



El Camino College

College Council Minutes

Monday, June 15, 2020

1:30 – 2:30 p.m. Via Zoom

Attendance

Giancarlo Fernandez, Edith Gutierrez, Kelsey Iino, Rose Mahowald, Dena Maloney, Darcie McClelland, Debbie Turano

Absent

Kenny Galan

Support

Iris Ingram, Jane Miyashiro, Ross Miyashiro, Ann O'Brien, Jean Shankweiler

Minutes

1. Welcome/Approval of Minutes

Dr. Maloney opened the remote meeting and welcomed participants. Giancarlo Fernandez is introduced and welcomed as the new student representative.

After review, the minutes from the June 1, 2020 meeting were approved as presented.

2. Board Agenda Review

In compliance with Governor Newsom's Executive Order N-25-20, in response to the ongoing COVID-19 outbreak, the District will conduct the Board of Trustees meetings as audio only teleconferences. We will have two email addresses for public comment. One for public comments on Closed Session agenda items and one for public comment on Open Session agenda items and non-agenda items.

A comprehensive overview of the June 15, 2020 [Board agenda](#) was provided including Presentations, Consent Calendar items, Action items and Future Action Items/General Information and Policies and Procedures.

The Vice Presidents highlighted agenda items of particular interest from their areas and answered any questions.

Jean Shankweiler - Academic Affairs

Ross Miyashiro - Student Services

Dr. Maloney in Iris Ingram's absence – Administrative Services and Measure E

Jane Miyashiro - Human Resources

Dena Maloney also highlighted Community Advancement and President/Board agenda items.

3. Distance Education Plan – 2nd Reading

Jean Shankweiler presented the latest [Distance Education Plan](#) draft for a second reading. There were no significant changes from the previous draft. It is essentially the same document presented to College Council at the June 1 meeting. The document has gone through the collegial consultation process and is scheduled to be presented to the Board at the July meeting contingent of approval from College Council. The Plan is very comprehensive and well thought out. The goals are very pertinent.

College Council approved the 2019-2022 Distance Education Plan and the plan will move forward to the Board.

4. Asian Pacific Islander Public Statement Review

Kelsey lino present highlights of the revised draft of the [Statement Against Discrimination](#). The original document was presented to College Council as part of commemorating Asian Pacific Heritage month in May.

College Council approved the Statement Against Discrimination. The statement will be issued to the campus community.

5. BP/AP 4025 - Philosophy and Criteria for Associate Degree and General Education

Jean Shankweiler reviewed the drafts of [BP 4025](#) and [AP 4025](#) - Philosophy and Criteria for Associate Degree and General Education. These are revisions to the current policy and procedure. The revisions strengthen the policy and procedure and are closely aligned with the templates provided by the Community College League of California (CCLC). The policy and procedure went through consultation with the Ed Policy Committee, Council of Deans and Academic Senate.

College Council approved BP/AP - 4025 Philosophy and Criteria for Associate Degree and General Education and both will move forward to the Board at the July meeting

6. BP/AP 4110 – Honorary Degrees Jean

Jean Shankweiler reviewed the drafts of [BP 4110](#) and [AP 4110](#) – Honorary Degrees. This policy and procedure are new. The process of creating this policy and procedure was to accommodate a student who was very close to earning their degree and became critically ill and not able to complete the curriculum. We want to create a process that would allow this student to be awarded an honorary degree. The policy and procedure of awarding an honorary degree will be all encompassing and not limited to specific cases due to illness. The CCLC templates were very limited. The Ed Policy committee and Council of Deans did a lot of work on drafting the policy and procedure.

College Council approved BP/AP 4110 – Honorary Degrees.

7. College Council 2019-20 Accomplishments and Self Evaluation

Dena Maloney presented an overview of [College Council 2019-20 Accomplishments](#). This recap memorializes our accomplishments and will assist in the self-evaluation process and the development of our goals for next year. The self-evaluation is being conducted at the end of the academic year rather than the beginning of the following year, as done in the past, to ensure current members are available to complete the survey. We should take pride in the all the hard work we did this past year.

We revisited the 50th Anniversary of the EOPS program and the importance of the program and its growth out of the Civil Right movement. There was a tremendous need to have advocacy for students that were not represented in higher education. It is suggested the Resolution on Black Lives Matter appearing on tonight's Board agenda, be read out loud at Board meeting. It gives more weight and importance to the statement. EOPS, given the current climate, will lead statewide efforts to highlight the historical context of social injustice and institutional racism. There is a plea to use data informed assessments to develop better programs that truly address equity and do so on a campus-wide effort.

8. Adjournment

Parting comments – A request for College Council's support for Assembly Constitutional Amendment 5 (ACA 5) to repeal Proposition 209 was made. A letter of support has already been sent to legislators

from the President on behalf of the College. A communication will be sent to College Council members to share with their constituents.

Personal appreciation is expressed for creating a policy and procedure for honorary degrees.

Next meeting is July 20. During the summer College Council meets once a month on Board day to review the agenda. Please email Dr. Maloney with any questions, comment or to share any ideas.

2019 - 20 College Council Goals

1. Provide orientation to all new and returning members of College Council on the Council's purpose, goals, and expectations of its members. Annually evaluate the College Council's effectiveness.
2. Lead the design of a 2020-25 Making Decisions at El Camino College document, which reflects the institution's commitment to collegial consultation and the purpose and responsibilities of each collegial consultation committee, its relationship to other committees, and the process for moving recommendations to the Board of Trustees through the Superintendent/President.
3. Complete/continue the development of legally required policies and procedures.
4. Consult collegially on the Institutional Self Evaluation Report. Attend assigned campus forums and provide feedback to the College Council.
5. Consult collegially on the organizational structure needed to support Guided Pathways at El Camino College.
6. Ensure that the College Council is informed of college initiatives including but not limited to:
 - Associated Student Organizations initiatives
 - Technology modernization
 - Impacts of facilities on the student experience
 - Sustainability plan progress
 - Climate Survey plan progress
 - 2020-23 Strategic Plan and new institutional planning model

Future Meeting Dates: 1:30 p.m. - Board Room, Adm 150 D. Maloney Reminder only

Summer/Fall College Council Meetings

- Monday July 20, 2020 (Board Day)
- Monday, August 17, 2020 (Board Day)
- Tuesday, September 8, 2020 (Board Day)
- Monday, September 21, 2020
- Monday, October 5, 2020
- Monday, October 19, 2020 (Board Day)
- Monday, November 2, 2020
- Monday, November 16, 2020 (Board Day)
- Monday, December 7, 2020
- Monday, December 21, 2020 (Board Day)