning	Repairs Noninstructional	\$3,055.19
P0083079	Mid City Mailing Services	Contract Education	Contract Services	\$3,154.56
P0083080	Thompson Trophy	Student Affairs	ASB Exp.	\$219.64
P0083081	Patricia L. Ellsworth	Excelencia In Educat	Non-Instruct Supplies	\$37.89
P0083082	Arvid E. Spor	Excelencia In Educat	Non-Instruct Supplies	\$274.00
P0083083	Mark Hullibarger	Music	Instructional Supplies	\$95.00
P0083084	Anza True Value Hardware	Ctr for Arts Product	Non-Instruct Supplies	\$214.28
P0083085	ELS Group	VP-SCA	Personal and Consultant	\$11,000.00
P0083086	Midwest Library Service	Div Office Instr. Se	Library Books	\$1,215.76
P0083087	Thomson Gale	Div Office Instr. Se	Library Books	\$174.54

July 17, 2006

Administrative Services 9

PO Number	Vendor Name	Site Name	Description	P.O. Cost
P0083088	Thomson Gale	Instructional Service	Library Books	\$405.64
P0083089	Nolo Press	Instructional Service	Library Books	\$24.69
P0083090	Enterprise Rentals	Earth Sciences	Transportation	\$275.00
P0083091	Matthew Bender Publisher	Instructional Service	Library Books	\$731.82
P0083092	U.S. Healthworks	Human Resources	Other Services And Expense	\$45.00
P0083093	Daily Breeze, the	Public Information	Multi Media Advertising	\$3,587.78
P0083094	Airgas	Art Department	Instructional Supplies	\$57.72
P0083095	Development Photo Lab	Public Information	Non-Instruct Supplies	\$662.92
P0083096	Development Photo Lab	Public Information	Non-Instruct Supplies	\$409.29
P0083097	Daily Breeze, the	Trust Career Expo	Fundraising	\$927.58
P0083098	Parker & Covert Llp	Institutional Service	Legal	\$2,244.54
P0083099	South Bay Latino Chamber	Ed & Community Devel	Dues And Memberships	\$200.00
P0083100	Quajuana M. Miller	V.P. Academic Affairs	Conferences Classified	\$254.60
P0083101	S & B Food Services Catering	Commencement Exp	Contract Services	\$87.95
P0083102	American Educational Opportun	International Student	Conferences Mgmt	\$890.00
P0083103	Marianna West	Cosmetology	Instructional Supplies	\$19.88
P0083104	Hot Spot Promotions	Contract Education	Non-Instruct Supplies	\$108.00
P0083105	Liebert Cassidy Whitmore	Institutional Service	Legal	\$1,018.76
P0083106	Bit of Europe Catering & Deli	Ed & Community Devel	Non-Instruct Supplies	\$168.87
P0083107	Mobile Advanced Computer	WPLRC PIC Aerospace	Contract Services	\$2,300.00
P0083108	Biddle Consulting Group	Human Resources	Other Services And Expense	\$849.00
P0083109	Torrance Postmaster	Public Information	Postage	\$7,570.00
P0083111	NPA	Public Information	Printing	\$8,278.96
P0083112	Shred-It California	WPLRC State Leaders	Copiers	\$352.00
P0083113	Marshall Music	Music	Instructional Supplies	\$1,157.61
P0083114	S & B Food Services Catering	Career & Tech Ed	Conferences Other	\$205.68
P0083115	S & B Food Services Catering	Career & Tech Ed	Conferences Other	\$411.36
P0083116	Torrance Postmaster	Fine Arts	Non-Instruct Supplies	\$976.85
P0083117	S & B Food Services Catering	Career & Tech Ed	Conferences Other	\$531.52
P0083118	Francesca C. Bishop	Speech Communication	Transportation	\$216.00
P0083119	Toastman, Inc.	Family Concert/SBYO	Other Services And Expense	\$3,250.00
P0083120	ECC Interpreter Trust	Sign Language	Contract Services	\$525.00
P0083121	Project Lead the Way	VATEA I&T	Conferences Faculty	\$1,700.00
P0083122	San Diego State University	VATEA I&T	Conferences Faculty	\$1,800.00
P0083123	San Diego State University	VATEA I&T	Conferences Faculty	\$1,800.00
P0083124	Awards Plus	Student Affairs	A/P Manual.Gen.	\$105.47

July 17, 2006

Administrative Services 10

PO Number	Vendor Name	Site Name	Description	P.O. Cost
P0083125	Advanced Party Supply	Student Affairs	A/P Manual.Gen.	\$198.50
P0083126	Awards Plus	Student Affairs	ASB Exp.	\$282.79
P0083127	Image Solutions	BFAP Carry Over	Other Services And Expense	\$1,557.54
P0083128	PDI Precision Document Imaging	BFAP Carry Over	Other Services And Expense	\$7,055.95
P0083129	Torrance Electronics	Music	Repairs Parts And Supplies	\$146.54
P0083130	Alpha Gamma Sigma	Student Affairs	A/P Manual.Gen.	\$790.00
P0083131	Awards Plus	V.P. Academic Affairs	Non-Instruct Supplies	\$48.71
P0083132	S & B Food Services Catering	Health Sciences	Fundraising	\$841.55
P0083133	El Camino Community College	Purchasing and Busin	Liability - Self Insurance	\$421.51
P0083134	Clark Security Products	Lock Shop	Non-Instruct Supplies	\$707.14
P0083135	ACCCA	V.P. Academic Affairs	Conferences Mgmt	\$1,650.00
P0083136	Smardan Supply Company	Lock Shop	Non-Instruct Supplies	\$339.34
P0083137	Smardan Supply Company	Plumbing Shop	Non-Instruct Supplies	\$649.33
P0083138	Airgas	Welding Shop	Non-Instruct Supplies	\$89.84
P0083139	Braun Towel & Linen Service	Operations	Non-Instruct Supplies	\$58.88
P0083140	Bernice L. Boseman	Fine Arts	Non-Instruct Supplies	\$400.00
P0083141	Nancy A. Adler	Ctr for Arts Product	Non-Instruct Supplies	\$151.49
P0083142	Home Depot	Carpenter Shop	Non-Instruct Supplies	\$220.52
P0083143	Montgomery Hardware Co	Lock Shop	Non-Instruct Supplies	\$1,415.42
P0083144	Clark Security Products	Lock Shop	Non-Instruct Supplies	\$707.14
P0083145	A-1 Printing & Graphics, Inc	SBDC COCCC	Multi Media Advertising	\$4,546.50
P0083146	Image Solutions	BFAP Carry Over	Other Services And Expense	\$1,994.63
P0083147	American Express Travel	VATEA I&T	Conferences Faculty	\$858.13
P0083148	Edvotek	Life Sciences	Instructional Supplies	\$112.50
P0083149	Ward's Natural Science Establish	Life Sciences	Instructional Supplies	\$110.55
P0083150	National TV Radio Time	Accounting Use Only	Prepaid Expense	\$17,820.00
P0083151	Mark Hullibarger	Ctr for Arts Product	Center For The Arts	\$390.00
P0083152	Child Welfare League of America	model approaches	Other Services And Expense	\$624.00
P0083153	Marine News	Job Development Ince	Multi Media Advertising	\$158.00
P0083154	Liebert Cassidy Whitmore	Institutional Service	Legal	\$151.50
	Total :	242		\$288,813.84
B0088031	Deanna Quesada	Foster Care Ed 03-04	PSA Contract Services	\$2,201.00
B0088035	Susan Barclay-Jones	KEPS	PSA Contract Services	\$1,887.00
B0088036	Gayle R. Gordon	Foster Care Ed 03-04	PSA Contract Services	\$444.00
B0088037	Russell Arnold	Early Steps to Emanc	PSA Contract Services	\$1,776.00
B0088038	Gayle R. Gordon	ILP	PSA Contract Services	\$888.00

July 17, 2006

Administrative Services 11

PO Number	Vendor Name	Site Name	Description	P.O. Cost
B0088039	Estwick & Associates	KEPS	Contract Services	\$3,109.00
B0088040	Maria Dixon	Foster Care Ed 03-04	Contract Services	\$222.00
B0088041	Stephen S. Kotleba	Title V ECC/SMC Acti	PSA Contract Services	\$600.00
B0088042	Deanna Quesada	Early Steps to Emanc	PSA Contract Services	\$1,776.00
B0088043	Tony Sotos	Div Office Instr. Se	PSA Contract Services	\$6,000.00
	Total:	10		\$18,903.00
	Total POs and BPOs:	252	TOTAL:	\$307,716.84

July 17, 2006

Administrative Services 12

**Agenda for the El Camino Community College District Board of Trustees
For
Measure “E” Bond Fund
Administrative Services**

Page No.

A. Citizens’ Bond Oversight Committee Calendar1

B. Category Budgets and Balance1

C. Contract – RMA Group – Humanities Building6

D. Award – Bid 2006-1/Audiovisual Systems.....6

E. Purchase Orders and Blanket Purchase Orders.....6

A. CITIZENS' BOND OVERSIGHT COMMITTEE MEETING CALENDAR 2006-2007

Meetings will be held in the Boardroom at 3:00 PM on the following dates.

July 26, 2006
 September 27, 2006
 November 15, 2006
 January 24, 2007
 March 14, 2007
 May 23, 2007

B. CATEGORY BUDGETS AND BALANCES

In previous months, the Board of Trustees meeting agenda has contained a table (Table B) showing the cumulative expenditures for all Measure E projects. In order to convey the information more clearly and concisely, Table A summarizes the information into the Measure E Categories and adds a column showing the amount of funding that is committed to be spent for each category. For future agendas, Table A is intended to replace the previously used cumulative expenditure table (Table B). Also in future agendas, additional project specific information will be presented for active projects. Active projects are projects for which construction bid awards have been made.

TABLE A

Category	Budget	Expended	Committed	Balance
Additional Classrooms and Modernization (ACM)	\$175,871,183	\$13,622,150	\$29,140,325	\$133,108,709
Campus Site Improvements (CSI)	24,467,231	1,217,344	218,519	23,031,368
Energy Efficiency Improvements (EEI)	3,033,653	43,000	1,539,000	1,451,653
Health and Safety Improvements (HSI)	134,755,489	7,229,310	2,529,238	124,996,941
Information Technology and Equipment (ITE)	55,567,921	5,097,198	23,248	50,447,475
Physical Education Facilities Improvements (PEFI)	1,707,049			1,707,049
Refunding Income	5,980,713			5,980,713
TOTAL	\$401,383,239	\$27,209,001	\$33,450,330	\$334,743,195

TABLE B GENERAL OBLIGATION BOND FUND CATEGORIES AND PROJECTS			
	Budget	Expended	Balance
<u>Additional Classrooms and Modernization (ACM)</u>			
Acquisitions (0201)	5,000,000	705,867	4,294,133
Architectural Barrier Removal Phase 2 (0202)	1,529,000	18,582	1,510,418
Athletic Education and Fitness Complex (0203)	15,718,000	274,322	15,443,678
Bookstore/Cafeteria Conversion to Administration (0204)	6,084,896	167,893	5,424,149
Business Building Replacement (0205)	10,926,189	139,877	10,786,312
Central Plant (0206)	10,198,000	212,152	9,985,848
Child Development Center Phase 2 (0207)	2,525,000	30,573	2,494,427
Crenshaw Blvd. Frontage Enhancement (0208)	700,000	13,418	686,582
Fire Academy Structure (0209)	791,375	14,880	758,035
Fire Program Facility (0210)	123,000	1,656	121,344
Humanities Complex Replacement (0212)	30,896,287	3,322,196	6,580,351
Learning Resource Center Addition (0213)	7,100,000	121,824	6,978,176
Manhattan Beach Blvd. Parking Structure and Entrance (0214)	216,232	812	215,420
Remodeling Phase One-Three (0215-0217)	8,873,500	493,589	8,233,124
Science Complex Renovation (0219)	6,721,738	6,492,115	32,882
Signage and Wayfinding (0224)	2,600,000	54,295	2,475,705
Student Services and Activities Replacement (0220)	31,928,118	581,068	29,271,540
Temporary Space and Relocation Costs (0221)	3,469,200	793,806	485,683
Master Planning (0223)		183,225	(3,139,746)
Reserve for Contingencies (0299)	30,470,648	-	30,470,648
Total Additional Classrooms and Modernization	175,871,183	13,622,150	162,249,034
<u>Campus Site Improvements: Accessibility, Safety / Security (CSI)</u>			
Asphalt Resurfacing - All Lots (0301)	400,000	14,975	385,025
Emergency Generators and Distribution (0302)	2,005,000	76,171	1,922,329

	Budget	Expended	Balance
Emergency Power to Security Lighting (0303)	175,000	1,365	173,635
Entrance - Redondo Beach Blvd. to Lot H (0304)	400,000	4,501	380,737
Fencing Replacement and Additions (0305)	375,000	2,926	372,074
Landscaping and Irrigation System Replacements (0306)	2,540,000	42,403	2,497,597
Lighting - Upgrade / Replace All Lots (0308)	2,440,000	19,036	2,420,964
Lot F Parking Structure Improvements (0309)	1,632,000	32,732	1,599,268
Lot H Parking Structure (0310)	8,348,666	913,077	7,238,333
Paving Replacement - All Walks and Driveways (0311)	2,187,000	17,062	2,169,938
Pedestrian Walks at Manhattan Beach Blvd. and Lot E (0312)	81,600	637	80,963
Security Video (0313)	180,000	7,831	172,169
Voice / Data / Signal Site Duct Bank (0314)	1,945,181	84,628	1,860,553
Reserve for Contingencies (0399)	1,757,784	-	1,757,784
Total Campus Site Improvements: Accessibility, Safety / Security	24,467,231	1,217,344	23,249,887
<u>Energy Efficiency Improvements (EEI)</u>			
Energy Efficiency Improvements Phase Two (0402)	2,818,000	43,000	1,236,000
Reserve for Contingencies (0499)	215,653		215,653
Total Energy Efficiency Improvements	3,033,653	43,000	2,990,653
<u>Health and Safety Improvements (HSI)</u>			
Administration (0501)	4,367,732	89,644	4,270,873
Art & Behavioral Sciences (0502)	12,247,136	292,552	11,954,584
Auxiliary Warehouse (0504)	105,042	1,305	103,737
Communications (0507)	8,223,354	220,115	8,003,239
Construction Technology (0508)	943,970	16,588	927,382
Domestic Water System (0509)	2,440,800	68,622	2,372,178
Facilities and Receiving (0510)	1,985,416	144,596	1,840,820

	Budget	Expended	Balance
Fire Alarm (0511)	780,800	202,071	514,785
Firelines (0512)	1,637,503	85,758	1,551,745
Hazardous Materials Abatement (0513)	200,000	76,807	90,209
Library (0515)	7,876,509	421,587	7,451,627
Marsee Auditorium (0516)	6,670,843	112,806	6,558,037
Math & Computer Sciences (0517)	10,761,643	190,644	10,570,999
Music (0518)	8,896,846	227,342	8,669,504
Natural Gas System (0519)	488,000	5,698	482,302
North Gymnasium (0520)	3,248,993	257,277	2,991,716
Physical Education and Men's Shower (0521)	4,216,871	67,627	4,149,244
Planetarium (0522)	559,465	12,921	546,544
Pool and Health Center (0523)	8,273,592	327,034	7,945,621
Primary Electrical Distribution System (0524)	13,060,000	2,188,576	8,450,750
Reimbursements (0525)	1,456,353	1,456,353	-
Security Systems (0526)	1,313,664	30,245	1,283,419
Sewer System (0527)	1,964,200	22,629	1,941,571
Social Sciences (0528)	7,415,520	152,161	7,263,170
Storm Drain System (0530)	1,083,909	12,532	1,071,377
Technical Arts (0531)	5,600,000	332,484	5,267,516
Shops (0533)	10,600,000	213,338	10,386,662
Reserve for Contingencies (0599)	8,337,328	-	8,337,328
Total Health and Safety Improvements	134,755,489	7,229,310	127,526,179
<u>Information Technology and Equipment (ITE)</u>			
Behavioral and Social Sciences (0601)	654,077	28,167	625,910
Business (0602)	1,143,650	438,401	702,736
Facilities Planning and Services (0603)	1,925,724	286,235	1,629,487

	Budget	Expended	Balance
Fine Arts (0604)	2,879,046	328,212	2,550,834
Health Sciences and Athletics (0605)	1,267,690	177,688	1,090,002
Humanities (0606)	625,978	168,479	457,500
Industry and Technology (0607)	1,771,641	422,712	1,348,929
Information Technology (0608)	14,557,510	1,791,482	12,766,028
Learning Resources (0609)	4,940,775	260,085	4,680,365
Math (0610)	723,061	134,997	588,064
Natural Sciences (0611)	3,063,431	590,398	2,473,033
Nursing (0612)	252,651	116,478	136,173
Student and Community Advancement (0613)	645,925	212,714	422,801
Interfund Transfer (0614)	141,150	141,150	-
Campus Police (0621)	68,500	-	68,500
Purchasing (0622)	10,000	-	10,000
Phase II, III, IV Purchases (0697)	12,686,900	-	12,686,900
Installation Contingency (0698)	4,464,194	-	4,464,194
Reserve for Contingencies (0699)	3,746,018	-	3,746,018
Total Information Technology and Equipment	55,567,921	5,097,198	50,470,723
<u>Physical Education Facilities Improvements (PEFI)</u>			
Baseball Field (0701)	1,091,800	-	1,091,800
North Field (0702)	481,600	-	481,600
Sand Volleyball (0703)	12,300	-	12,300
Reserve for Contingencies (0799)	121,349	-	121,349
Total Physical Education Facilities	1,707,049	-	1,707,049
Refunding Income	5,980,713	-	5,980,713
	401,383,239	27,209,001	368,193,525

July 17, 2006

Measure "E" Bond Fund - Administrative Services 5

C. CONTRACT – RMA GROUP – HUMANITIES BUILDING

It is recommended the Board of Trustee’s approve entering into a contract with RMA Group to provide special testing and inspection services for the Humanities Building Project.

Four testing and inspection firms responded to the District’s request for proposals to provide special test and inspection services for the Humanities Building Project. Based upon the responses, two firms, RMA Group and Smith Emory Inc., were selected to be interviewed by District and project team members. The interviewed firms were evaluated based upon previous experience, staff qualifications, responses to questions and the proposed fee structure. The RMA Group was the unanimous choice of the group. The fee was determined based upon an hourly fee schedule and the estimated amount of special inspections and material testing that will be required.

Dates of Service: July 18, 2006 though June 30, 2008.

Cost: Not to exceed \$285,000, invoiced monthly.

D. BID 2006-1/AUDIOVISUAL SYSTEMS

It is recommended that the Board approve award to CCS Presentation Systems for providing and furnishing any and all of the labor, materials, tools, equipment and services necessary to perform the work required for the implementation of audiovisual systems in thirty-one (31) classrooms in various buildings on campus, in accordance with the specifications, terms, and conditions of bid 2006-1/Audiovisual Systems. The total bid amount is \$227,060.25

P.O. #	Vendor	Bid Amount
Various	CCS Presentation Systems	\$227,060.25 (includes tax, delivery materials, labor and installation)

Other Bidders: Hoffman Video \$331,763.69, Western Video \$261,076.03

“No Bid” Responses: None

Non-Responses: 2

E. PURCHASE ORDERS (PO) AND BLANKET PURCHASE ORDERS (BPO)

The following purchase orders have been issued in accordance with the District’s purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders for Measure “E” expenditures be ratified and that payment be authorized upon delivery and acceptance of the items or services ordered.

P. O. NUMBER	VENDOR	SITE	DESCRIPTION	COST
P0089180	O.T.Y., Inc.	Temporary Space/Relocation	Site Improvements	\$370.63
P0089181	Delphin Computer Supply	Student &Community	Non-Instructional Equipment	\$2,153.09
PO Total :	2			\$2,523.72
B0089080	Weststar Construction	Remodeling-Phase 2	Remodeling & Renovations	\$16,304.41
B0089097	Modular Structures	Temporary Space/Relocation	Buildings	\$767,697.00
B0089152	Cornerstone General,	Temporary Space/Relocation	Site Improvements	\$1,406,243.00
B0089156	MNZ Janitorial Service	Humanities Complex	Buildings	\$52,570.00
B0089157	Bennett Landscape	Humanities Complex	Buildings	\$262,713.86
B0089158	Bickerton Iron Works	Humanities Complex	Buildings	\$617,146.00
B0089159	S. H. Fish Electric	Humanities Complex	Buildings	\$2,671,000.00
B0089160	Airemasters Air Conditioning	Humanities Complex	Buildings	\$1,625,000.00
B0089161	PPC Plumbing, Piping	Humanities Complex	Buildings	\$513,000.00
B0089162	Orange Builders, Inc.	Humanities Complex	Buildings	\$406,900.00
B0089163	Braaksma Construction	Humanities Complex	Buildings	\$313,000.00
B0089164	Stumbaugh & Associates	Humanities Complex	Buildings	\$45,235.00
B0089165	Inland Acoustics, In	Humanities Complex	Buildings	\$235,000.00
B0089166	Borbon, Inc.	Humanities Complex	Buildings	\$249,900.00
B0089167	Pacific Carpets, Inc	Humanities Complex	Buildings	\$400,000.00
B0089168	Preferred Ceilings	Humanities Complex	Buildings	\$728,900.00
B0089169	Premier Tile & Marble	Humanities Complex	Buildings	\$168,420.00
B0089170	Superior Wall System	Humanities Complex	Buildings	\$1,484,330.00

P. O. NUMBER	VENDOR	SITE	DESCRIPTION	COST
B0089171	Padua Glass Enterprises	Humanities Complex	Buildings	\$1,207,400.00
B0089178	Southland Industries	Administration	Architecture & Engineer	\$7,215.00
<i>BPO Total:</i>	20			\$13,177,974.27
<i>PO and BPO Total</i>	22		<i>TOTAL :</i>	\$13,180,497.99

July 17, 2006

Measure "E" Bond Fund - Administrative Services 8

**Agenda for the El Camino Community College District Board of Trustees
from
Human Resources - Administrative Services**

	<u>Page No.</u>
A. Employment and Personnel Changes.....	1-14
B. Temporary Non-Classified Service Employment.....	15-18
C. Classified Professional Growth.....	18
D. Resolution – Equivalence to Minimum Qualifications.....	18-19

A. EMPLOYMENT AND PERSONNEL

It is recommended that the Board ratify/approve the employment and personnel changes for certificated, classified, temporary classified service employees, special project temporary administrators and special service professionals as shown in items 1-40 and 1-17.

Certificated Personnel:

1. Resignation – Ms. Julie Barden, full-time instructor of English, Humanities, effective June 22, 2006.
2. Resignation - Dr. Lucinda Aborn, Director, Special Resource Center, Health Sciences & Athletics, effective July 27, 2006.
3. Amend Resignation – Mr. Robert Wakefield, full-time instructor of Biology, Natural Sciences, effective August 15, 2006, instead of June 9, 2006.
4. Amend Employment Contract – Dr. Thomas M. Fallo, Superintendent/President, effective July 1, 2006 to June 30, 2010. Effective July 1, 2006, the Superintendent/President’s salary is to be increased by 8.38% cost of living adjustment and 5% for Commitment Compact.

The following changes are noted:

Effective July 1, 2006, and every year thereafter, Superintendent/President’s base salary shall be increased or decreased by a cost of living adjustment (COLA) equal to the adjusted COLA as defined in the bargaining unit contracts effective January 1 of the year in which this adjustment takes place.

The Superintendent/President shall reimburse the District 5% of the base salary as adjusted annually, received between July 1, 2004 and the date of departure if the Superintendent/President accepts a position in another district in fiscal years 2006-07 and 2007-08.

The District commits to providing the Superintendent/President with a salary increase added to the base salary by an additional 5% each year for the following years: 2006-07 and 2007-08 only.

Agreement Modification or Termination. This Employment Agreement may be modified or terminated during the term thereof by the mutual consent of the contracting parties. ~~Notice of non-renewal shall be in accordance with Education Code Section 87741. It is further understood and agreed that applicable provisions of State Law relating to the method of termination of the Superintendent/President shall be in conformance to such laws.~~ Termination of Employment Agreement is governed by Government Code 53260.

5. Employment – Ms. Thanh-Thuy Bui, full-time/temporary instructor of Anatomy, Natural Sciences, Class V, Step 4, Academic Salary Schedule, effective August 26, 2006 through June 8, 2007.
6. Employment – Ms. Victoria L. Martinez, full-time/temporary Faculty Coordinator, 50% Tech Prep and 50% VTEA in Community Advancement, Class III, Step 12, Academic Salary Schedule, to be paid by grant funds, effective July 1, 2006 through June 30, 2007.
7. Salary Placement Adjustment – Ms. Angela Wilson, full-time Child Development Teacher, Behavioral & Social Sciences, from Class II, Step C to Class IV, Step C, Child Development Center Salary Schedule, effective August 1, 2006, for attainment of Bachelors of Arts Degree.
8. Extend Leave of Absence (medical) – Mr. Daniel Heitmann, full-time instructor of Management Business, effective August 24 through December 15, 2006.
9. Special Assignment – Ms. Lucy Artinian, part-time instructor of Nursing, Health Sciences & Athletics, to conduct for-credit Nursing classes as part of the Workplace Learning Resource Center Nursing Program Contract with Centinela Freeman Regional Medical Center, under Ed Code Section 87470, not to exceed 60% load, to be paid Class II, Step 1, Lecture and Lab, effective July 1, 2006 through June 30, 2007, in accordance with the Agreement, Article X, Section 9(m).
10. Special Assignment – Mr. Eric Carlson, full-time instructor of Machine Tool Technology, Industry and Technology, to fulfill requirements of the National Science Foundation (NSF) Grant, to visit aerospace companies to analyze educational preparation required for aerospace workers, to be paid \$41.74 an hour, not to exceed 160 hours or \$6,678, effective July 18 through August 25, 2006, in accordance with the Agreement, Article X, Section 14(c).
11. Special Assignment – Mr. Steve Cocca, full-time instructor of Electronics and Computer Hardware Technology, Industry and Technology, to fulfill requirements for the Quickstart Grant as project coordinator of Engineering Technology, to be paid \$41.74 an hour, not to exceed 50 hours or \$2,090, effective July 18 through August 25, 2006, in accordance with the Agreement, Article X, Section 14(c).
12. Special Assignment – Ms. Kristie Daniel-DiGregorio, part-time instructor of Academic Strategies, Humanities, to conduct development training for Teacher Education Program (TEP), to be paid \$55.65 an hour, not to exceed 180 hours or \$10,017, effective July 1, 2006 through June 30, 2007, in accordance with the Agreement, Article X, Section 14(c).
13. Special Assignment – Ms. Suzanne Gates, full-time instructor of English, Humanities, to serve as back-up faculty coordinator as needed, to be paid \$55.65 an hour, not to exceed 120 hours or \$6,678, effective July 18 through August 25, 2006, in accordance with the Agreement, Article X, Section 13(a).

July 17, 2006

Human Resources - Administrative Services 2

14. Special Assignment – Mr. Joseph Holliday, full-time instructor of Earth Sciences, Behavioral & Social Sciences, to oversee and coordinate the development and daily operation of the Honors Transfer Program, to be paid \$55.65 an hour, not to exceed 45 hours or \$2,505, effective July 1 through August 10, 2006, in accordance with the Agreement, Article X, Section 14(c).
15. Special Assignment – Ms. Janet Young, full-time instructor of Childhood Education, Behavioral and Social Sciences, to coordinate Careers in Childcare Grant, to be paid \$55.65 an hour, not to exceed 200 hours or \$11,130, effective July 1, 2006 through June 30, 2007, in accordance with the Agreement, Article X, Section 14(a).
16. Special Assignment – Ms. Jolene Combs and Ms. Lori Medigovich, full-time instructors in Humanities to work as Journalism/Student Publications lab supervisors, to be paid \$41.74 an hour, not to exceed 8 hours a week for 15 weeks or \$5,009 each, effective September 5, through December 15, 2006, in accordance with the Agreement, Article X, Section 13(a).
17. Special Assignment – The following part-time instructors to work as Respiratory Care Clinical Supervisors, Health Sciences & Athletics, to be paid \$54.94 an hour, not to exceed 15 hours a week or \$825 a week each, effective June 19 through August 10, 2006, in accordance with the Agreement, Article X, Section 13.

Yakoub Gorgi

Douglas Mizukami

Nathaniel Roque

Aiping Zhou

Salomay Dyer

18. Stipend Assignment – Ms. Deborah Aitken, part-time instructor of Piano, Fine Arts, to be the Resident Artist at a piano recital, to be paid \$500, effective April 1, 2007, in accordance with the Agreement, Article X, Section 9(m).
19. Stipend Assignment – Ms. Francesca Bishop, full-time instructor of Speech, Fine Arts, to be the Resident Artist at Speech coaches debate, to be paid \$750, effective April 29, 2007, in accordance with the Agreement, Article X, 14(a).
20. Stipend Assignment – Mr. Daniel Berney, full-time instructor Dance, Fine Arts, to be the Resident Artist at a Dance performance of dances from around the world, to be paid \$750, effective March 16, 2007, in accordance with the Agreement, Article X, Section 14(a).
21. Stipend Assignment – Ms. Diana Crossman, full-time instructor of Speech, Fine Arts, to be the Resident Artist at a Speech Debate, to be paid \$750, effective October 10, 2006, in accordance with the Agreement, Article X, Section 14(a).
22. Stipend Assignment – Ms. Rhonda Dillon, part-time instructor of Voice, Fine Arts, to be the Winter Resident Artist at a Voice Recital of Spanish Celebration, to be paid \$750, effective January 28, 2007, in accordance with the Agreement, Article X, Section 9(m).

July 17, 2006

Human Resources - Administrative Services 3

23. Stipend Assignment – Ms. Sally Emery, part-time Psychologist, Counseling & Student Services, for psychological crisis intervention for students, to be paid \$278.25, effective December 15, 2005.
24. Stipend Assignment – Ms. Virginia Frazier, part-time instructor of Violin, Fine Arts, to be the Fall Resident Artist to perform on the Violin, to be paid \$750, effective September 24, 2006, in accordance with the Agreement, Article X, Section 9(m).
25. Stipend Assignment – Mr. Jonathon Grasses, part-time instructor of Guitar, Fine Arts, to be the Fall Resident Artist to perform chamber ensembles, to be paid \$750, effective November 19, 2006, in accordance with the Agreement, Article X, Section 9(m).
26. Stipend Assignment – Mr. Hiroshi Hamanishi, part-time instructor of Dance, Fine Arts, to be the Fall Resident Artist to perform improvisational and rhythm tap dances, to be paid \$750, effective October 13, 2006, in accordance with the Agreement, Article X, Section 9(m).
27. Stipend Assignment – Dr. James Hurd, full-time instructor of Piano, Fine Arts, to be the Winter Resident Artist to perform at an Organ recital, to be paid \$500, effective January 21, 2007, in accordance with the Agreement, Article X, Section 14(a).
28. Stipend Assignment – Ms. Kristi Lobitz, part-time instructor of Piano, Fine Arts, to be the Winter Resident Artist to perform on the Piano, to be paid \$750, effective February 4, 2007, in accordance with the Agreement, Article X, Section 9(m).
29. Stipend Assignment – Mr. James Mack, part-time instructor of Clarinet, Fine Arts, to be the Resident Artist to perform on the Clarinet, to be paid \$750, effective March 11, 2007, in accordance with the Agreement, Article X, Section 9(m).
30. Stipend Assignment – Ms. Jennifer Montgomery, full-time instructor of Child Development, Behavioral & Social Sciences, to be the Workshop Facilitator at the Professional Growth Advisor Training Child Development Training Consortium, to be paid \$70, effective May 9, 2006, in accordance with the Agreement, Article X, Section 14(c).
31. Stipend Assignment – Mr. Hedley Nosworthy, full-time instructor of Voice, Fine Arts, to be the Resident Artist at a vocal performance, to be paid \$750, effective April 22, 2007, in accordance with the Agreement, Article X, Section 14(a).
32. Stipend Assignment – Ms. Ann Patterson, part-time instructor of Saxophone, Fine Arts, to be the Resident Artist performing on Saxophone, to be paid \$750, effective February 25, 2007, in accordance with the Agreement, Article X, Section 9(m).

July 17, 2006

Human Resources - Administrative Services 4

33. Stipend Assignment – Ms. June Nelson, full-time instructor of Piano, Fine Arts, to be the Resident Artist to perform at a Piano Recital, to be paid \$500, effective October 22, 2006, in accordance with the Agreement, Article X, Section 14(a).
34. Extra Services – Ms. Leslie Back, full-time Faculty Coordinator & instructor of Music, Fine Arts, to coordinate Fine Arts Division, Center for the Arts student attendance education program, to be paid \$62.68 an hour, not to exceed \$10,029 or 160 hours, effective June 19 through August 10, 2006, in accordance with the Agreement, Article X, Section 13(b).
35. Employment – Ms. Sylvia Rodriguez, full-time instructor of Fire and Emergency Technology/Paramedic Program, Industry and Technology, effective July 18 through August 10, 2006, to be paid by the County of Los Angeles.
36. Employment – Mr. Jude Moreno, full-time instructor of Fire and Emergency Technology/Paramedic Program, Industry and Technology, effective July 18 through December 15, 2006, to be paid by the County of Los Angeles.
37. Employment –The following part-time/temporary substitute instructor to be hired as needed for the 2006 Summer Semester.

Humanities

Rita Fork

38. Employment –The following part-time/temporary instructors to be hired as needed for the 2006 Summer Semester.

Behavioral & Social Sciences

Juliana Fuqua, Class V, Step 4

Margaret Kidwell-Udin, Class IV, Step 8

Robroy Meyers, Class II, Step 6

Jessica Shilling-Wigley, Class IV, Step 4

Kell Stone, Class II, Step 5

Fine Arts

Elena Taborda-Reigadas, Class III, Step 6

Dana Bisignano, Class II, Step 6

Daryle Nagano, Class II, Step 8

Phyllis Smith, Class II, Step 4

Health Sciences & Athletics

Margaret Kidwell-Udin, Class IV, Step 8

Humanities

Aura Imbarus, Class II, Step 8

Cynthia Quintero, Class II, Step 9

Industry & Technology

Greg Allen, Class I, Step 4

Wendy Kahan, Class II, Step 4

Bradley Sweatt, Class I, Step 5

Mathematical Science

Hamza Hamza, Class V, Step 14

Natural Science

Chitoh Emetarom, Class II, Step 6

Adeleh Esfandiari, Class V, Step 14

Diana Garcia, Class V, Step 11

39. Employment –The following part-time/temporary substitute instructors to be hired as needed for the 2006 Fall Semester.

Behavioral & Social Science

Augustus Shackelford

Health Science & Athletics

Donald Andrews

Dolores Hurlburt

Mechelle Lenon

Industry & Technology

Sana Abbasi

Louis Avitabile

Gregory Barton

James Shaw

William Su

Michael VanOverbeck

Sue Ann Wenzlaff

Mathematical Science

Satish Singhal

40. Employment –The following part-time/temporary instructors to be hired as needed for the 2006 Fall Semester.

Behavioral & Social Sciences

Catherine Adesina

Jeannine Barba

Nancilynn Burruss

Marie Butler

Derek Cadman

Tisa Casas

Van Chaney

Maria Chovan

Michael Critelli

Kristie DiGregorio

Darla Fjeld

Pannie Gagajena

Joseph Georges

Thomas Glenn

Austin Gordon

Mark Gordon

John Green

Edward Gropp

Lawrence Guillow

Shahrokh Haghghi

Paul Harley

Tamara Jackson

Steven Kaufman

Ryan Keep

Meric Keskinel

Thomas Keville

Margaret Kidwell Udin

Peter Kolesnik

Toshiko Konishi

Robroy Meyers

Robert Murchison

Gerardo Nebbia

Rebeca Nunez-Mason
Kaoru Oguri
Allen Perlstein
Jayne Petrich
Jill Pfeiffer
Hoa Pham
Gaile Price
Paul Quintero
Kirsten Resnick
Bradley Reynolds
Jeffrey Rigby
Samuel Russo
Helen Sabin

Business

Steven Alexander
Shirley Aoto
William Bartz
Rose Bernyk
Jack Bliss
Glenda Brass
Francis Capotosto
Douglas Carnahan
Jeffrey Cowan
Noel Craven
Robert Cutler
Loretta Daniels
Vincent DeLuca
Reni Dougherty
Allan Fork
Derf Fredericks
John Fuchs
Marilyn Harris
James Healy
Jo Ann Jones
Philip Ser-Sun Lau

Fine Arts

Peter Abilogu
Deborah Aitken
Laura Kay Almo
Carolyn W. Almos
Abdul-Jabbaar Aminah
Craig Antrim
Elizabeth Atherton
Cynthia Bahti

Salvador Sanchez
Francis Schulte
Sharyn Seaton
Emily A. Sedgwick
Jessica Shilling-Wigley
Lorrie Shiota
Kell Stone
Paul Swendson
Elena Taborda-Reigadas
Dale Tatum
Mari Womack
Kofi Yankey
Martin Young

Leon Manuel
Katherine Maschler
Jon Mercant
Jerry Muraoka
Denise Nevin
Stanley Niemczycki
Vi Tuong Pham
John Rodi
Robert Rooks
Marcia Russell
William Saichek
Rory Schlueter
Sophia Sherif
John Slawson
Lawrence Smith
Chesterlean Story
Jessica Stoudenmire
Laura Wallace
Douglas Westhoff
Brenda Williams

Ava Baldwin
Larisa Bates
Dana Bisignano
Randall Von Bloomberg
Joseph Bonanno
Harold Borden
Kim Borgaro
Linda Busch

Camille Cornelius
Jose Costas
Jeffrey Crum
Robert Dalton
Rodman de la Cruz
J. Carola de la Rocha
John DeMita
Rhonda Dillon
Mary Drobny
Susan Einstein
Suzanne Jacobs Fagan
Kurt Festinger
Virginia Frazier
Heidi Gornto
Hiroshi E. Hamanishi
Gloriane Harris
Diane Hayden
Kent Eric Hayward
Robert Hersh
Hiroko Hojo
Karin Jensen
Kim Jensen
Isadora Johnson
Emma Kheradyar
Thomas Kidd
Leroy Kim
Jack King
Lawrence Klepper
Rona Klinghofer
Carol Lisek
Kristi Lobitz

Health Sciences & Athletics

Billie Jo Anthony
Lucy Artinian
Cynthia Ashby
Sivi Banks-Carson
Edwardo Barragan
Christiana Baskaran
Brenda Beall
Randi Berg
Myisha J. Blackman
Richard Blount
Lucinda Bramlett
Susan Calderon
Marisa Chang

Norman Looney
Annie Malone
Margot Martin
Michael Miller
Ruby Millsap
Vicki Muto
Daryle Nagano
Binh Ngo
Dee Marie Nieto
Michael Oates
Nancy OBrien
Terrell O'Donnell
David Patterson
Deborah Patterson
Michael Quinn
Dorothy Ray
Tina Riggs
Lois Roberts
Gary Robertson
James Russell
Victoria Sanchez
Lloyd Sherman
Diane Simons
Susan Ste Marie
Bruce Tellier
Sandra Trepasso
Rickey Tyler
Helene Wagner
Kimberly Wilkinson
Suzanne Wong

Pamela Chappell
Gerald Clark
Diamantina Cobham
Stephanie Collazo
Jaymie L. Collette
Nina Collins
Lisa Correa
Roland Custodio
Mina Dastgheib
Linda Delzeit
Susan Diamond-Bucher
Denise Diego
Kimmia Digiuro

Kathleen Ann Du Ross
Salomay Dyer
Monique Eriksen
Margaret Ernaga
Michael Fenison
Talarie Foley
Larry H. Franklin
Rachel Friedman
Diana B. Galias
Norene Gift
Barbara Gomez
Yakoub Gorgi
Ruby M. Griggs Gabbedon
Hiroko Hojo
William Hood
Michael Houck
Kevin Hughley
Naveed Hussain
Paul Ichino
Karen Ivory
Scott Janus
Sherry Jenkins
Steven Jones
Bonnie Kayser
Margaret Kidwell-Udin
Stacy Komai
Milagros Laja
John Lazar
Monica Lizarraga
Margaret Marquardt
Maria Teresa Martinez
Katherine Meese
Sara Mindell
Stan Mintz
Douglas Mizukami
Danielle Naegle

Humanities

Joan Anderson
Jack Arensmeyer
Maria C. Armstrong
Jeannine Barba
Rosalie Barlock
Maria Bauer
Natasha Bauman
Vicki Blaho

Helen Nakano
Janine Nelson
Mary Ogi
Ellen Schmidt Olaiivar
Nobeyba Ortega
Zoila Paz
Fred Petersen
Huibrie C. Pieters
Kathleen Richman
Gustavo Rodriguez
Danielle R. Roman
Nathaniel Roque
Kathleen Rosales
Krysti Rosario
Jeniffer Santiago
Stephanie Schleicher
Kiran Sharma
Stephen Shaw
Sean Sheil
Susan Stohrer
Patricia Ann Strange
Darryl Sue
Mark Thomas
Matthew Trites
Steven Van Kanegan
Bruce Veronica
Nina Walchko
Lisa Weyh
Essence Wilson
Joyce Wise
Jan Wong
Karen Wyatt
Mits Yamashita
Leah Zari
Lynn Zeman
Aiping Zhou

Otillie Boboc
Mary Borell
Jason Bostick
Frances Brown
Ronald Brutti
Nancilynn Burruss
Carlos Centeno
Zeina Chakhchir

Matthew Cheung
Monica Chopra
Kathleen Collins
David Cron
Yolanda Cuesta
Kristie Daniel-DiGregorio
Agnes Davies
Paula Fonseca-Bai
Rita M. Fork
Paul Freeborn
Saori Fujita
Antonio Gonzalez
Ellen Griffin
Julia Hackner
Bob Halpern
Hiltrud Heller
Greta Hendricks
Jennifer Hill
Elizabeth Hindman
Eleni Hioureas
Jennifer Holt
Patricia Hoovler
Miriam Houssels
Aura Imbarus
Roberto Jimenez
Dalia Juarez
Bruce Kermane
Sheryl Kunisaki
Gina Ladinsky
Francesca Leardini
Debra Lorango
Susan Magabo
Michael Mangan
Clinton Margrave
Robert Murchison
Kareema Nasouf
Heidi Neu-Stephens
Susan Nozaki
Sharon Osburg

Industry & Technology

Mark Arnold
George Allen Barber
Danny Barley
John Bechtel
Robert Blackshear

Bonita Pereyra
Carolina Perez
Claudia Prada
Susan Pramschufer
Loretta Ramirez
Robert Reichle
Natalie Ricard
Geoffrey Robertson
Kim Runkle
Helen Sabin
Tristan D. Saldana
Peter Salim
Jelena Savina
Joyce Marie Schenk
Jean Schoenberg
Angela Shaheen
Dale Shannon
Amir Sharifi
Grace Shibata
Jan Shimaura
Allison Smith
Gary Smith
Christopher Stevens
Eric Takamine
Kanzo Takemori
Norma E Tamer
Cindy Tino-Sandoval
Kathy Vertullo
Rhonda Walker
Wendy Walsh
Jeanne M. Watson
John Wietting
Wendy Wright
Xiaowen Wu
Yong Yoon
Nina Yoshida
Hailiang Zhao
Alfred Zucker
Genevieve Zuidervaat

Roger Bombassei
Sergio Borbon
Michael Brownlie
Vera Bruce
Kevin Coffelt

Nicholas Colin
Bruce Cook
Victor De la Torre
Roger Des Rosiers
Robert Diaz
David Chi Do
Jeffrey Donahue
Mark Early
Michael Effler
Robert Engler
Reggie Goodloe
Dudley Gray
Charles Hamilton
Donald Herr
Sharon Higgins
Kenneth Ings
Michael Inman
Tommy Jester
Glenna Johnson
June Johnson
William Johnson
Wendy Kahan
George Karnazes
Gerald Karpinski
Jerry Kinnan
Vera Kopecky
Thomas Kurth
James Lemmon
Vincent Leone
Mark Lepore
Edward Lugo
Mary Lyons
Lee MacPherson
Christine Mariotti
Susan Martin
Richard Martinez
Hector Morales
Chris Moran Wisdom
Craig Neumann

Learning Resources

Anita Colby
Alice Cornelio
John Fowler

Mathematical Science

Nick Nickolin
Robert Olmsted
Maximeno Pena
Eddie Perez
Philip Reno
Christine Richey
Eugene Rock
Bernardo Rodriguez
David Rodriguez
Rey Rojo
Kenneth Ryan
Michael Ryerson
Monique Schaefer
Linda Schuetze
Franz Seifert
Richard Shima
James Sims
John Skipper
John Slawson
Michael Smith
Gerald Strouse
Bradley Sweatt
Keith Swensson
David Taneman
Robert Tyler
Dale Ueda
Daniel Valladares
Emmanuel Villaroman
Philip Walls
Shirley Warren
Sue Warren
William Warren
Craig Welday
Carl Whitaker
Ronald Williams
Shirley Williams
David Winkler
Issac Yang

Margaret Murphy
Jane Terry
Douglas Thompson

Janejira Aranyawat
Vage Avakyan
Adalinda Avila
Aida Awainisyan
Jorge Baca
Raymond Badalian
Michael Bateman
Robert Bauman
Beyenne Bayssa
Susanne Bucher
Robert Caldwell
Wei-Feng Chen
Remo Ciccone
Dimetrios Dammerna
Zekarias Dammerna
Bruce Dovner
Henri Feiner
Winfred Ferrell
Manolita L. Formanes
Monte Furuya
Theodore Gibson
Jack Gill
Astatke Gizaw
Megan Granich
Hamza Hamza
Raymond Ho
Anthony Hoang
Thu-Hang Hoang
Daniel Horwood
Shiuling Huang
Jamel Kammoun
Avid Khorram
William Latto Jr.
Loan Le
Jose Martinez

Natural Science

John U. Alexander
Premilla Arasasingham
Andrey Balakin
Jose Bava
Michael Brennan
Charles Drew
Daniel Eastmond
Chitoh M. Emetarom
Adeleh Esfandiari

Steve Martinez
Perry McDonnell
Wendy Miao
Ashod Minasian
Kevin Mofid
Hai Ngo
Hongjie Ni
Julia Nudel
Alice O'Leary
Delores Owens
Quyen Phung
Mohammad Rahnavard
Marion Reeve
Alexa Root
Lernik Saakian
Oussama M. Safadi
Nashat Saweris
Nathan Schroeder
Michael Semenoff
Ellis Shamash
Arkadiy Sheynshteyn
Richard Sibner
Shane Smith
Alan Stillson
Patricia Stoddard
Gizaw Tadele
Linda Ternes
Er-Xiang Wang
Patrick Webster
Rich Wong
Jung Woo
Christie Yang
David Yee
Michael Zeitzew

Lynn Fielding
Bruce Fitzpatrick
Diana Garcia
Francisco Izaguirre
Kevin Kane
Melvin Kantz
Olga Katsuk
Jed Laderman
Laurie Len

Natalia Lev
Eilish Marren
Wade Mayo
Douglas Neves
Leon Palmer
Matthew Parlee
Ebenezer Peprah
Dave Pierce
Ansha Qian
M. Hassan Rezaie Boroon

Jeronimo Ribaya
Rajinder Sidhu
Colette Simonds
Richard Slocum
Maureen Smith
Donna M. Speckman
Thomas Stewart
Karla Villatoro
Carla Weaver

Classified Personnel:

1. Resignation - Ms. Celeste Skinner, Senior Clerical Assistant, Range 24, Step A, Business Division, Academic Affairs Area, effective June 30, 2006.
2. Personal Leave of Absence 33.34% - Ms. Jeannine Barba, Student Services Specialist, Student Development/Enrollment Services Division, Student and Community Advancement Area, effective August 24 through December 15, 2006, (for voluntary acceptance of a certificated assignment).
3. Personal Leave of Absence 37.5% - Ms. Wendy Kahan, Toolroom/Instructional Equipment Technician, (10 month) Range 31, Step E, Industry & Technology Division, Academic Affairs Area, effective June 26 through August 3, 2006, (for voluntary acceptance of a certificated assignment).
4. Personal Leave of Absence 14.25% - Ms. Kimberly Wilkinson, Costume Technician, Range 31, Step E, Fine Arts Division, Academic Affairs Area, effective August 24 through December 15, 2006, (for voluntary acceptance of a certificated assignment).
5. Military Leave of Absence 100% (Paid) - Mr. Francisco Esqueda, Police Officer, Range 1, Step E, Campus Police Division, Administrative Services Area, effective July 1 through August 1, 2006.
6. Extend Employment - Ms. Lisa George, 50% Library Media Technician II, Range 28, Step E, Learning Resources, Academic Affairs Area, effective June 26 through August 10, 2006.
7. Extend Employment - Ms. Rebecca Wilson, 50% Computer Lab Specialist, Range 36, Step E, Learning Resources, Academic affairs Area, effective June 26 through August 10, 2006.

July 17, 2006

Human Resources - Administrative Services 13

8. Work Out of Classification - Ms. Carolee Casper, Senior Clerical Assistant, Range 24, Step E, to work out of class 40% as Administrative Assistant II, Range 31, Step C, Public Information Division, President's Office Area, effective July 1 through July 17, 2006.
9. Rescind Employment - Mr. Alejandro Mendoza, Campus Police Officer, Range 1, Step A, Campus Police Division, Administrative Services Area, effective August 1, 2006.
10. Employment - Mr. Ruben Lopez, Campus Police Officer, Range 1, Step A, Campus Police Division, Administrative Services Area, effective August 1, 2006.

Temporary Classified Service Employees:

11. Rescind Employment - Mr. Alejandro Mendoza, Campus Police Officer, Range 1, Step A, Campus Police Division, Administrative Services Area, to work 12 hours shifts each week effective July 18 – 31, 2006.
12. Rescind Employment - Ms. Angela Mobley, Custodian, Range 20, Step A, Facilities Planning and Services Division, Administrative Services Area, effective July 1, 2006 through June 30, 2007.
13. Ms. Enadine Bailey - Clerical Assistant, Range 22, Step A, Public Information Division, President's Office Area, 40 hours per week performing clerical duties, effective July 18, 2006 through June 30, 2007.
14. Ms. Aleda Jackson - Administrative Assistant I, Range 28, Step E, (retired annuitant) Student Development/Enrollment Services, Student Services Area, to work as needed effective July 10, 2006 through June 30, 2007, not to exceed 960 hours.
15. Mr. Steven Norris - Theatre Technician, Range 31 and Stage Manager, Range 38, Step A, Fine Arts/Center for the Arts Division, Academic Affairs area, on call as needed to perform skilled and technical duties, effective July 1, 2006 through June 30, 2007.
16. Ms. Kathy Way - User Support Technician, Range 37, Step E, (retired annuitant) Academic Affairs, Vice President's Area, effective July 1, 2006 through June 30, 2007, not to exceed 960 hours.
17. Mr. David Wright - Science Lab Supervisor, Range 21, Step A, (Supervisor Salary Schedule), Natural Sciences Division, Academic Affairs Area, to work as needed Tuesday and Thursdays, 8 – 10 hours per week, to assist in the supervision of the science area, effective July 20 through June 30, 2006.

B. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES:

It is recommended that the Board authorize employment of the following Temporary Non-Classified Service Employees, subject to funding, as shown in items 1-28.

The following temporary non-classified service employees are hired for the 2006-2007 fiscal year, effective July 18, 2006 through June 30, 2007, not to exceed 8 hours per day, unless otherwise stated:

1. Ruben Avila – Program Assistant II, \$9.00 per hour, Monday through Friday (days vary), 8:00 a.m. to 4:30 p.m. (hours vary), effective July 20, 2006 through June 30, 2007, Bookstore, Administrative Services Area, to assist with cashiering, stocking merchandise, and assisting customers.
2. Jennifer Borland – Paraprofessional, \$15.00 per hour, Monday through Friday (days vary), arrange up to 30 hours per week (hours vary), Fine Arts, Academic Affairs Area, to provide assistance as a Scanning Technician
3. Lyzeth Esparza – Professional II, \$37.00 per hour, Monday through Thursday (days vary), hours to vary, effective July 10, 2006 through August 17, 2006, Extended Opportunities Program & Services (EOP&S)/Early Start Program, Student & Community Advancement area, to provide instruction for middle school students as they prepare for their transition to high school.
4. Lyzeth Esparza – Paraprofessional, \$18.50 per hour, days and hours to vary, effective August 21, 2006 through June 30, 2007, Extended Opportunities Program & Services (EOP&S)/Early Start Program (ESP), Student & Community Advancement Area, to perform a variety of duties to support the early outreach and recruitment efforts of EOP&S/ESP to designated EOP&S high schools, middle schools and local youth agencies.
5. Jason Fournier – Teacher’s Assistant IV, \$11.50 per hour, Tuesday and Thursday, arrange three (3) hours per week (hours vary), effective July 20, 2006 through June 30, 2006, Natural Sciences, Academic Affairs Area, to assist instructor with evening labs, set-up telescopes and assist students with their operation, and assist with other more technical duties as assigned by the instructor.
6. Charles Hughes – Professional IV, pay rate is contingent on 40% of the final student enrollment, Saturday through Sunday, 7:30 a.m. to 5:00 p.m., effective July 1, 2006 through June 30, 2007, Workforce & Community Education/Community Advancement, Student & Community Advancement Area, to teach not-for-credit computer classes.
7. Jose Jauregui – Paraprofessional, \$11.25 per hour, days and hours on an as-needed basis, effective July 25, 2006 through June 30, 2007, Admissions & Records/Enrollment Services, Student & Community Advancement Area, to assist students in the application

process; input residency; assist in the cashiering function in Records for transcript/credit by exam processing; and perform other duties as assigned for admissions processing.

8. Jeffrey Kincaid – Teacher’s Assistant III, \$7.50 per hour, Wednesdays, arrange three (3) hours per week, effective July 20, 2006 through June 30, 2007, Natural Academic Affairs Area, to assist instructor with evening labs, set-up telescopes and assist students with their operation, and assist with other more technical duties as assigned by the instructor.
9. Stacie Leong – Program Assistant III, \$10.00 per hour, Monday through Friday (days vary), 8:00 a.m. to 4:30 p.m. (hours vary), effective July 20, 2006 through June 30, 2007, Bookstore, Administrative Services Area, to assist with cashiering, stocking merchandise, and assisting customers.
10. Brian Lim – Tutor II, \$8.50 per hour, Monday, Wednesday, and Friday (days vary), arrange nine (9) hours per week (hours vary), effective July 1, 2006 through June 30, 2007, Learning Resources Center (LRC), Academic Affairs Area, to provide tutoring services in the Learning Resources Center.
11. James Lund – Professional II, \$37.00 per hour, days and hours to vary, effective July 20, 2006 through June 30, 2007, Natural Academic Affairs Area, to perform needed repairs of equipment in the planetarium and observatory and perform annual maintenance and calibration of telescopes.
12. Jose Saul Martinez – Program Assistant II, \$9.00 per hour, Monday through Friday (days vary), 4:00 p.m. to 8:00 p.m. (hours vary), June 18, 2006 through June 30, 2007, Student Development/Enrollment Services, Student and Community Advancement Area, to provide assistance in the Student Development office.
13. Walter Martinez – Program Assistant II, \$9.00 per hour, Monday through Friday (days vary), 10:00 a.m. to 8:30 p.m. (hours vary), July 1, 2006 through June 30, 2007, Bookstore, Administrative Services Area, to assist with cashiering, stocking merchandise, and assisting customers.
14. Fidela Mazariegos – Registration/Cashier Clerk I, \$8.50 per hour, Monday through Friday (days vary), arrange up to 40 hours per week (hours vary), effective July 10, 2006 through June 30, 2007, Fiscal Services, Administrative Services Area, to process student payments – in person, phone, web; calculate and check refunds; mail registration receipts, and other duties.
15. Susan McLeod – Program Assistant III, \$10.00 per hour, Monday through Friday (days vary), arrange 20 hours per week (hours vary), effective July 1, 2006 through June 30, 2007, Honors Transfer Program (HTP)/Behavioral & Social Sciences, Academic Affairs Area, to perform a variety of duties related to running the HTP office.

16. Satoko Nakayama – Tutor I, \$7.50 per hour, Monday through Friday (days vary), arrange 10 (ten) hours per week (hours vary), Learning Resources Center, Academic Affairs area, to provide tutoring services in the Learning Resources Center.
17. Sharon Peterson – Professional II, \$50.00 per hour, Monday through Saturday (days vary), 8:00 a.m. to 9:00 p.m. (hours vary), July 1, 2006 through July 31, 2006, Small Business Development Center (SBDC)/ Community Advancement, Student & Community Advancement Area, to oversee the counselors, front desk, and client files prior to the start of new Director.
18. Sharon Peterson – Professional II, \$45.00 per hour, Monday through Saturday (days vary), 8:00 a.m. to 9:00 p.m. (hours vary), effective August 1, 2006 through June 30, 2007, Small Business Development Center (SBDC)/ Community Advancement, Student & Community Advancement Area, to perform counseling, instruction, and outreach activities assisting new businesses and existing businesses.
19. Donald Quok – Teacher’s Assistant II, \$7.00 per hour, Tuesday and Saturday (days vary), arrange three (3) hours per week (hours vary), effective July 20, 2006 through June 30, 2007, Natural Academic Affairs Area, to assist instructor with evening labs, set-up telescopes and assist students with their operation, and assist with other more technical duties as assigned by the instructor.
20. Maria Ramirez – Tutor I, \$7.50 per hour, Monday through Friday (days vary), arrange ten (10) hours per week (hours vary), Learning Resources Center, Academic Affairs Area, to provide tutoring services in the Learning Resources Center.
21. Margarita Richards – Paraprofessional, \$18.50 per hour, Monday through Friday, 8:00 am to 1:00 pm, effective July 1, 2006 through June 30, 2007, Inglewood Center/Community Advancement, Student and Community Advancement Area, to provide administrative duties, assisting with coordinating center staff and room schedules, delegating clerical tasks to the lab assistants, and other duties as needed.
22. Nathaniel Roberts - Program Assistant I, \$8.00 per hour, Monday through Friday, 10:30 a.m. to 8:30 p.m. (hours vary), effective July 20, 2006 through June 30, 2007, Bookstore, Administrative Services area, to perform a variety of routine and repetitive tasks, funded by the Bookstore.
23. Gerald Schlosser - Tutor VII, \$18.50 per hour, Monday through Saturday (days vary), (hours vary), effective July 1, 2006 through June 30, 2007, Learning Resources Unit, Academic Affairs Area, to provide tutoring services in the Learning Resources Unit.
24. Steven Schrier – Teacher’s Assistant III, 7.50 per hour, Mondays, arrange three (3) hours per week, effective July 20, 2006 through June 30, 2007, Natural Academic Affairs Area, to assist instructor with evening labs, set-up telescopes and assist students with their operation, and assist with other more technical duties as assigned by the instructor.

July 17, 2006

Human Resources - Administrative Services 17

25. Amanda Whitehead – Paraprofessional, \$12.00 per hour, days and hours vary, 2007, Health Sciences & Athletics, Academic Affairs Area, to work as a lifeguard for the swimming classes.
26. Terry Wright – Paraprofessional, \$15.00 per hour, Monday through Friday (days vary), 7:00 a.m. to 10:30 p.m. (hours vary), Writing Center/Humanities, Academic Affairs Area, to assist students with their writing assignments in all phases of the composing process – understanding and responding to the topic, generating ideas, outlining, drafting, revising, and other duties as needed.
27. The following individuals are to work as Paraprofessional, \$18.50 per hour, Monday through Friday (days vary), arrange 20 hours per week (hours vary), Student Development/Enrollment Services, Student & Community Advancement Area, to provide photo identification card services and customer service at front counter, supervise other ID staff, repair printer, and order supplies.

Michael Carter

Lawrence Moreno

Richard Woods

28. The following individuals are to work Program Assistant II, \$9.00 per hour, Tuesday and Thursday (days vary), 8:00 a.m. to 12:00 p.m. (hours vary), effective August 20, 2006 through June 30, 2007, Campus Police, Administrative Services Area, to assist the division staff with the clerical support and other duties as assigned.

Miguel Castro

Erick Mendoza

C. CLASSIFIED PROFESSIONAL GROWTH

It is recommended that the Board ratify/approve the attendance of the following classified employee's conference and/or seminar paid from the Classified Professional Growth Fund as listed below:

CSU-Dominquez Hills: MGT 312-Organizational Behavior and BUS 445-International Business Introduction - Lucy Nelson . Aug. 26-Dec.15, 2006. \$400.00 maximum.

D. RESOLUTION – EQUIVALENCE TO MINIMUM QUALIFICATIONS

It is recommended that the Board of Trustees approve a Resolution of the Board of El Camino Community College District authorized by the California Education Code Section 87359 as shown below:

WHEREAS, California Education Code Section 87359 provides that the governing board upon the advice and judgment of the Academic Senate may approve employment of instructors who possess qualifications at least equivalent to the minimum qualifications specified in the regulations of the Board adopted pursuant to Education Code Section 87356; and

WHEREAS, the El Camino College Policy "Equivalence to the Minimum Qualifications" was adopted June 11, 1990; and

WHEREAS, there are instructors on the staff at El Camino Community College who are eminently qualified to teach in their designated subject area.

NOW, THEREFORE, BE IT RESOLVED, that the El Camino Community College District Board of Trustees hereby approves the assignment of the below listed instructors to teach in the designated discipline(s) during employment at El Camino College:

Dr. Juliana Fuqua, Psychology

Agenda for the El Camino Community College District Board of Trustees
From
The Office of the President and Board of Trustees
Thomas M. Fallo, Superintendent/President

- | | |
|--|--------|
| A. Advisory Committee on Educational Services, Community
College League of California | Page 1 |
| B. Travel | Page 1 |
| C. Citizens' Bond Oversight Committee | Page 2 |

A. Advisory Committee on Educational Services, Community College League of California

It is recommended that the Board appoint Trustee Ray Gen to the Advisory Committee on Educational Services, Community College League of California, for fiscal year 2006-2007 and that the necessary expenses be paid for meetings on October 6, 2006, Ontario, and January 26, 2006, Sacramento. An Additional meeting may be scheduled during the spring semester.

B. Travel

1. It is recommended that the Board approve the following travel for Thomas M. Fallo, with no loss of salary, at no cost to the District:

a. Statewide Association of Community Colleges, Joint Powers Authority

Fiscal Year 2006-2007, to attend meetings throughout the State of California, transportation and necessary expenses paid by Statewide Association of Community Colleges, Joint Powers Authority.

b. Schools Association for Excess Risk

Fiscal Year 2006-2007, to attend meetings throughout the State of California, transportation and necessary expenses paid by Statewide Association of Community Colleges, Joint Powers Authority.

c. Commission on Athletics

Fiscal Year 2006-2007, to attend meetings throughout the State of California, transportation and necessary expenses paid by Commission on Athletics.

2. It is recommended that the Board approve the following travel for Thomas M. Fallo, with no loss of salary, transportation and necessary expenses paid:

a. California Community Colleges Chief Executive Officers Meetings
Fiscal Year 2006-2007 – State of California.

b. California State Legislative Session

Fiscal Year 2006-2007 – Sacramento, California.

c. California State Chancellor's Budget Change Process Meetings

Fiscal Year 2006-2007 – Sacramento, California.

d. Association of Community Colleges Trustees Meetings

Fiscal Year 2006-2007.

- e. Community College League of California Meetings
Fiscal Year 2006-2007 – State of California.
- f. California Community Colleges – Board of Governor Meetings
Fiscal Year 2006-2007 – State of California.

C. Citizens' Bond Oversight Committee

It is recommended that the Board appoint the following person to membership on the Citizens' Bond Oversight Committee for a two-year term:

Senior Citizen Organization Representative

Ms. Darlene Love

DARLENE LOVE
2003 W. 116th Street
Hawthorne, CA 90250
(323) 777-3917 Home
(310) 291-9132 Cell

OBJECTIVE

Seeking a position as a Board Member in your well-established institution where I can utilize my skills and abilities such as communication and organization in a team player capacity.

SKILLS

Strong Communication – Able to interact professionally with management, co-workers, educators and students

Loyalty – Strong motivation and dedication to the job

WORK EXPERIENCE

01/59 to 01/75 **FIBREBO PAPER CORPORATION** – Assemblyperson

HISTORY

40 Years to Present	Deaconess – Olivet Lutheran Church – Hawthorne
27 Years to Present	Civil Service Commissioner – Hawthorne
9 Years	President of Women’s Club – Hawthorne
01/03 to Present	Board of Directors – Behavioral Health Services – Hawthorne
01/03 to Present	Advisory Board – Pacifica House – Hawthorne
20 Years to Present	E.L.C. Board – Lutheran Church – Chicago, IL
20 Years to Present	Voter Registration Instructor – Hawthorne
2 Years	Lyons Club Chaplin, Sulphur Springs, TX

VOLUNTEER

Olivet Lutheran Church – Thanksgiving and Christmas Food and Toy Drive
Messiah Lutheran Church – Thanksgiving and Christmas Food and Toy Drive

EDUCATION

Douglas High School, Sulphur Springs, TX
Texas College, Sulphur Springs, TX
Sweath Beauty College, Tyler, TX
Flavior Beauty College, Torrance, CA

HOBBIES

Sewing, Book Club, Dance Class, Cooking

Project: Recording Board of Trustees monthly meetings for distribution to public access TV/cable stations for broadcasting.

Preliminary research into the practicality and cost of recording voice and/or video of the Board of Trustees monthly meeting outlines four initial options for the Board to consider. Currently, the College has a relationship with Torrance Cable through Time Warner. Expanding to the other eight cities in the South Bay service area will require establishing contracts with several other cable companies. The availability of public access channels in these cities is unknown.

Some information was gathered through contacts with a consultant specializing in designing and overseeing installations of audio and video recording systems. To be accurate, a more complete assessment must be contracted at a cost of \$5,000 to \$7,000 that would include design of an appropriate system.

As this is new territory for staff in the media center, knowledge is limited and they have not had enough time to complete a comprehensive overall analysis of the proposed project.

Four options are presented for the Board of Trustee's consideration.

Option 1: Audio Recording. Audio recordings of the Board of Trustees meetings will be loaded on a server for anyone interested in listening to the live meeting recordings. Access to the meeting recordings is made through the college website. A new server is required to support this web based service. Each member of the dais and podium will have a microphone that is live (on/off switches) during the entire meeting.

Estimated cost of labor, equipment and installation:

Equipment: Microphones and audio mixer:

1. Microphones – 10 X \$200 each	\$	2,000
2. Mixer		1,800
3. Cabling		1,600
4. Installation		2,800
5. Miscellaneous		1,000
6. Server		<u>5,000</u>
Total	\$	14,200

Monthly Staffing Cost: \$ 225-375

Option 2: Video recording using one technician and camera. In this option meetings will be recorded by a single technician and one camera. At the end of each meeting the videos are sent to participating public access TV/cable stations.

Estimated cost of labor and equipment:

Equipment: We have portable camera equipment.

1. Sound system (includes installation)	\$	9,200
2. Video recorder		<u>3,000</u>
Total	\$	12,200

Monthly staffing costs:	225-375
Supplies:	200

Note: A connection wall jack would have to be installed to get video signal back to video recorder that would be located in the equipment cabinet. End product (video) would not be very good and the operator and equipment (camera & tripod) would take up space in board room.

Option 3: Video recording using 3 remotely operated cameras. Three cameras will be permanently installed in the Board Room and controlled remotely by a technician during the meetings. Each seat at the dais and podium will be equipped with a microphone. Videos will be sent to participating public access TV/cable stations.

Estimated cost of labor, equipment and installation:

Equipment		
1. Three remote wall mounted color cameras @ \$25,000 each	\$	75,000
2. Switcher and character generator		20,000
3. Four monitor video display – single rack mount		950
4. Audio mixer with monitor speaker		250
5. Two commercial grade VHS recorders		2,000
6. Desk control rack mount		<u>995</u>
Total	\$	99,195

Installation	20,000
--------------	--------

Option 1 Costs	14,200
Total Cost of Option 3	\$ 119,195

Monthly Staffing Costs:	300-475
Monthly supplies:	200

Option 4: Live video recording linked to a public access TV/cable station. This option will use the equipment in Option 3; however, a direct uplink to a TV/cable station is required. Depending on scheduling, the Board of Trustees meetings will be live real time transmissions. Live transmission of video from the College to the City of Torrance or Time Warner cable will require coordination and cooperation with Time Warner engineering staff and new contracts with other cable and city governments in the service area. The cost of the latter is unknown.

Estimated cost of labor, equipment and installation:

1. Cable – To get live feed from Wilson Park in Torrance	\$	20,000
2. Microwave – Dish at ECC and Cable Station		25,000-35,000
3. Point to Point using fiber equipment and setup		10,000-15,000
4. System Integration Consultant		7,000
5. Option 1 and Option 3 equipment and installation		<u>135,000</u>
Total	\$	197,000-212,000
Monthly staffing costs:	\$	325-600
Supplies:		200
Monthly rate to lease lines from phone company		600-800

Future consideration or an Option 5:

There is yet another option for the Board to consider, but the College is not ready to deploy and operate live video streaming housed on the College website. To have live video streaming on the College website, the Board must purchase the equipment and installation for Option 3 plus a server for about \$50,000.

The video systems proposed in all of the options are bare bones systems without production support. Features like subtitles, closed or open captioning, live captioning, Board Member titles and names, and other speaker titles and names will not be included in the videos or live transmissions. The systems are designed for the Board Room only, moving to other areas of the campus will require additional portable equipment purchased by the Board.

Option 5 is an important consideration, but the College is about two years from having the capacity to install this on the College website. It is anticipated that this technology will replace video technology in the very near future.