

EL CAMINO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING OF
Monday, March 15, 2021

The Board of Trustees of the El Camino Community College District met at 4:00pm, on March 15, 2021 in the Board Room of the El Camino College Administrative building.

The following Trustees were present: Trustee Nilo Vega Michelin, President. Trustee Trisha Murakawa, Vice President; Trustee Clifford Numark, Secretary; Trustee, Kenneth A. Brown, Member and Trustee Katherine Steinbronner Maschler, Member attended the meeting remotely. Student Member Faith Adams participated remotely at 5:00pm for Open Session.

Also present were Dr. Dena P. Maloney, Superintendent/President, and Ms. Iris Ingram, Vice President/Administrative Services. Ms. Jane Miyashiro, Vice President/Human Resources; Mr. Ross Miyashiro, Vice President/Student Services and Dr. Jean Shankweiler, Vice President/Academic Affairs attended the meeting remotely.

The public was notified and provided information on how to attend the meeting remotely and how to submit public comment using dedicated email addresses. Public comments are read aloud in the meeting.

1. OPENING ITEMS

1.1 Call Public Session to Order at 4:02pm

1.2 Roll Call

1.3 Public Comment: Requests to Address the Board of Trustees – Closed Session Agenda Matters.
There were no public comments.

2. CLOSED SESSION

2.1 Closed Session - Regular Meeting adjourned to Closed Session at 4:03pm to discuss the District's position regarding the following matters.

1) Conference with Labor Negotiators Gov't Code 54957.6

District's Negotiator: Ms. Jane Miyashiro

Employee Organization: El Camino College Federation of Teachers (ECCFT), Police Officer Association (POA), El Camino College Employees (ECCE)

2) Conference with Legal Counsel, Anticipated Litigation, Government Code Section 54956.9 (c)
Significant Exposure to Litigation – 1 case

3) Personnel Matters, Brown Act Section 54957

Superintendent/President Goals

3. REPORT OUT FROM CLOSED SESSION/OPEN SESSION ORGANIZATIONAL ITEMS. The regular meeting reconvened to Open Session at 5:09pm

3.1 The Board of Trustees will report out from their Closed Session meeting and begin with the Open Session.

The following actions took place in closed session:

The Board approved an amendment to the Contract between the District and Tilden-Coil Constructors for construction of the Natatorium Project to modify administrative provisions of the Contract relating to dispute resolution procedures by unanimous vote.

The Board authorized the President/Superintendent to execute the amendment on behalf of the District and to take all measures necessary to implement the amendment.

3.2 Pledge of Allegiance to the Flag led by Dr. Dena P. Maloney

3.3 Board Meeting Presentations and Reports Schedule – 2020-21

3.4 Approval of Minutes

It was moved by Trustee Murakawa, seconded by Trustee Maschler, that the Board of Trustees approve the minutes from the following meetings:

1. February 16, 2021 Budget Workshop
2. February 16, 2021 Regular Board Meeting
3. February 18, 2021 Special Meeting

Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

4. PRESENTATIONS

4.1 AS - El Camino College District Financial Report for the Year Ending June 30, 2020 - Ms. Alicia Herrera, a representative from Eide Bailly, LLP provided an overview of the El Camino Community College District audit for the year ending June 30, 2020, and answered questions from the Board regarding the audit.

4.2 HR - Presidential Search Update - PPL Inc. search consultants Ben Duran and Lisa Sugimoto provided an update on the progress of the Superintendent/President search. They informed the Board of Trustees on the upcoming interviews and subsequent related activities.

4.3 P/B - Fall 2020 Withdrawal Survey Report - Dr. Viviana Unda, Director of the Institutional Research and Planning Department, provided an informational presentation on the Fall 2020 Withdrawal survey. The presentation included background on the survey, results, term to term comparison on withdrawal data, final findings and recommendations.

5. PUBLIC HEARING - NONE

6. PUBLIC COMMENT

6.1 Public Comment: Requests to Address the Board of Trustees – Agenda and Non-Agenda Matters

1. Mr. Colin Preston, Director of Athletics and Kinesiology

7. CONSENT CALENDAR

Agenda item 7.18 Revised Job Descriptions for Administrative/Clerical Positions with typing requirements, was pulled to discuss and vote on separately.

It was moved by Trustee Murakawa, seconded by Trustee Mashler, that the Board of Trustees accept and approve the items presented on the Consent Calendar.

- 7.1 AA - Network Kinecton
- 7.2 AA - Perkins V Application Workshop, Review and Submission
- 7.3 AA - Chabot-Las Positas Community College District: California Early Childhood Mentor Program
- 7.4 AA – Proposed Curriculum Changes Effective 2021-2022 Academic Year
- 7.5 SS - Puente Project MOU
- 7.6 AS - Non-Resident Tuition Fee for 2021-2022
- 7.7 AS - Electronic Student Fund Disbursement Vendor - BankMobile
- 7.8 AS - 311 Q2 Report for Fiscal Year 2020 - 2021
- 7.9 AS - Purchase Order and Blanket Purchase Order
- 7.10 E - Contract – Leighton Consulting, Inc. – Construction Tech Building Project
- 7.11 E - Contract – Leighton Consulting, Inc. –Baseball field Improvements Project
- 7.12 E - Change Order #1 - Garza Construction - Accessibility Pathway Improvements- Phase 1
- 7.13 E - Measure E Category Budget and Balances
- 7.14 E - Measure E Purchase Order (PO) and Blanket Purchase Order (BPO)
- 7.15 HR - Executive Advisory Webinar
- 7.16 HR – Revised Job Description, Director, Accounting
- 7.17 HR - New Job Description, Student Success Coordinator
- ~~7.18 HR – Revised Job Descriptions for Administrative/Clerical Positions with typing requirements~~
- 7.19 HR - Academic Personnel Actions
- 7.20 HR – Administrator, Supervisor Personnel Actions
- 7.21 HR – Classified Personnel Actions
- 7.22 HR - Temporary Non-Classified (TNC) Service Employees Personnel Actions
- 7.23 CA - Black Rocket Productions LLC (2021 Renewal Agreement/Rider)
- 7.24 CA - Contract / SynED, Inc., Letter of Engagement
- 7.25 CA - The Community College Foundation (TCCF) Agreement
- 7.26 CA - Contract - Julio C. Rivera

Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

It was moved by Trustee Murakawa, seconded by Trustee Brown, that the Board of Trustees approve Consent Calendar item 7.18 Revised Job Descriptions for Administrative/Clerical Positions with typing requirements. Student Member Adams recorded a yes-advisory vote. Trustees Brown, Murakawa and Numark voted yes. Trustees Maschler and Michelin voted no. Motion carried.

8. ACTION ITEMS – Academic Affairs– No Items

9. ACTION ITEMS - Student Services – No Items

10. ACTION ITEMS - Administrative Services

10.1 AS - Fiscal Year 2019-2020 Financial Audit Report

It was moved by Student Member Adams, seconded by Trustee Maschler, that the Board of Trustees accept the annual financial audit report prepared by Eide Bailly, Inc., for the El Camino Community College District for

fiscal year 2019-2020. Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

10.2 AS - Interfund Transfers

It was moved by Trustee Brown, seconded by Trustee Murakawa, that the Board of Trustees approve the Interfund Transfers for Fiscal Year 2020-21 presented as revised. Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

11. ACTION ITEMS - Measure E

11.1 E - Notice of Completion - Tilden-Coil Contractors. - Pool/ Classroom Building

It was moved by Trustee Murakawa, seconded by Trustee Maschler, that the Board of Trustees accept as complete the following project and authorize final payment of the work. Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

11.2 E - Baseball Field, Field Safety Netting & Construction Technology Building Construction DSA Project Inspector of Record (IOR) - Sandy Pringle Associates, Inc.

It was moved by Trustee Murakawa, seconded by Trustee Brown, that the Board of Trustees approve the recommendation to award a contract for a DSA Project Inspector of Record for the Baseball Field, Field Safety Netting and Construction Technology Construction project to Sandy Pringle Associates, Inc. Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

11.3 E - Contract – CABD Construction, Inc. – Baseball Field Netting and Construction Technology Building Construction Projects.

It was moved by Trustee Murakawa, seconded by Trustee Maschler, that the Board of Trustees approve a contract with CABD Construction, Inc. to renovate the Baseball Field including safety netting and restrooms; and authorize staff to exercise the option to include Alternate Bid 1 and Alternate Bid 2. It is also recommended that the Board of Trustees approve a contract with CABD Construction, Inc. to construct the Construction Technology Building. Both projects will be under one (1) contract. Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

11.4 E - Contract - FieldTurf USA, Inc. - Baseball Synthetic Field

It was moved by Trustee Michelin, seconded by Trustee Brown, that the Board of Trustees approve entering a contract with FieldTurf USA, Inc. for synthetic field turf for the Baseball Field renovations. Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

12. ACTION ITEMS - Human Resources – No Items

13. ACTION ITEM Community Advancement – No Items

14. ACTION ITEM – President/Board

14.1 P/B - California Community College Trustees Board Elections

It was moved by Trustee Murakawa, seconded by Trustee Brown, that the Board of Trustees approve the nominations for service on the California Community College Trustees Board (CCCT).

- Yvette Davis, Glendale CCD
- Gregory Pensa, Allan Hancock Joint CCD*
- Barbara Calhoun, Compton CCD
- Michele Jenkins, Santa Clarita CCD
- Doborah Ikede, State Center CCD
- Nan Gomez-Heitzeberg, Kern CCD

Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

15. FUTURE ACTION ITEMS / GENERAL

15.1 AS - Bond Project Status Report

15.2 P/B 2020-21 Board Goals - INFORMATION ONLY

16. POLICIES AND PROCEDURES – No items

17. ORAL REPORTS

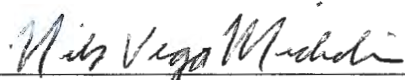
17.1 Academic Senate Report

17.2 Board of Trustees Report

17.3 President's Report

18. ADJOURNMENT

Meeting adjourned at 7:45pm



Nilo Vega Michelin, President of the Board
April 19 2021



Jean Shankweiler, Acting Secretary to the Board
April 19, 2021