

EL CAMINO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING OF  
Tuesday, January 18, 2011

The Board of Trustees of the El Camino Community College District met at 4 p.m. on Tuesday, January 18, 2011, in the Board Room at El Camino College.

The following Trustees were present: Trustee William Beverly, President; Trustee Ray Gen, Vice President; Trustee Mary E. Combs, member; Trustee Kenneth A. Brown, member; and Student Member Johanna Zamora. Trustee Maureen O'Donnell was absent.

Also present were Dr. Thomas M. Fallo, Superintendent/President; Dr. Francisco Arce, Vice President, Academic Affairs; Ms. Jo Ann Higdon, Vice President, Administrative Services; Dr. Jeanie Nishime, Vice President, Student and Community Advancement; Ms. Barbara Perez, Vice President, Compton Community Educational Center; and Dr. Lynn Solomita, Interim Vice President, Human Resources.

Mr. George Nakano led the pledge of allegiance to the flag.

Minutes of the Regular Board Meeting of December 13, 2010

The Minutes of the Regular Board Meeting of December 13, 2010 were approved.

El Camino College Foundation Annual Report

The El Camino College Foundation Annual Report was presented by Mr. George Nakano.

Basic Skills

Dr. Francisco Arce and Ms. Irene Graff presented information on Basic Skills.

Consent Agenda

It was moved by Trustee Brown, seconded by Trustee Combs, that the Board adopt the items presented on the agenda in the following areas.

Student and Community Advancement

El Camino College Pep Squad 2011 Cheer Competitions

Administrative Services

Non-Resident Tuition Fee for 2011-2012

AB 2910 Quarterly Fiscal Status Report

Contracts Under \$78,900

Contracts Over \$78,900

Personal Service Agreements

Notice of Job Completion/Best Roofing and Waterproofing Science Complex Roofing Project

Purchase Orders and Blanket Purchase Orders

#### Measure E Bond Fund

Category Budgets and Balances

Bid Award – Pacwest – Restroom Accessibility Renovation Project

Contract – Heider Engineering Services, Inc. – Restroom Accessibility Renovation Project

Contract – Sandy Pringle Associates – Restroom Accessibility Renovation Project

Contract – Utelogy – Smart Classroom Control

Change Order – Commercial Paving & Coating – Campus Paving Improvement Project

Purchase Orders and Blanket Purchase Orders

#### Human Resources

Employment and Personnel Changes

Temporary Non-Classified Service Employees

Revised Classification Specifications for Classified Position

New Classification Specifications for Classified Positions

Elimination of Classification Specifications for Classified Position

#### President/Board of Trustees

Travel

Motion carried. Student Trustee Zamora recorded a yes advisory vote.

#### 2009-10 Audit Report

It was moved by Trustee Brown, seconded by Trustee Combs, that the Board accept the annual financial audit report prepared by Vavrinek Trine, Day and Co., for the El Camino Community College District. Copies of the audit report for the 2009-2010 fiscal year have been distributed to the Board of Trustees. The District received an unqualified opinion on its financial statements for 2009-10. The public may review the audit report in the Office of the Vice President-Administrative Services, in Administration Building Room 106, or on the web at:

[http://www.elcamino.edu/administration/board/agendas/2008/Audit\\_June\\_30\\_2010\\_ECC\\_D.pdf](http://www.elcamino.edu/administration/board/agendas/2008/Audit_June_30_2010_ECC_D.pdf)

Although Trustee O'Donnell could not attend the Board meeting, she asked that Trustee Beverly convey her concern that the accounts identified in the audit were not reconciled as required and she requests that this situation be remedied in a timely manner.

Motion carried. Student Trustee Zamora recorded a yes advisory vote.

Committee of the Whole – Redistricting El Camino Community College District Trustee Areas

Trustee Beverly said the El Camino Community College District was originally established with Trustee Areas based on high school districts giving each high school a representative on the El Camino Community College District Board of Trustees. Since one of the high school districts no longer exists and the district residency requirement is disproportionate, he believes it is time to look at establishing equalized wards with voting within each ward.

Board members asked President Fallo to include a motion on the February 22, 2011 Board of Trustees agenda asking the Administration to outline process and timeline for redistricting.

Closed Session

Regular Meeting adjourned to a Closed Session at 5:45 p.m. which ended at 7:25 p.m.

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Maureen O'Donnell, Secretary of the Board

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Thomas M. Fallo, Secretary to the Board