

EL CAMINO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING OF  
Monday, June 18 2018

The Board of Trustees of the El Camino Community College District met at 4:00 p.m. on Monday June 18, 2018, in the Alondra Room of the El Camino College Bookstore.

The following Trustees were present: Trustee John Vargas, President; Trustee Cliff Numark, Vice President; Trustee Mary Combs, Secretary; Trustee William Beverly, Member and Trustee Kenneth Brown, Member. Student Member, Marilyn Valdez arrived at 5:00pm for Open session

Also present were: Dr. Dena P. Maloney, Superintendent/President; Mr. Brian Fahnestock, Vice President/Administrative Services; Ms. Jane Miyashiro, Vice President/Human Resources; Mr. Ross Miyashiro, Vice President/Student Services; and Dr. Jean Shankweiler, Vice President/Academic Affairs. Dr. Keith Curry President/Compton College arrived at 5:00 pm for Open Session.

### 1. OPENING ITEMS

1.1 Roll Call

1.2 Call Public Session to Order

1.3 Public Comment: Requests to Address the Board of Trustees – Closed Session Agenda Matters –  
**There were no comments**

### 2. CLOSED SESSION

Regular Meeting adjourned to Closed Session at 4:02 p.m. to discuss the District's position regarding the following matters:

A. Existing Litigation, Brown Act Section 54956.9(d)(1):

1. Case # BC 694 854

2. Case # BC 613 095

B. Anticipated Litigation, Brown Act Section 54956.9 – Significant Exposure to Litigation - 1 case

C. Public Employee Discipline/Dismissal/Release – Government Code section 5497- 1 case

D. Personnel Matters, Brown Act Section 54957

1. Superintendent/President's Goals

### 3. REPORT OUT FROM CLOSED SESSION/OPEN SESSION ORGANIZATIONAL ITEMS

3.1 The Regular Meeting reconvened in Open Session at 5:10pm. The following reportable action was taken in Closed Session:

The Board of Trustees, in closed session held on June 18, 2018, voted to:

- A. Approve the disciplinary action to suspend without pay, effective June 19, 2018 through June 21, 2018 the employment of a classified employee at the El Camino Community College District, based upon causes and grounds for non-progressive disciplinary action set forth in the Bargaining Agreement under Article 23, Section 4(f). District staff is authorized to execute the disciplinary action.

The roll call vote was as follows:

Ayes: Bill Beverly, Ken Brown, Mary Combs, Cliff Numark, John Vargas

- B. The Board of Trustees considered and approved the Project Close Out Agreement between the District and AMG & Associates, Inc. to fully resolve and settle potential claims arising out of the Parking Structure Upgrade, Lot F & E Project. District staff is authorized to enter into and execute the Project Close out Agreement

The roll call vote was as follows:

Ayes: Bill Beverly, Ken Brown, Mary Combs, Cliff Numark, John Vargas

3.3 Pledge of Allegiance to the Flag, led by Police Chief Michael Trevis

3.4 Approval of Minutes

It was moved by Trustee Combs, seconded by Trustee Beverly that the Minutes of the Regular Board Meeting on May 21, 2018 be approved as presented. Trustees, Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

#### 4. PRESENTATIONS

4.1 Oath of Office - Marilyn Valdez, Student Member. The 2018-19 Student Trustee took the Oath of Office.

4.2 SS - Student Success Scorecard and Student Achievement Goals - Ms. Irene Graff, Director of Institutional Research and Planning gave an informational presentation on the Student Success Scorecard. A Board agenda item to accept the results of the 2018 Student Success Scorecard will be provided at the July 16, 2018 Board meeting.

4.3 AS - 2018-19 Tentative Budget - Mr. Brian Fahnestock, Vice President of Administrative Services provided an informational presentation on the Tentative Budget.

#### 5. PUBLIC HEARING – NONE

#### 6. PUBLIC COMMENT

6.1 Public Comment: Requests to Address the Board of Trustees – Agenda and Non-Agenda Matters

- A. Adam Davis, from ENGIE Services US, provided remarks on Consent Calendar item 7.11
- B. Kristie Daniel DiGregorio provided remarks on Action Item 12.1

#### 7. CONSENT CALENDAR

It was moved by Trustee Combs, seconded by Student Member Valdez that the Board of Trustees accept and approve the items presented on the Consent Calendar with the exception of item 7.11, which will be discussed as an independent Action Item.

- 7.1 CC - Compton Unified School District AB 288- Dual Enrollment Memorandum of Understanding
- 7.2 AA - Proposed Curriculum Changes Effective 2019-2020
- 7.3 AA - Link-Systems International, Inc.
- 7.4 AA - Self-Employment Pathways In The Gig Economy Sub recipient - Solano Community College
- 7.5 AA - Science, Technology, Engineering, Mathematics (STEM) Program
- 7.6 SS - Cranium Cafe, LLC dba ConexED
- 7.7 SS - Hobsons Intersect Solutions – Contract
- 7.8 SS - Performer/Musician Agreement - Nuestras Raices, a California Non-profit Corporation
- 7.9 SS - Destruction of Records - Admissions and Records Office
- 7.10 AS - Approval of User Agreement for REF PAY (ArbiterPay Payors)
- ~~7.11 AS – Approval of Proposed Energy Services Contract (ESCO) with Compass Energy Solutions, LP~~
- 7.12 AS - Notice of Job Completion - Los Angeles Air Conditioning, Inc.
- 7.13 AS - Declaration of Surplus Property
- 7.14 AS - Donation of Property
- 7.15 AS - Destruction of Records - Fiscal Services, Accounts Payable
- 7.16 AS - Destruction of Records - Bookstore
- 7.17 AS - Purchase Order and Blanket Purchase Order
- 7.18 AS - Board Policy 3518 - Child Abuse Reporting - Second Reading and Adoption
- 7.19 AS - Board Policy 3520 - Local Law Enforcement - Second Reading and Adoption
- 7.20 AS - Board Policy 6200 - Budget Preparation - Second Reading and Adoption
- 7.21 AS - Board Policy 6250 - Budget Management - Second Reading and Adoption
- 7.22 AS - Board Policy 6300 - Fiscal Management - Second Reading and Adoption
- 7.23 AS - Board Policy 6320 - Investments - Second Reading and Adoption
- 7.24 AS - Board Policy 6400 - Audits - Second Reading and Adoption
- 7.25 AS - Board Policy 6740 - Citizens Oversight Committee - Second Reading and Adoption
- 7.26 AS - Board Policy 6750 - Parking - Second Reading and Adoption
- 7.27 AS - Board Policy 6900 - Bookstore - Second Reading and Adoption
- 7.28 E - Amendment - School Construction Compliance LLC. - Gymnasium Project
- 7.29 E - Change Order - AMG & Associates, Inc. – Lot F & E Parking Structure Upgrade Project
- 7.30 E - Measure E Category Budget and Balances
- 7.31 E - Measure E Purchase Order (PO) and Blanket Purchase Order (BPO)
- 7.32 HR - 2018-19 Compton College Stipend
- 7.33 HR - Classified Personnel Actions
- 7.34 HR - Temporary Non-Classified (TNC) Service Employees Personnel Actions
- 7.35 HR - Academic Personnel Actions
- 7.36 HR – Administrator, Supervisor Personnel Actions
- 7.37 HR - Board Policy 7310, Nepotism - Second Reading and Adoption
- 7.38 HR - Board Policy 7340, Leaves - Second Reading and Adoption
- 7.39 HR - Board Policy 7385, Salary Deductions - Second Reading and Adoption
- 7.40 P/B CA- Aaron Camello, Camello Designs PSA
- 7.41 P/B CA- Ronald Amie QuickBooks Consultant
- 7.42 P/B CA - Alice J Taylor PSA
- 7.43 P/B CA-Helpful Operations
- 7.44 P/B CA- Manuel Espinosa Personal Services Agreement (PSA)
- 7.45 P/B CA- Accelerated Growth Consortium Inc
- 7.46 P/B CA - Vincent J. Dipane PSA
- 7.47 P/B CA U.S. Merchant Marine Veterans W.W. II (SS Lane Victory)
- 7.48 P/B CA Lucky Duck Swim School

- 7.49 P/B CA - The Jankovich Company
- 7.50 P/B CA - Angalet and Associates LLC
- 7.51 P/B CA - Business Cavalry LLC
- 7.52 P/B CA - SpaceData LLC
- 7.53 P/B CA - Lean Solutions Manufacturing Consultants
- 7.54 P/B CA - Workforce Computer Training LLC
- 7.55 P/B CA - Creation World Safety
- 7.56 P/B CA - Community Education Summer 2018 Schedule of Classes
- 7.57 P/B MC - Software, CampusBird
- 7.58 P/B CA - Amendment - Compton College
- 7.59 P/B CA - Amendment - Santa Monica College
- 7.60 P/B CA - Amendment - Foundation for California Community Colleges - Career Ladders Project
- 7.61 P/B CA - Career Ladders Project/Foundation for California Community Colleges

Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

## 8. ACTION ITEMS - Academic Affairs

### 8.1 AA - Rancho Santiago Community College District Strong Workforce Program Agreement 2017-2018

It was moved by Trustee Brown, seconded by Trustee Combs that the Board of Trustees ratify the revisions to the 2017-18 Strong Workforce Program Regional Agreement between Rancho Santiago Community College District and El Camino Community College District. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

### 8.2 AA - Rancho Santiago Community College District Strong Workforce Program Agreement 2018-19

It was moved by Student Member Valdez, seconded by Trustee Brown that the Board of Trustees approve the 2018-19 Strong Workforce Program Regional Agreement between Rancho Santiago Community College District and El Camino Community College District. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

## 9. ACTION ITEMS - Student Services – NONE

## 10. ACTION ITEMS - Administrative Services

### 10.1 AS - Interfund Transfers

It was moved by Student Member Valdez, seconded by Trustee Combs that the Board of Trustees approve the Interfund Transfers for 2018-19 as required by the County of Los Angeles at the end of each fiscal year. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

### 10.2 AS - Notice of Job Completion - Climatec, LLC

It was moved by Trustee Vargas, seconded by Trustee Beverly that the Board of Trustees accept as complete the following project and authorize final payment for the work. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

### 10.3 AS – Tentative Budget 2018-19

It was moved by Trustee Beverly, seconded by Trustee Brown that the Board of Trustees approve the tentative budget. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

Consent Item 7.11 AS - Approval of Proposed Energy Services Contract (ESCO) with Compass Energy Solutions, LP

It was moved by Trustee Brown, seconded by Student Member Valdez that the Board of Trustees approve the Proposed Energy Services Contract (ESCO) with Compass Energy Solutions, LP

Upon discussion, Trustee Brown withdrew his original motion to approve the proposal.

It was then moved by Trustee Beverly, seconded by Trustee Brown that approval of Proposed Energy Services Contract (ESCO) with Compass Energy Solutions, LP be tabled for further discussion at the July 16, 2018 Board meeting. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

### 11. ACTION ITEMS - Measure E

#### 11.1 E - Change Order - Tobo Construction - Student Services

It is moved by Trustee Combs, seconded by Trustee Brown that the Board of Trustees accept the change order.

Upon discussion, Trustee Combs withdraws her original motion to accept the change order.

It was then moved by Trustee Brown, seconded by Trustee Beverly that the Board of Trustees table approval of the change order for further discussion at the July 16, 2018 Board meeting. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

#### 11.2 E - Audio-Visual Master Agreement/LACCD Piggyback - Golden Star Technology

It was moved by Trustee Vargas, seconded by Trustee Beverly that the Board of Trustees approve entering into a contract with Golden Star Technology for the procurement of audiovisual equipment and hardware for the Student Services Center Project. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

#### 11.3 E - Release of Retention - AMG & Associates, Inc. - Parking Structure Upgrade Lot F & E Project

It was moved by Trustee Brown, seconded by Trustee Combs that the Board of Trustees release a portion of the amount of retention withheld from AMG & Associates, Inc. for work performed on the above referenced project. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

### 12. ACTION ITEMS - Human Resources

#### 12.1 HR - First Amendment to Agreement of Superintendent/President of the El Camino Community College District

It was moved by Student Member Valdez, seconded by Trustee Brown that the Board of Trustees extend the employment of Dr. Dena Maloney in the position of Superintendent/President from June 30, 2020 to June 30, 2021 at the salary rate of \$267,750 (prorated on a 12-month basis) effective July 1, 2018, with a monthly auto allowance of \$600. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

### 13. ACTION ITEMS - Compton College

#### 13.1 Compton College Substantive Change Proposal

It was moved by Trustee Combs, seconded by Trustee Brown that the Board of Trustees receive for second reading and approve the Compton College Substantive Change Proposal. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

### 14. ACTION ITEMS - PRESIDENT/BOARD

#### 14.1 P/B CA - Rancho Santiago Community College District

It was moved by Trustee Beverly, seconded by Trustee Combs that the Board of Trustees ratify/approve the grant sub-agreement with Rancho Santiago Community College District. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

#### 14.2 P/B CA - Pre-Apprenticeship Grant - South Bay Adult Education Consortium

It was moved by Student Member Valdez, seconded by Trustee Brown that the Board of Trustees approve the pre-apprenticeship grant from the South Bay Adult School to allow El Camino College to provide pre-apprenticeship instruction to students of the South Bay Adult Education Consortium. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

### 15. FUTURE ACTION ITEMS / GENERAL INFORMATION

#### 15.1 AA - Local Minimum Qualifications

#### 15.2 HR - Notice and Scheduling of Public Hearing Regarding Negotiations between the El Camino Community College District and the El Camino College Police Officers Association (POA)

#### 15.3 Proposed 2018 -2019 Board Presentation Schedule

### 16. POLICIES AND PROCEDURES

#### 16.1 P/B - Board Policy 2430 - Delegation of Authority to Superintendent/President - First Reading

#### 16.2 P/B - Board Policy 2715 - Code of Ethics/Standards of Practice - First Reading

#### 16.3 P/B - Board Policy 2740 - Board Education - First Reading

#### 16.4 AS - Board Policy 3500 - Campus Safety - First Reading

#### 16.5 AA - Board Policy 4226 - Multiple and Overlapping Enrollments - First Reading

#### 16.6 AS - Board Policy 6307 - Debt Issuance and Management - First Reading

#### 16.7 P/B - Administrative Procedure 2430 - Delegation of Authority to Superintendent/President

- 16.8 P/B - Administrative Procedure 2435 - Evaluation of Superintendent/President
- 16.9 P/B - Administrative Procedure 2725 - Board Member Compensation
- 16.10 P/B - Administrative Procedure 2730 - Board Member Health Benefits
- 16.11 AA - Administrative Procedure 4226 - Multiple and Overlapping Enrollments
- 16.12 AS - Administrative Procedure 6307 - Debt Issuance and Management
- 16.13 AA - Administrative Procedure 7211 - Faculty Service Areas, Minimum Qualifications & Equivalencies

17. Oral Reports

- 17.1 Academic Senate Report
- 17.2 Compton College Report
- 17.3 Board of Trustees Report
- 17.4 President's Report

18. Adjournment: 7:21pm

  
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Mary Combs, Secretary of the Board

  
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Dena P. Maloney, Secretary to the Board