

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting – May 1, 2017

College Council Purpose Statement: To facilitate communication and serve as a forum to exchange information that affects the college community.

Strategic Initiative C – Collaboration: Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members Present: Kristie Daniel-DiGregorio, Chris Halligan, Jo Ann Higdon, Chris Jeffries, Dena Maloney, Jeanie Nishime, Susan Pickens, Jean Shankweiler, Luukia Smith, Erika Solorzano

Alternates/Support/Guest: Linda Clowers, Ann Garten, David McPatchell, Tiffany Ushijima

1. Minutes – April 17, 2017: Approved as presented.
2. Chancellor’s Office Strategic Vision – The California Community Colleges
Chancellor’s Office is developing a long-term, strategic vision for the California Community College System. All are encouraged to participate in this important project. From now until May 31, all interested parties can provide input as directed on this webpage: <https://foundationccc.org/Strategic-Vision-2017>.
3. Equal Employment Opportunity (EEO) Survey – This is the first year implementing an EEO survey, which was designed in response to the development of the 2016-2019 Equal Employment Opportunity Plan. The survey aims to better understand the campus community members’ experiences and to identify opportunities for creating a safer and even more inclusive environment. The survey responses will inform ECCCD’s efforts to implement ongoing diversity programming that offers learning opportunities and personal growth in the area of diversity. The survey is voluntary and will be sent out in three weeks.
4. Institutional Effectiveness Outcomes and Scorecard Report
 - a. Institutional Effectiveness Outcomes –Items noted with a “check mark” indicate that we are on target with the goal. Items noted with a “star” indicate we have already exceeded the goal. ECC has fallen below the target goal on Certificates Awarded, Overall Completion Rate, and Unprepared Completion Rate. A taskforce is being formed to determine the cause and possible strategies for getting back on track. Compton is on target for 10 out of 13 goals.
 - b. Scorecard Report – These are State mandated accountability measures and there is a decline in completion rates Statewide.

5. Update on Website Design Project – It was reported that the contract with Kwall LLC will be voided due to the fact that they are unable to provide the coding/programming services agreed to within our timeline, and at the cost agreed to. We are working with other vendors to provide the coding/programming portion of the project. Staff has been working with College departments to clean up their webpages. We are looking at options for the homepage design mock-ups; staff members are developing the wireframes for the homepage. The site map is in process of being updated; ITS is also upgrading the portal.

6. Policies & Procedures
 - a. AP 2710 (Conflict of Interest) – New Procedure - Legally required – A legal opinion will be sought on the last sentence in paragraph #5: *“This provision does not apply to an individual who is usually employed in an occupation other than teaching and who also is, at the time of election to the Board, employed part time by the District to teach no more than one course per semester or quarter in the subject matter of that individual’s occupation (Education Code Section 71210(b)).”* Once the language is clarified this procedure will come back to College Council.
 - b. BP 7250 (Educational Administrators) – It was decided that paragraph # 8 needs additional language that addresses tenured faculty. Barbara Perez will make this revision.
 - c. AP 7250 (Educational Administrative Reassignment Rights) – It was decided that paragraph # 3 needs additional language to clarify that administrators do not automatically acquire tenure. Jean Shankweiler and Kristie Daniel-DiGregorio will meet to discuss this language.

7. Future Meeting Dates:
 - a. May 22, 2017, 1:30 p.m., Decathlon Room (Monday)
 - b. June 19, 2017, 1:30 p.m., Library 202 (Monday)
 - c. July 17, 2017, 1:30 p.m., Library 202 (Monday)
 - d. August 21, 2017, 1:30 p.m., Library 202 (Monday)
 - e. September 5, 2017, 1:30 p.m., Library 202 (Tuesday)

Upcoming College Council topics:

1. Continue the process of reviewing the list of legally required board policies and monitor the update of policies.