

EL CAMINO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING OF
Monday, July 19, 2021

The Board of Trustees of the El Camino Community College District met at 4:00p.m., on July 19, 2021 in the Board Room of the El Camino College Administrative building.

The following Trustees were present: Trustee Nilo Vega Michelin, President; Trustee Katherine Steinbroner Maschler, Member and Trustee Kenneth A. Brown, Member. Trustee Trisha Murakawa, Vice President; Trustee Clifford Numark, Secretary attended the meeting remotely. Student Member Karina Ramirez participated remotely for Open Session.

Also present were Dr. Brenda Thames, Superintendent/President; Ms. Ann Tomlinson Interim Vice President/Administrative Services and Dr. Jaquelyn Sims, Interim Vice President /Academic Affairs, Ms. Jane Miyashiro, Vice President/Human Resources and Mr. Ross Miyashiro, Vice President/Student Services attended remotely.

The public was notified and provided information on how to attend the meeting remotely and how to submit public comment using dedicated email addresses. Public comments are read aloud in the meeting.

1. OPENING ITEMS

1.1 Call Public Session to Order at 4:11p.m.

1.2 Roll Call

1.3 Public Comment: Requests to Address the Board of Trustees – Closed Session Agenda Matters.

- 1) Joe Hardesty, ECC Faculty
- 2) El Camino Life Science Department
- 3) Mora Mattern, ECC Faculty
- 4) John Baranski, ECC Faculty
- 5) Kelsi Iino, ECC Faculty

2. CLOSED SESSION

2.1 Closed Session - Regular Meeting adjourned to Closed Session at 4:23p.m. to discuss the District's position regarding the following matters.

- A) Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): one potential case.
- B) Conference with Labor Negotiators Gov't Code 54957.6
District's Negotiator: Ms. Jane Miyashiro
Employee Organization: El Camino College Federation of Teachers (ECCFT)

3. REPORT OUT FROM CLOSED SESSION/OPEN SESSION ORGANIZATIONAL ITEMS. The regular meeting reconvened to Open Session at 6:24p.m.

3.1 The Board of Trustees will report out from their Closed Session meeting and begin with the Open Session.

The Board of Trustees will resume Closed Session following Open Session.

3.2 Pledge of Allegiance to the Flag led by Trustee Kenneth A. Brown

3.3 Board Meeting Presentations and Reports Schedule – 2020-21

3.4 Approval of Minutes

It was moved by Trustee Michelin, seconded by Trustee Brown, that the Board of Trustees approve the minutes from the June 21, 2021 Regular Board Meeting. Student Member, Karina Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

4. PRESENTATIONS – NONE

5. PUBLIC HEARING - NONE

6. PUBLIC COMMENT

6.1 Public Comment: Requests to Address the Board of Trustees – Agenda and Non-Agenda Matters

Additional public comments on Closed Session Agenda Matters were read during Public Comment: Requests to Address the Board of Trustees – Agenda and Non-Agenda Matters.

- 1) Kim Runkle, ECC Faculty
- 2) Julia Land, ECC Faculty
- 3) El Camino College Academic Senate, Executive Board
- 4) El Camino Part-Time Faculty Committee, AFT 1388
- 5) Susan Corbin, ECC Faculty

Public Comment: Requests to Address the Board of Trustees – Agenda and Non-Agenda Matters

- 1) Mari Baquir, ECC Staff
- 2) Marie Tate, ECC Staff
- 3) Eric White, ECC Staff
- 4) Laurie Linka, ECC Staff
- 5) Sophie Dao, ECC Staff
- 6) Martin Lopez, ECC Staff
- 7) Elizabeth Flores, ECC Staff
- 8) Salvador Valencia, ECC Staff
- 9) Kevin Peck, ECC Staff
- 10) Cindy Escutia, ECC Staff
- 11) Sara Vsquez-Gharibeh, ECC Staff
- 12) Leyna Bernal, ECC Staff
- 13) James Mitchell, ECC Staff
- 14) Cynthiann Walker, ECC Staff
- 15) Christine Maekawa, ECC Staff
- 16) Vicki Mack, ECC Staff
- 17) Maria Cortez, ECC Staff
- 18) Paul Yoder, ECC Staff
- 19) Toni Newman, ECC Staff
- 20) Dawn Koeller, ECC Staff

- 21) Kenya Salcedo, ECC Staff
- 22) Valerie Wagner, ECC Staff
- 23) Steve Amezcua, ECC Staff
- 24) Blanca Prado, ECC Staff
- 25) Crowley Cifer, ECC Staff
- 26) John Baranski, ECC Faculty
- 27) Joseph Hardest, ECC Faculty
- 28) Odinah Recio, ECC Faculty
- 29) Mayra Trush, ECC Staff
- 30) Angela Embry, ECC Staff

Additional Public Comment on Agenda and Non-Agenda Matters submitted. Not read due to time limitations in accordance to [Board Policy 2350 Speakers](#)

- 1) Onnis Everth, ECC Staff
- 2) Judy Castillo, ECC Staff
- 3) Donna Pantaleo, ECC Staff
- 4) Angie Gardea, ECC Staff
- 5) Mayra Pasillas, ECC Staff
- 6) Cecelia Mataalii, ECC Staff
- 7) Bonnie Mercado, ECC Staff
- 8) Lisa Richardson, ECC Staff
- 9) Jiriam Jauregui, ECC Staff
- 10) Charlene Sakatani, ECC Staff
- 11) Maricela Vital-Becker, ECC Staff
- 12) Roy Dietz, ECC Staff
- 13) Brian Hayden, ECC Staff
- 14) Patrick Grant, ECC Staff
- 15) April Bernabeo, ECC Staff
- 16) Kevin Jackson, ECC Staff
- 17) El Camino Federation of Teachers, Local 1388
- 18) El Camino Life Science Department
- 19) Mora Mattern, ECC Faculty
- 20) Kelsi Iino, ECC Faculty - petition
- 21) Kim Runkle, ECC Faculty
- 22) Julia Land, ECC Faculty
- 23) El Camino Part-Time Faculty Committee, AFT 1388
- 24) Susan Corbin, ECC Faculty

7. CONSENT CALENDAR

It was moved by Trustee Michelin, seconded by Trustee Maschler, that the Board of Trustees accept and approve the items presented on the Consent Calendar.

- 7.1 AA - North Torrance High School
- 7.2 AA - CAE Healthcare, Inc. - Purchase of Patient Simulator for Respiratory Care Program
- 7.3 AA - Donald E. Grant Presentation
- 7.4 AA - Board Policy 4230 - Grading & Academic Record Symbols - 2nd READING
- 7.5 AA - Proposed Curriculum Changes Effective 2022-2023 Academic Year
- 7.6 AA - Destruction of Records - HSA Nursing Department
- 7.7 SS - Mills Consulting and Contracting Services
- 7.8 AS - Purchase Orders and Blanket Purchase Orders

- 7.9 AS - Purchase Order and Blanket Purchase Order Increases
- 7.10 E - Measure E Purchase Order (PO) and Blanket Purchase Order (BPO)
- 7.11 E - Measure E Category Budget and Balances
- 7.12 HR - Academic Personnel Actions
- 7.13 HR – Administrator, Supervisor, and Confidential Personnel Actions
- 7.14 HR – Classified Personnel Actions
- 7.15 HR - Temporary Non-Classified (TNC) Service Employees Personnel Actions
- 7.16 CA - Contract - Quest Consulting and Training Corporation - Amendment
- 7.17 CA - Contract - Custom Corporate Communications, LLC - Amendment
- 7.18 CA - Contract - P&M Engineering
- 7.19 CA- MOA Beverly Hills Chamber of Commerce
- 7.20 P/B - Acting Secretary to the Board of Trustees
- 7.21 P/B - Order of Administrative Authority in Absence of Superintendent/President
- 7.22 P/B - Authority to Sign Contracts
- 7.23 P/B - Authority to Sign Change Orders
- 7.24 P/B - Authority to Sign Purchase Orders
- 7.25 P/B - Authority to Sign Purchase Orders for the Bookstore
- 7.26 P/B - Authority to Sign “A” and “B” Warrants
- 7.27 P/B - Authority to Sign Notices of Employment and Orders for Salary Payments
- 7.28 P/B - Revolving Cash Fund - El Camino Community College District
- 7.29 P/B - Registration Fund
- 7.30 P/B - Cash Management Fund
- 7.31 P/B - Trust Funds
- 7.32 P/B - El Camino College Business Office Account
- 7.33 P/B - Bookstore Fund
- 7.34 P/B - National Direct/Federal Perkins Student Loan/Nursing Loan Billing Service
- 7.35 P/B - El Camino College Self-Insurance Account for Property and Liability – Keenan and Associates
- 7.36 P/B - Dental Self-Insurance Fund, Wells Fargo Bank Account
- 7.37 P/B - Conference Attendance - Student Member, Karina Ramirez
- 7.38 P/B - Travel - Dr. Brenda Thames, Superintendent/President

Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

8. ACTION ITEMS – Academic Affairs - NONE

9. ACTION ITEMS - Student Services - NONE

10. ACTION ITEMS - Administrative Services - NONE

11. ACTION ITEMS - Measure E

11.1 E - Notice of Completion – Garza Construction Inc – Accessibility Improvements Phase 1

It was moved by Trustee Michelin, seconded by Trustee Maschler, that the Board of Trustees accept as complete the following project and authorize final payment of the work. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

12. ACTION ITEMS - Human Resources – NONE

13. ACTION ITEM - Community Advancement

13.1 CA - Contract - Cerritos College Foundation – Amendment

It was moved by Trustee Michelin, seconded by Trustee Maschler, that the Board of Trustees approve the amendment to the Contract Services Agreement. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

13.2 CA- Contract Long Beach Community College District- SBDC Network

It was moved by Trustee Michelin, seconded by Trustee Maschler, that the Board of Trustees ratify/approve the contract between El Camino Community College District and Long Beach Community College District. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

14. ACTION ITEMS - Superintendent/President

14.1 P/B - Appointment of Secretary to the Board

It was moved by Trustee Michelin, seconded by Trustee Brown that the Board of Trustees appoint Dr. Brenda Thames as Secretary to the Board for the period of July 19, 2021 through the Annual Organizational Meeting in December, 2021. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

15. FUTURE ACTION ITEMS / GENERAL INFORMATION

15.1 AS - Unit Name Change - INFORMATION

15.2 P/B - 2020-21 Board Policies/Administrative Procedures - INFORMATION

15.3 P/B 2020-21 Board Goals - INFORMATION ONLY

16. POLICIES AND PROCEDURES

16.1 AA - Administrative Procedure 4100- Graduation Requirements for Degrees & Certificates INFORMATION

16.2 AA - Board Policy 4100 - Graduation Requirements for Degrees & Certificates FIRST READING

16.3 AA - Board Policy 4100.1 Catalog Rights FIRST READING

17. ORAL REPORTS

17.1 Academic Senate

17.2 Board of Trustees Report

17.3 President's Report

18. RESUMPTION OF CLOSED SESSION

18.1 Resumption of Closed Session – The Regular meeting adjourned to resume Closed Session at 6:40pm.

19. REPORT OUT FROM CLOSED SESSION/OPEN SESSION ORGANIZATIONAL ITEMS.

19.1 The Regular meeting reconvened to Open Session at 8:28pm

19.2 The Board of Trustees will report out from their Closed Session meeting and begin with the Open Session.

There was no reportable action taken during Closed Session

20. ADJOURNMENT

Time: 8:32pm



Nilo Vega Michelin, President of the Board
August 16, 2021



Brenda A. Thames, Secretary to the Board
August 16, 2021