

EL CAMINO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING OF
Monday, May 22, 2017

The Board of Trustees of the El Camino Community College District met at 4:00 p.m. on Monday, May 22, 2017, in the Alondra Room of the El Camino College Bookstore.

The following Trustees were present: Trustee Kenneth A. Brown, President; Trustee John Vargas, Vice President; Trustee Mary Combs, Secretary; Trustee William Beverly, Member; and Student Member Nicole Mardesich. Trustee Cliff Numark was absent.

Also present were: Dr. Dena P. Maloney, Superintendent/President; Ms. Jo Ann Higdon, Vice President/Administrative Services; Dr. Jeanie Nishime, Vice President/Student and Community Advancement; Dr. Jean Shankweiler, Vice President/Academic Affairs; Dr. Keith Curry, Provost-CEO/Compton Education Center; and Ms. Barbara Perez, Interim Vice President/Human Resources and Vice President/Compton Education Center.

Public Comment – Closed Session Agenda Matters

There were no comments.

Closed Session

Regular Meeting adjourned to Closed Session at 4:06 p.m. to discuss the District's position regarding the following matters:

- A. Existing Litigation, Brown Act Section 54956.9(a)
- B. Anticipated Litigation, Brown Act Section 54956.9(d)(2) – Significant Exposure to Litigation
- C. Labor Relations, Brown Act Section 54957.6, Ms. Barbara Perez, District Labor Negotiator

Reconvene in Open Session; Announce Closed Session Actions

The Regular Meeting reconvened to Open Session at 5:10 p.m.

- 1. It was moved by Trustee Brown, seconded by Trustee Vargas, that the Board approve the Stipulation for Final Judgment in favor of the District, signed by the Petitioner in regards to Case BS 165113. The stipulation substitutes a stipulated final judgment in favor of the District instead of a dismissal to end the litigation.**

Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

2. **It was moved by Trustee Vargas, seconded by Trustee Combs, that the Board issue a final District decision regarding a complaint of discrimination pursuant to Title 5, Section 59338, and to direct that the complainant be notified of the final decision.**

Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

3. **It was moved by Trustee Vargas, seconded by Trustee Combs, that the Board ratify a Resolution Agreement proposed by the Office of Civil Rights in regards to Case 09-17-2067.**

To resolve an accessibility complaint, the Resolution Agreement requires the District to:

- Work with the complainant and prepare a plan to provide the most effective access to the College's stadium and gyms;
- Upon completion of College construction, assess accessible paths of travel and signage and remove any accessibility barriers found; and
- Develop accessibility notification procedures and policies.

Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

Minutes of the Regular Board Meeting of April 17, 2017

It was moved by Student Member Mardesich, seconded by Trustee Vargas, that the Minutes of the Regular Board Meeting of April 17, 2017 be approved as presented.

Student Member Mardesich recorded a yes advisory vote. Trustees Brown, Combs, and Vargas voted yes. Trustee Beverly abstained. Motion carried.

Presentations

Recognition of the El Camino College Forensics Team

The El Camino College Forensics Team was recognized for winning all four national championships.

Recognition of Student Member Nicole Mardesich

Student Member Nicole Mardesich was presented with a recognition award for her service on the Board of Trustees for 2016-2017.

Student Success Scorecard & Institutional Effectiveness - Ms. Irene Graff

Ms. Irene Graff gave a presentation on the Student Success Scorecard & Institutional Effectiveness.

Public Comment: Requests to Address the Board of Trustees – Agenda and Non-Agenda Matters

There were no comments.

Consent Calendar

Item 7.43 P/B – Absence of Board Members was pulled from the Consent Calendar for a separate vote.

It was moved by Trustee Combs, seconded by Trustee Vargas, that the Board accept and approve the items presented on the Consent Calendar.

Academic Affairs

Motecuhzomah Herrera

Ernesto Molina

University of Phoenix

Clinical Education Agreement between Citrus Valley Health Partners and El Camino College

Pratt & Associates

INTELECOM Intelligent Telecommunications

Proposed Curriculum Changes Effective 2017-2018

Board Policy 4235 - Credit by Exam - Second Reading and Adoption

Student and Community Advancement

K-Uhak

Access Education Viet Nam

iSee Academy

Au My Viet Study Abroad

Los Angeles Info

MY UC Limited Company

ALL THAT UHAK

The Great Nation Group

International Travel (RJ)

International Travel AEO

Amendment to the AARP Foundation Work for Yourself@50+: Older Adult

Self-Employment Grant Program

eLearnovations.com

Impresa Aerospace LLC

2017 Summer Football Passing League for High School Students

CalTraining, Inc.

Federal Bureau of Prisons Metropolitan Detention Center Los Angeles

Redondo Beach Unified School District

2017 El Camino College Student Success Scorecard and Institutional Effectiveness

Partnership Framework of Indicators

Administrative Services

Total Compensation Systems, Inc.
International Student Health Insurance
Purchase Orders and Blanket Purchase Orders
Ricoh USA, Inc.

Measure “E” Bond Fund

Measure E Purchase Orders (PO) and Blanket Purchase Orders (BPO)
Measure E Category Budget and Balances
Contract Amendment - International Parking Design - Lot C Parking Structure Project

Human Resources

Revised Job Description for VP of Administrative Services
Job Description for Director, Career Technical Education Grant Funded Position
Community College Search Services Contract
Feet First Eventertainment Contract for Classified Professional Development Week
Teambuilding Event
Temporary Non-Classified (TNC) Service Employees Personnel Actions
Classified Personnel Actions
Administrative, Supervisor Personnel Actions
Academic Personnel Actions

President’s Office

Citizens’ Bond Oversight Committee Appointment
~~Absence of Board Members~~
Board Policy 2610 - Presentation of Initial Collective Bargaining Proposals - Second Reading and Adoption
Board Policy 3550 - Drug Free Environment and Prevention Program - Second Reading and Adoption
Resolution No. 05-22-17C of the Board of Trustees of the El Camino Community College District Supporting Excellent, Comprehensive Educational Programs for All Students - Second Reading and Adoption

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

Absence of Board Members

It was moved by Student Member Mardesich, seconded by Trustee Vargas, that the Board excuse Trustees Beverly and Combs from the April 17, 2017 meeting with no loss of salary due to illness.

Student Member Mardesich recorded a yes advisory vote. Trustees Brown, Combs, and Vargas voted yes. Trustee Beverly abstained. Motion carried.

Action Items - Student and Community Advancement

Long Beach Community College District (SBDC Network Service Center Agreement)

It was moved by Trustee Vargas, seconded by Trustee Combs, that the Board ratify the Small Business Development Center (SBDC) Agreement between Long Beach Community College District and El Camino Community College District.

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

California Community Colleges Chancellor's Office Economic and Workforce Development - Sector Navigator for the Retail, Hospitality, Tourism Sector 2017-18 Grant

It was moved by Student Member Mardesich, seconded by Trustee Vargas, that the Board approve acceptance of the award of this Sector Navigator for the Retail, Hospitality, Tourism Sector 2017-18 Grant from the California Community Colleges Chancellor's Office (award # 17-151-009).

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

California Community Colleges Chancellor's Office Sector Navigator for the Advanced Manufacturing Sector 2017-18 Grant

It was moved by Trustee Combs, seconded by Trustee Vargas, that the Board approve acceptance of the award of this Sector Navigator for the Advanced Manufacturing Sector 2017-18 Grant from the California Community Colleges Chancellor's Office (award # 17-151-001).

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

California Community Colleges Chancellor's Office Deputy Sector Navigator for the Advanced Manufacturing Sector 2017-18 Grant

It was moved by Trustee Vargas, seconded by Student Member Mardesich, that the Board approve acceptance of the award of this Deputy Sector Navigator for the Advanced Manufacturing Sector 2017-18 Grant from the California Community Colleges Chancellor's Office (award # 17-151-002).

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

Torrance Unified School District

It was moved by Trustee Combs, seconded by Student Member Mardesich, that the Board approve entering into an agreement with the Torrance Unified School District.

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

Redondo Beach Unified School District

It was moved by Trustee Combs, seconded by Student Member Mardesich, that the Board approve entering into an agreement with the Redondo Beach Unified School District.

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

Torrance Unified School District

It was moved by Trustee Beverly, seconded by Trustee Combs, that the Board approve entering into an agreement with the Torrance Unified School District Adult Education Consortium Data Grant.

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

Action Items – Administrative Services

Notice of Completion – Best Contracting Services, Inc. – Library Waterproofing Project

It was moved by Student Member Mardesich, seconded by Trustee Combs, that the Board accept as complete the Library Waterproofing Project, and authorize final payment to Best Contracting Services, Inc. for the work.

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

Ricoh, USA, Inc.

It was moved by Trustee Vargas, seconded by Trustee Combs, that the Board approve additional funds to be paid to Ricoh, USA, Inc. for the completion of Phase I of the backlog records scanning in Admissions and Records.

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

Contract – Climatec – Science Building RCx Project

It was moved by Trustee Vargas, seconded by Student Member Mardesich, that the Board approve the contract with Climatec in accordance with AB 4217 permitting Districts to contract directly sole source for energy saving projects.

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

Assignment of Delinquent Tax Receivables – Resolution # 05-22-17A

It was moved by Trustee Vargas, seconded by Trustee Beverly, that the Board adopt resolution # 05-22-17A to assign delinquent tax receivables to the California Statewide Delinquent Tax Finance Authority for fiscal years ending June 30, 2017, 2018, and 2019 and authorize execution and delivery of related documents and actions.

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

Supplemental Employee Retirement Plan – Resolution # 05-22-17B

It was moved by Trustee Combs, seconded by Trustee Vargas, that the Board adopt the resolution # 05-22-17B for the Supplemental Employee Retirement Plan effective July 1, 2017.

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

Action Items – Human Resources

Supplemental Employee Retirement Plan

An amended list of Academic SERP Personnel Actions, which only included changes to effective dates, was presented to the Board.

It was moved by Trustee Vargas, seconded by Student Member Mardesich, that the Board accept the faculty applications to participate in the Supplemental Employee Retirement Plan.

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

Future Action Items / General

Academic Affairs

Torrance Unified School District AB 288 Dual Enrollment - Information

Policies and Procedures

Academic Affairs

Board Policy 3710 (Intellectual Property and Securing of Copyright) – First Reading
Administrative Procedure 3710 (Intellectual Property and Securing of Copyright)
Information

President’s Office

Board Policy 3400 (Statement of Economic Interest) - First Reading
Administrative Procedure 3400 (Statement of Economic Interest) - Information
Board Policy 7120 (Recruitment and Selection) - First Reading
Administrative Procedure 7125 (Verification of Eligibility for Employment)
Information
Board Policy 7130 (Compensation) - First Reading
Board Policy 7230 (Classified Employees) - First Reading
Administrative Procedure 7233 (Claims for Work out of Classification) - Information

Adjournment

The meeting adjourned at 6:46 p.m.

Mary Combs, Secretary of the Board

Dena P. Maloney, Secretary to the Board