

EL CAMINO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING OF  
Monday, October 15, 2018

The Board of Trustees of the El Camino Community College District met at 4:00 p.m. on Monday, October 15, 2018, in the Alondra Room of the El Camino College Bookstore.

The following Trustees were present: Trustee John Vargas, President; Trustee Cliff Numark, Vice President; Trustee William Beverly, Member and Trustee Kenneth Brown, Member. Student Member, Marilyn Valdez arrived at 5:00pm for Open session. Trustee Mary Combs, Secretary was absent due to illness.

Also present were: Dr. Dena P. Maloney, Superintendent/President; Mr. Brian Fahnestock, Vice President/Administrative Services; Ms. Jane Miyashiro, Vice President/Human Resources; Mr. Ross Miyashiro, Vice President/Student Services and Dr. Jean Shankweiler, Vice President/Academic Affairs. Dr. Keith Curry, President/Compton College and Barbara Perez, Vice President/Compton College arrived at 5:00pm for Open session.

1. OPENING ITEMS

1.1 Call Public Session to Order at 4:01pm

1.2 Roll Call

1.3 Public Comment: Requests to Address the Board of Trustees – Closed Session Agenda Matters.

**There were no comments**

2. CLOSED SESSION

2.1 Closed Session - Regular Meeting adjourned to Closed Session at 4:02pm to discuss the District's position regarding the following matters:

A. Labor Relations, Brown Act Section 54957.6, Ms. Jane Miyashiro, District Labor Negotiator  
1. El Camino College Police Officers Association

B. Existing Litigation, Brown Act Section 54956.9(d)(1):  
1. Case # BC 679684  
2. Case # YCO73172

C. Anticipated Litigation, Brown Act Section 54956.9 – Significant Exposure to Litigation - 3 cases

D. Personnel Matters, Brown Act Section 54957  
1. Superintendent/President Goals

3. REPORT OUT FROM CLOSED SESSION/OPEN SESSION ORGANIZATIONAL ITEMS. The regular meeting reconvened to Open Session at 5:17pm

3.1 The Board of Trustees will report out from their Closed Session meeting and begin with the Open Session. **No reportable action was taken during the Closed Session.**

3.2 Pledge of Allegiance to the Flag led by Chief Michael Trevis

3.3 Board Meeting Presentations and Reports Schedule - 2018-19

### 3.4 Approval of Minutes

It was moved by Trustee Beverly, seconded by Trustee Brown that Board of Trustees approve the minutes of the Budget Workshop and the minutes of the Regular Board Meeting on September 4, 2018. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Numark and Vargas voted yes. Motion carried.

### 4. PRESENTATIONS

4.1 AA - Guided Pathways Presentation – Ms. Janice Pon-Ishikawa and Ms. Jenny Simon, Guided Pathways coordinators, provided an informational presentation on Guided Pathways which included the current activities taking place toward implementing Guided Pathways.

4.2 SS-Campus Climate Survey 2018 Presentation – Ms. Irene Graff, Director of Institutional Research and Planning, provided an informational presentation on the results of the 2018 Campus Climate Survey. Given the participation rate of the survey, the results can be considered accurate with a 3% degree of variance. The survey covered issues on homelessness and food insecurities as well as the perceptions from both employees and students, of the College's success in achieving its mission. The survey results note that perceptions on campus safety at night as opposed to daytime hours is a concern. Various campus committees will be responsible for further review and action planning regarding the survey results. The College Council will oversee follow up on action planning in response to the survey data.

This was Ms. Graff's final presentation for the Board of Trustees as she is retiring. The Board presented Ms. Graff with a certificate of recognition and appreciation.

### 5. PUBLIC HEARING- NONE

### 6. PUBLIC COMMENT

6.1 Public Comment: Requests to Address the Board of Trustees – Agenda and Non-Agenda Matters  
**There were no public comments**

### 7. CONSENT CALENDAR

It was moved by Trustee Beverly, seconded by Trustee Brown, that the Board of Trustees accept and approve the items presented on the Consent Calendar.

7.1 AA - CCAP Agreement between El Camino Community College District and Da Vinci Schools -  
SECOND READING

7.2 AA - AWS Educate Agreement

7.3 AA - AWS Academy Agreement

7.4 AA - Physician's Choice Home Health Inc.

7.5 AA - BSS - Vincent J. Dipane PSA

7.6 AA - LSP / Library System Platform

7.7 AA - Accreditation Site Visit

7.8 AA - Forensics Team Tournament "Paul Winters Invitational"

7.9 AA- ECC Chorale Music Association of California Community Colleges

7.10 AA - Yosemite Community College District, Child Development Training Consortium (Revenue Generating)

7.11 AA - Proposed Curriculum Changes Effective 2019-2020

7.12 SS - Overseas F-1 Recruiting Agent Contract

7.13 SS - Career America, LLC (Financial Aid TV)

- 7.14 SS - Records Reclassification and Destruction - Admissions & Records Office
- 7.15 AS - Contract - Facilities Planning and Consulting Services, Inc.
- 7.16 AS - Contract - Cambridge West Partnership, LLC - Public Safety Center
- 7.17 AS - CHANCELLOR'S OFFICE TAX OFFSET PROGRAM
- 7.18 AS - Purchase Order and Blanket Purchase Order
- 7.19 E - Contract - JT Engineering - Construction Technology
- 7.20 E - Amendment - Anderson Brule Architects - Behavioral Sciences & Social Sciences Building
- 7.21 E - Amendment - DLR Group - Student Services Center Building
- 7.22 E - Amendment - School Construction Compliance - Student Services Center Building
- 7.23 E - Amendment - Vinewood - Gymnasium
- 7.24 E - Change Order - ACC Contractors - Administration Building
- 7.25 E - Measure E Category Budget and Balances
- 7.26 E - Measure E Purchase Order (PO) and Blanket Purchase Order (BPO)
- 7.27 HR - Revised Job Description - Director, Research and Planning
- 7.28 HR - Revised Job Description for Clery Act Compliance Coordinator
- 7.29 HR - New Job Description - Job Placement Specialist
- 7.30 HR - Job Description - Campus Security Access Technician
- 7.31 HR - Job Description - Enrollment Data Analyst
- 7.32 HR - Contract for 4 Speakers for Race + Justice Event
- 7.33 HR - Academic Personnel Actions
- 7.34 HR - Classified Personnel Actions
- 7.35 HR - Temporary Non-Classified (TNC) Service Employees Personnel Actions
- 7.36 HR - Supervisor, Special Services Professional, and Confidential Personnel Actions
- 7.37 CC - Memorandum of Understanding between Compton Community College District, Compton College, and Paramount Unified School District
- 7.38 CC - Memorandum of Understanding between Compton Community College District, Compton College, and Lynwood Unified School District
- 7.39 CA - Grant - California Youth Advocacy Network - Smoke/Tobacco-Free Policy Compliance Program - Revenue to the District
- 7.40 CA - Los Angeles County Economic Development Corp. - Revenue to the District
- 7.41 CA - Disney Cruise Line - Revenue to the District
- 7.42 CA - Edro Engineering, Inc. - ETP Funded Training
- 7.43 CA - Evolutionary Measures, Inc. - ETP Funded Training
- 7.44 CA - Custom Corporate Communications - ETP Funded Training
- 7.45 CA - Quest Consulting & Training Corp. - ETP Funded Training
- 7.46 CA - South Orange County Community College District - ETP Funded Training
- 7.47 CA - Contract - Angeleno Inc.
- 7.48 CA - Centinela Valley Union High School District Adult School (CVUHS) - Agreement

Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Numark and Vargas voted yes. Motion carried.

#### 8. ACTION ITEMS - Academic Affairs- NONE

#### 9. ACTION ITEMS - Student Services

##### 9.1 SS- Cal Fresh

It was moved by Trustee Brown, seconded by Student Member Valdez that the Board of Trustees ratify the agreement with Cal Fresh to inform students from low-income households about applying for benefits. There is

a positive fiscal impact to the District through this agreement. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Numark and Vargas voted yes. Motion carried.

## 10. ACTION ITEMS - Administrative Services

### 10.1 AS -Agreement for Contractor Services - GonLED, a California Corporation

It was moved by Student Member Valdez, seconded by Trustee Brown that the Board of Trustees approve the proposed Agreement for Contractor Services with GonLED for LED Site Lighting Retrofit Prop 39 Conversion/Science Complex Buildings Project. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Numark and Vargas voted yes. Motion carried.

### 10.2 AS - Adoption of Education Protection Account Funding and Expenditures - 2018-2019

It was moved by Trustee Brown, seconded by Student Member Valdez that the Board of Trustees approve the adoption of the Education Protection Account Funding and Expenditures for fiscal year 2018-19. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Numark and Vargas voted yes. Motion carried.

## 11. ACTION ITEMS - Measure E

### 11.1 E - Contract - Atlantic Relocation - Student Services Center Building

It was moved by Trustee Brown, seconded by Trustee Numark that the Board of Trustees approve entering into a contract with Atlantic Relocation Systems to provide move management for the relocation of Student Services to the new Student Services Center Building. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

### 11.2 E - Change Order - AMG & Associates – Gymnasium

It was moved by Trustee Beverly, seconded by Trustee Brown that the Board of Trustees approve the following change order for AMG & Associates for the Gymnasium Project. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Numark and Vargas voted yes. Motion carried.

### 11.3 E - CSI Fullmer Furniture – Gymnasium

It was moved by Trustee Brown, seconded by Student Member Valdez that the Board of Trustees approve a “National IPA Cooperative Purchasing Agreement” to acquire furniture for the new Gymnasium. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Numark and Vargas voted yes. Motion carried.

### 11.4 E - Amendment - HMC Architects – Gymnasium

It was moved by Trustee Brown, seconded by Student Member Valdez that the Board of Trustees approve the following contract amendment with HMC Architects for additional services for the Gymnasium project. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Numark and Vargas voted yes. Motion carried.

## 12. ACTION ITEMS - Human Resources – NONE

## 13. ACTION ITEMS - Compton College

13.1 Resolution by the Board of Trustees of the El Camino CCD Terminating the Partnership Agreement with the Compton CCD Effective June 7, 2019

It was moved by Trustee Brown, seconded by Student Member Valdez that the Board of Trustees adopt Resolution 10-15-2018 of the El Camino Community College District, terminating the Agreement dated November 30, 2016 between the El Camino Community College District and the Compton Community College District, effective June 7, 2019. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Numark and Vargas voted yes. Motion carried.

14. ACTION ITEM - Community Advancement

14.1 CA - Innovation and Effectiveness Grant from SCCCDC - Revenue to the District

It was moved by Trustee Brown, seconded by Trustee Vargas that the Board of Trustees approve the acceptance of the Innovation and Effectiveness grant award from Santa Clarita Community College District. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Numark and Vargas voted yes. Motion carried.

14.2 CA - Grant - National Science Foundation S-STEM - Revenue to the District

It was moved by Student Member Valdez, seconded by Trustee Brown that the Board of Trustees approve the acceptance of the grant from the National Science Foundation. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Numark and Vargas voted yes. Motion carried.

14.3 CA - Grant - Historically Black Colleges and Universities (HBCU) Transfer Agreement Project - Revenue to the District

It was moved by Trustee Brown, seconded by Trustee Numark that the Board of Trustees approve the acceptance of the grant from the California Community Colleges Chancellor's Office for the Historically Black Colleges and Universities (HBCU) Transfer Agreement Project. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Numark and Vargas voted yes. Motion carried.

14.4 CA - California Manufacturing Technology Consulting (CMTC) - Revenue to the District

It was moved by Trustee Brown, seconded by Trustee Numark that the Board of Trustees ratify the agreement with the California Manufacturing Technology Consulting. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Numark and Vargas voted yes. Motion carried.

15. ACTION ITEMS - Superintendent/President - NONE

16. FUTURE ACTION ITEMS / GENERAL

16.1 AA - FTES Goal and Actual - INFORMATION

16.2 AS - GO Bond Sale Disclosure - INFORMATION

16.3 1st Quarter (July-September) 2018 Report Grants Development & Management Office - INFORMATION

16.4 SS-Undocumented Student Week of Action – INFORMATION

17. POLICIES AND PROCEDURES


- 17.1 P/B - Administrative Procedure 2110 Vacancies on the Board - Information
- 17.2 AS - Administrative Procedure 3500 - Campus Safety - Information
- 17.3 AS - Administrative Procedure 6200 - Budget Preparation - Information
- 17.4 AS - Administrative Procedure 6300 - Fiscal Management - Information
- 17.5 HR - Administrative Procedure 7234 - Overtime - Information
- 17.6 HR - Administrative Procedure 7150 - Evaluation – Information


18. ORAL REPORTS

- 18.1 Academic Senate Report
- 18.2 Compton College Report
- 18.3 Board of Trustees Report
- 18.4 President's Report

19. ADJOURNMENT

Meeting adjourned at 7:24pm.

  
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Mary Combs, Secretary of the Board  
November 19, 2018

  
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Dena P. Maloney, Secretary to the Board  
November 19, 2018