

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting – April 3, 2017

College Council Purpose Statement: To facilitate communication and serve as a forum to exchange information that affects the college community.

Strategic Initiative C – Collaboration: Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members Present: Kristie Daniel-DiGregorio, Irene Graff, Jo Ann Higdon, Chris Jeffries, Dena Maloney, Barbara Perez, Susan Pickens, Jean Shankweiler, Luukia Smith, Erika Solorzano

Alternates/Guest: Jose Anaya, Ann Garten, David McPatchell, Tiffany Ushijima

1. Minutes – March 20, 2017: Approved as presented.
2. Policies & Procedures
 - a. BP 4235 (Credit by Examination) – This revision was presented by Jean Shankweiler. It was noted that this policy was revised by removing the content that belongs in the administrative procedure. The policy was approved by College Council and is ready for Board approval.
 - b. AP 4235 (Credit by Examination) – This new procedure was presented by Jean Shankweiler. The procedure was approved by College Council and is ready for Board approval.
 - c. BP 2610 (Presentation of Initial Collective Bargaining Proposals) – Legally required - This new policy was presented by Barbara Perez. The policy was approved by College Council and is ready for Board approval.
 - d. AP 2610 (Presentation of Initial Collective Bargaining Proposals) – Legally required – This new procedure was presented by Barbara Perez. The procedure was approved with the following change: Page 1, item # 4 sentence modified: “...shall be posted by the District in the same public place as it posts its Board of Trustees meeting agendas...” It was noted that these proposals must be posted in Board Docs. The location for these postings in Board Docs will be under the “Library” tab/section. This procedure is ready for Board approval.
 - e. AP 7125 (Verification of Eligibility for Employment) - Legally required – This new procedure was presented by Barbara Perez. It was reported that there is no BP 7125 and that this procedure goes with BP 7120 (Recruitment & Selection). It was determined that AP 7125 will be brought back with BP 7120 so they can be reviewed at the same time.
 - f. AP 7233 (Claims for Work out of Classification) – Legally required. This new procedure was presented by Barbara Perez. It was reported that there

is no BP 7233 and that this procedure goes with BP 7230 (Classified Employees). It was determined that AP 7233 will be brought back with BP 7230 so they can be reviewed at the same time.

- g. AP 7337 (Fingerprinting) – Legally required – This new procedure was presented by Barbara Perez. The procedure was approved by College Council and is ready for Board approval.
3. *Making Decisions at El Camino College* document – College Council made its final review of the updated document. The document is approved and can be prepared for signature. Once signed, the updated document will be posted on the web.
4. Draft Resolution in Support of Students – The draft resolution was updated and brought back to College Council for review. It was reported that Academic Senate, ASO, and legal council have reviewed this latest version. The following additional changes were recommended by College Council: Paragraph # 3: add “(PRIDE)” after “excellence;” paragraph # 8: add a space between “excellence” and “(PRIDE)”;

Upcoming College Council topics:

1. Continue the process of reviewing the list of legally required board policies and monitor the update of policies.