

EL CAMINO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING OF
Tuesday, September 5, 2017

The Board of Trustees of the El Camino Community College District met at 4:05 p.m. on Tuesday, September 5, 2017, in the Alondra Room of the El Camino College Bookstore.

The following Trustees were present: Trustee Kenneth A. Brown, President; Trustee John Vargas, Vice President; Trustee Mary Combs, Secretary; Trustee William Beverly, Member; Trustee Cliff Numark, Member; and Student Member Kongdy Lam.

Also present were: Ms. Jo Ann Higdon, Vice President/Administrative Services; Ms. Jane Miyashiro, Vice President/Human Resources; Dr. Jean Shankweiler, Acting Superintendent/President and Vice President/Academic Affairs; Ms. Barbara Perez, Vice President/Compton College; and Dr. Dipte Patel, Acting Vice President/Student Services and Dean/Counseling & Student Success.

Public Comment – Closed Session Agenda Matters

There were no comments.

Closed Session

Regular Meeting adjourned to Closed Session at 4:13 p.m. to discuss the District's position regarding the following matters:

- A. Labor Relations, Brown Act Section 54957.6, Mr. Spencer Covert and Ms. Jane Miyashiro, District Labor Negotiator

Trustee Beverly departed at 4:50 p.m.

Reconvene in Open Session; Announce Closed Session Actions

The Regular Meeting reconvened to Open Session at 5:00 p.m. No action was taken.

Minutes of the Regular Board Meeting of August 21, 2017

It was moved by Trustee Combs, seconded by Student Member Lam, that the Minutes of the Regular Board Meeting of August 21, 2017 be approved as presented.

Student Member Lam recorded a yes advisory vote. Trustees Brown, Combs, Numark, and Vargas voted yes. Motion carried.

Public Hearing – Final Budget 2017-18

Open Public Hearing – Final Budget 2017-18

It was moved by Trustee Vargas, seconded by Trustee Numark, that the Public Hearing regarding the Final Budget 2017-18 be opened.

Student Member Lam recorded a yes advisory vote. Trustees Brown, Combs, Numark, and Vargas voted yes. Motion carried.

Public Comment: Requests to Address the Board of Trustees on the Public Hearing – Final Budget 2017-18

There were no comments.

Close Public Hearing – Final Budget 2017-18

It was moved by Trustee Combs, seconded by Trustee Numark, that the Public Hearing regarding the Final Budget 2017-18 be closed.

Student Member Lam recorded a yes advisory vote. Trustees Brown, Combs, Numark, and Vargas voted yes. Motion carried.

Adoption of the Final Budget 2017-18

It was moved by Trustee Vargas, seconded by Trustee Numark, that the Board of Trustees adopt the Final Budget 2017-18.

Student Member Lam recorded a yes advisory vote. Trustees Brown, Combs, Numark, and Vargas voted yes. Motion carried.

Public Comment: Requests to Address the Board of Trustees – Agenda and Non-Agenda Matters

Ms. Debbie Turano introduced herself as the newly elected President of the El Camino Classified Employees union.

Consent Calendar

It was moved by Student Member Lam, seconded by Trustee Vargas, that the Board of Trustees accept and approve the items presented on the Consent Calendar.

Academic Affairs

Destruction of Student Records-Student Health Services

James Gray (Personal Services Agreement)

Forensics Team Tournament "Steve Hunt Debate"

Robert H. Watson piano tuning and maintenance for 2017-2018

Administrative Services

Lozano Smith, LLP

Purchase Orders and Blanket Purchase Orders

Measure “E” Bond Fund

Measure E Purchase Orders (PO) and Blanket Purchase Orders (BPO)

Measure E Category Budget and Balances

Human Resources

Academic Personnel Actions

Classified Personnel Actions

Temporary Non-Classified (TNC) Service Employees Personnel Actions

Administrative Personnel Actions

Revised Job Description for Evaluation Specialist

New Job Description - Director of Public Information and Government Relations

Revised Job Description for Director of Business Services

President’s Office

Disney Cruise Lines

Shasta College

Agreements for Contracted Personal Services

Mindswing Consulting

Lucky Duck Swim School

Echelon Ventures, Inc.

South Bay Workforce Investment Board

Signature Authorization - Ross Miyashiro and Brian Fahnestock

Acting Secretary to the Board of Trustees

Order of Administrative Authority in Absence of Superintendent/President

Board Policy 2100 (Board Elections) - Second Reading and Adoption

Student Member Lam recorded a yes advisory vote. Trustees Brown, Combs, Numark, and Vargas voted yes. Motion carried.

Action Items – Administrative Services

Notice of Completion – Minako American Corporation – Door Lock Project

It was moved by Trustee Vargas, seconded by Student Member Lam, that the Board of Trustees accept as complete the door lock project and authorize final payment to Minako America Corporation for the work.

Student Member Lam recorded a yes advisory vote. Trustees Brown, Combs, Numark, and Vargas voted yes. Motion carried.

Action Items – President’s Office

Long Beach Community College District

It was moved by Trustee Vargas, seconded by Trustee Combs, that the Board of Trustees approve the amendment to this contract with Long Beach Community College District.

Student Member Lam recorded a yes advisory vote. Trustees Brown, Combs, Numark, and Vargas voted yes. Motion carried.

Oral Reports

Oral reports were presented by

Dr. Kristie Daniel-DiGregorio – Academic Senate

Ms. Barbara Perez – Compton College

Board of Trustees

Dr. Jean Shankweiler – Acting Superintendent/President

Adjournment

The meeting adjourned at 5:44 p.m.

Mary Combs, Secretary of the Board

Dena P. Maloney, Secretary to the Board