

EL CAMINO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING OF  
Monday, November 16, 2020

The Board of Trustees of the El Camino Community College District met at 4:00 pm, on November 16, 2020 in the Board Room of the El Camino College Administrative building.

The following Trustees were present: Trustee William Beverly, President. Trustee Kenneth A. Brown, Vice President; Trustee Mary Combs, Secretary Trustee; Nilo Vega Michelin, Member and Trustee Clifford Numark, Member attended the meeting remotely. Student Member Faith Adams participated remotely at 5:00pm for Open Session.

Also present were Dr. Dena P. Maloney, Superintendent/President, and Ms. Iris Ingram, Vice President/Administrative Services. Ms. Jane Miyashiro, Vice President/Human Resources, Mr. Ross Miyashiro, Vice President/Student Services and Dr. Jean Shankweiler, Vice President/Academic Affairs attended the meeting remotely.

The public was notified and provided information on how to attend the meeting remotely and how to submit public comment using dedicated email addresses. Public comments were read aloud in the meeting.

1. OPENING ITEMS

1.1 Call Public Session to Order at 4:02pm

1.2 Roll Call

1.3 Public Comment: Requests to Address the Board of Trustees – Closed Session Agenda Matters.  
There were no comments

2. CLOSED SESSION

2.1 Closed Session - Regular Meeting adjourned to Closed Session at 4:04pm to discuss the District's position regarding the following matters.

A) Personnel, Appointment, Employment, Dismissal, Release (Government Code section 54957)

B) Anticipated Litigation, Government Code Section 54956.9 (c)  
Significant Exposure to Litigation – 1 case

C) Conference with Legal Counsel - Existing Litigation, Government Code Section 54956.9  
Case # 19STCV44922

3. REPORT OUT FROM CLOSED SESSION/OPEN SESSION ORGANIZATIONAL ITEMS. The regular meeting reconvened to Open Session at 5:00pm

3.1 The Board of Trustees will report out from their Closed Session meeting and begin with the Open Session.

No reportable action was taken during the Closed Session.

3.2 Pledge of Allegiance to the Flag led by Ms. Alicia Guevara

3.3 Board Meeting Presentations and Reports Schedule – 2020-21

### 3.4 Approval of Minutes

It was moved by Trustee Combs seconded by Trustee Numark, that the Board of Trustees approve the minutes from the October 19, 2020 Regular Board Meeting and November 5, 2020 Special Board Meeting – Superintendent/President Selection Workshop. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

### 4. PRESENTATIONS

4.1 - Recognition of Trustees Beverly and Combs for Service on the Board of Trustees – Trustees Beverly and Combs were honored for their service on El Camino’s Board of Trustees. Letters submitted by faculty member, staff and former Student Trustees were read aloud during the meeting. Dr. Maloney and fellow Board members also recognized their years of service. Trustees Beverly and Combs were also honored with proclamations and certificates from U.S. Representative Maxine Waters, California Assemblymember Al Muratsuchi, California State Senator Ben Allen, and the City of Torrance.

4.2 PB - Update on Fall Initiatives to Support Race and Equity at El Camino College – President Dena P. Maloney provided an update on the many educational events, campus dialogue and discussion sessions, and resolutions that have been implemented over the past four months at El Camino College to support the desire for a more equitable and racially just campus.

4.3 AA - AB705 Update – Ms. Debra Breckheimer, Dean of Humanities, and Dr. Marlow Lemons, Dean of Mathematical Science presented a comprehensive update on the implementation and impact of AB 705.

### 5. PUBLIC HEARING - NONE

### 6. PUBLIC COMMENT

### 7. CONSENT CALENDAR

It was moved by Trustee Combs, seconded by Trustee Numark that the Board of Trustees accept and approve the items presented on the Consent Calendar.

It was moved by Trustee Michelin seconded by Trustee Brown that Item 7.26 - Job Description, Associate Dean, Mathematical Sciences be pulled from the Consent Calendar to be discussed and voted on separately.

7.1 AA - PSA for Mark Hullibarger 2020-2021

7.2 AA-Mentor Teacher Contracts for Child Development Practicum

7.3 AA - Destruction of Records - Special Resource Center

7.4 AA - Proposed Curriculum Changes Effective 2021-2022 Academic Year

7.5 SS - UCLA - SPACE Agreement

7.6 SS - Giant Rabbit LLC - Website Development for Historically Black Colleges and Universities Program

7.7 SS - Training and toolkit for FIRST Program Training

7.8 SS - Contract with Anthology Inc. of New York Engage

7.9 SS - Overseas F-1 Recruiting Agents' Contract Agreements

7.10 SS - Board Policy 5010 - Admissions and Dual Enrollment - SECOND READING AND ADOPTION

7.11 AS - Eide Bailly Contract

7.12 AS - Purchase Order and Blanket Purchase Order

- 7.13 E - Contract – Leighton Consulting, Inc. – Arts Complex Building Project
- 7.14 E - Contract – School Construction Compliance, LLC – Arts Complex Building Project
- 7.15 E - Contract – KPFF Consulting Engineers – Arts Complex Building Project
- 7.16 E - Contract – ALTA Environmental – Arts Complex Building Project
- 7.17 E - Contract – Leighton Consulting, Inc. – Behavioral & Social Science Building Project
- 7.18 E - Contract – School Construction Compliance, LLC – Behavioral & Social Science Building Project
- 7.19 E - Contract – KPFF Consulting Engineers – Behavioral and Social Sciences Building Project
- 7.20 E - Contract – ALTA Environmental – Behavioral & Social Science
- 7.21 E - Contract - DLR Group - Fire Academy Project
- 7.22 E - Contract – DLR Group –Marquee Signs Project
- 7.23 E - Contract – PSOMAS –Music Building Project
- 7.24 E - Measure E Category Budget and Balances
- 7.25 E - Measure E Purchase Order (PO) and Blanket Purchase Order (BPO)
- ~~7.26 HR – Job Description, Associate Dean, Mathematical Sciences~~
- 7.27 HR - Academic Personnel Actions
- 7.28 HR – Classified Personnel Actions
- 7.29 HR - Temporary Non-Classified (TNC) Service Employees Personnel Actions
- 7.30 HR – Special Services Professional Personnel Actions
- 7.31 CA - Contract - OSI-Systems
- 7.32 CA - Contract - Santa Monica Seafood Company
- 7.33 P/B - Contract Amendment Anchor Consulting, LLC - Government Affairs Services
- 7.34 P/B - Signature Authorization - David Mussaw, Interim, Director of Accounting

Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

7.26 HR - Job Description, Associate Dean, Mathematical Sciences

Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs and Numark voted yes. Trustee Michelin abstained. Motion carried.

8. ACTION ITEMS – Academic Affairs - NONE

9. ACTION ITEMS - Student Services - NONE

10. ACTION ITEMS - Administrative Services

10.1 AS - 311 Master Report (2019-20 Annual)

It was moved by Trustee Combs, seconded by Trustee Numark, that the Board of Trustees receive the CCFS-311 Annual Report for 2019-2020. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

11. ACTION ITEMS - Measure E

11.1 E - Contract – Sandy Pringle Associates Inspection Consultants – Arts Complex Building Project

It was moved by Trustee Brown, seconded by Trustee Combs, that the Board of Trustees approve entering into a contract with Sandy Pringle Associates Inspection Consultants for Division of State Architects (DSA) inspection services for the Arts Complex Building Project. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

#### 11.2 E - Contract – Smith Emery Laboratories – Arts Complex Building Project

It was moved by Trustee Combs, seconded by Student Member Adams, that the Board of Trustees approve entering into a contract with Smith Emery Laboratories to provide specialty testing and inspection for the Arts Complex Building Project. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

#### 11.3 E - Contract – Sandy Pringle Associates Inspection Consultants – Behavioral and Social Sciences Building Project

It was moved by Student Member Adams, seconded by Trustee Brown, that the Board of Trustees approve entering into a contract with Sandy Pringle Associates Inspection Consultants for Division of State Architects (DSA) inspection services for the Behavioral and Social Sciences Building Project. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs and Numark voted yes. Trustee Michelin abstained. Motion carried.

#### 11.4 E - Contract – Smith Emery Laboratories – Behavioral Sciences/Student Services Building Project

It was moved by Trustee Combs, seconded by Trustee Brown, that the Board of Trustees approve entering into a contract with Smith Emery Laboratories to provide specialty testing and inspection for the Behavioral Sciences/Student Services Building Project. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

#### 11.5 E - Contract – ACC Contractors, Inc. – Behavioral Science and Arts Complex Construction Project

It was moved by Trustee Combs, seconded by Trustee Brown, that the Board of Trustees approve a contract with ACC Contractors, Inc. to construct the new Behavioral Science and Arts Complex buildings and authorize staff to exercise the option to include Alternate Bid 1. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

#### 11.6 E - Contract - Garza Construction - Accessibility Pathway Improvements- Phase 1

It was moved by Trustee Michelin, seconded by Student Member, that the Board of Trustees approve entering into a contract with Garza Construction for Accessibility Pathway Improvements- Phase 1.

The motion was amended to table item 11.6 - Contract - Garza Construction - Accessibility Pathway Improvements- Phase 1 to the next Board of Trustees meeting.

Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

#### 11.7 E - Construction Management Services Task Orders for Miscellaneous Projects

It was moved by Trustee Brown, seconded by Trustee Combs, that the Board of Trustees approve the recommendation to award the Construction Management Services Task Orders for the Miscellaneous Projects to Cordoba Corporation. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

## 12. ACTION ITEMS - Human Resources

## 12.1 HR - TNC & Student Worker Wage Rate Increase

It was moved by Student Member Adams, seconded by Trustee Combs, that the Board of Trustees approve the revised salary schedule for student workers and temporary non-classified employees, effective December 20, 2020 to comply with the State of California's adoption of a new minimum wage rate of \$14.00 per hour. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

## 12.2 HR - Superintendent/President Position Announcement

It was moved by Trustee Michelin, seconded by Trustee Brown, that the Board of Trustees review and approve the Board's contributions to the Superintendent/President position announcement. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

## 13. ACTION ITEM Community Advancement

### 13.1 CA - Contract / San Francisco Bay Area Rapid Transit District (BART)

It was moved by Trustee Combs, seconded by Trustee Brown, that the Board of Trustees ratify and approve the Contract Services Agreement. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs and Numark voted yes. Trustee Michelin abstained. Motion carried.

## 14. ACTION ITEM – President/Board - NONE

## 15. FUTURE ACTION ITEMS / GENERAL

### 15.1 AA - FTES & Enrollment Management Report - INFORMATION

### 15.2 AA - Respiratory Care Accreditation - INFORMATION

### 15.3 AS - Summary of Election of 2012 and 2020 General Obligation Bond and Refunding

### 15.4 AA - Mandating Anti-Racist/Equity Professional Development for all El Camino College Faculty

## 16. POLICIES AND PROCEDURES

### 16.1 P/B - Board Policy 6339 - Student Centered Funding Formula Data Management Ownership and Responsibilities - FIRST READING

### 16.2 P/B - Administrative Procedure 6339 - Student Centered Funding Formula Data Management Ownership and Responsibilities INFORMATION

### 16.3 AA - Board Policy 4235 - Credit for Prior Learning - FIRST READING

### 16.4 AA - Administrative Procedure 4235 - Credit for Prior Learning - INFORMATION

## 17. ORAL REPORTS

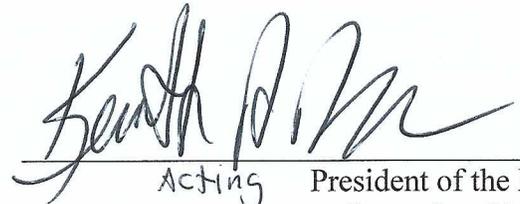
### 17.1 Academic Senate Report

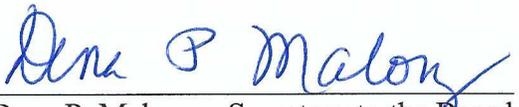
### 17.2 Board of Trustees Report

17.3 President's Report

18. ADJOURNMENT

Meeting adjourned at 8:02pm

  
Acting President of the Board  
December 21, 2020

  
Dena P. Maloney, Secretary to the Board  
December 21, 2020