

EL CAMINO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING OF
Monday, August 20, 2018

The Board of Trustees of the El Camino Community College District met at 4:00 p.m. on Monday, August 20, 2018, in the Alondra Room of the El Camino College Bookstore.

The following Trustees were present: Trustee John Vargas, President; Trustee Cliff Numark, Vice President; Trustee Mary Combs, Secretary; Trustee William Beverly, Member and Trustee Kenneth Brown, Member. Student Member, Marilyn Valdez arrived at 5:00pm for Open session.

Also present were: Dr. Dena P. Maloney, Superintendent/President; Mr. Brian Fahnestock, Vice President/Administrative Services; Ms. Jane Miyashiro, Vice President/Human Resources; Mr. Ross Miyashiro, Vice President/Student Services and Dr. Jean Shankweiler, Vice President/Academic Affairs. Dr. Keith Curry, President/Compton College and Barbara Perez, Vice President/Compton College arrived at 5:00pm for Open session.

1. OPENING ITEMS

1.1 Roll Call

1.2 Call Public Session to Order at 4:01pm

1.3 Public Comment: Requests to Address the Board of Trustees – Closed Session Agenda Matters. **There were no comments**

2. CLOSED SESSION

2.1 Closed Session – Regular Meeting adjourned to Closed Session at 4:02pm to discuss the District's position regarding the following matters:

A. Personnel Matters, Brown Act Section 54957

1. Superintendent/President Goals

3. REPORT OUT FROM CLOSED SESSION/OPEN SESSION ORGANIZATIONAL ITEMS. The Regular meeting reconvened to Open Session at 5:07pm.

3.1 The Board of Trustees will report out from their Closed Session meeting and begin with the Open Session. **No reportable action was taken during the Closed Session**

3.2 Board Meeting Presentations and Reports Schedule - 2018-2019

3.3 Pledge of Allegiance to the Flag – Led by Chief Michael Trevis

3.4 Approval of Minutes

It was moved by Trustee Combs, seconded by Trustee Brown that the minutes of the Regular Board Meeting on July 16, 2018 and the minutes of the Special Board Meeting/Board of Trustees Workshop on July 21, 2018 be approved as presented. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

4. PRESENTATIONS

4.1 AA - AB 705- Ms. Debra Breckheimer, Dean of Humanities and Ms. Jackie Sims, Dean of Mathematical Sciences provided an informational presentation on AB 705 which included details of the legislation, the status of the College's efforts to meet compliance and the expectations upon full implementation in 2019.

5. PUBLIC HEARING

5.1 HR - Public Hearing regarding negotiations between the El Camino College Police Officers Association (POA) and El Camino Community College District for January 1, 2018 through December 31, 2020 full contract negotiations as requested by the POA.

It was moved by Trustee Brown, seconded by Trustee Combs, that a Public Hearing regarding negotiations between the El Camino College Police Officers Association (POA) and El Camino Community College District for January 1, 2018 through December 31, 2020 full contract negotiations as requested by the El Camino College Police Officers Association (POA) be opened at 5:47pm. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs and Vargas voted yes. Motion carried

There were no public comments

It was moved by Trustee Numark, seconded by Trustee Brown that the public hearing be closed at 5:48pm. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried

6. PUBLIC COMMENT

6.1 Public Comment: Requests to Address the Board of Trustees – Agenda and Non-Agenda Matters

Ms. Patricia Morgan from Gardena made comment on her daughter being dropped from a class. Ms. Morgan requested a refund for the class materials.

7. CONSENT CALENDAR

It was moved by Trustee Combs, seconded by Student Member Valdez that the Board of Trustees accept and approve the items presented on the Consent Calendar.

7.1 AA - Society of Professional Journalists - 2018 Excellence in Journalism Conference

7.2 AA - CFA Guest Artist Engagements, Discovery Film Series 2018-19

7.3 AA - CFA Guest Artist Events 2018-19

7.4 AA - CFA Resident Artist Engagements 2018-19
7.5 AA - Agreement for Services - Mark Hullibarger
7.6 AA - Agreement for Services - Robert H. Watson
7.7 AA - Agreement with Juan Carlos Madrigal Rincon for Code Alignment Project
7.8 AA - Beach Cities Orthopedics and Sports Medicine
7.9 AA - Hanger 18 South Bay
7.10 AA - The Sign Language Company contract
7.11 AA - California Virtual Campus Online Education Initiative Consortium Agreement
7.12 AA - Amendment - Memorandum of Understanding SB 1070 Rio Hondo CCD
7.13 SS - Contemporary Service Corporation Agreement
7.14 SS - Destruction of Records - EOPS/CARE & CalWORKs
7.15 SS – Records Reclassification and Destruction – Enrollment Services Division
7.16 SS - Federal Work Study Program Contract
7.17 SS - Agreement with Diane Lee - EOPS Training
7.18 SS - Metro Universal Pass and Subsidy Program Agreement Renewal
7.19 AS - Signature Authorization Michael Pascual
7.20 AS - Proposition 39 General Obligation Bond Audit Services
7.21 AS - AB 2910 QUARTERLY FISCAL STATUS REPORT
7.22 AS - Purchase Order and Blanket Purchase Order
7.23 AS - NOTICE OF PUBLIC HEARING - 2018-2019 BUDGET
7.24 E - Contract - JT Engineering - Lot F & E New Traffic Signal
7.25 E - Change Order - AMG Associates, Inc. - Gymnasium Project
7.26 E - Measure E Purchase Order (PO) and Blanket Purchase Order (BPO)
7.27 E - 2002 Measure E Category Budget and Balances
7.28 E - 2012 Measure E Category Budget and Balances
7.29 HR - New Job Description, Foundation Financial Officer
7.30 HR - New Job Description, Instructional Designer
7.31 HR - New Job Description - Director of Event Operations
7.32 HR - Mathew Koutroulis, PD Reporter License Fee
7.33 HR - Classified Personnel Actions
7.34 HR - Temporary Non-Classified (TNC) Service Employees Personnel Actions
7.35 HR - Academic Personnel Actions
7.36 HR - Administrator, Supervisor, Special Services Professional, Confidential Personnel Actions
7.37 CA - Amendment #2 to California Community College Chancellor's Office Deputy Sector Navigator for the Advanced Manufacturing Sector 2017-18 Grant - Revenue to the District
7.38 CA - Amendment - Long Beach Community College District
7.39 CA - Grant - AARP Foundation Work for Yourself@50+Grant Program - Revenue to the District
7.40 CA - Creation World Safety
7.41 CA - Beverly Hills Chamber of Commerce MOA - Revenue to the District
7.42 CA- Braven Agency
7.43 CA - Training Contract with Neway Packaging Corporation - ETP Funded
7.44 CA - Corporate Training Institute LLC.
7.45 CA - Community Education Fall 2018 Schedule of Classes
7.46 P/B - Absence of Board Member
7.47 P/B - Travel - Trustee Kenneth Brown - ACCT Leadership Conference
7.48 P/B - Travel - Student Member Marilyn Valdez

- 7.49 P/B - Letter of Recommendation, Trustee Kenneth Brown
- 7.50 P/B - Order of Administrative Authority in Absence of Superintendent/President
- 7.51 P/B - Acting Secretary to the Board of Trustees
- 7.52 P/B - BP 2365 Recording- Second Reading and Adoption
- 7.53 P/B - Board of Trustees 2018 -19 Goals and Priorities

Student Member Valdez recorded a yes-advisory vote. Trustees, Brown, Numark and Vargas voted yes. Trustees Beverly and Combs abstained. Motion carried.

A handout was provided to the Board members and the audience to clarify that the Public Hearing on the 2018-19 Budget (Consent item 7.23) will be held during the Open Session of the Regular Board Meeting on September 4, 2018. Closed Session will begin at 4:00pm and Open Session will begin at 5:00pm.

8. ACTION ITEMS - Academic Affairs

8.1 AA - LACOE Contract Infant/Toddler Courses and Student Support Head Start and Early Learning Division

It was moved by Trustee Beverly, seconded by Trustee Brown that the Board of Trustees ratify the contract between the Los Angeles County Office of Education (LACOE) and the El Camino College District. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

9. ACTION ITEMS - Student Services

9.1 SS- County of Los Angeles-Department of Public Social Services (DPSS) Contract Number CCCP18004

It was moved by Trustee Brown, seconded by Student Member Valdez that the Board of Trustees ratify a contract with the County of Los Angeles-Department of Public Social Services (DPSS) Contract Number CCCP18004. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

10. ACTION ITEMS - Administrative Services

10.1 AS - Audit Services FY 2018-2019

It was moved by Trustee Combs, seconded by Trustee Brown that the Board of Trustees approve a three year contract for fiscal years 2018-2019, 2019-2020 and 2020-2021 for independent financial audit services to be provided by firm Vavrinek, Trine, Day & Co., LLP. Three-year contract totals \$252,500. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

11. ACTION ITEMS - Measure E

11.1 E - Student Services Building – Furniture

It was moved by Student Member Valdez, seconded by Trustee Brown that the Board of Trustees approve multiple party purchasing agreements to acquire furniture for the new Student Services Center. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

12. ACTION ITEMS - Human Resources – NONE

13. ACTION ITEMS - Compton College – NONE

14. ACTION ITEMS - Community Advancement

14.1 CA - California Community Colleges Chancellor's Office - California Apprenticeship Initiative (CAI) - New and Innovative Grant Program - Revenue to the District

It was moved by Trustee Combs, seconded by Trustee Brown that the Board of Trustees approve acceptance of the award of the California Apprenticeship Initiative - New and Innovative Grant from the California Community Colleges Chancellor's Office (award #18-191-001). Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

14.2 CA - Agreement with South Bay Workforce Investment Board, Inc.

It was moved by Student Member Valdez, seconded by Trustee Brown that the Board of Trustees approve this agreement with South Bay Workforce Investment Board, Inc. to assist in creating an Aerospace Technician apprenticeship program for El Camino College students. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

14.3 CA - Agreement with Cerritos College Foundation

It was moved by Student Member Valdez, seconded by Trustee Brown that the Board of Trustees ratify and approve the Contract Services Agreement with Cerritos College Foundation. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

15. ACTION ITEMS - President/Board – NONE

16. FUTURE ACTION ITEMS / GENERAL INFORMATION

16.1 P/B - 2017-18 Board of Trustees Evaluation Results

16.2 AA - CCAP Agreement between El Camino Community College District and Redondo Beach Unified School District. This agreement will be presented at the September 5, 2018 Board meeting for a second reading and adoption.

17. POLICIES AND PROCEDURES

17.1 AA - Administrative Procedure 4235 - Credit by Examination – *Information Item*

18. Oral Reports

18.1 Academic Senate Report

18.2 Compton College Report

18.3 Board of Trustees Report

18.4 President's Report

19. Adjournment

It was moved by Trustee Numark, seconded by Trustee Brown that the Board meeting adjourn. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Meeting adjourned at 6:45pm.



Mary Combs, Secretary of the Board
September 4, 2018



Dena P. Maloney, Secretary to the Board
September 4, 2018