

EL CAMINO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING OF
Tuesday, February 17, 2015

The Board of Trustees of the El Camino Community College District met at 4:00 p.m. on Tuesday, February 17, 2015, in the Board Room at El Camino College.

The following Trustees were present: Trustee William Beverly, President; Trustee Kenneth A. Brown, Vice President; Trustee John Vargas, Secretary; Trustee Mary E. Combs, Member; Trustee Cliff Numark, Member; and Student Member Kimberly Garcia.

Also present were Dr. Thomas Fallo, Superintendent/President; Dr. Francisco Arce, Vice President/Academic Affairs; Ms. Linda Beam, Vice President/Human Resources; Ms. Jo Ann Higdon, Vice President/Administrative Services; and Dr. Jeanie Nishime, Vice President/Student and Community Advancement. Ms. Barbara Perez, Vice President/Compton Education Center was absent.

Minutes of the Regular Board Meeting of January 15, 2015

It was moved by Trustee Combs, seconded by Trustee Brown, that the Minutes of the Regular Board meeting of January 15, 2015 be approved as presented.

Student Member Garcia recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

Presentation – El Camino College Journalism Program - Kate McLaughlin and Stephanie Frith

Journalism students were recognized for their performance in earning 11 awards at the Journalism Association of Community Colleges Southern California Conference, including General Excellence for each of the three student media outlets: Warrior Life Magazine, newsprint product and online product.

Presentation – Career Advancement Academy (CAA) and Advanced Manufacturing Engineering Technology Linked Learning (AMETLL) Grants

Ms. Naomi Castro gave an informational presentation on CAA and AMETLL Grants.

Consent Agenda

The Board agreed to pull the following items to discuss separately from the remainder of the Consent Agenda:

1. Page AS-7, #G: Board Policy 3570 (Smoke & Tobacco Free Campus) – Second Reading and Adoption

2. Page AS-7, #H: Emergency Resolution – Public Project
3. Page HR-2, #1: Retirement – Thomas M. Fallo

It was moved by Student Member Garcia, seconded by Trustee Combs, that the Board adopt the items presented on the agenda as noted below.

Academic Affairs

Proposed Curriculum Changes Effective 2015-2016 Academic Year
Board Policy 4050 (Articulation) – Second Reading and Adoption
Administrative Procedure 4050 (Articulation) – Information Item

Student and Community Advancement

Student Conferences

Administrative Services

Contracts Under \$86,000

Contracts Over \$86,000

Personal Services Agreements

Amendments

Sole Source Acquisition - Falcon

Sole Source Acquisition – Grades First Student Support System

~~Board Policy 3570 (Smoke & Tobacco Free Campus) – Second Reading and Adoption
Emergency Resolution – Public Project~~

Purchase Orders and Blanket Purchase Orders

Measure E 2002 & 2012 Bond Fund

Category Budgets and Balances

Contract – School Construction Compliance, LLC – Parking Structure Upgrade Lot F & E Project

Change Order – Sinanian Development, Inc. – Athletic Education & Fitness Complex – Stadium Phase II Project

Change Order – S.J. Amoroso – Industry and Technology Building Project

Purchase Orders and Blanket Purchase Orders

Human Resources

Employment and Personnel Changes

Temporary Non-Classified Service Employees

New Classification Specification for Administrative Position

President and Board of Trustees

Absence of a Board Member

Student Member Garcia recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

Board Policy 3570 (Smoke & Tobacco Free Campus) – Second Reading and Adoption

It was moved by Trustee Numark, seconded by Trustee Brown, that the Board of Trustees receive for second reading and adoption Board Policy 3570 (Smoke & Tobacco Free Campus).

Student Member Garcia recorded a yes advisory vote. Trustees Brown, Combs, and Numark voted yes. Trustees Beverly and Vargas voted no.

Emergency Resolution – Public Project

It was moved by Trustee Vargas, seconded by Trustee Combs, that the Board of Trustees unanimously adopt emergency resolution #ECC 2-17-15, in accordance with Public Contract Code Section 20654, to contract for the performance and labor and the purchase of materials without advertising for or inviting bids in an emergency when such work is necessary to permit the continuance of existing school classes or to avoid danger to life and property.

Student Member Garcia recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

Retirement – Thomas M. Fallo

It was moved by Student Member Garcia, seconded by Trustee Combs, that the Board approve the retirement of Thomas M. Fallo, Superintendent/President, effective January 31, 2016, first day of retirement February 1, 2016, and that a plaque be prepared and presented to him in recognition of his service to the District since 1991.

Student Member Garcia recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

Committee of the Whole – Superintendent/President Search/Selection Process

Board members discussed the selection process and timeline. The Board asked that the Request for Qualification (RFQ) include a request for a total search cost, as well as pricing for selected levels of service, clearly indicating what is commensurate with such service should the Board of Trustees elect to only have limited tasks performed by the firm. It was suggested that Board selection of the search firm and make-up of the search committee run a parallel path, both being completed by April 13.

The Board reviewed the following tentative timeline:

February 20	VP Linda Beam will prepare the RFQ and distribute to search firms.
March 9	Deadline for submitting RFQs to the District

- March 10 Copies of RFQs sent to Board members
- March 30 Special Board meeting to interview search firm representatives
- April 13 Board approves contract with selected search firm; and
Search Committee established.

The Board reviewed the following previously recommended President's Search Committee composition:

- 4 Faculty (2 Academic Senate and 2 Federation of Teachers)
- 4 Management
- 3 Associated Students Organization
- 3 Classified Employees (2 Classified Employees Union and 1 Police Officers Association)
- 3-5 Community Members (as determined by the Board of Trustees)

Ex-officio committee member: VP/Human Resources

All committee members must understand that the commitment may include daytime, evening and weekend hours.

Closed Session

Regular Meeting adjourned to a Closed Session at 6:30 p.m. which ended at 6:45 p.m.

John Vargas, Secretary of the Board

Thomas M. Fallo, Secretary to the Board