

EL CAMINO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING OF
Monday, August 16, 2021

The Board of Trustees of the El Camino Community College District met at 4:00p.m., on August 16, 2021 in the Board Room of the El Camino College Administrative building.

The following Trustees were present: Trustee Nilo Vega Michelin, President; Trustee Trisha Murakawa, Vice President; Trustee Kenneth A. Brown, Member and Trustee Katherine Steinbroner Maschler, Member. Trustee Clifford Numark, Secretary attended the meeting remotely. Student Member Karina Ramirez participated remotely for Open Session.

Also present were Dr. Brenda Thames, Secretary to the Board; Dr. Ann Tomlinson, Interim Vice President/Administrative Services, Dr. Jaquelyn Sims, Interim Vice President /Academic Affairs, Ms. Jane Miyashiro, Vice President/Human Resources and Mr. Ross Miyashiro, Vice President/Student Services.

The public was notified and provided information on how to attend the meeting remotely and how to submit public comment using dedicated email addresses. Public comments are read aloud in the meeting.

1. OPENING ITEMS

1.1 Call Public Session to Order at 4:02p.m.

1.2 Roll Call

1.3 Public Comment: Requests to Address the Board of Trustees – Closed Session Agenda Matters.

- 1) Krysti Rosario, ECC Faculty
- 2) Kathryn Marsh, ECC Faculty
- 3) Adrienne Sharp, ECC Faculty
- 4) ECC Physics and Astronomy Faculty
- 5) Khai Lu, ECC Faculty
- 6) Jennifer Annick, ECC Faculty
- 7) Cynthia Mosqueda, ECC Faculty
- 8) Matthew Cheung, ECC Faculty
- 9) Teresa Palos, ECC Faculty
- 10) Library and Learning Resources Faculty
- 11) William Hood, ECC Adjunct Faculty
- 12) Rosemary Swade
- 13) Bruce Peppard, ECC Faculty
- 14) David Moyer ECC Faculty
- 15) Megan Granich, ECC Faculty
- 16) Catherine Shultz Roman, ECC Faculty
- 17) John Baranski, ECC Faculty
- 18) Charlene Sakatani, ECC Faculty
- 19) Gregory Fry, ECC Faculty
- 20) Briita Halonen, ECC Faculty
- 21) El Camino College Federation of Teachers
- 22) Diana Crossman, ECC Faculty
- 23) ECC Behavioral & Social Sciences Faculty

- 24) Zachary Marks, ECC Faculty
- 25) Margaret Steinberg, ECC Faculty

2. CLOSED SESSION

2.1 Closed Session - Regular Meeting adjourned to Closed Session at 4:36p.m. to discuss the District's position regarding the following matters.

- A) Conference with Legal Counsel - Existing Litigation (Government Code Section 54956.9)
Case #9STCP03942
- B) Conference with Legal Counsel - Existing Litigation (Government Code §54956.9(d)(1))
Case # 19STCV25532
- C) Conference with Legal Counsel —Anticipated Litigation (Government Code §54956.9(d)(2));
One matter.
- D) Conference with Legal Counsel - Existing Litigation (Government Code §54956.9(d)(1))
Case #: LA-CE-6349-E
- E) Conference with Labor Negotiators (Government Code Section 54957.6)
District's Negotiator: Ms. Jane Miyashiro
Employee Organization: El Camino College Federation of Teachers (ECCFT), El Camino College Employees (ECCE), Police Officers Association (POA) and unrepresented employees.

3. REPORT OUT FROM CLOSED SESSION/OPEN SESSION ORGANIZATIONAL ITEMS. The regular meeting reconvened to Open Session at 6:28p.m.

3.1 The Board of Trustees will report out from their Closed Session meeting and reconvene the Open Session.

The Board of Trustees took the following actions in the Closed Session on Agenda Item No. 2.1(c)

- The Board approved a settlement agreement between the District, Tilden-Coil Constructors and HMC Architects relating to a claim made by Tilden-Coil Constructors, Inc. for additional costs to complete anti-corrosion painting of exposed beams on the Natatorium Project. Pursuant to the settlement agreement, HMC Architects will make payment to Tilden-Coil Constructors for the additional costs claimed by Tilden-Coil Constructors; no payment will be made by the District to Tilden-Coil or HMC on account of Tilden-Coil Constructor's claim for additional costs. Under the settlement agreement, Tilden-Coil Constructors and HMC Architect release the District from liability relating to Tilden-Coil's claim for the anti-corrosion paint costs.
- The Board authorized District staff to execute the settlement agreement and to implement the settlement agreement.

The Board of Trustees will resume Closed Session following Open Session.

3.2 Pledge of Allegiance to the Flag led by Trustee Kenneth A. Brown

3.3 Board Meeting Presentations and Reports Schedule – 2020-21

3.4 Approval of Minutes

It was moved by Trustee Michelin, seconded by Trustee Brown, that the Board of Trustees approve the minutes from the July 19, 2021 Regular Board Meeting. Student Member, Karina Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

4. PRESENTATIONS

4.1 AS - Introduction of Facilities Master Plan by ALMA Strategies - Douglas Graham, from ALMA Strategies provided an introduction presentation for the process of reviewing and revising the El Camino College Facilities Master Plan.

4.2 AS - State Budget Presentation - Dr. Ann Tomlinson, Interim Vice President of Administrative Services presented an overview of the latest information on the FY2021-22 State Budget, and its impact on the El Camino Community College District.

5. PUBLIC HEARING - NONE

6. PUBLIC COMMENT

6.1 Public Comment: Requests to Address the Board of Trustees – Agenda and Non-Agenda Matters

- 1) El Camino College Federation of Teachers
- 2) Christopher Glover, ECC Faculty
- 3) Adrienne Sharp
- 4) Khai Lu
- 5) Teresa Palos
- 6) Jon Baranski
- 7) ECC Behavioral & Social Sciences Faculty

7. CONSENT CALENDAR

It was moved by Trustee Michelin, seconded by Trustee Maschler, that the Board of Trustees accept and approve the items presented on the Consent Calendar.

- 7.1 AA - Agreement - NASA Technology Transfer University
- 7.2 AA-Mentor Teacher Contracts for Child Development Practicum
- 7.3 AA - Hewlett-Packard
- 7.4 AA - Contract - Network for Teaching Entrepreneurship (NFTE)
- 7.5 AA - Contract - Ohso! Design
- 7.6 AA - Cedars Sinai
- 7.7 AA - AMI Network
- 7.8 AA - Centinela Valley Union High School District AB 288 - Dual Enrollment
- 7.9 AA - Lennox Academy Instructional Services Agreement - Dual Enrollment
- 7.10 AA - Junipero Serra High School Instructional Services Agreement - Dual Enrollment
- 7.11 AA - El Segundo Unified School District AB 288 - Dual Enrollment
- 7.12 AA - Inglewood Unified School District AB 288 - Dual Enrollment
- 7.13 AA - Torrance Unified School District AB 288 - Dual Enrollment
- 7.14 AA - Da Vinci Schools AB 288 - Dual Enrollment
- 7.15 AA - WISH Academy High School Instructional Services Agreement - Dual Enrollment
- 7.16 AA - Board Policy 4100 - Graduation Requirements for Degrees and Certificates - Second Reading & Adoption

- 7.17 AA - Board Policy 4100.1 - Catalog Rights - Second Reading & Adoption
- 7.18 SS-Our Class-Shaghayegh Shojaei
- 7.19 SS - Educational Credit Management Corporation
- 7.20 AS - Campus Fiber Optic Rings Outside Plant Pathway Survey
- 7.21 AS - CISCO Phone System Call Manager Upgrade
- 7.22 AS - Purchase Order and Blanket Purchase Order
- 7.23 AS - Purchase Order and Blanket Purchase Order Increases
- 7.24 AS - Destruction of Records - Fiscal Services Division
- 7.25 E - Measure E Purchase Order (PO) and Blanket Purchase Order (BPO)
- 7.26 E - Measure E Category Budget and Balances
- 7.27 HR – Revised Job Description, Program Coordinator, ESL Assessment
- 7.28 HR - New Job Description, Administrative Clerk
- 7.29 HR - Academic Personnel Actions
- 7.30 HR – Administrator, Supervisor, and Confidential Personnel Actions
- 7.31 HR – Classified Personnel Actions
- 7.32 HR - Temporary Non-Classified (TNC) Service Employees Personnel Actions
- 7.33 CA - Community Education Fall 2021 Schedule of Classes
- 7.34 CA - Contract - Spearhead Training Enterprises, Inc.
- 7.35 CA - Contract - Amendment -Workforce Computer Training, LLC
- 7.36 P/B - Nomination of Dr. Brenda Thames on the Board of the South Bay Workforce Investment Board

Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

8. ACTION ITEMS – Academic Affairs - NONE

9. ACTION ITEMS - Student Services

9.1 SS - Career America LLC dba Ocelot - Contract Renewal

It was moved by Trustee Michelin, seconded by Trustee Maschler, that the Board of Trustees ratify the renewal of the contract with Career America LLC dba Ocelot. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

10. ACTION ITEMS - Administrative Services

10.1 AS - Contract - American Modular - Purchase of Modular Buildings for New Public Safety Training Center (Campus South)

It was moved by Trustee Michelin, seconded by Trustee Maschler, that the Board of Trustees authorized the purchase of one Modular Building utilizing the Reef-Sunset Unified School District Facility Supply Services Contract from American Modular Systems. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

11. ACTION ITEMS - Measure E– NONE

12. ACTION ITEMS - Human Resources – NONE

13. ACTION ITEM - Community Advancement – NONE

14. ACTION ITEMS - Superintendent/President – NONE

15. FUTURE ACTION ITEMS / GENERAL INFORMATION

15.1 AS - Unit Name Change - INFORMATION

15.2 P/B - 2020-21 Board Policies/Administrative Procedures - INFORMATION

15.3 P/B 2020-21 Board Goals - INFORMATION ONLY

16. POLICIES AND PROCEDURES

16.1 AA - Administrative Procedure 4100- Graduation Requirements for Degrees & Certificates
INFORMATION

16.2 AA - Board Policy 4100 - Graduation Requirements for Degrees & Certificates FIRST READING

16.3 AA - Board Policy 4100.1 Catalog Rights FIRST READING

17. ORAL REPORTS

17.1 Academic Senate

17.2 Board of Trustees Report

17.3 President's Report

18. RESUMPTION OF CLOSED SESSION

18.1 Resumption of Closed Session – The Regular meeting adjourned to resume Closed Session at 9:09pm.

19. REPORT OUT FROM CLOSED SESSION/OPEN SESSION ORGANIZATIONAL ITEMS.

19.1 The Regular meeting reconvened to Open Session at 10:58p.m.

19.2 The Board of Trustees will report out from their Closed Session meeting and begin with the Open Session.

There was no reportable action taken during Closed Session

20. ADJOURNMENT

Time: 10:58p.m.



Nilo Vega Michelin, President of the Board
September 7, 2021



Brenda A. Thames, Secretary to the Board
September 7, 2021