



# El Camino College

College Council Minutes  
Monday, November 2, 2020  
1:30 – 2:30 p.m. Via Zoom

## Attendance

Giancarlo Fernandez, Edith Gutierrez, Kelsey Iino, Rose Mahowald, Dena Maloney, Breeanna Bond

## Absent

Kenny Galan, Darcie McClelland, Jean Shankweiler

## Support/Presenters

Iris Ingram, Jane Miyashiro, Ross Miyashiro, Ann O'Brien, Pete Marcoux (Academic Senate Alternate), Jorge Gutierrez

## Minutes

### 1. Welcome/Approval of Minutes

Dr. Maloney opened the remote meeting and welcomed participants.

After review and notation of corrections requested, College Council moved to approve the October 19, 2020 minutes.

### 2. Review of Board Policies to be updated

Dr. Maloney provided an overview on the [status report](#) of all ECC's Board Policies and Administrative Procedures. The primary focus of discussion was prioritizing the 2020-21 review of policies and procedures. The first priority are legally required BP/APs not in place. Aging policies and procedures should also be reviewed. The 2020-21 Review list will be reviewed and prioritized. A Policy Review day will be scheduled in February.

BP/AP 2410 - Board Policies and Administrative Procedures may be revised to include a specific number of years to create a protocol for regular review cycle. Ross Miyashiro indicated Student Services has already developed a five-year cycle for review of BP/APs in their area. BP/APs scheduled for review will be distributed to the area Vice Presidents.

Those BP/APs reviewed by Academic Senate and the Education Policy Committee will come to College Council meetings as they are completed.

### 3. Academic Senate Resolution – Anti-Racist PD

Pete Marcoux presented the [draft resolution](#) from the El Camino College Academic Senate Mandating Anti-Racist Equity Professional Development for all El Camino College Faculty. The Academic Senate President solicited input from a wide demographic of campus groups and the Senate Executive Board. Academic Senators have made a commitment to personal professional development focused on equity and race relations. The Senate is now requesting support from administration and campus stakeholders to negotiate similar professional development as part of the faculty contract. This would make a powerful statement on the commitment to the change we want to happen at El Camino.

The confluence of the Senate's purview over faculty and the administration and bargaining unit's purview over working conditions presented in the resolution is an interesting development

College Council moved to **support the concept** of the resolution for Senate approved, racial equity training for faculty - at least four hours for full time and three hours for part time faculty.

4. Update on Facilities/Student Experience

Jorge Gutierrez provided a [presentation](#) on the status of the various Bond funded projects on campus. The presentation included photos/renderings of the Administration Building, Pool & Classroom Building, Art Complex, Behavioral & Social Sciences building, Bookstore café and Construction Tech building. Contemporary applications of the traditional materials for the new buildings, create a consistent and familiar yet revitalizing environment for the campus.

Photos of the demolition site of the old Student Services and Student Activities buildings demonstrate the scale of the upcoming Art Complex and Behavioral & Social Sciences construction projects that will take place in the large parcel, in the center of campus.

Other projects were highlighted: Central Plant upgrade, Music Building renovation, relocation of Student Activities Center to the Communications building, Baseball Field upgrades, Fire Academy temporary facilities, new Public Safety Training Center (off campus, in cooperation with the City of Torrance), Student Health Services, campus-wide exterior lighting and ADA improvements and installation of new traffic signals.

The Music Building project is 50% funded by the state. This allows Bond funding for the smaller projects. The Music building is the last major project slated for the 2012 Bond funds.

5. COVID 19 Task Force Discussions

Dr. Maloney provided an update on the COVID-19 Task Force starting with the [Campus Reopening Safety plan](#) developed by the Task Force. This plan contains information on protocols and requirements for the broad opening of campus when permitted. This is a living document and is updated frequently.

Ann O'Brien provided an overview of the [COVID-19 webpage](#) on the El Camino website. The webpage was reorganized for optimal navigation. There is a student facing area with pertinent information for students and a separate area for employees. Both paths are easily accessible from the COVID-19 homepage. Updated Health Notices, from the LA County Public Department of Health were added to the site.

In addition to developing the Reopening Safety plan and the COVID-19 webpage, the Task Force has recently focused on the effectiveness of the Plan. Each meeting opens with an update from the LA County Department of Public Health presented by Susan Nilles, from our Student Health Services Group. We have heard from four different faculty member from the Essential Workforce classes that have returned to campus for instruction. The faculty provided feedback on which protocols are working and suggestions to improve the safety of being on campus. Essential Manufacturing courses will return to campus in the second eight weeks of this semester. Dean of Industry and Technology, David Gonzales spoke on those plans. The Task Force also heard from Classified staff currently working on campus. Facilities staff are planned to share their experience returning to campus to work.

The Task Force meets every two weeks.

Discussion:

Health Screening protocols using Medicat are being piloted with the Essential Workforce staff and student. The self-screening process is conducted from a smartphone which will indicate if you are safe to come on campus. The pilot will continue with the Essential Manufacturing staff and students and will be added to the website checklists once it is rolled out.

6. Adjournment

Meeting adjourned.

**2020 - 21 College Council Goals**

1. Provide orientation to all new and returning members of College Council on the Council's purpose, goals, and expectations of its members. Annually evaluate the College Council's effectiveness.
2. Complete/continue the development and regular updates to, legally advised and legally required policies and procedures, placing priority on legally required policies and procedures.
3. Support the Accreditation Peer Review Team visit and the reaffirmation of accreditation of El Camino College.
4. Be informed of the work of the President's Advisory Committee on Race and Equity and engage in discussions on strengthening campus climate, reduction of student equity gaps using standardized disaggregated data methodologies and enhanced inclusion and diversity at El Camino College. Explore opportunities for inclusionary spaces for cross-campus dialogue.
5. Receive regular updates from the COVID-19 Task Force and facilitate campus communications that inform College Council constituents on actions taken in response to the COVID-19 pandemic.
6. Ensure College Council is informed of and discusses college initiatives, including but not limited to:
  - Guided Pathways and Equity Outcomes
  - Associated Student Organizations initiatives
  - Technology modernization
  - Impact of facilities on the student experience
  - Sustainability plan progress
  - Enrollment operations and enrollment management
  - Strategic Plan implementation and monitoring
  - Facilities Master Plan developments
  - Impact of fiscal developments on the campus
7. Strengthen campus communications by creating a communications plan designed to inform the stakeholders on major developments that affect the campus.

**Future Meeting Dates: 1:30 p.m. - Board Room, Adm 150      D. Maloney      Reminder only**

**Summer/Fall College Council Meetings**

- Monday, November 16, 2020      (Board Day)
- Monday, December 7, 2020
- Monday, December 21, 2020      (Board Day)