

Board Policy 6620

Naming of District Facilities and Properties

The El Camino Community College District may honor or memorialize individuals or organizations in recognition of outstanding contributions to the El Camino Community College District through recognition opportunities to name campus facilities and properties. Outstanding contributions may include, but are not limited to, gifts, time and talents devoted to the District, or distinguished service. The opportunities for such recognition will be facilitated by the El Camino College Foundation. The recommendation shall be submitted to the Superintendent/President in writing prior to being submitted for approval by the Board of Trustees. No commitment of naming shall be made prior to Board of Trustees' approval of the proposed name.

All fundraising campaigns which include naming rights must be submitted to the Superintendent/President and approved by the Board of Trustees. The proposal must include the building(s) or facilities to be named, the proposed gift opportunity levels, and the method of recognition.

At its discretion, the Board of Trustees, working with the Superintendent/President and the El Camino College Foundation, may waive any or all of the above criteria and guidelines.

See Administrative Procedure Administrative Procedure 6620