

El Camino College
Calendar Committee Meeting Minutes
Date: February 28, 2019
Time: 3:30pm-4:30pm
Location: Library 202

Present: Stacey Allen, Debra Breckheimer, Hodari Harris, Chris Jeffries, Cesar Jimenez, Lillian Justice, Beverly Knapp, Chris Gold, Art Leible, Marta Maaza, Alice Martinez, Ross Miyashiro, Lucy Nelson, Dipte Patel, Lavonne Plum, Jean Shankweiler, Greg Toya, Vladimir Vasquez

The meeting began at 3:31p.m.

Review and Discussion of the October 25, 2018 Meeting Minutes:

1. Ross brought before Cabinet the committee's recommendation to close the campus on Monday, December 23, 2019 as a Board holiday. Cabinet's decision was to decline the recommendation because it would need to involve contract negotiations and because of the high number of Board holidays ECC already has. Staff can have the option to take that day off as a vacation day.
2. The committee approved the minutes with no changes.

Indigenous Peoples' Day and Cesar Chavez Day

1. As requested by the Chair at the October 25, 2018 meeting, Alice Martinez provided her rationale in consideration of observing Indigenous Peoples' Day and Cesar Chavez Day as holidays by closing the campus and the long-term choices made by this decision. In commemoration of these days, she proposed rotating between having the days off as holidays and having days of celebration. The days of celebration on campus would take place during the years when closing the campus would cause an entire re-working of the college calendar.
2. Ed Code specifies legally mandated holidays for California Community Colleges.
3. The committee discussed the pros and cons of closing the campus versus celebrating the day with activities on campus. Discussion included honoring Cesar Chavez by taking the day off; not taking the day off and honoring Cesar Chavez with a celebration on campus; and taking into consideration the required minimum number of contact hours (45) to claim apportionment for classes and adding more time at the beginning or end of the semester.
 - a. We should honor Cesar Chavez Day by closing as a holiday since we are a Hispanic Serving Institute.
 - b. We should honor and/or commemorate both holidays, but does not have to be done the same way for both.
 - c. Closing the campus could create issues with the schedule and there is no obligation to celebrate at home if the campus closed. We can stay on campus and celebrate the day but need to assure a campus program will take place. It may only benefit staff in terms of taking the day off.
 - d. In 2021, Cesar Chavez Day falls on Wednesday, March 31, which would affect the Monday-Wednesday and Wednesday only classes. A day would have to be added. It would be difficult to add more time to classes instead of adding another day - it would throw off block enrollment.
 - e. How can you determine the importance of one holiday over the other?
 - f. Need to decide what is important for the college. The committee can only make a recommendation to the Board.

- g. We can add extra time to classes, but still must fulfill the required 175 days of instruction. In addition, Cesar Chavez Day falling on a Wednesday would affect three days of instruction for Monday-Wednesday classes.
- h. Rationale from an equity perspective, we should look for a way to have both days off. However, if this is not possible, we must find a way for the entire campus to celebrate.
- i. Indigenous Peoples' Day (Native American Day/Columbus Day) – surrounding colleges only take off Cesar Chavez day. The committee should vote on each day separately.
- j. Cesar Chavez Day:
 - Nine (9) voted to recommend taking a day off from instruction on Cesar Chavez Day on March 31, 2021.
 - Three (3) voted to in favor of a campus celebration.
 - Four (4) voted to abstain.
 - Schedule:
 - Cesar Chavez Day - Wednesday, March 31, 2021
 - Mandatory flex day - February 9, 2021
 - Spring semester February 10, 2021 through June 9, 2021
 - Floating flex day - June 10, 2021
 - Commencement - June 11, 2021
- k. Proposed commemorating Indigenous Peoples' Day with a campus event and celebration. The majority of the committee agreed.
- l. However, there was a concern the committee did not give Indigenous Peoples' Day the same consideration as Cesar Chavez Day. Ross requested rationale/research in having Indigenous Peoples' Day off or celebrating on campus. Please email Ross if you are interested participating a subcommittee to discuss Cesar Chavez Day and Indigenous Peoples' Day. Ross will put together a sub-group committee meeting in about a week.
- m. The next Calendar Committee meeting will be scheduled at the end of March 2019.

The meeting adjourned at 4:34 p.m.