



EL CAMINO COMMUNITY COLLEGE DISTRICT
16007 Crenshaw Boulevard, Torrance, California 90506-0001
Telephone (310) 532-3670 or 1-866-ELCAMINO
www.elcamino.edu

June 14, 2018
Board of Trustees
El Camino College

Dear Members of the Board:

I am pleased to present to you the agenda for the Monday, June 18, 2018 meeting of the El Camino Community College District Board of Trustees. A Ground Breaking Ceremony of the Pool/Classroom Building project will precede the Board meeting at 3:30 pm. The Board meeting will then begin at 4:00 pm in the Alondra Room. We will open the meeting with the Roll Call and Public Comment on Closed Session Items. We will then adjourn to Closed Session. Following Closed Session, we will reconvene in Open Session at 5:00 pm.

We have three presentation activities scheduled for the meeting. We will begin by administering the Oath of Office to Ms. Marilyn Valdez, the 2018-19 Student Trustee. Ms. Irene Graff, Director of Institutional Research and Planning, will provide a presentation on the Student Success Scorecard and Student Achievement Goals. Last, Mr. Brian Fahnestock will provide a presentation on the 2018-19 Tentative Budget.

The consent agenda includes the following:

- A. Compton College** presents for second reading and approval an AB288 Memorandum of Understanding between the Compton Unified School District and Compton College.
- B. Academic Affairs** presents a recommendation to approve proposed curriculum changes effective 2019-20. The consent agenda also includes a recommendation to approve an agreement with Link-Systems International Inc. for the Net-Tutor online tutoring system. There is a recommendation to ratify a grant-related agreement for the Self Employment Pathways in the Gig Economy project. Last, there is a recommendation to approve the participation of STEM students in the UCLA Summer Research Program.
- C. Student Services** presents two routine agreements for student services-related software tools for scheduling and outreach. There is also a recommendation to ratify an agreement for musical talent as part of the Celebration of Chicano culture dance and music event. Last,

there is a recommendation to approve the destruction of Class 3 records from the Admissions and Records Department.

D. Administrative Services presents a recommendation to approve an agreement with REF PAY (ArbiterPay Payors) to streamline the process of securing and compensating referees for athletic events. There is also a recommendation to approve a contract with Compass Energy Solutions, LP to assist the District in identifying energy-saving measures and identify potential funding sources including Prop 39 funding. Compass Energy Solutions fees are paid through the energy savings that result from projects approved under this agreement. Specific projects identified through this process will be presented to the Board for approval prior to implementation. There is also a recommendation to approve the Notice of Job Completion for Los Angeles Air Conditioning Inc. for the Biology Cold Box Alarm and Exhaust Project. The Administrative Services consent agenda also includes several items relating to the donation of or declaration of surplus of property, as well as recommendations or the destruction of records. As always, there is a recommendation to ratify Purchase Orders and Blanket Purchase Orders. Last, ten board policies are presented for second reading and adoption.

E. Measure E includes several items. There is a recommendation to amend the agreement with School Construction Compliance LLC for the Gymnasium Project for \$8,800. There is also a recommendation to approve a change order with AMG & Associates, Inc. for the Lot F & E Parking Structure Upgrade Project for \$26,609.29. Last, there is a recommendation to approve the Measure E Category Budget and Balances Report, and a request to ratify the Measure E Purchase Orders and Blanket Purchase Orders.

F. Human Resources section of the consent agenda includes a recommendation to approve the 2018-19 Compton College Stipends for managers and classified personnel. There is also a recommendation to approve personnel actions as follows:

- Classified Personnel Actions
- Temporary Non-Classified Personnel Actions
- Academic Personnel Actions
- Administrator, Supervisor and Confidential Personnel actions

Last, three board policies are presented for second reading and adoption.

G. President/Board section has numerous routine items relating to customized training and business assistance offered through the Community Advancement Division. There is also a recommendation to approve an agreement with CampusBird, which will provide interactive, online maps of the campus to facilitate campus exploration as well as way finding during

periods of campus construction activity. This software will assist the campus community and visitors in navigating the campus to determine the best path of travel around construction zones. There is a recommendation to approve the Summer 2018 Community Education Schedule of Classes. In addition, there is a recommendation to approve no-cost extensions on three grant agreements. Last, there is a recommendation to approve an agreement with the Career Ladders Project/Foundation for California Community Colleges for technical assistance, planning, facilitation and other related services for the South Bay Adult Education Consortium.

The Action Agenda includes the following:

- A. Academic Affairs** has two recommendations. The first is to ratify a revision to the agreement with Rancho Santiago Community College District for the Strong Workforce Program (2017-18). The second is to approve an agreement with the Rancho Santiago Community College District for the Strong Workforce Program (2018-19) for \$726,236.

- B. Student Services – No Items**

- C. Administrative Services** has three recommendations. The first is a recommendation to approve Interfund Transfers for 2018-19. Board approval of these transfers are required by Los Angeles County before the end of the current fiscal year. The Interfund Transfers are based upon the current Tentative Budget and are subject to additional change recommendations in the Final Budget, as well as during the 2018-19 Fiscal Year. The Administrative Services action agenda also includes a recommendation to approve the Notice of Job Completion for Climatec, LLC for \$166,525.58 for the FCWNX Conversion to Lenel project. Last, the Administrative Services action agenda includes a recommendation to approve the 2018-19 Tentative Budget. The budget has been presented to the Planning and Budget Committee, as well as the College Council. Both bodies recommend approval. Mr. Brian Fahnestock will provide a presentation of the 2018-19 Tentative Budget earlier in the meeting.

- D. Measure E** has three items on the action agenda. The first is a recommendation to approve a change order to Tobo Construction for \$332,934.00. Of this amount, \$328,848.00 represents a District request to provide new service cart charging and trash enclosure, resulting in a 20-calendar day schedule extension to the project. The second item is a recommendation to approve the purchase of audio-visual equipment from Golden Star Technology through the Master Agreement/LCCD Piggyback agreement. The equipment is part of the Student Services Building project and costs \$132,042.00. Last, there is a recommendation to release funding withheld from AMG & Associates, Inc. for work performed on the upgrade of Lot F & E projects. The payment of \$1,448,110.10 will be

disbursed through the Project Close-Out Agreement and is based on the satisfactory progress made on this project.

- E. Human Resources** has one item recommending an amendment to the employment agreement with the Superintendent/President of El Camino Community College District. The amendment extends the employment agreement from its original ending date of June 30, 2020 to June 30, 2021. It also provides a salary increase of 5% effective July 1, 2018 and modifies the language in the agreement regarding the performance evaluation process for the Superintendent/President.

- F. Compton College** presents a recommendation for second reading and approval of the Compton College Substantive Change Proposal to return control of Compton College to the Compton Community College District. Upon approval by the El Camino College Board of Trustees, the Substantive Change Proposal will be submitted to the Accrediting Commission for Community and Junior Colleges (ACCJC).

- G. Superintendent-President/Board** has two items. The first is a recommendation to approve a grant sub agreement with Rancho Santiago Community College District for the Industry Sector Programs in Common (ISPIC) - Advanced Manufacturing Sector Grant Project for \$400,000. The second item is a recommendation to approve a pre-apprenticeship grant from the South Bay Adult School to allow El Camino College to provide pre-apprenticeship instruction to students of the South Bay Adult Education Consortium. This grant is for \$461,000. This project will allow the South Bay Adult Education consortium to enroll students in El Camino College's Machine Tool Technology and Construction Technology Programs as apprentices, provide for the cost of these classes, and put the apprenticeship students on a path to employment in these industries.

- H. Future Action Items/General Information** has three informational items. The first item pertains to the local minimum qualifications, developed through the collegial consultation process of the Academic Senate and College Council. The second item is a notice and scheduling of a Public Hearing regarding negotiations between the El Camino Community College District and the El Camino Police Officer Association (POA). The third item is the proposed 2018-2019- Board Presentation schedule.

I. Policies and Procedures

Six Board policies are presented for first reading:

- Board Policy 2430 – Delegation of Authority to Superintendent/President
- Board Policy 2715 – Code of Ethics/Standards of Practice
- Board Policy 2740 – Board Education
- Board Policy 3500 – Campus Safety

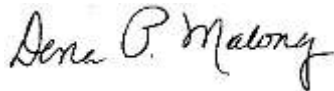
Board Policy 4226 – Multiple and Overlapping Enrollments
Board Policy 6307 – Debt Issuance and Management

Seven Administrative Procedures are presented for information

Administrative Procedure 2430 – Delegation of Authority to Superintendent/President
Administrative Procedure 2435 – Evaluation of Superintendent/President
Administrative Procedure 2725 – Board Member Compensation
Administrative Procedure 2730 – Board Member Health Benefits
Administrative Procedure 4226 – Multiple and Overlapping Enrollments
Administrative Procedure 6307 – Debt Issuance and Management
Administrative Procedure 7211 – Faculty Service Areas, Minimum Qualifications and
Equivalencies

I am looking forward to seeing you on June 18, 2018 at 3:30 pm for the Ground Breaking, followed by the Board Meeting at 4:00 pm in the Alondra Room. As always, if you have any questions regarding the agenda, please feel free to call me prior to the Board meeting.

Sincerely,

A handwritten signature in cursive script that reads "Dena P. Maloney".

Dena P. Maloney, Ed.D.
Superintendent/President