

EL CAMINO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING OF  
Monday, June 21, 2021

The Board of Trustees of the El Camino Community College District met at 4:00p.m., on June 21, 2021 in the Board Room of the El Camino College Administrative building.

The following Trustees were present: Trustee Nilo Vega Michelin, President; Trustee Trisha Murakawa, Vice President; Trustee Clifford Numark, Secretary and Trustee Katherine Steinbronner Maschler, Member. Trustee Kenneth A. Brown, Member attended the meeting remotely. Student Member Karina Ramirez participated remotely for Open Session.

Also present were Dr. Dena P. Maloney, Secretary to the Board; Ms. Iris Ingram, Vice President/Administrative Services and Dr. Jean Shankweiler, Vice President /Academic Affairs. Ms. Jane Miyashiro, Vice President/Human Resources and Mr. Ross Miyashiro, Vice President/Student Services attended the meeting remotely.

The public was notified and provided information on how to attend the meeting remotely and how to submit public comment using dedicated email addresses. Public comments are read aloud in the meeting.

1. OPENING ITEMS

1.1 Call Public Session to Order at 4:05p.m.

1.2 Roll Call

1.3 Public Comment: Requests to Address the Board of Trustees – Closed Session Agenda Matters.

- 1) Ryan Turner, ECC Faculty
- 2) Claire Phillips, ECC Faculty
- 3) Laila Dellapasqua, ECC Faculty
- 4) Darrell Thompson, ECC Faculty
- 5) Sue Ellen Warren, ECC Adjunct Faculty
- 6) El Camino College Federation of Teachers (ECCFT)

2. CLOSED SESSION

2.1 Closed Session - Regular Meeting adjourned to Closed Session at 4:23p.m. to discuss the District's position regarding the following matters.

A) Existing Litigation, Government Code Section 54956.9  
Case # 19STCV25532

B) Conference, Legal Counsel – Settlement of Claims, Government Code Section 54956.9 (d)

C) Conference with Labor Negotiators Gov't Code 54957.6  
District's Negotiator: Ms. Jane Miyashiro  
Employee Organization: El Camino College Federation of Teachers (ECCFT);

D) Existing Litigation, Government Code Section 54956.9  
Case # LA-CE-6349-E

E) Conference, Legal Counsel - Anticipated Litigation, Government Code Section 54956.9 (c)  
Significant Exposure to Litigation – 1 case

3. REPORT OUT FROM CLOSED SESSION/OPEN SESSION ORGANIZATIONAL ITEMS. The regular meeting reconvened to Open Session at 6:24p.m.

3.1 The Board of Trustees will report out from their Closed Session meeting and begin with the Open Session.

The Board of Trustees took the following actions in the closed session on Agenda Item No. 2 (B)

1. The Board approved a settlement agreement relating to construction of the Student Services Project and authorized District staff to implement the terms of the settlement agreement.
2. The Board authorized District staff to record a Notice of Completion for the Student Services Project.

3.2 Pledge of Allegiance to the Flag led by Trustee Trisha Murakawa

3.3 Board Meeting Presentations and Reports Schedule – 2020-21

3.4 Approval of Minutes

It was moved by Trustee Brown, seconded by Trustee Numark, that the Board of Trustees approve the minutes from the May 17, 2021 Regular Board Meeting. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

#### 4. PRESENTATIONS

4.1 P/B - Oath of Office – Karina Ramirez, Student Trustee – Dr. Maloney administered the Oath of Office to Ms. Karina Ramirez, the appointed 2021-22 Student Trustee.

4.2 P/B - Resolution in Appreciation of Dr. Dena Maloney, Superintendent/President - In recognition of Dr. Maloney's contributions to the District, the Board of Trustees presented her a *Resolution of Appreciation*, and wished her all the best in her retirement.

4.3 AS - Fiscal Year 2021-22 Tentative Budget presentation – Ms. Iris Ingram, Vice President of Administrative Services, provided an informational presentation on the Tentative Budget for fiscal year 2021-22.

4.4 Sustainability Plan Update - On July 15, 2019, the Board of Trustees approved the Campus Sustainability Plan. The plan identified goals to minimize impact of climate change and depletion of resources. Goals included: water reduction, recycle/waste reduction, energy efficiency, and transportation. Ms. Iris Ingram, Vice President of Administrative Services provided an informational presentation on the updates of activities to address these goals.

4.5 AS - Update to Facilities Master Plan - Path Forward – Ms. Iris Ingram, Vice President of Administrative Services, presented an informational presentation on the update to the Facilities Master Plan - Path Forward.

## 5. PUBLIC HEARING - NONE

## 6. PUBLIC COMMENT

### 6.1 Public Comment: Requests to Address the Board of Trustees – Agenda and Non-Agenda Matters

- 1) Evelyn Uyemura, ECC Faculty
- 2) Ryan Turner, ECC Faculty
- 3) Lauralee Welsh, ECC Faculty
- 4) Puente Tenured and Adjunct Faculty
- 5) Julia Land, ECC Faculty
- 6) Claire Phillips, ECC Faculty
- 7) Laila Dellapasqua, ECC Faculty
- 8) ECC History Department
- 9) Eyal Goldmann, ECC Faculty
- 10) ECC Counseling Faculty
- 11) Darrell Thompson, ECC Faculty

Trustee Maschler requested Consent item 7.27 - Revised Job Descriptions for Administrative Confidential Positions with out-of-date typing and dictation requirements, be discussed and voted on separately.

It was moved by Trustee Numark, seconded by Trustee Maschler, that the Board of Trustees approve the request. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

## 7. CONSENT CALENDAR

It was moved by Trustee Michelin, seconded by Trustee Numark, that the Board of Trustees accept and approve the items presented on the Consent Calendar.

- 7.1 AA - Daniel G. Solorzano Presentation
- 7.2 AA - Keith Knight Presentation
- 7.3 AA - Jeremiah J. Sims Presentation
- 7.4 AA - PSA for Dangling Carrot Productions
- 7.5 AA - Benjamin Lee PSA
- 7.6 AA - Gaumard Scientific Company, Inc.
- 7.7 AA - Personal Service Agreement for 20-21 SWP-TPP grant with Renee Marshal
- 7.8 AA - Contract - El Camino College Entrepreneurship Virtual Series
- 7.9 AA - OCLC / CONTENTdm
- 7.10 AA - Compressed Air Specialties, Inc. - Purchase of Bauer Unicus 4 Air Compressor System
- 7.11 AA - Long Beach Memorial Medical Center
- 7.12 AA – Proposed Curriculum Changes Effective 2022-2023 Academic Year
- 7.13 SS - PSA - Anne Dumke
- 7.14 SS - Contract - MSCR Investigative Services, LLC
- 7.15 SS - Contract - Joe Mar Polygraph & Investigative Services, Inc.
- 7.16 AS - Pacific Dining Addendum
- 7.17 AS - FY 2020-21 Q4 311 Report
- 7.18 AS - Purchase Order and Blanket Purchase Order
- 7.19 AS- Purchase Order and Blanket Purchase Order Increases
- 7.20 E - Measure E Purchase Order (PO) and Blanket Purchase Order (BPO)

- 7.21 E - Measure E Category Budget and Balances
- 7.22 HR - Revised Job Description - Director of Nursing
- 7.23 HR - Job Description - Director, Information Technology Services
- 7.24 HR - Revised Job Description - Theatre Production Manager
- 7.25 HR - New Job Description, Assessment Specialist
- 7.26 HR – Revised Job Description - Professional Development Assistant
- ~~7.27 HR – Revised Job Descriptions for Administrative Confidential Positions with out-of-date typing and dictation requirements~~
- 7.28 HR - New Job Description - Bond Project Manager
- 7.29 HR - Academic Personnel Actions
- 7.30 HR – Administrator, Supervisor, and Special Services Professional Personnel Actions
- 7.31 HR – Classified Personnel Actions
- 7.32 HR - Temporary Non-Classified (TNC) Service Employees Personnel Actions
- 7.33 CA - Externship Agreement with Pink Lotus Center
- 7.34 CA - Externship Agreement with Revive Wellness Center
- 7.35 CA- Agreement Biz Made EZ
- 7.36 CA-Agreement Alfabet Soup Consulting
- 7.37 CA- Agreement Forum Financial LLC.
- 7.38 CA- Agreement Integrity Management & Consulting Group, LLC
- 7.39 CA- Agreement Diana Stanojevich
- 7.40 CA- Amendment SRP Media Consulting LLC.
- 7.41 CA - Contract - Angalet and Associates LLC
- 7.42 CA - Contract - Business Cavalry LLC
- 7.43 CA - Contract - SpaceData LLC
- 7.44 CA - Contract - Evolutionary Measures, Inc.
- 7.45 CA - Contract - Lean Solutions Manufacturing Consultants
- 7.46 CA - Clean Energy Smart Manufacturing Innovation (CESMII) Demonstration Site Project – Revenue to the District
- 7.47 CA - Clean Energy Smart Manufacturing Innovation Institute (CESMII) Project Grant from UCLA - Revenue to the District
- 7.48 CA - Contract - Barbara Sweet, dba Learning Transfer Institute, Inc.
- 7.49 CA - Contract - Servando Gereau
- 7.50 CA - Contract - Workforce Computer Training, LLC
- 7.51 P/B - Second Reading and Adoption - District Planning Guide
- 7.52 P/B - Vectis DC, LLC Contract
- 7.53 P/B - Stamats
- 7.54 P/B - Brad Jacobson, Inc.

Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

It was moved by Trustee Murakawa, seconded by Trustee Brown, that the Board of Trustees approve Consent Item 7.27-Revised Job Descriptions for Administrative Confidential Positions with out-of-date typing and dictation requirements.

Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Murakawa and Numark voted yes. Trustees Maschler and Michelin voted no. Motion carried.

## 8. ACTION ITEMS – Academic Affairs

### 8.1 AA - Total Recall

It was moved by Trustee Michelin, seconded by Trustee Maschler, that the Board of Trustees approve the contract with Total Recall for their services in providing real-time captioning for Deaf and Hard-of-Hearing students. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

## 9. ACTION ITEMS - Student Services

### 9.1 SS-County of Los Angeles- Department of Public Social Services (DPSS) Out-of-Classroom Coordination Services Contract, Contract No. CCCP210004

It was moved by Trustee Michelin, seconded Trustee Murakawa, that the Board of Trustees approve the contract with the County of Los Angeles-Department of Public Social Services (DPSS) Contract Number CCCP210004. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

## 10. ACTION ITEMS - Administrative Services

### 10.1 AS - Resolution No. 06-21-2021A – Resolution of the Board of Trustees of the El Camino Community College District, authorizing the issuance of El Camino Community College District (Los Angeles County, California) Election Of 2012 General Obligation Bonds, Series 2021D, and actions related thereto.

It was moved by Trustee Michelin, seconded Trustee Brown, that the Board of Trustees approve Resolution No. 06-21-2021 - authorizing the issuance of El Camino Community College District (Los Angeles County, California) Election Of 2012 General Obligation Bonds, Series 2021D, and actions related thereto. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

### 10.2 AS - Intent to Convey Easement to the County of Los Angeles

It was moved by Trustee Michelin, seconded Trustee Maschler, that the Board of Trustees approve the Resolution of Intent to Grant Easement to the County of Los Angeles for the El Camino College Bridge. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried

Trustee Michelin requested Action item 10.3 - COVID-19 Campus Reopening Safety Management - World Back to Work be discussed and voted on after discussion and vote on Action item 14.2 - Recommendation Regarding Campus Safety Measures - Fall 2021 14.2.

It was moved by Trustee Michelin, seconded by Trustee Murakawa, that the Board of Trustees approve the request. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

### 10.4 AS - Contract - Facilities Master Plan Services

It was moved by Trustee Michelin, seconded Trustee Numark, that the Board of Trustees approve a contract to ALMA Strategies for the Facilities Master Plan services. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

#### 10.5 AS Purchase of Portable Air Purification Units

It was moved by Trustee Michelin, seconded Trustee Numark, that the Board of Trustees approve emergency purchase of one thousand three hundred forty- one (1,341) In-Room Air Purification Units. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin and Murakawa voted yes. Trustee Numark voted no. Motion carried

#### 10.6 AS - GANN Report

It was moved by Trustee Michelin, seconded Trustee Maschler, that the Board of Trustees approve the Appropriations Limit of \$133,939,433.00 for the school year 2021-22. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

#### 10.7 AS - Five-Year Construction Plan 2023-2027

It was moved by Trustee Michelin, seconded Trustee Numark, that the Board Trustees approve the submission of the Five-Year Construction Plan for 2023-2027 to the California Community College Chancellor's Office. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

#### 10.8 AS - Restoration of 3% Pay Cut to Management - 2020-21 Furloughs

It was moved by Trustee Michelin, seconded Trustee Brown, that the Board Trustees approve the restoration of the 3% pay cut absorbed by management due to the 2020-21 management furloughs. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

#### 10.9 AS - Fiscal Year 2021 - 22 Tentative Budget

It was moved by Trustee Michelin, seconded by Trustee Maschler, that the Board of Trustees approve the 2021-22 Tentative Budget for filing with the County Superintendent of Schools. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

### 11. ACTION ITEMS - Measure E

#### 11.1 E- Contract - tBP Architecture – Student Health/Wellness Center Project

It was moved by Trustee Michelin, seconded by Trustee Maschler, that the Board of Trustees approve entering into a contract with tBP/Architecture to provide architecture and engineering services for the new Student Health/Wellness Center Project. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

### 12. ACTION ITEMS - Human Resources – No items

### 13. ACTION ITEM - Community Advancement

#### 13.1 CA - Contract Amendment- University of California, Berkeley (UCB)

It was moved by Trustee Michelin, seconded by Trustee Maschler, that the Board of Trustees ratify and approve the Amendment to the agreement with University of California, Berkeley. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

#### 14. ACTION ITEMS - Superintendent/President

##### 14.1 P/B - Interact Communications

It was moved by Trustee Michelin, seconded by Trustee Maschler, that the Board of Trustees table item 14.1- Interact Communications to a future meeting. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

##### 14.2 P/B - Recommendation Regarding Campus Safety Measures - Fall 2021

It was moved by Trustee Murakawa, seconded Trustee Brown, that the Board of Trustees approve Campus Safety Measures and Protocols for Fall 2021. Student Member Ramirez abstained. Trustees Brown, Maschler, Murakawa and Numark voted yes. Trustee Michelin voted no. Motion carried.

##### 10.3 AS - COVID-19 Campus Reopening Safety Management - World Back to Work

It was moved by Trustee Murakawa, seconded Trustee Numark, that the Board of Trustees ratify a contract with World Back to Work to provide COVID-19 safety management services for the reopening of campus. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

##### 14.3 P/B - Establishment of a Board of Trustees Standing Committee - Budget

It was moved by Trustee Michelin, seconded by Trustee Maschler, that the Board of Trustees establish a Standing Committee of the Board – Budget. Student Member Ramirez recorded a no-advisory vote. Trustees Michelin and Murakawa voted yes. Trustees Brown, Maschler, and Numark voted no. Motion failed.

#### 15. FUTURE ACTION ITEMS / GENERAL INFORMATION

##### 15.1 AA – FTES & Enrollment Management Report – INFORMATION

##### 15.2 AS - Bond Project Status Report

##### 15.3 HR - Request - El Camino College Federation of Teachers

##### 15.4 P/B - 2020-21 Board of Trustees Self-Evaluation

##### 15.5 P/B 2020-21 Board Goals - INFORMATION ONLY

#### 16. POLICIES AND PROCEDURES

##### 6.1 HR - Administrative Procedure 3435 - Unlawful Discrimination Complaints & Investigations

#### 17. Oral Reports

##### 17.1 Academic Senate

##### 17.2 Board of Trustees Report

##### 17.3 President's Report

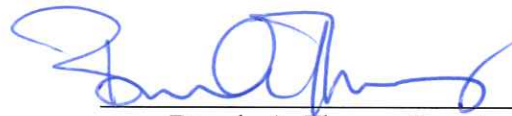
18. ADJOURNMENT

Time: 10:10p.m.



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Nilo Vega Michelin, President of the Board  
July 19, 2021



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Brenda A. Thames Secretary to the Board  
July 19, 2021